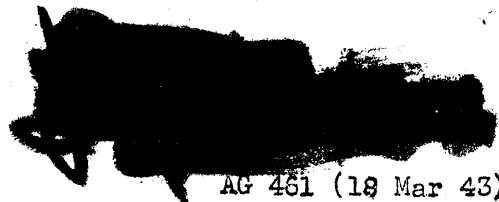


N-7052



HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

UNCLASSIFIED

FEB 10 1944

AG 461 (18 Mar 43) MGC

SUBJECT: Indoctrination of Personnel Arriving in the UK.

TO :

1. The inclosed material is to be used in familiarizing all officers and soldiers of your command with certain of the policies, rules and restrictions in effect for the American forces in the United Kingdom. In general they pertain particularly to four subjects :

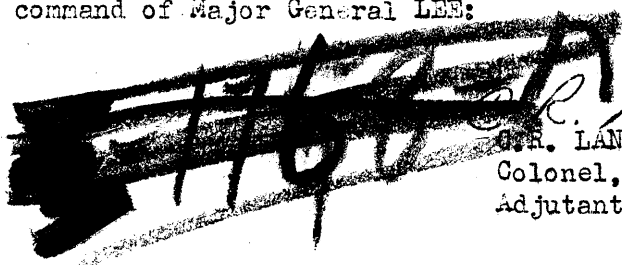
- a. The lack of color-line in the UK.
- b. Security.
- c. Furloughs, passes and leaves.
- d. The British and their Habits.

2. At the earliest possible moment, and in any event prior to the release of any of your personnel on pass, furlough or leave, you will thoroughly acquaint them with the contents of this material.

3. It is desired that you take appropriate action from time to time to insure that all indoctrination material is properly and thoroughly disseminated throughout your command. It is further desired that, in the case of casual enlisted personnel joining your command, appropriate indication be made in their respective service records of the completion of a course of indoctrination if such an indication has not already been made therein.

4. Acknowledgment of receipt of this letter and its inclosures is desired.

By command of Major General LEE:



*R. Landon*  
GTR. LONDON, *AGD*  
Colonel, AGD,  
Adjutant General.

1 Incl.  
As stated.

UNCLASSIFIED

Classification changed to  
**RESTRICTED**  
by authority of [signature] of S, G-2, WDGS  
by [signature]

SEP 17 1954

**E. S. JOHNSTON**  
Colonel, Infantry

HQ SOS ETO USA

APO 871

MEMORANDUM:

TO ALL CONCERNED:

"1. The foregoing directives and informative publications constitute an indoctrination file and should primarily be only used as such.

"2. All concerned should thoroughly understand that from time to time the directives included herein are changed or modified in whole or in part. Therefore, before any definite course of action is pursued as a result of any of the foregoing publications, its current status should be ascertained.

"3. You will be furnished a complete file of numbered directives."

For the Commanding General:

*Michael J. Susko*  
MICHAEL J. SUSKO,  
Major, AGD,  
Asst Adj General.

# **BRITAIN**

**FOR ALL MEMBERS OF  
AMERICAN EXPEDITIONARY  
FORCES IN GREAT BRITAIN**

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## INTRODUCTION

**YOU** are now in Great Britain as part of an Allied offensive—to meet Hitler and beat him on his own ground. For the time being you will be Britain's guest. The purpose of this guide is to start getting you acquainted with the British, their country, and their ways.

America and Britain are allies. Hitler knows that they are both powerful countries, tough and resourceful. He knows that they, with the other United Nations, mean his crushing defeat in the end.

So it is only common sense to understand that the first and major duty Hitler has given his propaganda chiefs is to separate Britain and America and spread distrust between them. If he can do that, his chance of winning *might* return.

**No Time to Fight Old Wars.** If you come from an Irish-American family, you may think of the English as persecutors of the Irish, or you may think of them as enemy Redcoats who fought against us in the American Revolution and the War of 1812. But there is no time today to fight old wars over again or bring up old grievances. We don't worry about which side our grandfathers fought on in the Civil War, because it doesn't mean anything now.

We can defeat Hitler's propaganda with a weapon of our own. Plain, common horse sense; understanding of evident truths.

The most evident truth of all is that in their major ways of life the British and American people are much alike. They speak the same language. They both believe in representative government, in freedom of worship, in freedom of speech. But each country has minor national characteristics which differ. It is by causing misunderstanding over these minor differences that Hitler hopes to make his propaganda effective.

**British Reserved, Not Unfriendly.** You defeat enemy propaganda not by denying that these differences exist, but by admitting them openly and then trying to understand them. For instance: The British are often more reserved in conduct than we. On a small crowded island where forty-five million people live, each man learns to guard his privacy carefully—and is equally careful not to invade another man's privacy.

So if Britons sit in trains or busses without striking up conversation with you, it doesn't mean they are being haughty

and unfriendly. Probably they are paying more attention to you than you think. But they don't speak to you because they don't want to appear intrusive or rude.

Another difference. The British have phrases and colloquialisms of their own that may sound funny to you. You can make just as many boners in their eyes. It isn't a good idea, for instance, to say "bloody" in mixed company in Britain—it is one of their worst swear words. To say: "I look like a bum" is offensive to their ears, for to the British this means that you look like your own backside; it isn't important—just a tip if you are trying to shine in polite society. Near the end of this guide you will find more of these differences of speech.

British money is in pounds, shillings, and pence. (This is explained more fully later on.) The British are used to this system and they like it, and all your arguments that the American decimal system is better won't convince them. They won't be pleased to hear you call it "funny money," either. They sweat hard to get it (wages are much lower in Britain than America) and they won't think you smart or funny for mocking at it.

**Don't Be a Show Off.** The British dislike bragging and showing off. American wages and American soldier's pay are the highest in the world. When pay day comes it would be sound practice to learn to spend your money according to British standards. They consider you highly paid. They won't think any better of you for throwing money around; they are more likely to feel that you haven't learned the common-sense virtues of thrift. The British "Tommy" is apt to be specially touchy about the difference between his wages and yours. Keep this in mind. Use common sense and don't rub him the wrong way.

You will find many things in Britain physically different from similar things in America. But there are also important similarities—our common speech, our common law, and our ideals of religious freedom were all brought from Britain when the Pilgrims landed at Plymouth Rock. Our ideas about political liberties are also British and parts of our own Bill of Rights were borrowed from the great charters of British liberty.

Remember that in America you like people to conduct themselves as we do, and to respect the same things. Try to do the same for the British and respect the things they treasure.

**The British Are Tough.** Don't be misled by the British tendency to be soft-spoken and polite. If they need to be, they can be plenty tough. The English language didn't spread across the oceans and over the mountains and jungles and swamps of the world because these people were panty-waists.

Sixty thousand British civilians—men, women, and children—have died under bombs, and yet the morale of the British is unbreakable and high. A nation doesn't come through that, if it doesn't have plain, common guts. The British are tough, strong people, and good allies.

You won't be able to tell the British much about "taking it." They are not particularly interested in taking it any more. They are far more interested in getting together in solid friendship with us, so that we can all start dishing it out to Hitler.



### THE COUNTRY

England is a small country, smaller than North Carolina or Iowa. The whole of Great Britain—that is England and Scotland and Wales together—is hardly bigger than Minnesota. England's largest river, the Thames (pronounced "Tems") is not even as big as the Mississippi when it leaves Minnesota. No part of England is more than one hundred miles from the sea.

If you are from Boston or Seattle the weather may remind you of home. If you are from Arizona or North Dakota you will find it a little hard to get used to. At first you will probably not like the almost continual rains and mists and the absence of snow and crisp cold. Actually, the city of London has less rain for the whole year than many places in the United States, but the rain falls in frequent drizzles. Most people get used to the English climate eventually.

If you have a chance to travel about you will agree that no area of the same size in the United States has such a variety of scenery. At one end of the English Channel there is a coast like that of Maine. At the other end are the great white chalk cliffs of Dover. The lands of South England and the Thames Valley are like farm or grazing lands of the eastern United States, while the lake country in the north of England and the highlands of Scotland are like the White Mountains

of New Hampshire. In the east, where England bulges out toward Holland, the land is almost Dutch in appearance, low, flat, and marshy. The great wild moors of Yorkshire in the north and Devon in the southwest will remind you of the Badlands of the Dakotas and Montana.

**Age instead of Size.** On furlough you will probably go to the cities, where you will meet the Briton's pride in age and tradition. You will find that the British care little about size, not having the "biggest" of many things as we do. For instance: London has no skyscrapers. Not because English architects couldn't design one, but because London is built on swampy ground, not on a rock like New York, and skyscrapers need something solid to rest their foundations on. In London they will point out to you buildings like Westminster Abbey, where England's kings and greatest men are buried, and St. Paul's Cathedral with its famous dome, and the Tower of London, which was built almost a thousand years ago. All of these buildings have played an important part in England's history. They mean just as much to the British as Mount Vernon or Lincoln's birthplace do to us.

The largest English cities are all located in the lowlands near the various seacoasts. In the southeast, on the Thames, is London—which is the combined New York, Washington, and Chicago not only of England but of the far-flung British Empire. Greater London's huge population of twelve million people is the size of Greater New York City and all its suburbs with the nearby New Jersey cities thrown in. It is also more than a quarter of the total population of the British Isles. The great "midland" manufacturing cities of Birmingham, Sheffield, and Coventry (sometimes called "the Detroit of Britain") are located in the central part of England. Nearby on the west coast are the textile and shipping centers of Manchester and Liverpool. Further north, in Scotland, is the world's leading shipbuilding center of Glasgow. On the east side of Scotland is the historic Scottish capital, Edinburgh, scene of the tales of Scott and Robert Louis Stevenson which many of you read in school. In southwest England, at the broad mouth of the Severn, is the great port of Bristol.

**Remember There's a War On.** Britain may look a little shop-worn and grimy to you. The British people are anxious to have you know that you are not seeing their country at its best. There's been a war on since 1939. The houses

have been painted because factories are not making paint—they're making planes. The famous English gardens and parks are either unkept because there are no men to take care of them, or they are being used to grow needed vegetables. British taxicabs look antique because Britain makes tanks for herself and Russia and hasn't time to make new cars. British trains are cold because power is needed for industry, not for heating. There are no luxury dining cars on trains because total war effort has no place for such frills. The trains are unwashed and grimy because men and women are needed for more important work than car-washing. The British people are anxious for you to know that in normal times Britain looks much prettier, cleaner, neater.

Although you read in the papers about "lords" and "sirs," England is still one of the great democracies and the cradle of many American liberties. Personal rule by the King has been dead in England for nearly a thousand years. Today the King reigns, but does not govern. The British people have great affection for their monarch but have stripped him of practically all political power. It is well to remember this in your comings and goings about England. Be careful not to criticize the King. The British feel about that the way you would feel if anyone spoke against our country or our flag. Today's King and Queen stuck with the people through the blitzes and had their home bombed just like anyone else, and the people are proud of them.

**Britain the Cradle of Democracy.** Today the old power of the King has been shifted to Parliament, the Prime Minister, and his Cabinet. The British Parliament has been called the Mother of Parliaments, because almost all the representative bodies in the world have been copied from it. It is made up of two Houses, the House of Commons and the House of Lords. The House of Commons is the most powerful group and is elected by all adult men and women in the country, much like our Congress. Today the House of Lords can do little more than add its approval to laws passed by the House of Commons. Many of the "titles" held by the lords (such as "baron" and "duke" and "earl") have been passed from father to son for hundreds of years. Others are granted in reward for outstanding achievement, much as American colleges and universities give honorary degrees to famous men and women. These customs may seem strange and old-



fashioned but they give the British the same feeling of security and comfort that many of us get from the familiar ritual of a church service.

The important thing to remember is that within this apparently old-fashioned framework the British enjoy a practical, working twentieth century democracy which is in some ways even more flexible and sensitive to the will of the people than our own.

#### **THE PEOPLE—THEIR CUSTOMS AND MANNERS**

**The Best Way** to get on in Britain is very much the same as the best way to get on in America. The same sort of courtesy and decency and friendliness that go over big in America will go over big in Britain. The British have seen a good many Americans and they like Americans. They will like your frankness as long as it is friendly. They will expect you to be generous. They are not given to back-slapping and they are shy about showing their affections. But once they get to like you they make the best friends in the world.

In "getting along" the first important thing to remember is that the British are like the Americans in many ways—but not in *all* ways. You are quickly discovering differences that seem confusing and even wrong. Like driving on the left side of the road, and having money based on an "impossible" accounting system, and drinking warm beer. But once you get used to things like that, you will realize that they belong to England just as baseball and jazz and coco-cola belong to us.

**The British Like Sports.** The British of all classes are enthusiastic about sports, both as amateurs and as spectators of professional sports. They love to shoot, they love to play games, they ride horses and bet on horse races, they fish. (But be careful where you hunt and fish. Fishing and hunting rights are often private property.) The great "spectator" sports are football in the autumn and winter cricket in the spring and summer. See a "match" in either of these sports whenever you get a chance. You will get a kick out of it—if only for the differences from American sports.

Cricket will strike you as slow compared with American baseball, but it isn't easy to play well. You will probably get more fun out of "village cricket" which corresponds to sandlot baseball than you would out of one of the big three-day professional matches. The big professional matches are often

nothing but a private contest between the bowler (who corresponds to our pitcher) and the batsman (batter) and you have to know the fine points of the game to understand what is going on.

Football in Britain takes two forms. They play soccer, which is known in America; and they also play "rugger," which is a rougher game and closer to American football, but is played without the padded suits and headguards we use. Rugger requires fifteen on a side, uses a ball slightly bigger than our football, and allows lateral but not forward passing. The English do not handle the ball as cleanly as we do, but they are far more expert with their feet. As in all English games, no substitutes are allowed. If a man is injured, his side continues with fourteen players and so on.

You will find that English crowds at football or cricket matches are more orderly and polite to the players than American crowds. If a fielder misses a catch at cricket, the crowd will probably take a sympathetic attitude. They will shout "good try" even if it looks to you like a bad fumble. In America the crowd would probably shout "take him out." This contrast should be remembered.

It means that you must be careful in the excitement of an English game not to shout out remarks which everyone in America would understand, but which the British might think insulting.

In general, more people play games in Britain than in America and they play the game even if they are not good at it. You can always find people who play no better than you and are glad to play with you. They are good sportsmen and are quick to recognize good sportsmanship wherever they meet it.

**Indoor Amusements.** The British have theaters and movies (which they call "cinemas") as we do. But the great place of recreation is the "pub." A pub, or public house, is what we could call a bar or tavern. The usual drink is beer, which is not an imitation of German beer as our beer is, but ale. (But they usually call it beer or "bitter".) Not much whiskey is now being drunk. War-time taxes have shot the price of a bottle up to about \$4.50. The British are beer-drinkers—and can hold it. The beer is now below peacetime strength, but can still make a man's tongue wag at both ends.

You are welcome in the British pubs as long as you remember one thing. The pub is "the poor man's club," the neighborhood or village gathering place, where the men have come to see their friends, not strangers. If you want to join a darts game, let them ask you first (as they probably will). And if you are beaten it is the custom to stand aside and let someone else play.

The British make much of Sunday. All the shops are closed, most of the restaurants are closed, and in the small towns there is not much to do. You had better follow the example of the British and try to spend Sunday afternoon in the country.

British churches, particularly the little village churches, are often very beautiful inside and out. Most of them are always open and if you feel like it, do not hesitate to walk in. But do not walk around if a service is going on.

You will naturally be interested in getting to know your opposite number, the British soldier, the "Tommy" you have heard and read about. You can understand that two actions on your part will slow up the friendship—swiping his girl, and not appreciating what his army has been up against. Yes, and rubbing it in that you are better paid than he is.

Children the world over are easy to get along with. British children are much like our own. The British have reserved much of the food that gets through solely for their children. To the British children you as an American are "something special." For they have been fed at their schools and impressed with the fact that the food they ate was sent to them by Uncle Sam. You don't have to tell the British about lend-lease food. They know about it and appreciate it.

**Keep Out of Arguments.** You can rub a Britisher the wrong way by telling him "we came over and won the last one." Each nation did its share. But Britain remembers that nearly a million of her best manhood died in the last war. America lost 60,000 in action.

Such arguments and the war debts along with them are dead issues. Nazi propaganda now is pounding away day and night asking the British people why they should fight "to save Uncle Shylock and his silver dollar." Don't play into Hitler's hands by mentioning war debts.

Neither do the British need to be told that their armies lost the first couple of rounds in the present war. We've lost a

couple ourselves, so do not start off by being critical of them and saying what the Yanks are going to do. Use your head before you sound off, and remember how long the British alone held Hitler off without any help from anyone.

In the pubs you will hear a lot of Britons openly criticizing their Government and the conduct of the war. That isn't an occasion for you to put in your two-cents worth. It's their business, not yours. You sometimes criticize members of your own family—but just let an outsider start doing the same, and you know how you feel!

The Briton is just as outspoken and independent as we are. But don't get him wrong. He is also the most lawabiding citizen in the world, because the British system of justice is just about the best there is. There are fewer murders, robberies, and burglaries in the whole of Great Britain in a year than in a single large American city.

Once again, look, listen, and learn before you start telling the British how much better we do things. They will be interested to hear about life in America and you have a great chance to overcome the picture many of them have gotten from the movies of an America made up of wild Indians and gangsters. When you find differences between British and American ways of doing things, there is usually a good reason for them.

British railways have dinky freight cars (which they call "goods wagons") not because they don't know any better. Small cars allow quicker handling of freight at the thousands and thousands of small stations.

British automobiles are little and low-powered. That's because all the gasoline has to be imported over thousands of miles of ocean.

British taxicabs have comic-looking front wheel structures. Watch them turn around in a 12-foot street and you'll understand why.

The British don't know how to make a good cup of coffee. You don't know how to make a good cup of tea. It's an even swap.

The British are leisurely—but not really slow. Their crack trains held world speed records. A British ship held the trans-Atlantic record. A British car and a British driver set world's speed records in America.

Do not be offended if Britishers do not pay as full respects to national or regimental colors as Americans do. The British do not treat the flag as such an important symbol as we do. But they pay more frequent respect to their National Anthem. In peace or war "God Save the King" (to the same tune of our "America") is played at the conclusion of all public gatherings such as theater performances. The British consider it bad form not to stand at attention, even if it means missing the last bus. If you are in a hurry, leave before the National Anthem is played. That's considered alright.

On the whole, British people—whether English, Scottish, or Welsh—are open and honest. When you are on furlough and puzzled about directions, money, or customs, most people will be anxious to help you as long as you speak first and without bluster. The best authority on all problems is the nearest "bobby" (policeman) in his steel helmet. British police are proud of being able to answer almost any question under the sun. They're not in a hurry and they'll take plenty of time to talk to you.

*The British welcome you as friends and allies.* But remember that crossing the ocean doesn't automatically make you a hero. There are housewives in aprons and youngsters in knee pants in Britain who have lived through more high explosives in air raids than many soldiers saw in first class barracks in the last war.

#### BRITAIN AT WAR

**At Home** in America you were in a country at war. Now, however, you are in a *war zone*. You will find that all Britain is a war zone and has been since September, 1939. All this has meant great changes in the British way of life.

Every light in England is blacked out every night and all night. Every highway signpost has come down and barrage balloons have gone up. Grazing land is now ploughed for wheat and flower beds turned into vegetable gardens. Britain's peacetime army of a couple of hundred thousand has been expanded to over two million men. Everything from the biggest factory to the smallest village workshop is turning out something for the war, so that Britain can supply arms for herself, for Libya, India, Russia, and every front. Hundreds of thousands of women have gone to work in factories or joined the many military auxiliary forces. Old-time social

distinct sons are being forgotten as the sons of factory workers rise to be officers in the forces and the daughters of noblemen get jobs in munitions factories.

But more important than this is the effect of the war itself. The British have been bombed, night after night and month after month. Thousands of them have lost their houses, their possessions, their families. Gasoline, clothes, and railroad travel are hard to come by and incomes are cut by taxes to an extent we Americans have not even approached. One of the things the English always had enough of in the past was soap. Now it is so scarce that girls working in the factories often cannot get the grease off their hands or out of their hair. Food is more strictly rationed than anything else.

**The British Came Through.** For many months the people of Britain have been doing without things which Americans take for granted. But you will find that shortages, discomforts, blackouts, and bombings have not made the British depressed. They have a new cheerfulness and a new determination born out of hard time and tough luck. After going through what they have been through it's only human nature that they should be more than ever determined to win.

You came to Britain from a country where your home is still safe, food is still plentiful, and lights are still burning. So it is doubly important for you to remember that the British soldiers and civilians are living under a tremendous strain. It is always impolite to criticize your hosts. It is militarily stupid to insult your allies. So stop and think before you sound off about lukewarm beer, or cold boiled potatoes, or the way English cigarettes taste.

If British civilians look dowdy and badly dressed, it is not because they do not like good clothes or know how to wear them. All clothing is rationed and the British know that they help war production by wearing an old suit or dress until it cannot be patched any longer. Old clothes are "good form."

One thing to be careful about—if you are invited into a British home and the host exhorts you to "eat up—there's plenty on the table," go easy. It may be the family's rations for a whole week spread out to show their hospitality.

**Waste Means Lives.** It is always said that Americans throw more food into their garbage cans than any other country eats. It is true. We have always been a "producer" nation.

Most British food is imported even in peacetimes, and for the last two years the British have been taught not to waste the things that their ships bring in from abroad. British seamen die getting those convoys through. The British have been taught this so thoroughly that they now know that gasoline and food represent the lives of merchant sailors. And when you burn gasoline needlessly, it will seem to them as if you are wasting the blood of those seamen, and when you destroy or waste food you have wasted the life of another sailor.

**British Women at War.** A British woman officer or non-commissioned officer can and often does give orders to a man private. The men obey smartly and know it is no shame. For British women have proven themselves in this war. They have stuck to their posts near burning ammunition dumps, delivered messages afoot after their motorcycles have been blasted from under them. They have pulled aviators from burning planes. They have died at the gun posts and as they fell another girl has stepped directly into the position and "carried on." There is not a single record in this war of any British woman in uniformed service quitting her post or failing in her duty under fire.

Now you understand why British soldiers respect the women in uniform. They have won the right to the utmost respect. When you see a girl in khaki or air-force blue with a bit of ribbon on her tunic—remember she didn't get it for knitting more socks than anyone else in Ipswich.

#### ENGLISH VERSUS AMERICAN LANGUAGE

In your contacts with the people you will hear them speaking "English." At first you may not understand what they are talking about and they may not understand what you say. The accent will be different from what you are used to, and many of the words will be strange, or apparently wrongly used. But you will get used to it. Remember that back in Washington stenographers from the South are having a hard time to understand dictation given by business executives from New England and the other way around.

In England the "upper crust" speak pretty much alike. You will hear the news broadcaster for the B.B.C. (British Broadcasting Corporation). He is a good example, because he has been trained to talk with the cultured accent. He will

drop the letter "r" (as people do in some sections of our own country) and says "hyah" instead of "here." He uses the broad a, pronouncing all the a's in "Banana" like the a in "father." However funny you may think this is, you will be able to understand people who talk this way and they will be able to understand you. You will soon get over thinking it is funny.

You will have more difficulty with some of the local dialects. It may comfort you to know that a farmer or villager from Cornwall very often can't understand a farmer or villager in Yorkshire or Lancashire. But you will learn and they will learn to understand you.

**Some Hints on British Words.** British slang is something you will have to pick up for yourself. But even apart from slang, there are many words which have different meanings from the way we use them and many common objects have different names. For instance, instead of railroads, automobiles, and radios, the British will talk about railways, motor-cars, and wireless sets. A railroad tie is a sleeper. A freight car is a goods wagon. A man who works on the roadbed is a navvy. A streetcar is a tram. Automobile lingo is just as different. A light truck is a lorry. The top of a car is the hood. What we call the hood (of the engine) is a bonnet. The fenders are wings. A wrench is a spanner. Gas is petrol—if there is any.

Your first furlough may find you in some small difficulties because of language difference. You will have to ask for sock suspenders to get garters and for braces instead of suspenders if you need any. If you are standing in line to buy (book) a railroad ticket or a seat at the movies (cinema) you will be queuing (pronounced "cueing") up before the booking office. If you want a beer quickly, you had better ask for the nearest pub. You will get your drugs at a chemist's and your tobacco at a tobacconist, hardware at an ironmonger's. If you are asked to visit somebody's apartment, he or she will call it a flat.

A unit of money, not shown in the following table, which you will sometimes see advertised in the better stores is the guinea (pronounced "ginny" with the "g" hard as in "go"). It is worth 21 shillings, or one pound plus one shilling. There is no actual coin or bill of this value in use. It is merely a quotation of price.



A coin not shown in the table below is the gold sovereign, with a value of one pound. You will read about it in English literature but you will probably never see one and need not bother about it.

### **SOME IMPORTANT DO'S AND DONT'S**

**Be friendly** but don't intrude anywhere it seems you are not wanted. You will find the British money system easier than you think. A little study beforehand will make it still easier.

You are higher paid than the British "Tommy." Don't rub it in. Play fair with him. He can be a pal in need.

Don't show off or brag or bluster—"swank" as the British say. If somebody looks in your direction and says, "he's chucking his weight about," you can be pretty sure you're off base. That's the time to pull in your ears.

If you are invited to eat with a family don't eat too much. Otherwise you may eat up their weekly rations.

Don't make fun of British speech or accents. You sound just as funny to them but they are too polite to show it.

Avoid comments on the British Government or politics.

Don't try to tell the British that America won the last war or make wise-cracks about the war debts or about British defeats in this war.

**Never** criticize the King or Queen.

Don't criticize the food, beer, or cigarettes to the British. Remember they have been at war since 1939.

Use common sense on all occasions. By your conduct you have great power to bring about a better understanding between the two countries after the war is over.

You will soon find yourself among a kindly, quiet, hard-working people who have been living under a strain such as few people in the world have ever known. In your dealings with them, let this be your slogan :

It is always impolite to criticize your hosts ;

It is militarily stupid to criticize your allies.

## TABLE OF BRITISH CURRENCY

### Copper Coins

Symbol	Name	British value	American value (Approximate)
¼d.	farthing (rare)	¼ penny	½ cent.
½d.	halfpenny ("hay-p'ny")	½ penny	1 cent.
1d.	penny	1 penny	2 cents.
3d.	threepence ("thruppence" or "thrup'ny bit"; rare).	3 pence	5 cents.

### Silver Coins

3d.	threepence ("thruppence" or "thrup'ny bit")—not common in cities	3 pence	5 cents.
6d.	sixpence	6 pence	10 cents.
1s.	shilling (or "bob")	12 pence	20 cents.
2s.	florin (fairly rare)	2 shillings	40 cents.
2s. 6d.	Half crown (or two and six)	2½ shillings	50 cents.
5s.	crown (rare)	5 shillings	\$1.00

### Paper Currency

10s.	10-shilling note	10 shillings (or ½ pound)	\$2.00
£1	pound note	20 shillings	4.00
£5	5-pound note	5 pounds	20.00

## WEIGHTS AND MEASURES

The measures of length and weight are almost the same as those used in America. The British have inches, feet, yards, pints, quarts, gallons, and so forth. You should remember, however, that the English (or "Imperial") gallon contains about one-fifth more liquid than the American gallon.

**“THINK IT OVER”**

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## FOREWORD

"THINK IT OVER" published herein is quoted from a recent issue of the *Infantry Journal*.

This pamphlet, although written as a training memorandum in another theater, is so styled that it has universal application to the task of preparing any unit for combat. It is my personal desire that every officer and non-commissioned officer in this theater not only receive and read a copy of "THINK IT OVER", but that he use it as a personal reminder of the task that confronts him in preparing his unit for operations, and the obligation that he as a leader owes to his men.

DWIGHT D. EISENHOWER,  
*Lieutenant General, U. S. Army.*

---

TO A UNCOMMANDED :

You are a leader of men, at war against an enemy who is cunning, determined, well supplied, and highly trained. He has been prepared for this war by concentrated, all-out training measures which have made him individually and collectively a skilled and ingenious enemy. In the words of a flight lieutenant who was recently in Malaya : "These fellows know more tricks than will ever be learned by the Germans . . . the first attack, believe me, will surprise you."

Your enemy knows his job. He knows his equipment and how to use it. He knows how to overcome obstacles by utilizing any and all immediate means at hand. He is not going to be stopped either by halfway preparations or halfway fighting. When the attack begins he's ready.

The question is : Are *you* equally ready ? Do *you* know *your* job ? Do *your men* know *theirs* ?

And do you honestly realize that readiness for battle is a matter of hard and intelligent training. Or are you waiting for the fight to begin in order to find out ?

As the responsible commander of your men do you know they are ready—or do you simply *think* they are ? Or *hope* they are ? Is your unit one of those in which inspections revealed there were men who had never seen a first-aid kit opened ? Who did not know how to set their rifle sights ? Who knew little or nothing about scouting, cover and concealment ? Whose gas masks had broken eyepieces ? Whose bayonets would not fit on the studs of their rifles ? Do you think the bayonet of the Japanese soldier is not going to fit when he needs it ?

Are you driving hard, every possible hour to train your men individually and as a unit to be more than a match for their enemy ? Or are you loitering, leaving to chance your duties as a leader, your responsibility to every man in your command to teach him to outsmart and outfight any enemy, both as an individual and an artillery team ?

Higher authority can and does plan the scope of training which will properly train your men and your unit for combat. But the implementing of this training is yours—you are the unit leader who has the final responsibility and the ultimate close contact with the soldier himself.

Refer to your training directive. Study it carefully ; comply with it exactly. It has not been hastily written, or written just to fill time, to get out another memorandum. On the contrary,

it has been carefully written, every word of it. It ~~was~~ has been the subject of much thought and planning. It is based upon the long experience of your commanding general, who is not guessing at what needs to be done to train both you and your men. He *knows*. He knows also the difficulties you are up against, the time you have available, and the urgency of the mission before you. And these, too, have been carefully considered in assigning you a training task you *must* accomplish.

The training objectives as stated in the directive are a vital goal to be attained by you in training your men as individual combat soldiers and your unit as a combined combat team. You would do well to frame these objectives and put them up where you will never lose sight of them, where you will see them daily, confronting you with a direct and honest question: "Am I accomplishing these objectives—*all* of them?"

The Coast Artillery individual and battery are no longer protected "concrete" soldiers facing a single seaward front. The initial attack may come from any direction. It may be made by air, by massed infantry advancing from the rear, by paratroops, by heavily armed infiltration units. You may well find yourself engaged in an all-out ground battle before you have ever seen a hostile naval vessel or fired a single artillery shot.

Consider the objectives stated in the training memorandum. Visualize the individual soldier standing before you. Visualize him from head to feet. Have you taught him that the inside head-band of his helmet is adjustable, or does he neglect wearing it because it pinches his head? Have you taught him the location of neck arteries, or is another soldier someday to die because this man of yours didn't know how to apply a tourniquet? Have you taught him to wear his identification tags; do you inspect to see that he does? Have you taught him how to adjust, wear, and care for his gas mask? How to use his bayonet? His rifle? Have you taught him what armor-piercing small arms ammunition is for and why it is issued? Or is your automatic rifleman going to fire at a landing boat with ball ammunition, while the armor-piercing he needs remains in his belt—or in an ammunition storage box somewhere? Have you inspected his shoes, taught him the importance of caring for his feet? Or are the soles worn half through, and would this soldier soon be without any shoes at all if he were suddenly cut off from his unit and isolated in the field?

Can he scout, make his way as silently through brush as the Japanese? Could he use a compass if he had to? Can he dig

a foxhole, a hasty trench? Does he know whether the barbed wire in front of him is properly or improperly strung to protect him? Can he throw a grenade? Identify gas? Carry a message and get to his destination? Have you taught him, every man, enough about the machine gun and automatic rifle so that if his own weapon were gone, or if a regular machine-gun crew became casualties, he could step in and load, sight, and fire those weapons?

Have you taught him gunnery, or merely how to mechanically operate an instrument without understanding it? Can your deflection-board operator also operate the range-percentage corrector? Could the chief-of-breech become gun-pointer if he had to?

Have you taken advantage of the God-given intelligence of the American soldier and taught him the WHY of some of these things? Or are you still in only the who-what-where-and-when stage? Do your men generally know the principles of a defense plan? Do they know coast artillery tactics? Basic infantry tactics? Do they know the mission of your unit and how you propose to accomplish that mission? Have you passed on to them vital intelligence information about the enemy? How he operated in Malaya, and Singapore, and Java? How he is equipped? How he attacks? The ruses and trickery he has displayed—and will display again? Do your men know, for example, that the Japanese from boyhood practice and pride themselves on use of the bayonet?

The same type scrutiny may be made of your unit training as a whole. Have your men practiced your local defense plan, or is it just on paper or still in the talking stage? Do your men as a unit know the principles of ground combat? Have you ever actually practiced them? Do you know with certainty that you can carry on your primary artillery mission no matter what happens or is your artillery drill a peacetime routine? Can you conduct fire if *all* communications go out? And do you know that at Hong Kong this was exactly what happened? Could you conduct fire under a simultaneous air or gas attack? Could you adjust fire based on only such spotting as you, yourself, can accomplish at the guns? Do you realize that naval targets may be fast moving, fast maneuvering, and smoke-screened? Have you trained your first sergeant, your next senior sergeant, *and* the next senior sergeant, to fire your guns skillfully in case you and your other officers become casualties? Have they ever actually practiced doing it? Have you given

your enemy credit for knowing your battery location, your methods of fire control and adjustment? Have you tried to visualize every emergency that may arise and prepared for those emergencies? Have you drilled and trained your unit in what to do when these things happen?

These are some of the objectives, and their accomplishment all has the same answer: The training you give your men *and how you conduct it*.

Consider the training memo again as to conduct of training. The manner in which good thorough training is conducted is as important as the nature of the training itself. There are vital precepts which inexperienced officers all too seldom know.

The first and foremost is "know your stuff," know your own job. Never get up before a group of men and read to them from a field manual or other text. To do so is an admission of ignorance and inability on your part. If the material to be covered is new to you, study it before you begin instruction. Ninety per cent of leadership is the confidence men have in their leader that he knows his job and knows what he's talking about.

Supervise your training. Supervision means actual physical presence and participation. It does not mean staying in the battery office or performing other duties. Neither does it mean an assembly of two or more officers standing off to one side and chatting while a noncommissioned officer conducts the training.

Keep a record of training progress. Elaborate charts and colored pins for the battery office may look well, but they are too often not an honest record of accomplishment. What the unit commander needs to know is the exact training status of every man—has Brown finished gas instruction, has Smith completed bayonet instruction. If instruction has been only partial the record should so indicate. If a man has had no instruction at all, the fact should stand out. Otherwise, someday Brown is going to be the first gas casualty, and Smith is going to be bayoneted.

Utilize the value of training films and slides to the utmost possible extent. Remember that one picture is worth ten thousand words. But also remember that pictures and words by themselves will not suffice. All theoretical instruction must be followed by practical application. No man ever learned agility and skill in use of the bayonet just from pictures and words.

Note carefully the list of training topics attached as an



inclosure to the training memorandum. These have been carefully selected. They will be given top priority. Many of them have been broken down into sub-topics. One reason this was done was to indicate to you that most field manuals contain vastly more information of value than you realize. Dig into your manuals. The title that shows from a bookshelf is not even a partial indication of the many important sub-topics that lie within.

Gunners' instruction pamphlets are valuable aids if you use them properly. But if used only to teach a man to parrot the printed answers to the printed questions, they are worse than valueless. For his answers will indicate a knowledge he does not possess.

Do not assume that a man is trained because he once qualified as an expert observer or once had rifle marksmanship in a replacement center. Training is an unending procedure, and plenty of "experts" have a lot left to learn.

Take advantage of spare moments. How many of you, for example, during the dark of early alert periods have utilized this period to talk to your men, to instruct them, to teach them how they can determine direction by the North Star, or to discuss night tactics or night fire-control?

The general plan in the training memorandum allows time for ample "breaks" or rest periods. Take advantage of these. Training that becomes tedious defeats its own end. Ten minutes of hard, alert, energetic work is worth two hours of dawdling and tedium. For the same reason vary the instruction given. Demand that your men pay attention during instruction and realize that it is part of your job to keep them interested.

Never bluff. You won't fool an American soldier—not for long anyway. If you don't know the answer be frank and admit so, and say you will find out the answer. Above all, be sure that you *do* find out.

Plan your training to be progressive. Select an important topic your men need to know and see it through. If your training schedule is just a printed list of assorted topics to look busy and imposing, you will be no farther along next month than you were this month.

There is still a further point to effective training, and that is the welfare and high morale of your men. You cannot expect a man to respond enthusiastically to instruction when he is uncomfortable, carelessly fed, dirty and deprived of a bath, poorly quartered even under field conditions, or dull spirited

because he has had no relaxation. Look to your men's comfort, their mess, their quarters, their recreation, their every need. Especially look to the welfare of those men in isolated stations and positions. Would *you* like to be serving up at the end of some of those long upward trails, day after day without being relieved, unbathed and without a place to bathe, night after night without a light to read by, a place to write, a comfortable place to sit?

Don't say these are war problems that can't be licked. They *can* be licked. A good unit commander who has the interests of his men at heart has the eye to see what's needed and the energy and resourcefulness to see that it's supplied.

And don't stop halfway either. "Eyewash" may be a term you heard in peacetime, but it has a wartime value as well. It has a direct and immediate effect upon the morale and organizational pride of your men, and the impression which others get of the general condition and efficiency of your unit. A little paint on the inside of bunkhouse walls—men's names neatly lettered on signs before their tents—racks for clothes—holders for knick-knacks—a neat log railing around an outdoor drinking fountain—whatever name you call them, eyewash or not, they raise men's morale. They turn a camp into a home. They change dreary surroundings into something pleasant to look at and cheerful to endure.

You have a big job to do, a hard and vital one—a life-and-death job that nobody else can do for you. It is beside the point to think in terms of victory or defeat. *If you think in terms of your men* all else will take care of itself. Think of Private Jones, a soldier in your unit. Tomorrow an attack begins. Have you seen to it that Private Jones is ready and trained to do his job? Are you willing, after it is over, to think back on the duties and responsibilities you had and to carry for the rest of your life the knowledge you failed to meet them? Are you willing, after it is over, to face the mother and father of an American soldier named Jones and answer the question they are going to demand of *you*?

"Johnny? Yes, I knew him. He was in my battery; he was one of my men. He didn't have a chance. A stud was bent—on his rifle—his own bayonet wouldn't fit—there was a machine gun nearby, but Johnny didn't know how to use one. I failed him."

Think it over.

MESSAGE FROM COMMANDING GENERAL  
TO PRECEDE PROPOSED EDITION OF  
"SHORT GUIDE TO GREAT BRITAIN"

---

You are arriving in a country at war, a country in which winning the war must take priority over anything else—over comfort, convenience, standards of living and the right of the individual to do as he likes. Everyone is in the war and is subject to a lot of shortages and restrictions that would be irksome in a country not near the front lines. The citizens and armed forces of Great Britain have been living under these conditions for three years.

The purpose of this booklet is to point out some of the minor adjustments Americans should make so as to fit best into the war effort. Good-natured and wholehearted acceptance of them will constitute a definite contribution toward victory.

DWIGHT D. EISENHOWER  
Lieutenant General  
Commanding  
European Theater of Operations  
United States Army

HERE are some things you must remember from the moment you arrive :

**Complete Blackout**, all night and every night, is compulsory. Don't forget to close the curtains before you switch on the light. If you use a flashlight on the street, it must be dimmed with layers of paper.

**Restaurants** in Britain are allowed just enough food for their normal trade. If thirty or forty hungry doughboys invade a small restaurant, food will probably give out.

**Restaurant Cars** have been taken off nearly all trains as a war-time economy. So carry your rations with you when you travel and don't rely on what you can buy.

**There is a Shortage** of razor blades, pencils, fountain pens, radios, matches, lighters, leather wallets, tooth-paste, cakes and many other things. They are not rationed, but there is not enough of them to go round. You should rely on your Post Exchange system for such things.

**Displays in Store Windows** are often dummies. Don't expect to be able to buy what you think you see on sale.

**Fruit** is scarce in Britain, though not rationed. Kids have to be fed raw vegetables to make up the vitamin deficiency. Don't buy up all you see in the stores. Everyone deserves a share.

**Candy** is rationed—three ounces a week for everyone. You can't buy it in the stores without coupons. You will have to get yours through the Post Exchange.

**Soap** is rationed too : no coupons, no soap. Britishers get four small cakes a month, or the equivalent in soap-flakes. Don't lose your soap ; the drug-store won't be able to sell you any more.

**Newspapers** are small and few because of paper rationing. But the press is free to print opinions. Only information that might be useful to the enemy is censored.

**You Must Line Up** for buses if there are six or more people waiting. This is a war-time law. Take your turn.

**The British Tommy** gets about sixty cents a day. Out of that he probably makes an allotment to his family. He can't buy many beers with this pay ; so if you offer him a drink and he refuses it, maybe it is because he can't afford to stand you one in return.

**Income Tax** for Britishers starts on incomes of 37 dollars a month. When a single man earns 50 dollars he pays about 6 in income tax. For bigger incomes the rate is 50 cents in the dollar,

rising (for very big incomes) to 97½ cents. The British don't have much cash to spare, so don't expect elaborate entertainment from them.

**Dollars.** British pubs, restaurants and stores have no facilities for changing dollar bills in war-time. Don't ask them to.

**Waste Nothing:** salvage everything, especially cans, rubber, scrap metal.

**Save Paper.** It is an offence against the law to throw away paper—even bus tickets and cigarette packs. Put bus tickets in the box provided on the bus. Put all other paper in a paper salvage bin.

**Wrapping Paper and String** are very scarce. Save what you get on parcels from home and hand it to a housewife or storekeeper. They will appreciate it.

**Above all, Don't Talk** about service matters. You will see a notice in pubs and restaurants: "Careless Talk Costs Lives." This means what it says.

5 Jan 1944

E-X-T-R-A-C-T

UNCLASSIFIED

I--TRANSMITTAL OF CLASSIFIED DOCUMENTS. 1. Sec 1, Cir 63, 14 Aug 1943, is re-scinded.

2. In order to provide the proper security, all official secret and confidential material, and all classifications of cryptographic material, intended for dispatch to the War Department or other overseas commands will be routed to this headquarters for transmission via Army Courier Service, except that the CG, European Wing, Air Transport Command, and the Chief of Transportation, SOS, ETOUSA, are authorized to turn over secret or confidential material to the courier transfer officer at stations now or subsequently established where a courier transfer officer may be located.

3. This headquarters will, in turn, dispatch all secret and confidential material, except cryptographic material of all classifications, by fast surface transportation unless the request for transmission is plainly marked for air dispatch, in which case the officer signing such request will insure that the material is of such importance that delay in transmission would impede the war effort. Officers dispatching cryptographic material to the War Department and/or other overseas commands (including Iceland) will always mark such material for air transmission.

4. No mail will be accepted for dispatch by the Army Courier Service unless it is secret or confidential in nature, or consists of cryptographic material of any classification, and accompanied by the request of an officer authorized to classify documents as secret or confidential, as the case may be. (See Pars 3c and 4c, AR 380-5, 28 Sept 1942, "Safeguarding Military Information".) A sample copy of the request to be used is shown below:

\_\_\_\_\_  
(Date)

Courier Transfer Officer, APO 887

or

Army Postal Officer, APO \_\_\_\_\_

The attached mail is secret or confidential in character or contains cryptographic material. It is requested that this mail be dispatched to its destination via the Army Courier Service.

\_\_\_\_\_  
(Name and Grade)

5. If transmission of material by air is requested, a certificate as follows will be submitted on the request form outlined in Par 4 above:

"I certify that the contents of the attached mail is of sufficient urgency to warrant air dispatch."

\_\_\_\_\_  
(Name and Grade)

6. Official unclassified material and restricted material other than cryptographic will be dispatched via the Army Postal Service.

7. Material other than cryptographic intended for transmission through the Army Courier Service may be sent to this headquarters through the Army Postal

\_\_\_\_\_

UNCLASSIFIED

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(EXTRACT Cir 2, ETOUSA, 5 Jan 1944, cont)

Service as official registered mail or via GHQ Messenger Service. All classifications of cryptographic material will be forwarded via GHQ Messenger Service. 8. All postal officers and Army postal personnel will be fully instructed as to the handling of classified material for transmission. (AG 313.3 M)

By command of Lieutenant General DEVERS:

DAVID G. BARR,  
Brigadier General, GSC, Chief of Staff.

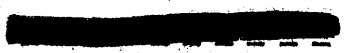
OFFICIAL:

s/ RALPH PULSIFER (H.R.S.)  
RALPH PULSIFER,  
Brigadier General, USA, Adjutant General.

REPRODUCED HQ SOS 8 January 1944

M. J. S.

UNCLASSIFIED



[REDACTED]

[REDACTED]

HQ SOS ETOUSA

Cir No. 66

28 Dec 1943

E X T R A C T

I--SECURITY PRECAUTIONS: 1. Each document hereafter published which is, in effect, a virtual station list, will be classified as "SECRET", and each copy thereof will bear an individual, identifying number. The distribution made of such document will be shown at the end of each copy thereof, with indication of the identifying number of each copy furnished to each distributee.

2. When any such copy is destroyed, an appropriate certificate of destruction, signed by the custodian and by a disinterested officer witness, will be submitted to the office of origin. (AG 311.5)

By command of Major General LEE:

R. B. LORD,  
Colonel, GSC,  
Chief of Staff.

OFFICIAL:

s/ FRED A. MEYER  
t/ FRED A. MEYER,

Colonel, AGD, Acting Adjutant General.

REPRODUCED HQ SOS, 3 JANUARY 1944

JAN 1944

*M. W. S.*

[REDACTED]



15 Dec 1943

TRAINING MEMORANDUM  
NO..... 20

FIREFIGHTING TRAINING

1. Purpose. The purpose of this memorandum is to present to unit commanders in condensed form training ~~suggestions~~ and instructional material on firefighting training.
2. Training.
  - a. To prevent loss of military supplies and equipment, and possible loss of life, all unit personnel will be trained in fire prevention, use of first aid fire equipment, dealing with incendiaries, and reporting fires.
  - b. Units furnished with a fire trailer-pump will have sufficient personnel trained in its operation and maintenance to insure that a minimum of five trained men are available at all times.
  - c. Training will consist of demonstrations of the various types of equipment, together with explanations of their construction and functioning, and will be followed by practical work with the equipment.
  - d. It is desired that training schedules include the following topics:
    - (1) Recognition of fire hazards and methods of elimination.
    - (2) Operation and maintenance of all types of first aid fire equipment, including sand, water stirrup pumps, and soda-acid, foam and carbon tetrachloride extinguishers.
    - (3) Methods of attacking fires.
    - (4) Types of incendiary bombs and methods of dealing with each type.
    - (5) Local fire alarm system, and action to be taken on sounding of alarm.
  - e. The following aids are available, or may be procured, for instructing unit personnel:
    - (1) Fire Regulations, Hq, ETOUSA, 13 Mar 1943.
    - (2) First aid fire equipment available for installation protection.
    - (3) Section I, Operations Memorandum No 2, Hq, ETOUSA, 8 Dec 1942, "Enemy Incendiary bombs".
    - (4) Section II, Operations Memorandum No 2, Hq, ETOUSA, 6 Feb 1943, "Enemy Incendiary Bomb, Explosive Nose (new type)".
    - (5) Instructional incendiary bombs.
    - (6) Notes on Fire Fighting (Annex A hereto).
  - f. Assistance in demonstration of fire equipment and training in general may be secured through the District Fire Officer, the Base Section Fire Officer, or a representative of the National Fire Service.

By command of Major General LEE;

OFFICIAL: *Fred A. Meyer*  
FRED A. MEYER,  
Colonel, AGD, Acting Adjutant General.

R. B. LORD,  
Colonel, GSC,  
Chief of Staff.

DISTRIBUTION: C

ANNEX A  
NOTES ON FIREFIGHTING

1. Fires may be divided into three classes:
  - a. Class A Fires. Fires in ordinary combustible materials where the quenching and cooling effects of quantities of water or solutions containing large percentages of water are of first importance.
  - b. Class B Fires. Fires in inflammable liquids, grease, etc, where a blanketing effect is essential.
  - c. Class C Fires. Fires in electrical equipment where the use of non-conducting extinguishing agent is of first importance.
2. Fires may be extinguished by three different methods, or by a combination of such methods.
  - a. Starvation, or the limitation of fuel.
  - b. Smothering, or the limitation of oxygen.

c. Cooling, or the reduction of temperature.

3. Water, sand, and soda-acid, foam and carbon tetrachloride extinguishers are extinguishing agents in common use in US Army installations.

a. Water is used only on Class A fires. It is applied with buckets, stirrup pumps, hand pumps or by motor driven pumps.

b. Sand is used to smother a Class A or Class B fire, and is applied either with the hands, a sandbag, a bucket, or a shovel.

c. Soda-acid extinguishers are used for the same purpose as water, to smother and cool a fire. They should be used only on Class A fires. These extinguishers are usually available in the 2-gallon and 30/34-gallon sizes, and are used where water supplies are inadequate.

d. Foam extinguishers are used to smother and cool a fire. Foam is effective on Class B fires. They are available in 2-gallon and 30/34-gallon sizes.

e. Carbon tetrachloride extinguishers may be used to smother all classes of fires. However, precautions must be taken when using in a confined space to prevent injury to personnel from the gas generated when carbon tetrachloride strikes hot surfaces.

4. The following minor equipment is available in US installations for applying fire extinguishing agents:

a. The stirrup pump consists of a small water pump with a stirrup and thirty feet of hose having a combination jet or spray nozzle. The pump is placed in a bucket of water and a foot is placed on the stirrup to hold it in a steady position. By pumping up and down on the handle 1 to 1½ gpm may be produced with the jet and ¾ gpm with the spray. By using several buckets with two or three men to carry water a continuous stream of water may be projected thirty feet.

b. The soda-acid extinguisher consists of a container, usually cylindrical in shape, with a small nozzle attached either to the cylinder or to a short length of hose. It is filled with a mixture of water and sodium bi-carbonate and a small glass bottle of sulphuric acid. When the bottle is broken by a striker or plunger and the acid is mixed with the solution, a gas is formed. This gas forces the solution out of the extinguisher at a rapid rate. A 2-gallon extinguisher will last about one minute and throw a stream about twenty feet.

c. Foam extinguishers are similar to soda-acid extinguishers in appearance. There are two different types of foam extinguishers available at US installations, the turn-over type extinguisher, which is operated by inverting, and the seal type extinguisher which is operated either by a lever or by a half-turn of a handle before inverting it. The foam produced by these extinguishers is very effective in smothering Class B fires.

d. Carbon tetrachloride extinguishers are hand pump extinguishers designed primarily for small electrical and vehicle fires, but also effective on all other fires.

5. Safety precautions to be allowed in the use of extinguishers:

a. Never use water or soda-acid extinguishers on Class B or Class C fires.

b. Use foam on Class B fires, but never on Class C fires.

c. Try to cut off any electrical current near a fire before attempting to extinguish it.

6. The following may be used as a guide in fire fighting:

a. The first consideration when fire crews arrive at a fire is to insure that all personnel are evacuated; secondly, attack the fire, and last, protect the surrounding buildings or materials from catching fire.

b. Enter buildings through doors wherever possible. If doors are locked, break window pane nearest window lock and enter through window.

c. Direct water from appliances on base of fire, driving fire back on itself wherever possible.

d. If a Class B fire, direct foam on the edge of the fire and work around, gradually covering the entire surface of burning oil, grease or gasoline. Directing the foam on the center of the fire will cause spread of flames.

e. Minimize fire and water damage.

f. Keep doors and window closed to prevent fire from mushrooming.

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AFO 887  
9 Dec 1943

AG 561.3(9 Dec 1943)PGD

SUBJECT: Fire Prevention

TO : Base Section Commanders, SOS, ETOUSA

**UNCLASSIFIED**

It is desired that the following be brought to the attention of all units in your respective Base Sections:

1. All personnel will be warned frequently with respect to the hazards of improper use of stoves, fireplaces and heating appliances, and the use of gasoline for cleaning purposes. Paragraph 11, Fire Regulations, Hq, ETOUSA, 13 Mar 1943, will be brought to the attention of all personnel once a month.

2. a. The Base Section Commander, through his Engineer Officer, will assist all SOS units and installations in all matters pertaining to fire prevention and fire fighting, including the training of personnel and the insuring that equipment and water supplies are sufficient and properly maintained.

b. Like assistance is offered to field force commanders, with particular attention to the provision of fire fighting equipment at the time the installation is occupied.

/over

**UNCLASSIFIED**

**UNCLASSIFIED**

3. General scales of allowances of fire fighting and prevention equipment have been prepared and furnished to the Base Section Commander, who will prescribe the quantities and types of equipment needed for the protection of stations and installations based on such scales.

4. With further regard to fire precautions, attention is invited to Section II, Administrative Circular No 75, Hq, SOS, ETOUSA, 30 Sep 1943.

By command of Major General LEE:

*Cornelius Means*  
CORNELIUS MEANS,

Captain, AGD,  
Assistant Adjutant General.

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**UNCLASSIFIED**

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

PRF/JWC/rls

December 1943

AG 314.81 MGB

SUBJECT: Diaries Kept by U. S. Army Forces

TO : See distribution

War Department letter AG 314.81 (20 Nov 43)OE-S-B-M, dated 25 November 1943, subject as above, is quoted for information and guidance.

"1. Reference is made to instructions contained in paragraph 12c, War Department Training Circular No. 15, 16 February 1943, applicable to the keeping of diaries by military personnel overseas.

"2. There have been brought to the attention of the War Department numerous instances in which members of the armed forces and civilians under military jurisdiction have, contrary to existing regulations, entrusted their diaries to casuals or air crews returning to the United States. Many attempts have been made to mail diaries from theaters of operations to the United States in direct violation of the above-mentioned circular. In almost every case the diaries were found to contain SECRET or CONFIDENTIAL military information.

"3. In view of the fact that the aforementioned diaries represent but a small percentage of those in possession of personnel overseas, the serious threat to the security of classified information emanating from the compilation, possession, and improper transmission or loss of such documents must be reduced to a minimum.

"4. It is directed that necessary action be taken in accordance with Training Circular No. 15, 16 February 1943, to apprise personnel concerned of the dangers inherent in the handling of such documents."

By command of Lieutenant General DEVERS:

s/ RICHARD P. FISK  
t/ RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

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Spl Troops, ETOUSA	(2)		

[REDACTED]  
HQ ETOUSA

Cir No. 95

6 Dec 1943

E-X-T-R-A-C-T

IV. RADIO TELEPHOTO FACILITIES TO THE UNITED STATES. 1. Facilities are available for telephoto transmission of pictures, documents, printed diagrams, tabulations, emergency requisitions, and long code messages (or photographs of such documents) between ETOUSA and the War Department.

**UNCLASSIFIED**

2. Only unclassified material for official use or for publication will be transmitted by this means. Such material will be processed through the Adjutant General, Hq ETOUSA, or the Adjutant General, Hq SOS, ETOUSA.

3. Material submitted for transmission will be in black and white, and typewritten material will be in capital letters. (AG 413.44 MSig)

By command of Lieutenant General DEVERS:

DAVID G. BARR,

Brigadier General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (H.R.S.)

t/ RALPH PULSIFER,

Brigadier General, USA, Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

*[Handwritten Signature]*

M. J. S.

[REDACTED]

**UNCLASSIFIED**

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/JWC/eg

AG 333.5 MGB

**UNCLASSIFIED**

5 December 1943

SUBJECT: Loyalty Investigation of Military Personnel.

TO : See distribution:

1. Reference is made to confidential letter, this headquarters, dated 1 October 1943, file AG 333.5 E-GB, subject as above.

2. The phrase "available records", as used in reference letter, is interpreted to mean records in this theater, and when check or investigation within the theater is considered adequate by the G-2 or A-2 concerned, no further action is required.

3. It is thought that, in the majority of cases, possible determination concerning loyalty and qualifications of personnel, with respect to their being given access to SECRET and/or CONFIDENTIAL material and the prescribed cryptographic systems, may be made by the Commanding Officer and/or Intelligence Officer at their present station on the basis of the following:

- a. Length of military service, and period of service in overseas theater.
- b. Native origin of immediate relatives.
- c. Service Records.
- d. Previous assignments and duties.
- e. Previous access to classified material.
- f. Interviews with superior officers and acquaintances.

4. In the future personnel being investigated under the provisions of reference letter, with the exceptions of those coming within the categories set forth in paragraphs 3b (1) and 3b (2) therein, will be considered in light of the above. If it is then deemed necessary to conduct a further background check and/or investigation, a request should be forwarded to the A.C. of S., G-2, ETOUSA.

5. Inclosed are copies of the revised loyalty check sheet for your information and duplication. It is desired that these forms be completed in every detail before submission to this headquarters.

By Command of Lieutenant General, IEFERS:

s/ RICHARD P. FISK,  
t/ RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

1 Incl. (Check Sheet)  
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LOYALTY CHECK SHEET

NAME \_\_\_\_\_ Date Inducted \_\_\_\_\_

Rank \_\_\_\_\_ ASN \_\_\_\_\_ Date Entered \_\_\_\_\_  
Duty Overseas \_\_\_\_\_

Birth: Date \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Eyes \_\_\_\_\_ Hair \_\_\_\_\_ Race \_\_\_\_\_

Other names by which known \_\_\_\_\_

Spouse's name \_\_\_\_\_ Birth: Date \_\_\_\_\_ Country \_\_\_\_\_

Father's name \_\_\_\_\_ Birth: Date \_\_\_\_\_ Country \_\_\_\_\_

Mother's maiden \_\_\_\_\_ Birth: Date \_\_\_\_\_ Country \_\_\_\_\_

Your citizenship and how acquired \_\_\_\_\_

Prior addresses for 10 years, with dates \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Names, relation, and addresses of relatives in foreign countries \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date, purpose, and length of stay in any foreign country you may have visited \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Arrests, indictments and convictions, other than traffic violations \_\_\_\_\_

(Give date, offense, and disposition) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List membership in all organizations since 1930 \_\_\_\_\_

Last three employments:	Dates of	Reason for
Firms' Name and Address	Employment	Leaving

1. \_\_\_\_\_



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2. \_\_\_\_\_  
3. \_\_\_\_\_

How long have you served in your present assignment \_\_\_\_\_ . What were your past two assignments with length of time in each. \_\_\_\_\_

Did you have habitual access to SECRET \_\_\_\_\_ CONFIDENTIAL \_\_\_\_\_ information.

Have you ever been discharged, furloughed, or asked to resign from the military service or former civilian employment? \_\_\_\_\_ If answer is yes, explain \_\_\_\_\_

I certify that the foregoing answers are true and correct to the best of my knowledge and belief.

Date \_\_\_\_\_

Signature \_\_\_\_\_

NOTE: Fill in "A" below only if Officer Candidate. Fill in "B" only if not Officer Candidate.

LOYALTY CHECK SHEET

FROM: \_\_\_\_\_

TO : \_\_\_\_\_

It is requested that the subject, whose name appears above and whose present station is \_\_\_\_\_ be given whatever loyalty check is deemed necessary.

"A" (If Officer Candidate) Subject will attend O.C.S. at \_\_\_\_\_ on \_\_\_\_\_ Date \_\_\_\_\_ Name and location of School \_\_\_\_\_

"B" (If not Officer Candidate) Subjects during \_\_\_\_\_ (will be)

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which gives (will give) habitual access to \_\_\_\_\_ material, secret or confidential

Signature of Certifying Officer. \_\_\_\_\_

[REDACTED]  
HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/APG/ebe

AG 062 MGB

3 December 1943

SUBJECT: Processing of Amateur Photography.

TO : See distribution.

1. Under authority contained in War Department letter AG 413.56 (11-23-42)OB-S-B-II, dated 24 November 1942, subject: "Processing and Censorship of Amateur Film From Overseas Stations", undeveloped amateur film may be processed locally provided proper safeguards as required by the Theater Censor, the G-2 representative, are established.

2. The following safeguards will govern:

a. The responsibility of safeguarding security in conjunction with the processing of amateur film locally is that of unit commanders concerned.

b. The processing should be done exclusively with military personnel under the supervision of the appropriate G-2, A-2, or S-2, representative designated by the commanding officer of the military unit concerned.

c. All equipment used in processing and developing must be located in property controlled by the United States Army.

d. All exposed film should be classified as "Confidential" until censored and released.

e. All film and prints not approved for release by supervising officer should be condemned and destroyed or classified "confidential" and forwarded to the Theater Censor to be impounded until releasable.

f. Theater security directives and censorship restrictions should be carefully followed.

g. All developed film and prints will be subject to further censorship by unit and Base Censors when transmitted through postal channels.

h. Film and prints of doubtful classification should be classified as "confidential" and forwarded to Theater Censor for censorship.

i. All requests for approval of arrangements for local processing of amateur film should be forwarded thru command channels to G-2, ETOUSA. The request should set forth the measures established to comply with the above provisions.

j. United States Government supplies of film, paper or chemicals may not be used for processing amateur film except as directed in War Department letter AG 413.55 (15 July 1943)OB-S-SFOPL-M, 22 July 1943, subject: "Photographic Equipment and Supplies".

k. All exposed amateur film is processed for personal use only and not for publication. If publication is desired, approval of the Public Relations Officer, Hq ETOUSA, is required.

By command of Lieutenant General DEVERS:

s/ RICHARD P. FISK,  
RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

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Cir 94

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HQ ETOUSA

1 Dec 1943

E-X-T-R-A-C-T

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Par 2b, Cir 78, 26 Sept 1943, is rescinded and the following substituted therefor:  
HQ ETOUSA, the headquarters of the several base sections and Hq Eighth Air Force are equipped to issue the cards. (AG 200.2 Per)

By command of Lieutenant General DEVERS:

DAVID G. BARR,  
Brigadier General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER

t/ RALPH PULSIFER,

Brigadier General, USA, Adjutant General.

REPRODUCED HQ SOS, 21 DECEMBER 1943.

*[Signature]*

M. J. S.

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[REDACTED]

E-X-T-R-A-C-T

I--FLAGS. There is no security objection to the display of American flags at posts, camps, or stations occupied as fixed installations, provided such display would nullify previous efforts to render the installation invulnerable.

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(AG 311.5 MJA)

II--SUMMARY OF IMPORTANT UNITED KINGDOM WAR-TIME RESTRICTIONS AFFECTING AMERICAN TROOPS. Par 8b, Cir 71, 2 Sept 1943, is amended to read:

"b. Effective immediately, light may be displayed from a hand lamp or flashlight so long as the light is white, the lamp has a single aperture, and is at all times directed downwards. Lights displayed from lamps that have an aperture through which light is emitted, exceeding that of a circle one inch in diameter, shall be immediately extinguished by any person having control of the lamp upon receiving an air raid warning."  
(AG 311.5 MJA)

VII--SECURITY INSTRUCTIONS. The following publications are rescinded, instructions contained therein having been published in Theater Intelligence Directive No. 2, 27 Nov 1943:

- Sec III, Cir 24, 9 Aug 1942.
- Cir 89, 30 Dec 1942.
- Sec II, Cir 5, 18 Jan 1943.
- Sec I, Cir 46, 29 May 1943.
- Sec II, Cir 53, 3 July 1943.

- Sec II, Cir 54, 14 July 1943.
- ETO ltr, AG 319.1 Pub/GC, 25 Aug 1943.
- Sec I, Cir 76, 18 Sept 1943.

(AG 311.5 PubGB)

By command of Lieutenant General DEVERS:

DAVID G. BARR,  
Brigadier General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (H.R.S.)  
t/ RALPH PULSIFER,

Brigadier General, USA, Adjutant General.

REPRODUCED HQ SOS 10 December 1943

*MJS*  
M. J. S.

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HQ SOS ETOUSA

Adm Cir No 89

27 Nov 1943

E-X-T-R-A-C-T

III--RATION CARDS FOR US ARMY PERSONNEL ON DETACHED SERVICE, LEAVE, FURLOUGH OR COMMUTATION OF RATION STATUS: Paragraphs 4 and 5, Administrative Circular No. 31, this headquarters, 7 Jun 1943, are amended to read, respectively:

"4. British dependents of US service personnel will obtain civilian food ration documents from the local office of the Ministry of Food by personal application. Identity cards must be produced in support of such applications.

"5. US Civilian personnel employed on projects under the control of Headquarters ETOUSA, who are not rationed in US service messes, as well as their dependents who are citizens of the US, will be issued service ration cards. Civilians who are rationed in service messes, and who are, therefore, not in possession of civilian food ration documents, may be issued service ration cards to cover any period of leave or detached service during which it is necessary for them to obtain rationed foods." (AG 430.2)

For the Commanding General:

R. B. LORD,  
Colonel, GSC,  
Chief of Staff.

OFFICIAL:

s/ FRED A. MEYER,  
t/ FRED A. MEYER,  
Colonel, AGD,  
Acting Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

  
M. J. S.

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E-X-T-R-A-C-T

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COMMUNICATIONS AND CABLE INSTRUCTIONS. 1. Par 3a, Cir 65, Hq ETOUSA, 2 Aug 1943, is amended by inserting the parenthetical phrase "(except V-Mail)" after the undersigned word "sealed".

2. Par 20, Cir 65, Hq ETOUSA, 26 Aug 1943, is rescinded and the following substituted therefore:

20. Code Cable Addresses: a. The cable address of a member of this command will consist of his grade (one word only need be used), name, and army serial number, followed by one code word to designate the Army Post Officer number. This code cable address is a six letter word, the first two letters of which are always "AM-----". Examples of correct cable addresses are:

Pvt JOHN JONES 12345678 AMABCD  
Capt JOE BROWN 056789 AMEFGH

b. The six letter code words for Army Post Offices, then organized, were published in WD Circular 178 and 378 (1942). Code cable addresses also are on file in each telegraph, cable, and radio office in the United States authorized to receive these messages and can be obtained by senders. In lieu of the six letter code cable address word, the sender in the United States may furnish only the APO number. Regimental and other commanders will publish correct code addresses to their commands. (AG 000.73 MGB)

By command of Lieutenant General DEVERS:

DAVID G. BARR,  
Brigadier General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (H.R.S.)  
RALPH PULSIFER,  
Brigadier General, USA, Adjutant General.

REPRODUCED HQ SOS 10 December 1943

  
M. J. S.

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HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 371.2 (16 Nov 1943)MGC

PO 871  
7 Nov 1943.

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Subject: Report of Violation of Security Regulations.

To: See Distribution.

1. It has been brought to the attention of this headquarters that a number of our officers have been talking rather freely about United States military activities to Spanish and Swedish civilians.

2. The civilians in question, in spite of professed strong sympathies for the United Nations, have, in several recorded instances, transmitted the information to Berlin.

3. It is desired that appropriate and discreet action be taken to bring this to the attention of the officers in your command. It should also be pointed out that Spanish civilians or officials in England are especially dangerous. In many cases they speak perfect English, entertain well and have demonstrated a marked ability to "draw out" our officers. Nearly all of these people are suspects. In the case of the Swedes, nearly 50% of those to be met in London are suspects.

By command of Major General LEE:

*Jefferson E. Kidd*  
JEFFERSON E. KIDD,  
Colonel, AGD,  
Assistant Adjutant General.

DIST: "B"

Plus Base Section Commanders.

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30 Oct 1943

## E-X-T-R-A-C-T

I--AMERICAN TROOPS AT PUBLIC CEREMONIES. 1. Sec III, Cir 75, 16 Sept 1943, is rescinded.

2. Troops will participate only in those affairs which are sponsored by the American or British military, naval, or air authorities, except that commanding officers of Army bands may arrange locally, with the approval of the commanding civil authority, to give public concerts at which no additional charge is made and no recurring regular schedule adopted or advertised. The use of Army personnel for public display, except in London, will have the approval of the general officer responsible for the security and discipline of the troops in the area in which the ceremony is to take place.

3. Requests for approval of the appearance of any troops, or presentation of public concerts by Army bands in London, will be made to this headquarters.

4. The provisions of Pars 2 and 3 above do not prohibit the participation by United States military personnel in athletic events under authorized sponsors, unless such participation would interfere with training or would possibly affect Anglo-American relationships.

5. The national anthems of the United States and Great Britain will be played in the following sequence at public ceremonies conducted by American troops:

a. When ceremonies are held at US Army posts, camps, and stations, ETOUSA, the national anthem of the United States will be played first, followed by the national anthem of Great Britain.

b. When ceremonies are held at places other than those stated above, the national anthem of Great Britain will be played first, followed by the national anthem of the United States.

(AG 001 MGC)

II--CENSORSHIP, POSTAL, AND CABLE INSTRUCTIONS. Par 15, Cir 65, 26 Aug 1943, is rescinded, and the following is substituted therefor:

15. Addresses for Mail. a. The correct address of a member of this command to be used by a correspondent in the United States or Canada is the rank, serial number, organization, Army Post Office number, c/o Postmaster, New York, N.Y.

For example:

Pvt John Q. Jones, 32,000,000,  
Co K, 999th Infantry,  
APO \_\_\_\_\_, c/o Postmaster,  
New York, N.Y.

Sgt Alfred T. Smith, 31,000,000,  
Hq \_\_\_\_\_ Corps,  
APO \_\_\_\_\_, c/o Postmaster,  
New York, N.Y.

b. The correct address of a member of this command to be used by a correspondent located within the same country or theater of operations as the addressee is the same as shown in a above, except that the words "US Army" will be substituted for "c/o Postmaster, New York, N.Y." For example:

Pvt John Q. Jones, 32,000,000  
Co K, 999th Infantry,  
APO \_\_\_\_\_ US Army.

Sgt Alfred T. Smith, 31,000,000,  
Hq \_\_\_\_\_ Corps,  
APO \_\_\_\_\_ US Army.

c. Excepting as set forth in Par 17, the same form of address as in a or b above will appear in the upper left hand corner of the outside cover of all posted mail as the return address of the members of this command.

(AG 000.73 XGB)

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(EXTRACT, Cir 86, ETOUSA, 30 Oct 1943, cont.)

III--IDENTIFICATION CARDS. Par 9, Cir 78, 26 Sept 1943, is amended to read:  
9. Individuals Under Protection of Geneva Convention. All personnel, military and civilian, who are engaged exclusively in the removal, transportation, and treatment of the wounded and the sick, as well as in the administration of sanitary formations (including medical units) and establishments, and chaplains assigned or attached to the army, are entitled to the protection of Articles 9 and 12 of the Geneva Convention for the Amelioration of the Condition of the Wounded and the Sick (Pars 182, 183, and 186, FM 27-10, 1 Oct 1940). Such personnel will be issued identification card WD AGO Form No. 65-10 (Sec I, WD Cir 230, 1942). They will not be issued the Certificate of Identity referred to in Par 8, above. The provisions of Par 4, above, with respect to reports and records of identification cards issued, will be complied with in respect to the WD AGO Forms No. 65-10 as issued. (AG 200.2 Per GA)

By command of, Lieutenant General DEVERS;

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.


OFFICIAL:

s/ RALPH PULSIFER (H.R.S.)

t/ RALPH PULSIFER,

Brigadier General, USA, Adjutant General.

REPRODUCED HQ SOS, 18 DECEMBER 1943.

  
M. J. S.

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

**UNCLASSIFIED**

\* \* \* \* \*  
\* [REDACTED] \*  
\* Auth: CG,ETO,USA \*  
\* Init: R.G. \*  
\* Date: 25 Oct 1943 \*  
\* \* \* \* \*  
25 October 1943  
RPF/DGB/rls

AG 250.1 MDCS

SUBJECT: Racial Problems.

TO : Commanding General, SOS,ETOUSA.

1. Increasing density of troops in certain areas of the theater is resulting in an increase in instances of friction between soldiers of different troop units, especially between colored and white soldiers.

2. The varying conditions to be met by local commanders preclude the issuance of detailed instructions by this headquarters. The prevention of such incidents is the responsibility of the commanders of the units involved, through effective discipline and control. There must be close and continuous supervision by all commanders to insure the effectiveness of subordinate commanders in the discharge of their responsibilities. Weak and inefficient leaders must be sought out and summarily relieved prior to demonstrated failure.

3. No discrimination will be permitted against either white or colored personnel. Equal opportunities for service and recreation are the right of every American soldier, regardless of branch, race, color, or creed.

4. Segregation of races in localities where such practice is contrary to custom and accepted practice is not in accord with theater policy. However, in the interest of military discipline and avoidance of public disorder, the following measures to ameliorate overcrowding of facilities should be considered:

a. Rotation of pass days in towns near which two or more different units are stationed.

b. Allocation of public recreational facilities such as dance halls and public houses to units through control of pass privileges or by placing such places off limits for certain units.

5. The rights of a soldier who is on pass or furlough to be at the place designated on the pass or furlough form in his possession, will be respected at all times.

6. In towns to which both colored and white soldiers are given passes at the same time, auxiliary military police, including officers from all units giving passes, properly identified by MP brassards, will be on duty during hours for which passes are granted. They will be responsible for normal police duties with respect to soldiers of their units, under supervision of the commander responsible for military police of that area.

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25 October 1943

7. Prevention of improper actions by soldiers of either race is the definite and urgent responsibility of the immediate commanders of troop units. All officers and soldiers will be instructed immediately on arrival in this theater, and at such intervals thereafter as required by conditions, that the making of derogatory remarks concerning soldiers of another race, or engaging in any altercation with soldiers of another unit, whether resulting in physical violence or not, constitute serious offenses in the Theater of Operations. Officers exercising court-martial jurisdiction will insure trial by the highest court required to exact the maximum penalty for such offenses.

8. In connection with proper safeguarding of arms and ammunition your attention is invited to Section IV, Circular 76, this headquarters, dated 18 September 1943.

s/ JACOB L. DEVERS,  
t/ JACOB L. DEVERS,  
Lieutenant General, U.S. Army,  
Commanding.

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HQ ETOUSA

Cir. No. 84

20 Oct 1943

E-X-T-R-A-C-T

II--RETURN TICKETS FOR STRANDED ENLISTED MEN ON FURLOUGH OR PASS. 1. Sec VIII, Cir SO, 22 Aug 1942, is rescinded.

2. In emergencies, enlisted personnel may apply to the American Red Cross for return tickets to their stations. The funds used in the purchase of such tickets will be repaid through deductions from the individual's next pay. Upon notification from the American Red Cross, unit commanders will take the necessary action to effect such deductions. (AG 220.711 Per)

By command of Lieutenant General DEVERS:

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER

t/ RALPH PULSIFER,

Brigadier General, USA, Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

  
M. J. S.

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## E-X-T-R-A-C-T

1--ABSENCE WITHOUT LEAVE AND DESERTION. 1. Sec I, Cir 7, 24 Jan 1943, is rescinded.

2. Regulations applicable. The disposition of absentees in this category will be accomplished in accordance with AR 615-300, as changed, and the latter will control in case of conflict.

3. Status of absentees. a. An absentee will be carried on the rolls as AWOL until he returns to military control or until the expiration of one year from date of absence. At the expiration of one year he will be dropped from the rolls as AWOL and his records will be completed and forwarded to the Adjutant General, Washington, 25, D.C.

b. The rolls on which an absentee is so carried will be those of the organization from which he absented himself, unless that organization departs from the United Kingdom. Effective on such departure, each absentee is hereby transferred to, and will be taken up and carried on the rolls of either:

- (1) 10th Replacement Depot, SOS, ETOUSA, if other than air force personnel, or
- (2) 12th Replacement Control Depot, if air force personnel.

c. Alerted or departing unit will not drop an absentee as AWOL. Such unit will take necessary steps so that, in event absentee does not rejoin unit before embarkation, his name will be cancelled from passenger list, the fact of his transfer pursuant to subparagraph b above will be appropriately recorded, and there will be transmitted immediately after embarkation to the appropriate depot specified at subparagraph b above the following:

(1) Extract Copy of Morning Report (WD AGO Form No 44), certified by the company commander, showing the change of status from duty to AWOL and the fact of transfer to the appropriate depot specified in subparagraph b above.

(2) Service record.

(3) Other pertinent records (see Par 9, AR 615-300).

(4) Personal effects, if any.

(5) Letter explaining the circumstances. If any record referred to in subparagraph (2) or (3) is not immediately available, the letter will indicate clearly what officer has custody of such record and when it will be transmitted.

4. The action required by Par 7a (1), AR 615-300, will be taken by the absentee's commanding officer only when the absentee's nearest relative resides in the UK.

5. With respect to Pars 7b, c, d, and e, AR 615-300, the following will be the procedure in the UK: a. The absentee's commanding officer will cause copies of WD AGO Form No 45 (Descriptive List of Absentee Wanted by the United States Army) to be prepared and distributed:

(1) Immediately when an enlisted man absents himself after his organization has been alerted for movement overseas.

(2) When an enlisted man, other than in (1) above, has been absent without leave for 5 days.

b. Copies of WD AGO Form No 45 will be distributed as follows:

(1) Original to the base section commander of the base section in which the absence occurs.

(2) First copy to the machine records unit serving the organization.

(3) Second copy for file with the organization's records.

c. The absentee's commanding officer will attach to the absentee's service record a statement indicating that the action directed in Par 5b, above, has been

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(EXTRACT, Cir 83, ETOUSA, 15 Oct 1943, Cont)

taken, including information as to which base section commander was furnished the original copy of the WD AGO Form No 45.

d. When an unauthorized absentee is apprehended or surrenders, an immediate report thereof will be made by the best available means of communication to the commander of the base section within which such apprehension or surrender took place.

e. When an enlisted man, reported as absent without leave under Par 5a, above, returns to military control, his commanding officer or the commanding officer of the replacement depot will prepare and distribute copies of WD AGO Form No 46 (Report of Return of Absentee from the United States Army) as follows:

- (1) Original to the base section commander who was notified of his absence in accordance with Par 5b(1) above.
- (2) First copy to the machine records unit serving the organization or replacement depot concerned.
- (3) Second copy to be attached to the Man's service record. (AG 251.2 XGA)

By command of Lieutenant General DEVEES:

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (A.R.S.)  
t/ RALPH PULSIFER,  
Brigadier General, USA,  
Adjutant General.

REPRODUCED HQ SOS, 9 DECEMBER 1943.

*MJS*  
M. J. S.

**UNCLASSIFIED**

[REDACTED] L  
HEADQUARTERS  
SERVICE OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

APO 887  
12 Oct 1943

AG 291.2 (7 Oct 1943) PGA

SUBJECT: Matters Relating to Colored Troops

TO : Base Section Commanders, SOS, ETCUSA  
Headquarters Commandant, SOS, ETCUSA

No instructions or directives relating generally to colored troops or relations between colored and white troops will hereafter be published without the prior approval of this headquarters

By command of Major General LEE:

*C. R. Landon*  
C. R. LANDON,  
Colonel, AGD,  
Adjutant General.

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HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AFO 887  
10 October 1943

AG 680.4(10 Oct 43)MGA

SUBJECT: License to Carry Gun or Hunt.

TO : Commanding General, Eighth Air Force  
Commanding General, V Corps  
Base Section Commanders, SOS, ETO  
Commanding General, 29th Infantry Division  
Commanding Officer, European Wing, Air Transport Command  
Commanding Officer, US Assault Training Center  
Commanding Officer, 24th Airways Communications Squadron  
Commandant, American School Center  
Headquarters Commandant, SOS, ETO

1. Attention of all military and civilian personnel of the United States Army is directed to British laws covering carrying a gun or hunting without a license in the United Kingdom. The Gun License Act, 1870; Game Licenses Act, 1860; Game Act, 1831; Night Poaching Act, 1828; and Poaching Prevention Act, 1862; provides for the following.

a. It is unlawful to carry a gun of any description without a license but does not include a gun being carried by a soldier in the performance of his duty.

b. It is unlawful to fail to produce a license on demand to any local taxation officer or constable, or fail to give name and address when carrying a gun.

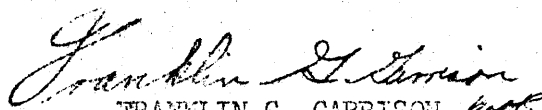
c. It is unlawful to kill, pursue or take, by any means whatever, any type of Game without a proper license to kill game.

d. It is unlawful to fail to produce, or producing false or fictitious license, to kill game, to local taxation officer, owner or occupier, on whose land person is found.

e. It is unlawful to trespass by entering or being upon any land in pursuit of game.

2. Licenses to carry a gun or to kill game may be secured from Post Office. Gun licenses cost ten shillings, and licenses to kill game from one pound to three pounds depending upon their duration.

For the Commanding General:

  
FRANKLIN G. GARRISON  
Captain, AGD  
Assistant Adjutant General

DISTRIBUTION "G"

E-X-T-R-A-C-T

I--SUMMARY OF IMPORTANT UNITED KINGDOM WAR-TIME RESTRICTIONS AFFECTING AMERICAN TROOPS. Par 2, Cir 71, 2 Sept 1943, is rescinded, and the following substituted therefor:

"2. RESTRICTIONS ON TRAVEL. Military personnel on leave, furlough, or pass may not enter:

- a. The coastal areas of Norfolk, Suffolk, Essex, Kent, and that portion of Sussex westward to Littlehampton (inclusive).
- b. The Isle of Wight.
- c. Eire.
- d. The Orkney and Shetland Islands.
- e. That part of Scotland (including islands) lying west of a line; Gruinard Bay -- Loch na Sheallag -- Aolunashen -- Tondoun (Exclusive) -- Corpach (exclusive) -- Loch Linnhe -- Firth of Lorne. The outer Hebrides -- Skye, Mull, Iona, and Tiree are among the islands included in this area." (AG 311.5 XGB)

**UNCLASSIFIED**

II--CENSORSHIP, POSTAL, AND CABLE INSTRUCTIONS. Par 19, Cir 65, 26 Aug 1943, is redesignated Par 19, a, and Par 19 b is added as follows;

- b. No cable, telegram, or radio message identifiable as a "safe arrival" message will be sent overseas by a member of this command. (AG 000.76 XGB)

By command of Lieutenant General DEVERS;

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (B.T.S.)  
t/ RALPH PULSIFER,  
Colonel, A.G.D.,  
Adjutant General.

REPRODUCED HQ SOS, 10 DECEMBER 1943.

*MJS*  
M. J. S.

**UNCLASSIFIED**

~~TOP SECRET~~  
HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 333.5 E-GB

1 October 1943

SUBJECT: Loyalty Investigation of Military Personnel.

**UNCLASSIFIED**

TO : Commanding Generals, First Army  
V Corps  
SOS, ETOUSA  
Eighth Air Force  
Iceland Base Command  
Anti-Aircraft Section, Hq ETOUSA  
Commanding Officers, American School Center, ETOUSA  
E.W. Air Transport Command  
Special Troops, ETOUSA  
24th Airways Communications Squadron

1. Letter, this Headquarters, 20 June 1943, file and subject as above, is rescinded.

2. Due to the limited availability of investigative facilities, it is necessary that requests for investigation of the loyalty of military personnel who are not suspected of subversion be held to a minimum consistent with security requirements. Prescribed herein are the procedures and limitations pertaining to such investigations.

3. Investigations of Officer Candidate School Applicants:

a. The term Officer Candidate School, as used herein will designate every Army School other than the United States Military Academy, upon graduation from which all or part of the students are commissioned in the Army of the United States, and all Aviation Cadet and Aviation Student Training Schools.

b. After an application for attendance at Officer Candidate School is approved by the Field Officer Candidate Selection Board, loyalty check sheets, substantially in the form attached and reproduction of which is authorized, will be executed in quadruplicate for those applicants who are within one or more of the following categories:

(1) Individuals who were born, or whose parents were born in an enemy or an enemy-dominated country.

(2) Individuals who have resided in an enemy or enemy dominated country for a period of six months or more since 1933 (unless such residence was in connection with United States Government official business) provided such residence together with other facts concerning the individual constitutes reasonable grounds to doubt the individual's loyalty.

g. Loyalty Check Sheets together with fingerprints of all fingers on both hands of the individual will be forwarded without delay to the AC of S, G-2, this Headquarters, for clearance. When clearance is given, the

~~TOP SECRET~~

Hq, ETOUSA, AG 333.5 E-GB, Loyalty Investigation of Military Personnel,  
1 October 1943 (Cont'd).

report of the loyalty check will be returned to the applicant's unit and then will be made an inclosure to soldier's application. Applicants will not be detailed or transferred to Officer Candidate School until this clearance is given.

d. The records of the immediate G-2, A-2 or S-2 concerned will be checked on all applicants applying for attendance at OCS who do not come within the categories set forth in paragraphs b (1) and (2) above, and a report of this check will be made in the forwarding indorsement which accompanies the application. No further record check or investigation of such personnel before attending OCS will be necessary.

e. No individual who is considered potentially subversive within the meaning of letter of the AG of S, G-2, W.D, Disp 7-7-43, as republished by this Headquarters, 23 July 1943, will be approved for or detailed to OCS.

#### 4. Investigation of enlisted personnel detailed to Service Schools:

a. Enlisted personnel who are detailed to Service Schools and who are within one or more of the categories set out in paragraphs 3b(1) and (2) above, will be cleared for detail after such investigation or record check as is deemed proper by the G-2 or A-2 of the major subordinate commands, or by the AG of S, G-2, this Headquarters.

b. All other personnel so detailed will be checked against the records of the Unit Intelligence Officer before departure.

c. No individual who is considered potentially subversive within the meaning of letter of the AG of S, G-2, W.D, Disp 7-7-43, as republished by this Headquarters, 23 July 1943, will be detailed to any Service School in which he might receive instructions in Radar equipment or secret and confidential cryptographic systems and equipment.

#### 5. Investigations of military personnel engaged in duties requiring their access to the prescribed secret and confidential cryptographic systems.

a. Military personnel engaged in duties connected with the prescribed secret and confidential cryptographic systems, upon request of their commanding officers or other competent authority, will be investigated to such extent as is necessary to establish that the individuals concerned possess or lack the qualifications set out in paragraph 3 of letter, this Headquarters, 28 February 1943, AG 311.5 HGB, Subject: "Identification Photographs and Policy with Respect to Qualifications of Personnel Authorized to perform duties in Connection with Secret and Confidential Cryptographic Systems of the Army". Investigation will include interviews with at least three persons, as described in paragraph 3b(2) of this letter, and such additional inquiry as may be required to establish or show the lack of the qualifications prescribed in the letter referred to above. Report of such investigation may be made by memorandum.

#### 6. Investigations of military personnel engaged in duties requiring their habitual access to secret material.

Hq, ETOUSA, AG 333.5 E-GB, Loyalty Investigation of Military Personnel,  
1 October 1943, (Cont'd).

a. Except as provided in paragraphs 3, 4 and 5 above, the G-2's or A-2 of the major subordinate commands will not be requested to investigate, nor will they investigate, the loyalty of any military personnel unless such personnel have habitual access by reason of their duties to matters requiring classification as secret in strict accordance with the provisions of Army Regulations 300-5. This will include persons who are not presently required to have habitual access to secret matter but who will be required to have such access in the immediate future.

b. The foregoing will not be understood to mean that investigations should be requested or will be conducted of all personnel whose duties give them habitual access to secret matter.

(1) In the absence of exceptional circumstances no investigations will be conducted of military personnel having ten or more years continuous active military service.

(2) Personnel of less than ten years continuous active military service whose duties give them, or will give them, habitual access to secret matter will, if it is deemed necessary, be investigated upon request. Such investigations will consist of a check against available records and the interview of at least three persons who are unbiased, of apparent good moral character and integrity and who have a thorough knowledge of the individual's background and character. The result of such investigation may be submitted in memorandum reports.

7. Investigations of military personnel engaged in work requiring their habitual access to confidential material.

a. Persons with less than ten years continuous active military service, and who will have habitual access to confidential matter by reason of their duties, will at the request of the interested agency be checked against the available records.

8. Paragraph 6 and paragraph 7 hereof are intended solely as limitations as to the type of personnel who may be investigated and as to the extent of such investigations. Nothing contained therein will be so construed as to require a commanding officer to request investigation of an individual even though the individual is within the class of persons who will be investigated upon request.

9. All requests for investigations or records checks will be accompanied by loyalty check sheets completed in quadruplicate (substantially in the form attached) and containing, except with respect to Officer Candidate School students, a statement, signed by an officer, of the general nature of the individual's duties and the specific classification of the matter to which he has, or will have, habitual access.

10. All requests for investigations or record checks and correspondence related thereto will be routed through normal intelligence channels.

11. Nothing in this document shall be construed as to restrict or limit the investigation of personnel suspected of disloyalty or subversive activity.

UNCLASSIFIED

[REDACTED]

Hq, ETOUSA, AG 332.5 E-GB, Loyalty Investigation of Military Personnel,  
1 October 1943, (Cont'd).

Birth in an enemy or enemy-dominated country or close relatives living in such a country or countries may, but do not necessarily, constitute sufficient reason to doubt the loyalty of an individual whose duties give him habitual access to classified matter.

12. None of the foregoing will be understood to apply to specific requests for investigation from the AC of S, G-2, Headquarters, ETOUSA.

By command of Lieutenant General DEVERS:

s/ A. W. PALIN, JR  
t/ A. W. PALIN,  
Major, AGD,  
Asst Adj General.

DISTRIBUTION:

Hq, ETOUSA - - - - - 14  
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AC of S, G-2, WD - - - - - 3

CONFIDENTIAL

[REDACTED]

LOYALTY CHECK SHEET

NAME \_\_\_\_\_ Date Inducted \_\_\_\_\_

Rank \_\_\_\_\_ ASN \_\_\_\_\_ Date Entered \_\_\_\_\_  
Duty Overseas \_\_\_\_\_

Birth: Date \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Eyes \_\_\_\_\_ Hair \_\_\_\_\_ Race \_\_\_\_\_

Other names by which known \_\_\_\_\_

Spouse's name \_\_\_\_\_ Birth: Date \_\_\_\_\_ Country \_\_\_\_\_

Father's Name \_\_\_\_\_ Birth: Date \_\_\_\_\_ Country \_\_\_\_\_

Mother's maiden \_\_\_\_\_ Birth: Date \_\_\_\_\_ Country \_\_\_\_\_

Your citizenship and how acquired \_\_\_\_\_

Prior addresses for 10 years, with dates \_\_\_\_\_

Names, relation, and addresses of relatives in foreign countries \_\_\_\_\_

Date, purpose, and length of stay in any foreign country you may have visited \_\_\_\_\_

Arrests, indictments and convictions, other than minor traffic violations \_\_\_\_\_

(Give date, offense, and disposition) \_\_\_\_\_

List membership in all organizations since 1930 \_\_\_\_\_

Last three employments:	Dates of	Reason for
Firms' Name and Address	Employment	Leaving

1. \_\_\_\_\_

[REDACTED]

~~CONFIDENTIAL~~

2.

3.

**UNCLASSIFIED**

Have you ever been discharged, furloughed, or asked to resign from the military service or former civilian employment? \_\_\_\_\_ . If answer is yes, explain

I certify that the foregoing answers are true and correct to the best of my knowledge and belief.

Date \_\_\_\_\_

\_\_\_\_\_  
(Signature)

NOTE: Fill in "A" below only if Officer Candidate.  
Fill in "B" only if not Officer Candidate.

LOYALTY CHECK SHEET

FROM: \_\_\_\_\_

TO: \_\_\_\_\_

It is requested that the subject, whose name appears above and whose present station is \_\_\_\_\_ be given whatever loyalty check is deemed necessary.

"A" (If Officer Candidate) Subject will attend O.C.S. at \_\_\_\_\_ Name and location of school.  
on \_\_\_\_\_ Date

"B" (If not Officer Candidate) Subjects duties are (will be) \_\_\_\_\_

which gives (will give) habitual access to \_\_\_\_\_ material, secret or confidential

\_\_\_\_\_  
Signature of Certifying Officer

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[REDACTED]

HQ SOS ETOUSA

Adm Cir No 72

27 Sep 1943

E-X-T-R-A-C-T

II--PURCHASE OF CIGARETTES AND FOODSTUFFS IN VILLAGES. The supplies of cigarettes and of sweets, chocolate, meat pies, biscuits and other foodstuffs in the UK are strictly rationed. In small towns and villages they are delivered only in quantities sufficient to take care of the needs of the local population. For that reason, the purchase of such commodities by members of the US forces while passing through small towns and villages in convoys, on marches or maneuvers, is strictly prohibited.

(AG 430-139)

**UNCLASSIFIED**

For the Commanding General:

R.W. CRAWFORD,  
Major General, USA,  
Chief of Staff.

OFFICIAL:

s/ C. R. LANDON  
t/ C. R. LANDON,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS, 21 DECEMBER 1943.

M. J. S.

**UNCLASSIFIED**

[REDACTED]

This article by Dr. C. E. R. Joad, British philosopher, appeared in the Sunday Dispatch, 26 Sep 1943.

### WHAT ARE YOUR VIEWS ABOUT THE COLOUR BAR?

A Scots crofter had to go to the kirk one Sunday morning in the depths of winter; he went alone because his wife had a chill. For two hours he listened to a thunderous sermon denouncing every conceivable kind of wrongdoing, painting sin in the most hideous colours and threatening the sinners with the most appalling tortures in hell.

When the crofter got back his wife asked him what the sermon was about. "Twas about sin," said he. "And what did the minister say about sin?" asked the wife. The crofter thought for a long while, scratched his head, spat, and then-- "He was agin' it," he said.

Well, that is what I feel about the Colour Bar. Must I really at this time of day think of all the arguments in favour of being agin' it; that it is contrary to the protestations of the Atlantic Charter, that it makes a mockery of freedom-- a man ought to be free to take any job for which he is fitted, or go to any hotel or restaurant for which he can pay, whatever his colour-- and of equality-- a man should not be given an unequal chance in life or treated unequally by the law simply because of his colour-- and of our religion, which insists that we are all immortal souls and equal in the eyes of God, and that it reduces to a farce many of the aims for which we are alleged to be fighting in this war.

The dogma of racial superiority! I had always thought it was the Nazis who maintained it.

I have heard people point out that there are various degrees of "coloured," that the yellows are not as "coloured" as the browns, and the browns as the blacks.

This presupposes that white pigmentation, or rather pink pigmentation, is the standard of humanity, the norm, and that all departures from it are departures in the direction of lesser and lesser degrees of humanity. The white man on this view is at the top of the human scale, and the man whose pigmentation is the farthest removed from white, presumably the Negro, is at the bottom. I can see no grounds for these beliefs. Most human beings who have ever lived are yellow; the next largest group is black or brown; the so-called whites are in a small minority. Even if they were true I can see in them no ground for the segregation or isolation of coloured people.

"They have different habits, different manners, different desires." I doubt it, and even if they have why should they be segregated? I notice, by the way, that all the demands for isolation and segregation are made by the whites against the coloured; the coloured never demand that the whites should be segregated from them, which seems to be evidence of the greater humanity, kindness, and sense of equality of the coloured.

"They are a lower type and have lower intelligence." Have they? Is it the coloured men who lynch whites, or the whites who lynch the coloured? Are the guards in Nazi concentration camps who whip a man every day until he dies white or coloured? Are the S.S. men who have murdered three million Jews in

Eastern Europe and Poland white or coloured? Was the Inquisition an invention of the whites or the coloured? Have the coloured people committed against their fellow men any crime comparable to what whites commit against whites, and whites against coloured?

"They smell." Perhaps, perhaps not. Have we ever asked ourselves whether they think that we smell?

I have been trying, you see, to think of arguments in favour of the Colour Bar, and can find no good ones. Even if it could be shown that coloured people were morally baser, intellectually inferior and physically repulsive-- and I don't think it can-- the demonstration would not really bear upon the point under discussion.

Two questions surely are involved. First, are they the equals in intelligence and civilisation of the whites?; secondly, ought society to treat them as if they were equally important with the whites?

It seems to me that even if the answer to the first question is No, nevertheless the theory of democracy requires that we should answer the second question with a Yes, because just as the teaching of religion claims us to be all equal in the sight of God, so democracy proclaims that all citizens should count as equal from the point of view of the State; they ought all to be entitled to food, to the protection of the law, to justice, to a job at a fair wage, to provision when they fall out of a job or fall sick, and to decent and tolerant treatment from their fellow citizens. It seems to me precisely for these things that the war is being fought.

And now that I have said all that, I realise that I have not touched the nerve of the case, for the nerve of the case lies beyond argument, lies in fact in prejudice and fear.

The fact that I can think of no arguments for the Colour Bar does not mean that it won't continue to be passionately upheld by those whose prejudices are aroused and fears evoked on the presence of races differently pigmented from themselves. In fact I could argue until I was as black in the face as those whose case I am trying to uphold, and it would not make the slightest difference to anybody.

REPRODUCED HQ SOS ETOUSA  
APO 871, 27 Sep 1943

DISTRIBUTION: "C" (less non-SOS)

Cir 59

[REDACTED]  
Hq ETOUSA

29 July 1943

E-X-T-R-A-C-T

II--FEES AND ALLOWANCES FOR WITNESSES IN THE UK. Sec IV, Cir 70; 3 Nov 1942;  
is rescinded. Instructions on the subject may be found in Sec I, Adm Cir 46,  
Hq SOS, ETOUSA, 23 July 1943. (AG 250.462 P)

By command of Lieutenant General DEVEL

**UNCLASSIFIED**

I. H. EDWARDS,

Major General, GSC, Chief of Staff.

OFFICIAL:

e/ RALPH PULSIFER (C.H.H.)

t/ RALPH PULSIFER,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS 10 December 1943

*[Handwritten Signature]*

M. J. S.

[REDACTED]  
**UNCLASSIFIED**

26 Sept 1943

IDENTIFICATION CARDS

1. Rescissions. The following circulars, Hq ETOUSA, are rescinded: Sec I, Cir 8, 29 June 42; Sec II, Cir 76, 23 Nov 42; Sec I, Cir 3, 9 Jan 43; Sec III, Cir 10, 1 Feb 43; Sec IV, Cir 17, 19 Feb 43; Sec III, Cir 33, 26 Mar 43; Sec I, Cir 40, 24 Apr 43.

2. Officers. a. All officers (including members of the AGC, AG officers, warrant officers, and flight officers) are required to have in their possession at all times an official War Department identification card.

b. In addition to Hq SOS, ETOUSA, the headquarters of the several base sections, of the Eighth Air Force, and of V Corps are equipped to issue the cards.

c. An officer requiring a card will submit a request, approved by his commanding officer, in form substantially as indicated in Appendix #1, to the nearest issuing headquarters of his command, which will take the necessary action to issue and record the card and to obtain a receipt therefor.

d. (1) Each issuing headquarters will, at the end of each month, submit to Hq SOS, ETOUSA, APO 871, in duplicate, a report in the following form on the cards issued during such month:

Serial no. of new card	Name of officer to whom issued	Army serial no.	Grade	Branch: army or service	Initial or replacement issue	Serial no. of old card, if replacement
------------------------	--------------------------------	-----------------	-------	-------------------------	------------------------------	--

(2) The report will be accompanied by the original requests for the issue of such cards and by all old cards that are to be cancelled.

(3) When a lost card is found subsequent to the issuance of a replacement, the old card will be forwarded to Hq SOS, ETOUSA, together with the serial number of the replacement card. In the event a lost card is recovered prior to the issuance of a replacement, any request theretofore submitted for a new card will be immediately withdrawn.

(4) Immediately upon the issuance of each card, a report thereof, containing the information shown in subparagraph (1), above, will be submitted to the headquarters having custody of the issuee's qualification card (WD AGO Form No 66-1), which will record the serial number of the identification card on such qualification card. The issuee will also record the serial number of the identification card on his immunization register (WD AGO Form No. 81).

e. Additional supplies of blank cards may be obtained by requisition submitted to Hq SOS, ETOUSA.

f. (1) When the number of officers requiring identification cards at any location is sufficient to warrant such action, each issuing headquarters is authorized to detail the necessary personnel to proceed on temporary duty thereto for the purpose of issuing the cards. Station commanders will, in each instance, make available such additional clerical and other personnel as is necessary for the expeditious issuance of the cards.

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178, Hq ETOUSA, 26 Sept 1943, contd)

(2) When, after a reasonable period of time, the accumulation of applications for identification cards from a unit does not warrant the dispatch of a special issuing detail, the applicants will, on the request of the issuing headquarters, be ordered thereto on temporary duty for the purpose of being issued the cards.

(3) Requests for the issue of cards which, by reason of the large number involved, cannot be economically accomplished by the headquarters receiving them will be referred to Hq SOS, ETOUSA, for necessary action.

g. In preparing the cards: (1) Typewriter will be used in entering personal description, etc.

(2) Care will be exercised in the taking of fingerprints to insure clear, legible impression (Par 5, AR 345-120).

(3) An official seal will be impressed on the lower part of the photograph after it has been securely attached by glue in the space provided on the card. Issuing headquarters not possessing an official impression seal will, prior to their issue, forward all cards to Hq SOS, ETOUSA, for affixation of an official seal and return. Seals of tactical organizations and headquarters will not be used.

(4) The holder's name, grade, and branch or arm of service will be clearly shown in the photograph.

(5) In no case will the card directly or indirectly reveal the identity of the holder's organization.

h. A new card will not be issued merely because of a change in the holder's grade or branch (arm or service). In each such case, the holder will make the necessary correction in pen and ink, recording and authenticating the correction in the upper right hand corner of the space provided for fingerprints.

3. Enlisted Men. a. Each enlisted man who does not already have in his possession a War Department identification card will be issued a yellow identification card, in form substantially as indicated in Appendix #2.

b. Requests for supplies of the cards will be made by organization commanders direct to the appropriate base section commander, except that organizations under the jurisdiction of the Headquarters Commandant, SOS, ETOUSA, will secure their supplies from him.

c. An initial supply of identification card forms will be furnished the Headquarters Commandant, SOS, ETOUSA, and each base section commander without requisition. Additional supplies may be obtained by requisition submitted to Hq SOS, ETOUSA.

d. The supplying and issuing agencies will each maintain appropriate and complete records with respect to all cards supplied or issued by them to organizations and individuals. In addition, the serial number of each card issued will be recorded under "Remarks Administrative" in the issuee's Service Record (WD AGO Form No. 24).

e. (1) Reports of the loss of War Department identification cards held by enlisted men (but not the loss of yellow cards) will be consolidated and submitted to Hq SOS, ETOUSA, at the end of each month by each major subordinate command and by each base section commander in the form, and showing the information, specified below:

Serial no. of lost card	Name of holder	ASN	Grade	Brief synopsis of circumstances surrounding loss
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(Cir 78, Hq ETOUSA, 26 Sept 1943, contd)

(2) When a lost WD identification card is recovered subsequent to the issue of a yellow card in replacement, the enlisted man concerned will be allowed to retain his WD identification card, but his yellow card will be taken up and forwarded to Hq SOS, ETOUSA, and that headquarters will be promptly advised thereof. When a lost WD identification card is recovered subsequent to its loss being reported to Hq SOS, ETOUSA, but prior to the issuance of a yellow card in replacement, the enlisted man concerned will be allowed to retain his WD identification card, and Hq SOS, ETOUSA, will be promptly advised thereof.

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f. Upon the arrival of an organization in this theater, the appropriate base section commander will furnish its commander with a sufficient number of yellow cards to enable issue to all its enlisted men who do not already have War Department identification cards.

g. In preparing the yellow cards:

- (1) Typewriter will be used.
- (2) All alterations made at issuance will be authenticated by the initials of the issuing officer. Subsequent alterations may be authenticated by an appropriate officer other than the issuing officer if the latter is not reasonably available.
- (3) In no case will the card directly or indirectly reveal the identity of the holder's organization.
- h. A new card will not be issued merely because of a change in the holder's grade. In each such case, the responsible officer will make and initial the necessary correction.

4. Civilians Subject to Military Law. a. In the case of civilians, identification cards of the WD AGO Form No. 65-series will be issued only to persons subject to military law. All such cards now in the possession of persons not so subject will be taken up and forwarded to Hq SOS, ETOUSA. The CG, Eighth Air Force, will be responsible for such issuance and taking up with respect to the civilians under his control, and the CG, SOS, ETOUSA, will be responsible for such issuance and taking up with respect to all other civilians.

b. Among the civilians subject to military law to whom such WD identification cards will be issued are:

- (1) Civilians under the control of a US headquarters who entered into their employment outside the UK and were brought into the UK as members of the US forces (WD AGO Form No. 65-4).
- (2) "Technical observers and service specialists" coming under FM 30-27, 3 Sept 1942 (WD AGO Form No. 65-8).
- (3) "Correspondents" coming under FM 30-26, 21 Jan 1942 (WD AGO Form No. 65-4).
- (4) (a) American National Red Cross personnel under the control of a US headquarters who are not engaged as mentioned in paragraph 9, below (WD AGO Form No. 65-4).
- (b) American National Red Cross personnel under the control of a US headquarters who are engaged as mentioned in paragraph 9, below (WD AGO Form No. 65-10).
- (5) Questions as to the propriety of issuing the cards to civilians subject to the Articles of War, but not within any of the above classifications, will be submitted to this headquarters for decisions (see sub-paragraph h, below).

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(Cir 78, Hq ETOUSA, 26 Sept 1943, contd)

c. While WD regulations contemplate variations in the recitals of the identification cards in the 65-series, based on the several classes of personnel to whom they are issued, if the appropriate card is not available, WD AGO Form No. 65-4 (with the special civilian status plainly indicated thereon) will be used. A triplicate record will be made of the form and serial number of each card issued, of the name of the individual to whom it is issued, of the command-control under which such individual is serving, and of all other pertinent identifying information. The original of such record will be forwarded to the Theater Provost Marshal, Hq SOS, ETOUSA; the duplicate copy will be forwarded to Central Machine Records, Hq SOS, ETOUSA; and the triplicate copy will be retained by the issuing officer. Similar records will be made and similarly distributed by each issuing officer with respect to all such identification cards heretofore issued and now in the possession of civilians under his jurisdiction.

d. Upon the issuance of each such identification card, the issuee's British National Registration Identity Card, food and clothing ration documents, and British Alien Registration Card, if any, will be taken up by the issuing officer and delivered by him to the British Central Registration Office, Southport, Lancs.

e. Civilians so issued such identification cards will be treated by the British authorities as members of the US forces. They will not be required to register under the British National Registration Act, nor treated as aliens subject to the British Alien Order; and, while in possession of their identification cards, they will be permitted to move freely in all parts of the UK except such as may be restricted or off-limits. Such civilians will be furnished food and clothing ration, cards, where needed, by US military authorities under the same conditions as are applicable to US military personnel.

f. When a War Department identification card is taken up from a civilian not entitled thereto, it will be forwarded to the Theater Provost Marshal, Hq SOS, ETOUSA, together with a report thereof and of the reasons therefor, setting forth the civilians' name and the form and serial number of the card. A copy of such report will be furnished Central Machine Records, Hq SOS, ETOUSA, and a copy retained by the office rendering the report. Each such civilian will be advised of the necessity for reporting to the local police in the district in which he resides that he no longer possesses a War Department identification card as a member of the US forces, and will be furnished a signed certificate in substantially the following form:

"This is to certify that United States of America, War Department Identification Card, WD AGO Form No. 65-\_\_\_\_\_, serial No. \_\_\_\_\_ has been taken up from \_\_\_\_\_ by the undersigned United States of America military authority, this \_\_\_\_ day of \_\_\_\_\_

**UNCLASSIFIED**

g. As prescribed in Sec I, Cir 77, Hq ETOUSA, 22 Sept 1943, no civilian member of the command imported into the UK by the US and having an official status as a member of the armed forces will be discharged in the UK except with the approval



(Cir 78, Hq ETOUSA, 26 Sept 1943, cont'd)

of the CG, ETOUSA, and after appropriate arrangements have been made with the British Home Office.

h. In submitting to this headquarters questions under Par 4b, (5), above, a full report will be rendered of all details with respect to the individual's relationship to the command or activity submitting the inquiry in order that this headquarters may be in a position to determine whether or not the individual is subject to military law. Particularly, information will be furnished as to his employment when and where such employment was entered into; who furnished his transportation (if any) to the UK, and what means were employed (whether government or commercial; the terms and conditions of such employment, whoe to be performed, under what command-control, and subject to whose direction; the age, sex, nationality, and marital status of the individual; whether residing in the UK at the time of entering into such employment and, if so, how long so residing; where the individual is quartered and rationed; and what medical or hospital facilities are furnished by the US forces, if any.

i. The authority issuing each such identification card will be responsible for inserting therein sufficient data to indicate clearly the status of the issuee. On WD AGO Form No. 65-4 this will normally be accomplished by inserting in the identifying certificate the following (and, in the case of any other form of the 65-series, by appropriate similar action):

- (1) After the typed name, in the blank space marked "(Grade)", insert a brief description of the individual's position (as "Correspondent", "Technical Observer", "Service Specialist", "Red Cross Welfare Worker", or the like).
- (2) On the following line, in the blank spaces just preceding "Army of the United States", insert the words "Civilian accompanying".
- (3) If the individual is authorized assimilated officer rank for prisoner of war purposes, insert at the end of the main printed paragraph, immediately preceding the bearer's signature line, the words "Assimilated officer rank: 2nd Lieutenant" (or other rank, if appropriate). In the case of individuals issued WD AGO Form No. 65-10, such assimilated officer rank will be shown immediately above the first line inside the front cover.
- (4) All US citizens serving with the American National Red Cross as field directors, assistant field directors, and officials in higher positions, and all accredited war correspondents, will be assimilated, for prisoner of war purposes, to the rank of captain. US citizens serving with the American National Red Cross in subordinate capacities will be assimilated to the rank of lieutenant or to the appropriate enlisted grade in accordance with salary or the nature of the work performed (Reference: Memo, WD, TAGO, W600-56-43, 22 July 43).

i. Civilians subject to military law arriving in the UK without a War Department identification card will be reported by the port representative of the CG,

**UNCLASSIFIED**

(Cir 7., Hq ETOUSA, 26 Sept 1943, contd)

SOS, ETOUSA, to the appropriate British immigration authorities at the port of arrival, as person subject to the US Articles of War to whom a War Department identification card will be issued. A report of such civilians arriving in the UK without identification cards will be made by such port representative to the Theater Provost Marshal, Hq SOS, ETOUSA, giving their names and destinations.

k. Civilian holders of War Department identification cards will carefully safeguard their possession. In the case of loss, report thereof will be promptly made by the holder to the issuing officer and to the Theater Provost Marshal, Hq SOS, ETOUSA, giving the name and descriptive matter appearing on the card, its number, and the circumstances of the loss.

l. The Theater Provost Marshal is charged with responsibility for the general supervision of compliance with the foregoing requirements of Par 4, except as relates to issuance and taking up referred to in Par 4 a, above.

5. Civilians Not Subject to Military Law. a. Civilians serving with the US forces who are not subject to US military law will be issued identification cards as follows:

b. (1) Civilians employed in professional or semi-professional positions of responsibility (such as stenographers, entertainers, drivers, technicians, research workers, and the like) will be issued cards in form substantially as indicated in Appendix #3.

(a) The CG, Eighth Air Force, will issue blue cards to such civilians under his jurisdiction (except in the Northern Ireland District, where he will continue to use the Northern Ireland Identity Card, now furnished by the Combined Services Permit Office (CSPO). Each such Northern Ireland identity card will show the name, age, and nationality at birth of the holder; the issuing office; a date stamp; and a photograph of the holder; and will further be indorsed to show permitted entry to a particular station and whether the holder is eligible to have access to confidential and secret information. Each such Northern Ireland identity card will be authenticated by means of an impression from the headquarters seal of the US Army station in the area in which the cardholder is employed.)

(b) The CG, SOS, ETOUSA, will issue tan cards to all other such civilians.

(c) Each issuing officer will maintain a record of the identification cards issued, substantially similar to that prescribed above in the case of War Department identification cards issued to civilians subject to military law. Upon termination of employment, or when for any other reason need for the card ceases to exist, the card will be recovered by the issuing office and proper record made thereof.

(d) Requests for the issuance of cards will be addressed to the headquarters or office authorized to issue the same. Each such request will be accompanied by two signed photographs of the individual, the information to be entered on the card, and an explanation of the necessity for its issue, including a statement as to whether the holder is likely to have access to confidential or secret information, and that the individual has been investigated and found satisfactory. Each such photograph will be full face, without hat, shoulders and neck to be one and one-half (1½) inches by two (2) inches in size.

(2) Civilians employed in non-professional position of little responsibility (such as janitors, watchmen, charwomen, lift operators, and the like) will be issued suitable identification cards, or combination identification cards and passes in such form and with such privileges as may be determined locally by the commanding officer concerned.

**UNCLASSIFIED**

(Cir 78, Hq ETOUSA, 26 Sept 1943, cont)

6. Building Passes. The issuance of passes to areas, buildings, installations, and activities is a responsibility of the officer having jurisdiction thereover. All persons entering or leaving the buildings occupied by the Army and/or Navy, where Army or Navy guards are maintained for security purposes, will habitually show their passes.

7. Iceland Base Command. The foregoing provisions, except those provisions of Par 4, above, relating to assimilated rank for prisoner of war purposes, are not applicable to the Iceland Base Command.

8. Certificates of Identity for Noncombatants. a. Certificates of identity for noncombatants (Sec VI, WD Cir 93, 1943; WD AGO Memo W-600-58-43, 22 July 1943) will be issued in the same manner and by the same headquarters as provided in Par 4a, above, to all personnel enumerated in Par 4, above, except such American National Red Cross Personnel as are within the provisions of Par 9, below.

b. Certificates of identity do not replace WD identification cards of the 65-series, but are in addition thereto and will be surrendered upon the departure of the holders from this theater.

9. Individuals Under Protection of Geneva Convention. Personnel of the American National Red Cross engaged exclusively in the removal, transportation, and treatment of the wounded and the sick, as well as in the administration of sanitary formations (including medical units) and establishments, and chaplains assigned or attached to the Army, are entitled to the protection of Articles 9 and 12 of the Geneva Convention for the Amelioration of the Condition of the Wounded and the Sick (Pars 162, 163, and 166, FM 27-10, 1 Oct 1940). Such personnel will be issued identification card WD AGO Form No. 65-10 (Sec I, WD Cir 230, 1942). They will not be issued the Certificate of Identity referred to in Par 8, above. The provisions of Par 4, above, with respect to reports and records of identification cards issued, will be complied with in respect to the WD AGO Forms No. 65-10 as issued. (AG 200.2 GA)

By command of Lieutenant General DEVERS:

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSFETER (D.T.S.)  
t/ RALPH PULSFETER,

Colonel, AGD, Adjutant General.  
REPRODUCED HQ SOS 30 Sep 1943

M.H.E. *MHE*

DISTRIBUTION: "B"  
DISTRIBUTION: "C" less  
Non-SOS

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**UNCLASSIFIED**

(Cir 78, ETOUSA, 26 Sept 1943, cont)

APPENDIX #1

\_\_\_\_\_  
Date

SUBJECT: War Department Identification Card.

TO : \_\_\_\_\_

1. Request that I be issued a War Department identification card (WD AGO Form No. 65-4).
2. The following information is furnished for the preparation and issuance of the card:

(Fill in each blank space by printing or typewriter)

NAME IN FULL \_\_\_\_\_ GRADE \_\_\_\_\_  
 SERIAL NO \_\_\_\_\_ ARM OR SERVICE \_\_\_\_\_  
 DATE OF BIRTH \_\_\_\_\_ COLOR OF EYES \_\_\_\_\_ HAIR \_\_\_\_\_  
 WEIGHT \_\_\_\_\_ lbs; HEIGHT \_\_\_\_\_ ft; \_\_\_\_\_ inches.  
 ORGANIZATION AND APO NUMBER \_\_\_\_\_

3. I <sup>\*have</sup> not previously been issued a War Department identification card.
4. My previous card was WD AGO Form No \*65-1, \*65-4, \_\_\_\_\_.
5. The following facts are furnished regarding the loss or destruction of my previous card:

\_\_\_\_\_  
Signature

\*Delete inapplicable words.

**UNCLASSIFIED**

FRONT

ENLISTED MAN'S IDENTIFICATION CARD  
EUROPEAN THEATER OF OPERATIONS, US ARMY

This is to identify:

**UNCLASSIFIED**

whose description and signature appear hereon, as a member of the United States armed forces, serving in the European Theater of Operations.

Grade \_\_\_\_\_ ASN \_\_\_\_\_ Race \_\_\_\_\_  
 Home address \_\_\_\_\_  
 Birthplace \_\_\_\_\_  
 Birthdate \_\_\_\_\_ Height \_\_\_\_\_ ft \_\_\_\_\_ in.  
           (Da) (Mo) (Yr)  
 Weight \_\_\_\_\_ lbs ( \_\_\_\_\_ stones \_\_\_\_\_ lbs)  
 Color hair \_\_\_\_\_ Color eyes \_\_\_\_\_ Complexion \_\_\_\_\_  
 Scars or distinguishing marks \_\_\_\_\_

\_\_\_\_\_  
(Signature of soldier)

BACK

Issued: \_\_\_\_\_ By: \_\_\_\_\_  
           (Da) (Mo) (Yr) (Signature of issuing officer)

\_\_\_\_\_  
 (Name) (Grade) (Branch)

Loss of this card will be reported immediately to the CO of the individual named hereon.

The finder of a lost card will please return it to Headquarters, SEC, ETOUSA, APO 871, US Army.

This Card is void if altered in any manner, unless such alterations are initialed by the responsible officer.

Identification Card No. \_\_\_\_\_

(To be reduced to approximately )  
(3 1/2 x 2 1/2 inches when printed )

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Loss of this card will be reported to the Theater Provost Marshal, ETOUSA, without delay by the person named hereon, with the circumstances of loss.

This card must be surrendered to the office from which obtained when the purpose for which it was issued ceases to exist

This card will be voided if altered in any manner.

CIVILIAN EMPLOYEE  
SERVING  
UNITED STATES ARMED FORCES  
IN THE  
EUROPEAN THEATER OF OPERATIONS

NOT subject to military law  
of the  
UNITED STATES OF AMERICA

(Back)

(Size 2 1/2" x 4" when folded)

(Front)

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY  
OFFICE OF THE PROVOST MARSHAL

This is to identify

\_\_\_\_\_

Name

Whose signature and photograph appear hereon as a civilian employee serving United States armed forces and not subject to military law of the United States.

Signature \_\_\_\_\_

Validating officer \_\_\_\_\_

Name \_\_\_\_\_

Rank \_\_\_\_\_ Branch \_\_\_\_\_

Signed Photo \_\_\_\_\_

(Photo 1 1/2" x 2")

Name to be photographed on picture \_\_\_\_\_

Height \_\_\_\_\_ ft \_\_\_\_\_ in

Weight \_\_\_\_\_

Color hair \_\_\_\_\_

Color eyes \_\_\_\_\_

Duty \_\_\_\_\_

Date issued \_\_\_\_\_

Identification Card No. \_\_\_\_\_

(Inside front cover)

(Inside back cover)

**UNCLASSIFIED**

RESTRICTED

Adm Cir No. 69

HQ SOS ET0USA

20 Sep 1943

E-X-T-R-A-C-T

III—IMPORTATION OF LIQUOR: The quantity importation of liquor from the US, except on requisition by the Medical Department for medicinal purposes, is prohibited.

(AG 435)

**UNCLASSIFIED**

For the Commanding General:

R. W. CRAWFORD,  
Major General, USA,  
Chief of Staff.

OFFICIAL:

s/ C. R. LONDON  
C. R. LONDON,  
Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS 13 December 1943.



M. J. S.

[REDACTED]

**UNCLASSIFIED**

E-X-T-R-A-C-T

II--PRE-CENSORSHIP OF OFFICIAL PAPERS CARRIED BETWEEN GREAT BRITAIN AND NORTHERN IRELAND

1. Sec IV, Cir 55, 5 Oct 1942, is rescinded.
2. British regulations require that all papers, of whatever kind, carried between Northern Ireland and Great Britain be subjected to censorship by the British Traveling Censor's Office at the port of embarkation or debarkation.
3. Official papers carried by US Army personnel, and not be examined by these censors, must be covered by a sealed envelope bearing the certificate, "Pre-censored by Headquarters \_\_\_\_\_", properly authenticated at headquarters of origin.
4. All private papers are subject to examination by British Travelers Censorship Officers. (AG 000,73 PubGB)

IV--CARRYING OF ARMS. 1. Sec I, Cir 59, Hq ETOUSA, 9 Oct 1942, is rescinded.

2. Unit commanders will be held strictly responsible for the security of the arms and ammunition in the possession of personnel of their respective units. Provision will be made for the safeguarding of all arms and ammunition when not being used for official duties.
3. Special care will be taken to insure that arms are carried only when required in the performance of duty. The carrying of weapons of any kind, including razors and knives other than small pocket knives (three-inch blade or less), during off-duty hours among the civilian population will be discontinued immediately. All enlisted personnel leaving station on furlough or pass will be inspected by a commissioned officer to assure that the foregoing is complied with. Any infraction will be severely dealt with. (AG 474 PubGC)

By command of Lieutenant General DEVERS:

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (B.T.S.)  
t/ RALPH PUESIFER,  
Colonel, L.G.D.,  
Adjutant General.

REPRODUCED HQ SOS, 9 DECEMBER 1943.

M. J. S.



15 Sep 1943

E-X-T-R-A-C-T

**I--BRITISH FRANKING PRIVILEGES:** 1. In order to eliminate the purchase and use of British postage stamps, arrangements have been made with the British General Post Office to accept, certify and deliver unclassified official mail from US units which must be delivered by US Army Post Offices, by one of the following methods:

a. Unclassified official mail from US APO's in the vicinity of British GPO's will be sacked, certified as official, and delivered to the nearest GPO, or its vehicles, daily, or more often if practicable. The GPO will, upon receipt, certify each piece and handle it as if postage were affixed.

b. "Official Paid" labels (Form UK-1) will be issued, upon requisition, to small units not stationed near a British GPO. This official mail be dropped in local pillar-boxes or delivered to sub-post offices of the GPO.

2. The "Official Paid" label above-referred to will be stocked by Depot G-30, APO 887, and its use will be restricted to stations located where the British GPO does not maintain adequate facilities for certification and delivery of the mail in the manner specified in sub-paragraph a, above.

3. The methods described above do not apply to mail classified as "Secret", "Confidential" or "Restricted". (AG 123 x 311.14)

**V--RAILROAD AND SUBWAY TICKETS:** Attention is invited to the English practice of collecting railway and subway tickets at the point of completion of the journey rather than at the starting point. Tickets should not be discarded during the progress of the trip since all individuals who do not have a ticket to turn in at the exit gate are required to purchase one before being allowed to pass. (AG 652.8)

For the Commanding General:

R. W. CRAWFORD,  
Major General, USA,  
Chief of Staff.

OFFICIAL:

s/ C. R. LONDON  
t/ C. R. LONDON,  
Colonel, A.G.D.,  
Adjutant General.

REPRODUCED HQ SOS, 10 DECEMBER 1943.

M. J. S.

**UNCLASSIFIED**

~~WAR DEPARTMENT~~  
The Adjutant General's Office  
Washington 25 D. C.

AG 312.1 (10 Sep 43)OB-S-B-M

HJP/med - 2B 939 Pentagon

13 September 1943

SUBJECT: Classification of British and  
American Documents

TO: The Commanding Generals,  
Army Ground Forces  
Army Air Forces  
Army Service Forces  
The Commander-in-Chief  
Southwest Pacific Area  
The Commanding Generals,  
Defense Commands  
Theaters of Operations  
Northwest Service Command  
Military District of Washington  
Separate Base Commands  
The Commanding Officers,  
Separate Base Commands

**UNCLASSIFIED**

Letter this office, AG 312.11 (10 Nov 41)MC-B-M, 13 November 1941,  
subject as above is RESCINDED and the following substituted therefor:

"1. British security definitions have recently been revised to establish classifications of MOST SECRET, SECRET, CONFIDENTIAL, and RESTRICTED. The continuous exchange of classified documents between American and British officers requires that all officers of the service who may at any time use or possess classified British documents understand the British classification system.

"2. Under the revised system of British classification, British MOST SECRET and SECRET corresponds to United States SECRET; United States and British CONFIDENTIAL and RESTRICTED classifications are equivalent.

"3. On and after 1 October 1943, all classified documents received from British Officers will be stamped or marked in the manner prescribed in paragraph 18, AR 380-5, with one of the following statements:

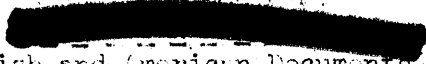
British MOST SECRET and SECRET equals United States SECRET  
British CONFIDENTIAL equals United States CONFIDENTIAL  
British RESTRICTED equals United States RESTRICTED

"4. All classified documents of the United States Army being loaned or given to British Officers will be similarly marked with one of the following statements:

United States SECRET equals British MOST SECRET and SECRET  
United States CONFIDENTIAL equals British CONFIDENTIAL  
United States RESTRICTED equals British RESTRICTED

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Classification of British and American Documents (continued)

"5. No attempt will be made to reclassify documents issued prior to 1 October 1943. Communication material will have the same equivalents as documents generally.

"6. It is emphasized that all classified British documents in use by or in the possession of military personnel and civilian employees of the War Department are to be safeguarded to the degree prescribed for United States Army documents of equivalent classification. British documents not showing the dual classification shall be safeguarded according to the United States or British classification, whichever is higher."

By order of the Secretary of War:

/s/ J. A. Ulio

COPIES FURNISHED:

- The Inspector General
- Office of War Information
- Att: Security Officer
- Director of Naval Intelligence, Navy Department
- A. C. of S., G-2, W.D.G.S.
- A. C. of S., G-3, W.D.G.S.
- A. C. of S., G-4, W.D.G.S.
- Operations Division, W.D.G.S.
- A. C. of S., Operations Division,
- Att: Policy Section
- Distribution I

J. A. ULIO  
 Major General  
 The Adjutant General

**UNCLASSIFIED**



E-X-T-R-A-C-T

THE EXCHANGE OF AMERICAN MONEY FOR BRITISH MONEY: 1. The following paragraphs set forth certain desirable procedures in connection with the exchange of US money for British.

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2. US money should be exchanged for British money by officials and enlisted men at the first opportunity after arrival in the UK. The exchange is made at US Army disbursing offices or at local British banking institutions, as it is illegal for stores, tradesmen and other individuals to engage in such a transaction.

3. Base section commanders, port commanders (where applicable), transit camp commanders, and unit and detachment commanders will bring to the attention of all concerned, especially newly arrived troops, the necessity for changing US money into British money only at disbursing offices and banking institutions. Commanding officers further will provide facilities for individuals to exchange their money, either through the medium of US Army disbursing officers or through the medium of local British banks. Best results will be obtained when exchanges are made in bulk.

4. The majority of British banking institutions will cooperate in exchanging US money when requested. The following banks outside London are US depositories:

- a. Barclays Bank Ltd - England and Wales
- b. British Linen Bank - Scotland
- c. Northern Bank of Ireland - Northern Ireland

5. The official rate of exchange is one pound sterling (£1) for four dollars three and one-half cents (\$4.035) or four shillings eleven pence (4.11d.) for one dollar (\$1). This official rate is used by US Army disbursing officers, and by banks if an officer representing the commanding officer makes the exchange. If individuals, as such, present US money to banks for exchange, the rate allowed will be less favorable than the official rate.

6. Commanding officers will give sufficient prior notice to local disbursing officers and local banks relative to the desired exchange of money to enable these agencies to procure British currency to make exchange for the troops concerned.

7. Newly arrived troops will not be allowed passes to civilian communities until the necessity for the exchange of US money into British money by authorized officials only has been explained and facilities for such exchange have been provided.

For the Commanding General:

R. W. CRAWFORD,  
Major General, USA,  
Chief of Staff.

OFFICIAL:

s/ C. R. LONDON  
C. R. LONDON,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS 14 December 1943.

  
M. J. S.

**UNCLASSIFIED**

E-X-T-R-A-C-T

III--INVITATIONS FROM LOCAL CIVILIANS. 1. Sec III, Cir 30, Hq ETOUSA, 22 Aug 1942, is rescinded.

2. Care must be exercised to reply promptly to correspondence from civilians, especially when invitations to visit their units are involved. The British public are very generous in their offers to supply food and supplies which they have but are most punctilious in replies to invitations between themselves. They expect, and rightfully so, the same courteous treatment from our officers and men. In the event that an invitation has been accepted and it becomes impossible to attend, every effort must be made to advise the host so that supplies may not be wasted and an impression of ingratitude be created. (AG 353.8 X)

UNCLASSIFIED

By command of Lieutenant General DEVERS:

OFFICIAL:

s/ RALPH PULSIFER (B.T.S.)  
t/ RALPH PULSIFER,

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

Colonel, AGD, Adjutant General.  
REPRODUCED HQ SOS 13 December 1943

UNCLASSIFIED

*[Signature]*  
M. J. S.

[REDACTED]

SUMMARY OF IMPORTANT UNITED KINGDOM WAR-TIME RESTRICTIONS AFFECTING  
AMERICAN TROOPS

(To be posted on bulletin boards. A more complete and detailed list of such restrictions will be found on file in the headquarters of each separate regiment, brigade, division, and higher command.)

**UNCLASSIFIED**

1. Cir 60, Hq ETOUSA, 13 Oct 1942, is rescinded.
2. RESTRICTIONS ON TRAVEL.
  - a. Ireland. No person subject to American military control under this headquarters will visit Eire except on specific authority issued by Headquarters ETOUSA, and then only in the performance of official duties.
  - b. Coastal Areas. No person may enter the coastal areas of Norfolk, Suffolk, Essex, Kent, and Sussex westward to Littlehampton (inclusive), and the Isle of Wight, except for the purposes of official business or brief visits to relatives or friends. In such excepted cases, any person subject to American military control will carry on his person a permit from his commanding officer stating the reason for the visit and the date of its termination. This permit will be subject to examination by police authorities.
  - c. Protected Areas. These areas consist of the Orkney and Shetland Islands, and parts of the Western Highlands and islands of Scotland, and will not be entered without a permit obtainable from a Military Permit Office located in London, Edinburgh or Glasgow.
  - d. Regulated Areas. At present these are certain coastal areas in the west and north of Scotland, from Helensburgh to a point on the east coast of Caithness. Generally speaking, there is no restriction on entry, but there may be restriction on movement within such areas.
3. CONTROL OF TRAFFIC.
  - a. Speed Limits. United Kingdom speed limits for motor vehicles in built-up areas are 20 miles per hour during blackout and 30 miles per hour at other times. (See also military restrictions on speed, e.g., Cir 61, Hq ETOUSA, 9 Aug 1943.)
  - b. Bus Queues. Improper queuing (lining up and awaiting your turn) or failure to queue (line up) for public vehicular transportation is unlawful.
4. OBJECTS OF ENEMY ORIGIN. All such objects dropped from the air or otherwise, whether war materiel or private property of members of enemy forces, will be delivered or reported immediately to the proper military authorities or to the police.
5. RESTRICTIONS ON CERTAIN ACTIVITIES.
  - a. Photography or Sketching. No photographs or sketches will be made of prohibited objects without a permit from the appropriate military authorities. Cameras may not be carried in the Orkney or Shetland Islands, aboard ship in territorial waters without a permit from the naval authorities, or when prohibited locally in regulated areas.
  - b. Telescopes or binoculars may not be carried in regulated areas without a permit.
6. WASTE. It is unlawful to waste food, water, or fuel including petrol, or to destroy the salvageable value of waste paper, rags, rope, string, or rubber.

[REDACTED]

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(Cir 71, ETOUSA, 2 Sep 1943, "Cont")

7. VARIOUS WARTIME OFFENSES PUNISHABLE UNDER DEFENSE REGULATIONS. a. Communicating without authority with any person in enemy or enemy-occupied territory.  
b. Trespassing on or loitering near any government premises used for important war purposes.  
c. Black market offenses, i.e., evasions of any control imposed by the government on the acquisition of any article or on the price at which it may be sold.  
d. Obstructing or endeavoring to persuade from their duty members of the UK forces or public servants, or inciting anyone to evade duties of national service to which he may become liable.  
e. Trespassing on agricultural land on which there is growing any crop other than grass.

8. LIGHTING RESTRICTIONS. a. Lights on service vehicles will be fitted as prescribed by the military authorities.  
b. During blackout hours no light will be displayed in the open except that flash lights may be used provided that: (1) The aperture does not exceed one inch in diameter; (2) the light is white and dimmed; (3) the beam is directed downward at all times.

9. POSTAL RESTRICTIONS. a. It is unlawful to mail packages containing food-stuffs out of the British Isles.  
b. It is unlawful to send any package through the mails which contains articles of a dangerous nature such as explosives, matches, corrosives, etc.  
c. Except to countries on the American continent it is unlawful to send through the mails, without a censorship permit, any printed matter, photographs, goods or other commodities.

10. INJUNCTIONS TO THE BRITISH PUBLIC (which may well be observed by members of the American forces). a. Waste -- avoid waste of any kind, and see that all salvageable material is conserved for collection.  
b. Spending -- avoid unnecessary expenditure, particularly on luxuries.  
c. Travel -- avoid all unnecessary travel. (AG 311.5 PubJA)

By command of Lieutenant General DEVERS:

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (C.H.H.)

t/ RALPH PULSIFER,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS 3 Sep 1943

M.H.E. *[Signature]*

**UNCLASSIFIED** DISTRIBUTION: "B"  
DISTRIBUTION: "C" less  
Non-SOS

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/JKM/ebe

AG 353 MGC

29 August 1943

SUBJECT: Education in Military and Current Affairs.

TO : Commanding General, V Corps.

1. In the training of the American soldier the purely military and technical aspects are usually stressed. It is essential however, that in addition, the soldier be mentally prepared for battle. He must know and understand the vital necessity for the successful conclusion of the war.

2. To assist in accomplishing this end, it is desired that you establish within the elements of your command a weekly Education Program to instill in all military personnel the following:

- a. Confidence in the command.
- b. Pride in service and a sense of personal participation.
- c. Knowledge of the causes and progress of the war.
- d. A better understanding of our allies.
- e. An interest in current events and their relation to the war and the establishment of the peace.

3. To further these ends, each separate unit commander will arrange to have matters of current interest as designated in paragraph 2 c, d, and e above, and matters of leadership and confidence in the command as indicated in paragraph 2 a and b, above, discussed periodically within his command. Such discussion should be by company commanders personally or by selected officers and NCO's from the command as deemed best by the unit commander. It is desired to make it clear that the proper presentation of this material is a command function and should be handled as such. You are authorized to devote one (1) hour of training time per week to this program.

4. The Special Service Section, SOS, ETOUSA will prepare and distribute the material for such weekly discussions, maintaining in their discretion a reasonable balance between the significance and progress of military events and current events, relations with our allies, etc. This material will be dated and delivered sufficiently in advance for consideration by the staffs concerned at least two days before ultimate use.

5. Direct communication between your headquarters and Special Service Section, SOS, ETOUSA, is authorized in conducting this program.

6. In order to make the plan effective it will be necessary to provide and train an Education Officer of suitable rank in your headquarters and in each of your subordinate headquarters down to and including divisions.

By command of Lieutenant General DEVERS;

REPRODUCED HQ SOS, 17 NOVEMBER 1943.

S/ RICHARD P. FISK  
RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

  
M. J. S.



A COPY OF THIS CIRCULAR WILL BE POSTED ON EACH HEADQUARTERS AND UNIT BULLETIN

BOARD\*

Cir #85

Hq ETOUSA

26 Aug 1943

CENSORSHIP, POSTAL, AND CABLE INSTRUCTIONS

**UNCLASSIFIED**

1. General; a. Cir 88, Hq ETOUSA, 30 Dec 1942; Sec III, Cir 31, 1942; Sec IV, Cir 32, 23 Mar 1943; Sec II, Cir 45, 21 May 1943; Sec V, Cir 49, 8 June 1943; and Sec III, Cir 56, 19 July 1943; are rescinded. Instructions therein are superseded by this circular. No subordinate commander will publish orders at variance with or more restrictive than the instructions contained herein.
- b. The provisions of this circular apply to all persons subject to military law, to include all civilians accompanying or serving with this command in the field (AW 2).
- c. The term "mail" as used herein applies to personal mail, cablegrams, and telegrams written by members of this command.
2. Mail of Enlisted Men: All mail written by members of this command, no matter to whom addressed, will be subject to censorship. Mail of enlisted men will be deposited in mail boxes in company (battery, etc.) orderly rooms only. It will be unsealed and will be censored one hundred percent by company officers, except that the following classes of mail will be sealed by the writer and will not be censored or unit stamped by company officers:
  - a. Blue envelopes (See Par 4).
  - b. Letters addressed to prisoners of war (See Par 11).
  - c. Mail written in foreign languages. The writer will indicate in soft pencil on the face of the envelope, lower left hand corner, or at the top of V-mail letters the language in which the letter is written. Such mail is subject to base censorship only. The unit censor will not countersign foreign language mail or affix the unit censorship stamp thereto. Permission to write in a foreign language must be obtained from either the unit commander or the theater censor.
  - d. Officers' mail (See Par 5).
3. Unit Censorship: a. Company officers will censor mail of enlisted men within 24 hours of the time of posting and forward, sealed, to a base censor through APO channels. Commanders will designate as many officers as required to insure that mail posted by troops will be censored and forwarded within 24 hours after posting. Enlisted personnel will not be used to censor unit mail. Regimental or higher headquarters may designate warrant officers as censors when expedient. Commanding officers of hospitals will designate as many officers as required to censor the mail of patients and hospital personnel. Minor violations of censorship will be cut from letters, except that nothing will be cut from a V-mail letter. Deletions in V-mail will be made with black ink only. Letters containing general or frequent minor violations will be returned to the writers for educational purposes. Under no circumstances will letters be mutilated by excessive deleting.

\*Unit commanders will enter the following information on the copy posted on the bulletin board:

APO \_\_\_\_\_ is the correct address for this unit.

The code cable address of this APO is \_\_\_\_\_

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(Cir 65, ETOUSA, 26 Aug 43, Contd)

b. Unit censors will not repeat, discuss, make excerpts from, or additions in any form whatsoever to personal letters subjected to their censorship where censorship violations are not involved.

c. After censorship, the unit censor will countersign a letter by signing his name and rank legible in ink on the lower left hand corner of the envelope and stamp above his name with censorship stamp.

d. It will be the responsibility of unit commanders to initiate appropriate disciplinary action against members of their commands who commit major or frequent violations of censorship regulations.

e. Requests for censorship stamps will be made in accordance with FM 30-25 Par 48 b. Censorship stamp will be safeguarded against unauthorized use.

4. Blue Envelopes: a. Blue envelopes will be issued at the rate of four per month to enlisted men to enable them to write letters on purely personal or family matters. The writer's signature on a "blue envelope" certifies that the contents therein pertain strictly to personal or family matters. Each "blue envelope" will be censored only by base censors. Unit censors will not stamp "blue envelopes". V-mail may be inclosed in a "blue envelope", in which case it must be addressed to V-Mail Section, APO 887. Letters sent in "blue envelopes" which violates these instructions, will be returned by base censors to the senders.

b. The use of "blue envelopes" by officers is prohibited.

c. "Blue envelopes" may be requisitioned by organization commanders in the same manner as other stationery supplies.

d. No envelope will be substituted by the writer for the official US Army "blue envelope".

5. Officers' Mail: Each officers and warrant will censor and seal his own mail. Excepting as set forth in Par 17, his name, printed, together with full address, will appear on the upper left hand corner of the envelope. The officer will sign above his typed or printed name and such signature will constitute a certificate that he has complied with censorship regulations. Unit Stamps will not be used on officers' mail. Officers' and warrant officers' mail is subject to censorship in a base censor office only.

6. Base Censorship: All mail to include ordinary letters, letters in blue envelopes, V-mail, officers' mail, and parcel post, is subject to re-censorship by a base censor.

7. Prohibited Statements: Information useful to the enemy or affecting the security of or good relations with Great Britain or other allies will not be included in private correspondence. The items listed below are the most important and will not be mentioned in personal letters.

a. Any information or details of the trip across the Atlantic, especially the names of the transports, ports and dates of embarkation and debarkation, number of ships in convoy, naval vessels or aircraft accompanying the convoy, any action with the enemy, length of voyage, route followed, or other details of the trip.

b. Similar information or details of transatlantic or other long journeys.

c. Strength, efficiency, training, morale, or organization of military forces.

d. Location, movement, engagements, or operations of naval, military, or air force organizations, to include position or description of billets, stations, or camps.

e. Direct or inferential information linking an APO or station number with an exact geographical location. (This prohibition does not apply to general and station hospitals).

**UNCLASSIFIED**

- f. Armament or equipment of any kind whatsoever.
- g. Distinguishing signs used to identify organizations or their transportation or baggage.
- h. Information or details of operations against or by the enemy on land, sea, or in the air.
- i. Plans and forecasts or orders for future operations, ~~to be disclosed or~~ ~~disclosed.~~
- j. The use, condition, or probable extension of roads, railways, or transportation and signal communication facilities.
- k. State of the maintenance of the services, including any reference to reserves.
- l. Casualties, to include injuries or deaths by accident or natural causes, before official publication or release.
- m. Information or details of any enemy action or reference to any results of enemy action.
- n. Detailed reports of the weather in such form as to be helpful to the enemy.
- o. Criticisms and statements that might tend to bring our armed forces or those of our allies into disrepute.
8. Prohibited Inclosures and Mail Matter: None of the following will be included in private letters:
- a. Classified documents of the United States or allied nations.
- b. Documents captured from the enemy or containing enemy information.
- c. Codes, ciphers, shorthand, maps, or blank paper.
- d. Drawings, sketches, music manuscripts, and paintings will be submitted to the Theater Censor, ETOUSA, for censorship and forwarding to addressees.
- e. Photographs or pictorial matters which, either alone or taken together with the letter, are censorable.
- f. Letters for publication in the press, except through authorized channels.
- g. Advertisements or letters for publication inviting correspondence with strangers.
- h. Replies to letters or gifts from unknown persons; to advertisements or other requests inviting correspondence with unknown persons.
- i. "Chain letters", "club letters", "round robin" or "news letters". Unit and base censors will return all such letters to their senders.
- j. Newspaper or magazine clippings with connected or associated personal comments which disclose prohibited information.
9. Picture Post Cards which may connect a geographical location with an APO number, location of organization, or route or travel may not be sent through the mails.
10. Phonograph Records will not be mailed by personnel of this command.
11. Correspondence with Prisoners of War: a. Members of this command, regardless of rank, will exercise great caution in writing to friends or relatives held as prisoners of war to the end that no information of value is given to the enemy. No military address nor APO number will be used as a return address in mail intended for prisoners of war. Mail to friends or relatives held as prisoners of war in enemy or enemy occupied countries must be sent only through a friend or relative residing in the continental United States, which friend or relative may forward such mail using only a United States civilian return address. Nothing will be mentioned in either return address or text of such mail identifying the senders, or anyone else, as being a member of the military service.
- b. All personal mail addressed to the United States and containing prisoner of war letters for re-mailing in the States will be forwarded in cover envelopes direct to the Theater Censor by the unit censors. The cover envelopes will be labeled in the lower left hand corner: "Prisoner of War Mail".

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**UNCLASSIFIED**

12. Photographic Films: a. All undeveloped photographic material, including Kodachrome film, exposed by amateur photographers will be sent classified as "Confidential", to the Theater Censor, Hq ETOUSA, for processing and censorship. Under no circumstances will undeveloped films be processed by an unauthorized individual or sent to a civilian laboratory for developing.

b. All official and accredited photographers' film will be handled in accordance with FM 30-26, and Regulations for Correspondents in ETOUSA (July 1942).

13. Posing Mail: Except as provided in the next paragraph, all personal mail of members of this command (to include civilian employees, technicians, attached Red Cross Personnel, etc.) will be transmitted only through the United States Army Postal Service. This includes intra-United Kingdom mail. No mail will be posted in civilian post offices or boxes, or Red Cross Facilities.

14. Use of Civil Post Where No APO is Available: Whenever any member of this command is on leave or is stationed in a region in the United Kingdom where the Army Postal Service is not operating, he is authorized to post mail in a British Post Office. Such mail will bear British postage at British rates and will be subject to British civil censorship. The writer will write on the envelope "No USAAPO available". The writer must comply with censorship regulations contained in this circular. (Such persons may also send mail enclosed in a separate envelope through the British Post to any US Army Post Office).

15. Addresses for mail: a. The correct address of a member of this command to be used by a correspondent in the United States or Canada is the rank, name, organization, Army Post Office number, and "New York City". For example:

Pvt. John Q. Jones,	Sgt. Alfred T. Smith
Co. K, 999th Infantry,	Hq. _____ Corps,
APO _____, New York City.	APO _____, New York City.

b. The correct address of a member of this command to be used by a correspondent located within the same country in theater of operations as the addressee is the same as shown in a above, except that the words "US Army" will be substituted for "New York City"; For example:

Pvt. John Q. Jones,	Sgt. Alfred T. Smith,
Co. K, 999th Infantry,	Hq. _____ Corps,
APO _____, U.S. Army	APO _____ U.S. Army.

c. Excepting as set forth in Par 17, the same form of address as in a or b above shall appear in the upper left hand corner of the outside cover of all posted mail as the return address of the members of this command.

16. Mail to Enemy and Enemy Occupied Countries: Mail for enemy and enemy occupied countries, excepting prisoner of war mail, cannot be sent by either the Army Postal Service or the Civil Post Office. Members of this command who wish to send messages to relatives in those countries will make personal arrangements with representatives of the American Red Cross. Care should be taken that such letters do not subject relatives to punishment or reprisals.

17. Mail to Neutral Countries: Mail addressed to neutral countries will have no return address other than the name and rank of the writer. \_\_\_\_\_ Theater Censor, ETO, US Army".

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18. Use of Private Address Prohibited: No member of this command will use any private address, to include hotels, clubs, Civil Post Office boxes, etc., for mail or telegrams. Neither official nor hotel stationery will be used for private correspondence in such a manner as to disclose the location of the writer or connect an APO number with a geographical location. (See Par 7 e.)

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19. Personal Cablegrams and Telegrams: Members of this command may send and receive personal cablegrams and telegrams. All cablegrams and telegrams are subject to censorship. Prohibitions applying to personal mail, as set forth in Pars 7 and 8 herein, likewise apply to all cablegrams and telegrams written by members of this command. When such cablegrams and telegrams are filed, telegraph censors after censorship requirements are satisfied.

20. Code Cable Addresses: a. The cable address of a member shall consist of his grade (one word only need be used), name, and army serial number, followed by two code words to designate the Army Post Office Number. The first word is the code cable address consisting of a six letter word, the first two letters of which are always "AM---". The second is the routing word of eight letters. Examples of correct addresses are:

PVT JOHN JONES 12345678 AMABCD WATCHDOG

CAPT JOE BROWN 056789 AMEFGH GROWLING

b. The code words for Army Post Offices, then organized, were published in WD Circulars 178 and 378 (1942). Code cable addresses also are on file in each telegraph, cable, and radio office in the United States authorized to receive these messages and can be obtained by senders. Regimental and other commanders will publish correct cable and code words to their commands.

21. Ordinary Cables and Telegrams (SCM'S): Ordinary telegrams of the sender's own composition may be sent from any cable or radio office, or any British Post Office in the United Kingdom. Senders will pay the normal charge for such telegrams. Telegrams will be censored centrally under the control of this headquarters. The sender will comply with the censorship regulations contained in pars 7 and 8 above, and may not be advised of deletions or complete stoppage of a message. The sender must show his APO code cable address (six letter code word beginning with letters AM---) on each message form, regardless of class of message, for transmission as a part of the preamble of the telegram. The signature must consist of at least two words, the first name (or initial) and the last name. Neither the grade, unit, or branch of service will appear in the signature. When delivered in the United States, the location of the sender will not appear in the telegram.

22. Expeditionary Force Messages (EFM'S): In addition to the ordinary telegrams of the sender's own composition (SCM), members of this command may send Expeditionary Force Messages (EFM telegrams). EFM telegrams will not be presented for transmission at cable company offices or civil post offices but will be presented for censorship and transmission only to the unit censor of the sender's organization or headquarters. Such messages may consist of up to three numbered fixed-text messages and will be sent on blank forms provided for the purpose. The numbered fixed-text messages which may be sent are printed on the back of "EFM" message forms. The charge for each such fixed message is 2s 6d. Messages "EFM" may be sent from the United States to members of this command at a charge of 60¢, plus Federal tax.

23. Censorship of Cables and Telegrams: a. Sender's composition telegrams (SCM) will be censored by US Army censors in all cable and radio outlets.

b. "EFM" telegrams will be submitted to unit censorship in the same manner as provided for censorship of personal mail. Sender's of "EFM" telegrams will submit such messages to their unit censors for unit censorship and stamping with the censorship stamp of the unit. The unit censor will accept payment for "EFM" messages, and will file daily such messages at the most convenient civil telegraph office. Each unit censor will identify himself to the telegraph office concerned

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(Cir 65, ETOUSA, 26 Aug 43, Contd)

and will instruct such telegraph office where he files "FM" telegrams to accept "EFM" telegrams from no other person. No "EFM" telegram will be accepted by telegraph companies unless such message is stamped with the unit censorship stamp of the sender's organization. At points where organizations higher than companies are stationed, telegrams, after being censored by the unit censor, may be forwarded through channels to battalion, regimental, or division headquarters to be consolidated and filed by any officer designated for the purpose. A system of receipts will be established by the unit censor so that the sender's of "EFM" telegrams can be assured that their messages have been accepted by the telegraph company.

24. Transfer of Funds: a. All United States Army personnel and civilian employees who are subject to the Articles of War and provided with WD Identification Card WD AGO Form No. 65 series (Authorized by Sec I, Cir 3, Hq ETOUSA, 9 Jan 1943) may transmit funds to the United States by the following methods:

(1) Official Treasury checks, which may show only the name, rank, serial number, and APO of payee, and be made payable only in the United States.

(2) US postal money order, which may show only the name, rank, serial number, and APO of the sender.

(3) Through the medium of commercial cable or facilities offered by banks, provided that no information other than the following is indicated in the cable: name and address of payee, and name of remitter. (The rank, organization, or APO number of the sender will not be shown in the cable).

b. Unit and organizational funds may be transferred to the United States by United States postal money orders or official Treasury checks only. APO numbers are authorized on such money orders and checks.

25. Explanation of Circular: Each organization and detachment commander will fully explain the provisions of this circular to all officers and men of his unit within 48 hours after receipt thereof, and as often thereafter as required to maintain censorship security. Regimental and similar commanders will be responsible that this explanation is made to all new units and personnel immediately upon arrival in this theater. (AG 000.73 Pub GB)

By command of Lieutenant General DEVERS:  
I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER,

t/ RALPH PULSIFER,

Colonel, AGD, Adjutant General.

DISTRIBUTION: "B-1"

DISTRIBUTION: C less non-SOS

REPRODUCED HQ SOS, 23 OCTOBER 1943.

M. J. S.

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HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 311.1 (6 Jul 1943)P

**UNCLASSIFIED**

AGO 871  
14 Aug 1943

SUBJECT: Duties of Regimental and Unit Mail Clerks.


TO :

- Commanding General, Eighth Air Force
- Commanding General, V Corps
- Commander, European Wing, Air Transport Command
- Commanding General, Iceland Base Command
- Base Section Commanders, SOS, ETO
- Commanding Officer, US Assault Training Center
- Commanding Officer, 24th Airways Communication Squadron
- Commandant, American School Center
- Headquarters Commandant, SOS, ETO

1. Attention is invited to the provisions of Section II, Circular No 148, WD, 29 Jun 1943, requiring regimental and unit mail clerks to check the correctness of the return address on all outgoing mail.

2. The War Department has directed that the necessity for compliance with such provisions be emphasized to all postal officers and unit and regimental mail clerks.

For the Commanding General:

  
G. R. LANDON,  
Colonel, AGD,  
Adjutant General

DISTRIBUTION: G

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[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/JWC/ebe

AG 311.5 MGB

12 August 1943

SUBJECT: British Security Reports.

"CORRECTED COPY"

TO : Commanding Generals:  
V Corps,  
SOS, ETOUSA,  
Eighth Air Force.  
Commanding Officers:

**UNCLASSIFIED**

European Wing, Air Transport Command,  
24th Airways Communications Squadron,  
U.S. Assault Training Center, ETOUSA,  
American School Center,  
Special Troops, ETOUSA.

1. Reference is made to letter, this headquarters, dated 2 February 1943, file and subject as above, as amended by letter 15 February 1943, same file and subject.

2. Several instances involving violations of the above letter have been reported to this headquarters.

a. On various occasions, civilians applying for employment by the United States Army have been informed that their employment would be contingent upon a favourable report from British Security or British Intelligence authorities; or that they would have to undergo a security check or be "vetted".

b. In at least one instance a form has been prepared, which is carried by hand of applicant, which mentions the vetting process.

3. Par 11, letter referred to in Par 1 above, is quoted below:

"11. The following instructions will be complied with:

a. Under no circumstances will the applicant be permitted to have knowledge of the fact that his name has been submitted to the British Security Service nor will the applicant be caused to fill in the form.

b. No person should be informed that he has been turned down by the British Security Service.

c. The contents of a report of investigation must not be disclosed to a candidate, to a person who sponsors him, or to any unauthorized person".

4. It is desired that immediate steps be taken to enforce compliance with provisions of the letter referred to above.

By command of Lieutenant General, DEVEREUX:

/s/t/ Richard P. Fisk,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

DISTRIBUTION:

Each addressee (2)  
Each General and Special  
Staff Section, ETOUSA (1)  
CG, Iceland Base Command (2)



IMMEDIATE ACTION

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

AG 413.44 Radar (7 Aug 1943)OB-S-B-M

9 August 1943

SUBJECT: Publicity of Radar

TO: The Commanding Generals,  
Army Ground Forces  
Army Air Forces  
Army Service Forces  
The Commander-in-Chief,  
Southwest Pacific Area  
The Commanding Generals,  
Defense Commands  
Departments  
Theaters of Operations  
Service Commands  
Base Section  
The Commanding Officers,  
Base Commands

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1. Officers of the United States Army irrespective of rank or position shall under no circumstances include reference to radar in any release of information, in speeches or other public communications.
2. All accredited correspondents within the jurisdiction of the United States Army shall be requested to omit all reference to radar in dispatches or articles originated by them.
3. Research, development and procurement agencies under War Department control will inform all contractors involved in the manufacture of radar equipment that they are specifically requested to refrain from any reference whatever to radar in their advertising material.
4. The above is in accordance with a decision of the Joint Chiefs of Staff.
5. It is requested that you take the necessary steps to disseminate this information to your command, in so far as it applies.

By order of the Secretary of War:

/s/t/ J. A. ULIO,  
Major General.  
The Adjutant General.

Copies Furnished:

Joint Security Control  
The Inspector General  
The Divisions of the War Department  
General Staff  
DISTRIBUTION II

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[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/JWC/fls

AG 311.5 MGB

4 August 1943

**UNCLASSIFIED**

SUBJECT: Safeguarding Unit Censorship Stamps.

TO : Commanding Generals,  
SOS, ETOUSA;  
Eighth Air Force;  
Iceland Base Command;  
V Corps.  
Commanding Officers,  
European Wing, Air Transport Command;  
U.S. Assault Training Center, ETOUSA;  
24th Airways Communications Squadron;  
American School Center;  
Special Troops, ETOUSA.

1. Carelessness in the safeguarding of unit censorship stamps has been evidenced by the loss of stamps by units of this command.

2. The importance of safeguarding censorship stamps should be impressed upon all officers charged with their use and custody. Every precaution should be taken to prevent the loss or unauthorized use of censorship stamps. The exercise of this precaution is the responsibility of organization commanders.

3. In the event of loss of censorship stamps, a report will be made to this headquarters stating the number of the stamp and the circumstances in connection with its loss.

By command of Lieutenant General DEWERS:

/s/t/ Richard P. Fisk,  
Lt. Colonel, AGD,  
Assistant Adjutant General.

DISTRIBUTION:

Each addressee (10 - 20)  
G-2 (2)  
Each Base Censor (1)  
AG-X (1)  
AG Records (1)

**UNCLASSIFIED**

[REDACTED]

E-X-T-R-A-C-T

III--RATION CARDS FOR US ARMY PERSONNEL ON DETACHED SERVICE, LEAVE, FURLOUGH OR COMMUTATION OF RATION STATUS: 1. Administrative Circular No 31, this headquarters, 7 Jun 1943, as amended by Section IV, Administrative Circular No 32, 14 Jun 1943, is further amended in the following particulars:

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a. Paragraph 6 thereof is amended to read as follows:  
 "6. Each individual in possession of a ration card who either resides in a licensed catering establishment for five days or more in a week or takes substantially all his meals at such an establishment, is required to surrender his ration card to the proprietor or manager thereof in order that the appropriate coupons may be detached or cancelled."

b. Sub-paragraph d of paragraph 7 thereof is amended to read as follows:

"d. RBSX registry card. A folder containing spaces on its front for the name, grade and serial number of the holder (the organization of the individual will not be shown) and certain other details regarding its issue. Page 2 and the top of page 3 thereof contains spaces for the holder to fill in the names of the retailers from whom he elects to purchase rationed commodities. The remainder of page 3 contains supplementary meat coupons for use by personnel billeted with subsistence. This card is for use in conjunction with RBSR and RBSC."

c. Sub-paragraph e of paragraph 7 thereof is rescinded.

d. Sub-paragraph F of paragraph 7 thereof is relettered as sub-paragraph e.

e. A new paragraph 13, reading as follows, is inserted immediately following paragraph 12 thereof:

"13. Issuing officers are responsible that upon cessation of the conditions prescribed in paragraph 1, above, food rationing documents are disposed of as follows:

"a. Unused portions of RB8A and RB12 will be returned to the issuing officer and destroyed by him.

"b. The RBSX and unused portions of the RBSR will be returned to the appropriate Base Section Commander, who will, in turn, forward them to the Rationing Documents Branch, Ministry of Food, Haddon Lodge, Colwyn Bay, for cancellation."

f. The former paragraph 13 thereof is renumbered as paragraph 14.

By order of the Theater Commander:

OFFICIAL:

s/ C. R. LANDON  
 t/ C. R. LANDON,  
 Colonel, AGD, Adjutant General.

JOHN C. H. LEE,  
 Major General, USA,  
 CG, SOS.

REPRODUCED HQ SOS, 21 DECEMBER 1943.

*[Signature]*  
 M. J. S.

UNCLASSIFIED

16 Jul 1943

MARKING OF SHIPMENTS WITHIN THE UK

1. The following will govern the marking of supplies for shipment within the UK:

a. Shipping orders directing the shipment of supplies from or to depots and units will be classified as CONFIDENTIAL when the name of APO number of the unit or depot and its geographical location appear together.

b. A shipment by rail to or from an organization:

(1) Will be addressed to the organization by the utilization of the unit serial number assigned in this theater, or the WD shipment number (obtainable from RTO's or the station list) assigned in the order moving the organization to the theater, plus the addition of the words "US Forces". The address of the shipment will include the actual geographical location of the organization, the railhead at which delivery is to be taken, if different from the geographical location, and the name of the railway making the delivery. For example:

(a) When geographical location and railhead are identical:

"US Forces,  
1651-B,  
Tidworth Barracks, Wilts, GWR."

(b) When geographical location differs from railhead:

"US Forces,  
4811-C,  
Chelveston, Northants,  
% Higham Ferrers, Northants, LMS."

(2) In the event a subordinate unit or detachment is separated from its parent unit, the code number of the parent organization will be modified by the inclusion of the words "Det A", "Det B", etc, as the case may be depending on the order in which such detachments are shown in the station list. For example:

(a) When geographical location and railhead are identical:

"US Forces,  
1651-B (Det A),  
Tidworth Barracks, Wilts, GWR."

(b) When geographical location differs from railhead:

"US Forces,  
4811-C (Det A),  
Chelveston, Northants,  
% Higham Ferrers, Northants, LMS".

c. A shipment by rail to a depot or installation located inland or at a port, will bear the words "US Army Depot", indication of the service section of the depot to which the shipment is consigned, the geographical location, and the name of the railway making the delivery. For example:

"US Army Depot,  
QM Section,  
Ashchurch, Glos; LMS."

d. Shipments by civilian trucks, British government trucks and US Army motor vehicles (except by the Truck Transport Service of the Eighth Air Force) to or from:

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- (1) Organizations, except of the Eighth Air Force, will be marked as in sub-paragraphs b (1) and (2), above, omitting, however, the name of the railway.
  - (2) Organizations of the Eighth Air Force will be marked as in sub-paragraphs b (1) and (2), above, except that shipments of SECRET and CONFIDENTIAL material will be marked and wrapped as follows:
    - (a) When packages are small enough to be wrapped:
      1. The outer wrapper will be addressed to the Commanding Officer, US Forces, and will include the geographical location. For example:  
"Commanding Officer,  
US Forces,  
High Wycombe, Bucks."
      2. The inner wrapper will bear the name of the unit to which the package is being shipped.
    - (b) When packages are too large to be wrapped, the system of marking prescribed in sub-paragraphs d (2) (a) 1 and 2, above, will be used except that:
      1. The name of the unit to which the package is being shipped will be placed in a sealed envelope secured to the package, and will be used in lieu of an inner wrapper.
      2. A label bearing markings as prescribed in sub-paragraph d (2) (a) 1, above, will be placed over the sealed envelope in lieu of an outer wrapper.
  - (3) Depots and installations located inland or at ports, including depots of the Eighth Air Force, will be marked as prescribed in sub-paragraph c, above, excluding the name of the railway.
  - e. Shipments by the Truck Transport Service of the Eighth Air Force need not be marked, but the Truck Transport Service will be notified of the station number and particular officer consignee.
2. A choice of any of the methods of shipment set forth in paragraph 1, above, may be made in any particular case, depending upon which type of transportation is available.
  3. In preparing requisitions, organizations will include therein their shipment or serial number, geographical location, railhead designation and telephone number.
  4. The procedures outlined above are authorized, but not required, in the marking of supplies received at ports of debarkation or air intransit depots within the UK by the VIII Air Force Service Command.

By order of the Theater Commander:

OFFICIAL:

a/ C. R. LANDON  
C. R. LANDON,  
Colonel, A.G.D.,  
Adjutant General,

JOHN C. H. LEE,  
Major General, U.S.A.,  
C.G., S.O.S.

REPRODUCED HQ SOS 31 December 1943

DISTRIBUTION "G"

HQ ETOUSA

Cir. No. 54

14 July 1943

E-X-T-R-A-C-T

I--SAFEGUARDING OF CRASHED AIRCRAFT. Pars 1a and 2d, Cir 48, Hq ETOUSA, 30 May 1943, are amended to read as follows:

1a. The first individual to reach the crashed aircraft anywhere within the European Theater of Operations will act as temporary guard. United States Army personnel, other than air forces, acting as temporary guards in the United Kingdom will notify the nearest Royal Air Force or United States Air Force Station of their action.

2d. If there are no units as defined above within a 10-mile radius of the crash, the responsibility of providing the guard will rest with the nearest unit, either United States, British Army, Royal Marine Detachment, or Royal Air Force. Any United States Army guard other than air force, so established, will normally remain at the scene not longer than 96 hours after they have notified the Royal Air Force or United States Army Air Force of their action as provided in paragraph 1a above. If one of the units listed in paragraph 2a, b, or c has not taken over the guard at the end of 72 hours, this headquarters will be notified so that appropriate action may be taken to insure continuous guarding of the crashed aircraft. (AG 452 MGC)

By command of Lieutenant General DEVERS:

I.H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (B.T.S.)  
t/ RALPH PULSIFER,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

  
M. J. S.

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[REDACTED]

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 413.2 (30 June 43)

**UNCLASSIFIED**

APO 871  
7 July 1943


SUBJECT: Fire Fighting Preparedness of SOS Installations

TO : Base Section Commanders,  
CO, Hq. Command, SOS ETO.

1. In order that this headquarters may determine the state of preparedness of SOS units and installations for fire fighting, it is desired that information as follows pertinent to each SOS unit and installation in your command be furnished to this headquarters.

- a. The unit or installation fire plan and order.
- b. Plan of assignment of personnel to fire details, including size of detail, length of tour, and brief description of duties.
- c. Number of trailer fire pumps assigned to the installation.

By command of Major General LEE:

  
G. H. ANDREWS,  
Captain, A.G.D.  
Ass't Adjutant General.

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(less Distribution "B" and non SOS)  
(plus Hq Commandant - 24)

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[REDACTED]

7 July 1943

SUBJECT: Camouflage of Static Installations.

TO : Commanding General, SOS, ETOUSA  
 Commanding General, Eighth Air Force  
 Commanding General, V Corps  
 Commanding Officer, European Wing Air Transport Command  
 Commanding Officer, 24th Airways Communication Squadron  
 Commandant, US Assault Training Center  
 Commandant, American School Center

1. Camouflage of Static Installations. The following provisions will govern static camouflage on activities of this command, in lieu of instructions contained in Sec I, Cir 42, HQ ETOUSA, 9 Sept 1942.

2. Scope. This letter applies to the camouflage of all types of static installations in the United Kingdom, including existing installations; additions hereto; new construction, and the maintenance thereof.

3. Policy. The general policy is to provide camouflage sufficient for the adequate protection of static installations against enemy air operations. The policy herein described is in general conformity with current British practices. The following will govern the type of camouflage undertaken for any particular static installations: (See attached map.)

a. Area No. 1. For installations located in the area south and east of a line St. David's Head (S. Wales) - Bletchley - Goole (all inclusive), there will be no change in the present camouflage policies, i.e., sufficient camouflage will be provided for protection against night time or heavy daytime enemy air operations. This implies siting and layout with the least possible disturbance of the surrounding ground pattern and maximum use of natural concealment. Additional measures may include toning down or breaking up the visibility of bright or smooth surfaces by use of texturing and paint materials, and some wire netting if necessary.

b. Area No. 2. Installations located east of a line Goole - Falkirk - Dingwall - Strathy Point (Eastern Scotland) (all inclusive except Goole), will be treated for night concealment only; bright surfaces may be toned down with any plentiful material. Texturing may be used if absolutely necessary, but no wire netting.

c. Area No. 3. Installations situated in the remainder of the United Kingdom lying North and West of line St. David's Head - Bletchley - Goole - Falkirk - Dingwall - Strathy Point (all exclusive), will not be camouflaged except as indicated in 3 d below.

d. The policy set forth in paragraphs 3 a, b, and c will govern the type of camouflage practiced except in cases where the importance, location, conspicuousness or vulnerability of the installation requires that a higher degree of protection be provided. For installations such as bomb and ammunition depots; command posts and other control centers, vehicle parks close to important headquarters, and for local construction that reveals the location of important installations, complete concealment may be desirable. Camouflage requirements for these installations will be determined by the Commanding General, SOS, ETOUSA.

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4. Fundamental Factors. The following factors will govern camouflage in construction. In applying these factors, due consideration will be given to economy of construction, nature of the installation, and the area in which the construction is located.

a. Siting. The most effective camouflage is provided by siting for concealment. Proper site selection will permit adequate dispersion and provide considerable camouflage by merely merging with the natural surroundings. Natural cover such as trees and brush, contribute to concealment. Regions defined by landmarks easily visible from the air are not desirable.

b. Layout. (1) Stereotyped layouts for installations will be avoided. Buildings will be dispersed as widely as possible with full advantage being taken of all existing trees, hedges and other foliage, roads, paths, fences, wooded areas, and similar terrain features. Dispersal of buildings by groups arranged to resemble local communities is desirable whenever such a layout will be in keeping with the buildings in the vicinity.

(2) Large or conspicuous parking areas are undesirable. Parking areas should be small and separated from buildings to permit planting adjacent to them. Utilities should be remote from conspicuous parks or prominent landmarks.

(3) For the construction and design of air stations, the pattern of taxiways and roads in general will conform to the existing terrain and ground pattern wherever practicable. Dispersed hard standings for parking planes will be sited so as to utilize natural concealment to the utmost.

c. Construction. Clearing, grubbing, and grading will be limited to that absolutely necessary for the actual construction required. The identity of the terrain pattern will be disturbed as little as possible. Storage of construction materials and equipment will be dispersed, located as inconspicuously as practicable, taking full advantage of all natural foliage, and draped wherever necessary with camouflage nets. Construction vehicles will be limited wherever possible to existing or planned roads. In cases where excavations reveal the location of an important installation under construction, the spoil should be covered by camouflage nets wherever possible and removed as soon as practicable.

5. Responsibility. a. The Commanding General, SOS, ETOUSA (Chief Engineer), is responsible for adapting inherent concealment into the siting and layout of static installations, for the preparation of adequate camouflage plans for both existing and new static installations, and for carrying out the plans. He is responsible for camouflage discipline prior to the completion of a static installation to assure that construction will be accomplished with the least possible alteration of the existing terrain and ground pattern. After construction he is responsible for camouflage inspections to assure that the camouflage plan is being maintained for installations under his control.

b. The commanding officer of an installation is responsible for maintaining the camouflage plan, enforcing camouflage discipline, proper instruction of personnel, effective operation of decoys if they have been provided, and for periodic inspections.

(1) Maintenance. Maintaining the camouflage plan includes repair of periodic deterioration and damage due to enemy action. Maintenance also includes any minor changes in the camouflage scheme that may be deemed necessary or desirable. Materials and labor, where required, will be obtained through the normal channels.

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[REDACTED]

(2) Discipline. Camouflage discipline includes adherence to a predetermined road net and traffic plan; prevention of further encroachments; preservation of the existing camouflage plan; enforcement of blackout regulations wiring off roads and paths; initiation of orders for the erection of new camouflage where deemed necessary; training and discipline of personnel where it affects the concealment of the installation; effective operation of decoys; and all other factors involving personnel that contribute to the effectiveness of the concealment.

6. Inspections. Periodic inspections of the camouflage of static installations will be made by all echelons.

By command of Lieutenant General DEWERS:

/s/ Richard P. Fisk,  
RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.




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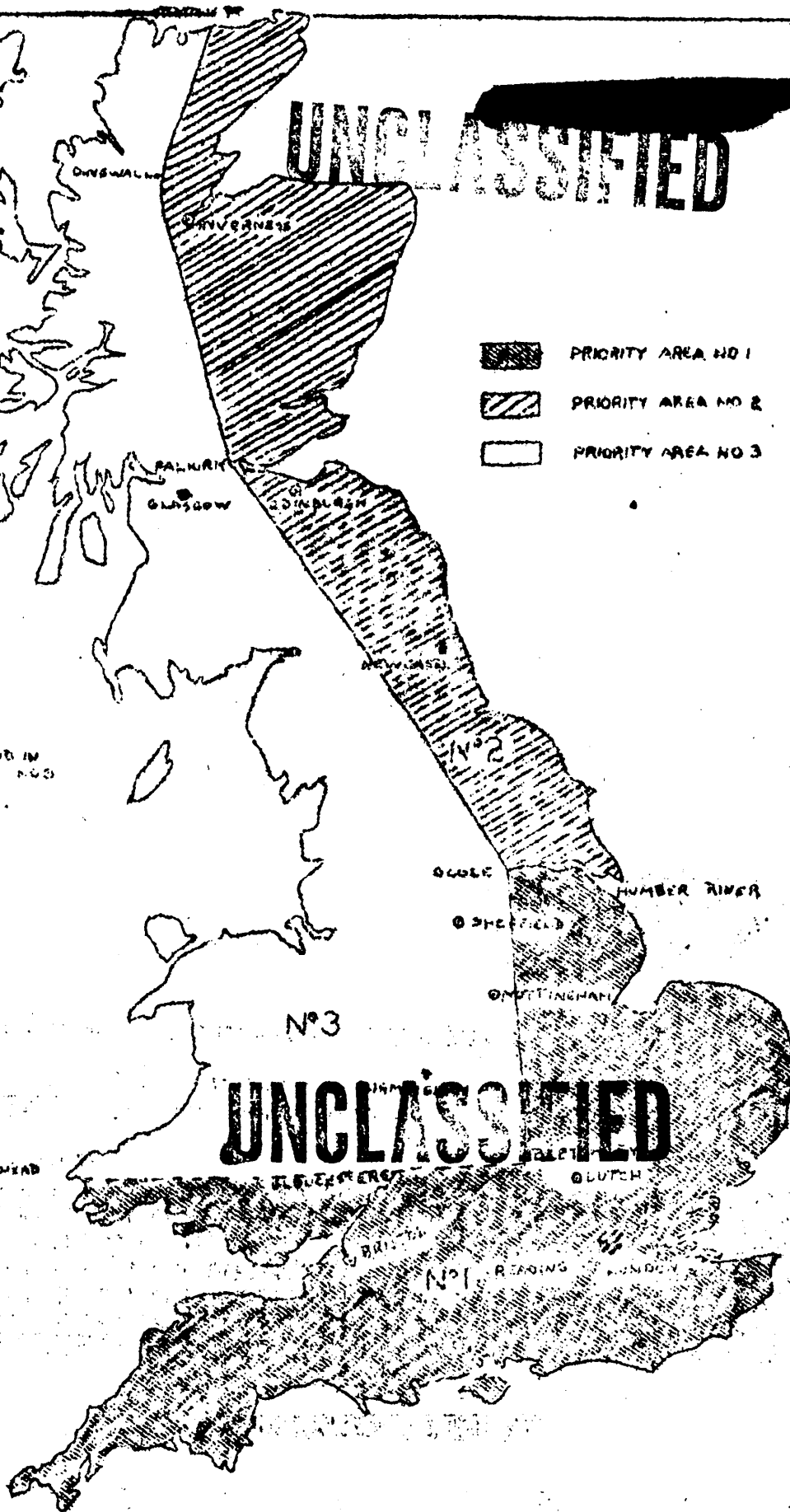
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HQ SCS ETOUSA

Cir No. 42

6 Jul 1943

Per Diem and Monetary Allowances-----I  
Travel Orders-----II  
Leaves and Furloughs upon Return to US-----III

I--PER DIEM AND MONETARY ALLOWANCES: (Rescinded by SOS Cir. No. 50, 25 August 1943).

II--TRAVEL ORDERS: (Rescinded by SOS Cir. No. 50, 25 August 1943).

III--LEAVES AND FURLOUGHS UPON RETURN TO US. 1. The War Department has advised that under present conditions the maximum leave or furlough which can be granted to an individual upon his return to the US is fifteen days, plus travel time, except where medical reasons require otherwise.

2. The foregoing will be brought to the attention of all personnel returning to the US.

By command of Major General LEE:

W. H. BEAVER,  
Brig. Gen. G.S.C.,  
Chief of Staff.

OFFICIAL:

s/ C. R. LANDON  
C. R. LANDON,  
Colonel, A.G.D.,  
Adjutant General.

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REPRODUCED HQ SCS 7 September 1943.

  
E. J. S.

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HQ ETCUSA

Cir No. 51

24 June 1943

E-X-T-R-A-C-T

III--SAFEKEEPING OF IMPORTANT PROPERTY SUCH AS WEAPONS, AMMUNITION, AND EXPLOSIVES  
Laxity has been noted in the safekeeping of important property such as weapons, arms, and narcotics.

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2. Although formal accounting for property is not required, officers are not relieved from personal and official responsibility therefor, and the lack of normal safekeeping facilities such as strong rooms, arms racks, or arms lockers does not relieve them of the obligation adequately to safeguard such property at all times, making the best use of available facilities and personnel.

3. a. The following partially quoted regulations are pertinent:

(1) Par 15, AR 45-80, 4 Aug 1938, as amended by Changes No. 2, 20 Jan 1943: "Officers will not be relieved from the responsibility for lost and stolen small arms unless it is clearly shown that every reasonable precaution was taken to prevent the loss. In the absence of arm racks, lockers, or chests, improvised facilities may be used, such as bars over windows of storage rooms and locally constructed racks..."

(2) Par 1, Sec 1, Cir 59, Hq ETOUSA, 9 Oct 1942: "Unit commanders will be held strictly responsible for the security of the arms and ammunition in the possession of the personnel..."

(3) Par 6c, AR 40-1705, 2 Nov 1942: "Undenatured alcohol, alcoholic liquors, opium, and the salts, derivatives, and preparations of opium of cocoa leaves and other habit-forming drugs will be kept securely, and issued only as may be required upon written order of proper authority..."

b. The words "will be kept securely" in the quotation set forth in subparagraph 3a(3) above will be interpreted to require reasonable efforts to safeguard items mentioned with the best available facilities and personnel.

(AG 311.5 M)

By command of Lieutenant General DEVERS:

I.H. EDWARDS,  
Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER (R.G.)  
t/ RALPH PULSIFER,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

  
M. J. S.

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20 Jun 1943

Replacement of Identification Tags .....I  
 Gas Warning Signs .....II

I--REPLACEMENT OF IDENTIFICATION TAGS: 1. On and after 1 Jul 1943 requests for the embossing of identification tags, containing all necessary data, will be forwarded as indicated below:

- a. To Commanding General, Central Base Section, APO 887: All personnel located within the geographical limits of the Central Base Section.
- b. To Commanding Officer, Depot Q-102, APO 634: All personnel located within the geographical limits of the Eastern Base Section.
- c. To Commanding Officer, Southern Base Section, APO 519: All personnel located within the geographical limits of the Southern Base Section, except personnel assigned or attached to Hq. SOS, APO 871.
- d. To Commanding Officer, Depot Q-16, APO 526: All personnel located within the geographical limits of the Western Base Section, except personnel of the following:
  - (1) North Ireland District, WBS
  - (2) 4th Replacement Depot
  - (3) 12th Replacement Control Depot
- e. To Commanding Officer, Depot, Q-20, APO 813: All personnel located within the geographical limits of the North Ireland District, WBS.
- f. To Commanding Officer, 4th Replacement Depot, APC 874: All personnel assigned thereto or temporarily located thereat.
- g. To Commanding Officer, 12th Replacement Control Depot, APO 635. All personnel assigned thereto or temporarily located thereat.
- h. To Commanding Officer, 91st Machine Records Unit, APO 871: All personnel assigned or attached to Hq. SOS, APO 871.

II--GAS WARNING SIGNS: 1. The British Gas Warning Sign has been adopted as a standard item for all US forces in the UK. Issue is authorized to all units on the basis of five (5) signs per each 100 men, or fraction thereof (T/O Strength). In addition, the issue of 100 signs to each post, camp and station (including each fixed SOS installation) is authorized.

2. The sign is a metal triangle, 9" x 9" x 6", yellow on one side and white on the other, bearing the word "GAS" in black letters on each side. It is intended for use in indicating the presence and extent of contaminated ground and in marking contaminated supplies and material.

3. a. When contamination is detected and the gas identified as a persistent agent, such as mustard or lewisite, sentinels will be posted to warn personnel, in accordance with the procedure outlined in paragraph 40, FM 21-40, "Defense Against Chemical Attack", and the signs will be placed about twenty yards from the outside edge of the contaminated area with the yellow side toward the contamination. The date and hour when each sign is installed will be clearly marked thereon in crayon or pencil.

b. The signs will be recovered when their removal from a theretofore contaminated area has been authorized by a Chemical or Gas Officer.

4. The signs will be procured from the Chemical Warfare Service through normal supply channels.

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(Adm. Cir. No. 35 Hq SOS 20 Jun 1950)

By order of the Theater Commander:

JOHN C. H. LEE,  
Major General, U.S.A.,  
C.G., S.O.S.

OFFICIAL:

*C. R. Landon*  
C. R. LANDON,  
Colonel, A.G.D.,  
Adjutant General.

DISTRIBUTION: "C"

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HQ ETOUSA

Cir No. 50

15 June 1943

E-X-T-R-A-C-T

I--SECURITY PRECAUTIONS IN PREPARING OFFICIAL PUBLICATIONS. Par 1, Sec VI, Cir 49, 8 June 1943, is amended to read; 1. Sec IV, Cir 29, Hq ETOUSA, 14 Mar 1943, and Sec VII, Cir 40, 24 Apr 1943, are rescinded. (AG 311.5P)

By command of Lieutenant General DEVERS

I. H. EDWARDS,  
Major General, GSC, Chief of Staff.

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OFFICIAL:

s/ RALPH PULSIFER,  
t/ RALPH PULSIFER,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.



M. J. S.

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HQ SOS ETOUSA

Adm Cir No 32

14 Jun 1943

E-X-T-R-A-C-T

IV--RATION CARDS FOR US ARMY PERSONNEL ON DETACHED SERVICE, LEAVE, FURLOUGH OR COMMUTATION OF RATION STATUS. Paragraph 12, Administrative Circular No. 31, this headquarters, 7 Jun 1943, is amended to read as follows:

"12. When personnel using cards RB8C and RB8R are billeted with subsistence on private householders (i.e., taking their meals at the householder's table), the words "without subsistence" on the meat counterfoil of RB8C will be deleted by the issuing officer. When such personnel are billeted without subsistence on private householders (i.e., not taking their meals at the householders table), the words "with subsistence" on the meat counterfoil of RB8C will be deleted by the issuing officer and the extra meat coupons on page 3 of RB8X will be cancelled before the card is issued."

By order of the Theater Commander:

OFFICIAL:

s/ C. R. LANDON

t/ C. R. LANDON,

Colonel, A.G.D., Adjutant General.

JOHN C. H. LEE,

Major General, U.S.A.,

C.G., S.O.S.

REPRODUCED HQ SOS, 21 DECEMBER 1943

**UNCLASSIFIED**

M. J. S.

HQ ETOUSA

Cir 49

8 June 1943

E-X-T-R-A-C-T

VI--SECURITY PRECAUTIONS IN PREPARING OFFICIAL PUBLICATIONS. 1. Sec IV, Cir 25, Hq ETOUSA, 14 Mar 1943, and Sec III, Cir 40, 24 Apr 1943, are rescinded.

2. From a security point of view, stations and unit designations of organizations of this command are classified as CONFIDENTIAL. In order to be consistent with the prompt dispatch of official business, all concerned are enjoined to prevent this information being disclosed in documents bearing lower classification. From an administrative point of view, it is impracticable to maintain this classification at all times, but every effort will be made to safeguard the documents concerned.

3. No document containing a fairly complete troop unit list will be published with a classification lower than CONFIDENTIAL.

4. A document showing both the station and designation of any headquarters will be classified as CONFIDENTIAL. This can be avoided by omitting either the location or the designation of the organization. (For example, an order for an individual to proceed to Glasgow and report to the Commanding General, XX Corps, should be read "proceed to Glasgow and carry out verbal orders", etc. Such an order can be classified as RESTRICTED).

5. Care will be exercised that stations and designations are not inadvertently linked. (For example, a document should not be published with classification less than CONFIDENTIAL listing: "Captain John Jones, Headquarters 99th Division, Telephone GLASgow 1234.")

6. The distribution of documents indicating units or stations associated with our forces will be restricted to the minimum, irrespective of classification. This minimum refers to the number of individuals and offices to which distributed and the number of copies supplied to one individual or office.

7. The addresses of envelopes and packages sent to offices or organizations should not include the location.

8. General and station hospitals are not located with reference to any particular troop unit. Their geographical locations, numerical designation, and APO numbers will accordingly not be classified. (AG 311.5 MGD)

By command of Lieutenant General DEVERS:

I. H. EDWARDS,

Major General, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER

t/ RALPH PULSIFER,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

M. J. S.

UNCLASSIFIED

7 Jun 1943

RATION CARDS FOR US ARMY PERSONNEL ON DETACHED SERVICE,  
LEAVE, FURLOUGH OR COMMUTATION OF RATION STATUS.

1. All personnel of the US Army forces in the UK who are or may be on commutation of ration status, or who may depart from their normal stations on furlough or leave for a period of 24 hours or more, and who will desire to purchase items of food designated as rationed by the British Ministry of Food, will be provided in advance with British Service ration cards by their respective organization commanders.

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2. Organization commanders will also provide necessary ration cards to US service personnel, not members of their commands, who are entitled to such cards and through the exigencies of the service are permanently or temporarily on duty or resident in their area or vicinity and cannot conveniently obtain ration cards from their permanent headquarters.

3. US service personnel attached to a British unit and entitled to ration cards will obtain them from such unit.

4. Dependents of US service personnel will obtain civilian food ration documents from the local Office of the Ministry of Food by personal application. Identity cards must be produced in support of such applications.

5. Civilian personnel employed on projects under the control of Headquarters, ETOUSA, who are not rationed in US service messes, as well as their dependents who are citizens of the US, are required to obtain civilian food ration documents, following the procedure prescribed in paragraph 4, above, for dependents of US service personnel. Civilians who are rationed in US service messes, and who are, therefore, not in possession of civilian food ration books, may be issued service ration cards to cover any period of leave or detached service during which it is necessary for them to obtain rationed foods.

6. Military personnel who reside individually in a hotel or other registered catering establishment for a period of 5 days or more and partake of their meals at such establishment, are required to surrender their ration cards to the proprietor or manager of the establishment in order that the appropriate coupons may be detached or cancelled.

7. The classes of British Service ration cards are: a. RB8A (revised edition) for 1 to 3 days, inclusive.

b. RB12, for 4 to 28 days, inclusive.

c. RB8R. A card containing four weekly sets of coupons to be furnished by unit commanders to those entitled to them, under the provisions of paragraph 1, above, for periods greater than 28 days, with an additional form being furnished for each ensuing 28-day period under the same conditions.

d. RB8X registry card, good until 1 Jul 1943, unless sooner withdrawn by cessation of the conditions cited in paragraph 1, above, in which case it will be returned through channels from which supplied, the initial issuing agency returning it to the Rationing Documents Branch, Ministry of Food, Haddon Lodge, Colwyn Bay, North Wales, for cancellation.

e. Unused portions of RB8A and RB12 will be returned to the issuing officer upon cessation of the conditions prescribed in paragraph 1, above, and destroyed by him.

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f. RB8C. A sheet of counterfoils issued with RB8X. The holder will fill in the counterfoils and hand them to the respective retailers with whom he registers under form RB8X.

8. Users of forms RB8A and RB12 are not required to register with retailers, but users of form RB8R are required to register with the retailers from whom they make purchases, using form RB8X for that purpose. Forms RB8X will be supplied to those entitled to cards for periods greater than 28 days. If a holder of forms RB8X, R and C permanently changes his address and wishes to change his retailers in consequence, he should go to the local Food Office and ask for forms RB8C or RG13A, which will enable him to effect the new registration.

9. For various periods of leave or duty between 24 hours and 28 days ration cards RB8A and RB12 will be issued as follows:

Over 24 hours and up to 72 hours	.....	1 RB8A
4 - 7 days	.....	1 RB12
8 - 10 days	.....	1 RB12 plus 1 RB8A
11 - 14 days	.....	1 RB12
15 - 17 days	.....	1 RB12 plus 1 RB8A
18 - 21 days	.....	1 RB12
22 - 24 days	.....	1 RB12 plus 1 RB8A
25 - 28 days	.....	2 RB12

RB12 contains two identical sets of coupons, each set covering a period of one week and having spaces for the insertion of the holder's name, serial number and unit stamp. The card is so designed that it may be cut in half and each half issued to different individuals. If the two halves are thus issued separately, the serial number in the "A" half should be copied on the "B" half before the document is cut. When a complete RB12 is issued to one individual, only one of the spaces calling for particulars of name, serial number, etc., need be completed.

10. The cards (except RB8C) are numbered serially. Unit commanders will maintain a record of receipts and issues. When cards are issued, particulars of the personnel to whom such issue is made will be recorded in the space provided on the card. Ration cards will be kept under lock and key, and will be in the custody of the officer responsible for issues. Unit commanders will take necessary action to insure that in no circumstances are British Service Ration Cards RB12 or RB8A issued to military personnel already in possession of Service Ration Cards RB8X and RB8R.

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11. Holders of RB8X, R and C (i.e., personnel who are registered with retailers) absent from their normal places of residence on leave or duty for periods exceeding 5 days, and requiring to purchase rationed foods in the area to which proceeding, should go to any Food Office and ask for a temporary rationing document to cover the period in question. This will be supplied on production of the RB8X and RB8R, the appropriate coupons on RB8R and any relative coupons on RB8X being cancelled by the Food Office and the temporary document inserted in the RB8R. For periods of absence of 5 days or less, holders of RB8X, R and C have the option of obtaining meals in catering establishments, or of taking such quantities of rationed foodstuffs as they may require from their normal place of residence.

[REDACTED]

(Adm. Cir. No. 31 Hq SOS 7 Jun 1943 Cont'd.)

12. When personnel using cards RB8C and RB8E are billeted with subsistence on private householders (i.e., taking their meals at the householder's table), the words "without subsistence" on the meat counterfoil of RB8C will be deleted by the issuing officer. When such personnel are billeted without subsistence on private householders (i.e., not taking their meals at the householder's table) the words "without subsistence" on the meat counterfoil of RB8C will be deleted by the issuing officer and the extra meat coupons on page 3 of RB8X will be cancelled before the card is issued.

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13. The CG, SOS, will procure and issue all food ration cards. Requisitions for supplies of the cards will be submitted by commanding officers of posts, camps and stations to the appropriate Base Section Quartermaster.

By order of the Theater Commander:

W. G. WEAVER,  
Brig. Gen. G.S.C.  
Chief of Staff.

OFFICIAL:

*C. R. Landon*  
C. R. LANDON,  
Colonel, A.G.D.  
Adjutant General.

DISTRIBUTION: "C" plus

Eighth Air Force .....	50	VIII Air Force Composite Command.....	40
VIII Air Support Command .....	25	Air Transport Command .....	20
VIII Bomber Command .....	510	Hq ETOUSA .....	40
VIII Fighter Command .....	155	V Corps .....	150
VIII Air Force Service Command.....	235	29th Infantry Division .....	80
		American School Center .....	12
		Assault Training Center, ETOUSA (Prov)...	5

UNCLASSIFIED

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

APO 871  
31 May 1943

AG 352.11

SUBJECT: Continuous Series of Courses at Oxford University.

TO : Commanding Generals,  
Western Base Section, SOS, ETOUSA.  
Central Base Section, SOS, ETOUSA.  
Commanding Officers,  
Eastern Base Section, SOS, ETOUSA.  
Southern Base, Section, SOS, ETOUSA.  
Hq Command, SOS, ETOUSA.

1. A series of one-week courses for American Military Personnel will be given at Oxford University beginning on Mondays, 5, 12, 19 and 26 July, 9 August and on each Monday thereafter until further announcement. Courses will open for registration and assignment to billets and mess at 1800 hours on Mondays and continue through 1200 hours the following Saturdays.

2. Each course will survey a wide range of problems including government, politics, history, social science, economics, religion, the arts, sciences and post-war reconstruction. Outstanding men from the University faculties and from public life will lecture and lead discussions.

3. a. Only a limited number can be accommodated in the course. Applications will be forwarded, in triplicate, through channels, to this headquarters. Personnel who are eligible for normal leaves or furloughs may submit applications, but personnel who are not so eligible will not be granted leave or furlough solely to enable them to attend the course.

b. Successful applicants will be notified by the Chief of Special Service, this headquarters, and will be given specific instructions and directions at that time. All persons selected for a course must attend unless military necessity prevents. A successful applicant finding himself unable to attend will immediately notify the Chief of Special Service, this headquarters, by telegram or telephone (Regent 8484, Ext. 1726).

c. The cost of each of the above courses will be \$3.12.50 for Officers and \$1.12.00 for Enlisted Men, for billeting and messing; there will be no tuition charge for the course

By command of Major General LEE:

Copies furnished:

Chiefs, Adm & Services  
Chiefs of Staff Sections  
and Services  
AG - Personnel Division  
AG - Officers Branch  
AG - Enlisted Branch  
AG Records

*Norman A. Donges*  
NORMAN A. DONGES  
Lt. Col., AGD  
Asst. Adjutant General

30 May 1943

SAFEGUARDING OF CRASHED AIRCRAFT

Sec II, Cir 43, Hq ETOUSA, 10 Sept 1942, is rescinded and the following substituted therefor:

In order that technical information of value may not be lost through the stripping of crashed aircraft by souvenir seekers or other individuals, it is desired that all United States military personnel be instructed as follows:

1. a. The first individuals to reach any crashed aircraft anywhere within the European Theater of Operations will act as temporary guards, and in the United Kingdom will arrange for notification of the proper authorities for guarding crashed aircraft, as indicated in Par 2, below.
- b. When acting as temporary guard of a crashed aircraft, American military personnel will not consider themselves relieved until the arrival of personnel specifically authorized to guard the crashed aircraft. In the event of absence or shortage of this personnel, commanding officers of United States troops will cooperate with the British military and civil authorities by furnishing guards or otherwise safeguarding crashed material until such time as it can be removed.
2. Effective 15 June 1943, the responsibility for the provision of a guard for all crashed aircraft, whether British, Allied, or enemy will lie as follows:
  - a. With the nearest Royal Air Force airfield or establishment, or Ministry of Aircraft Production airfield where a detachment of the Royal Air Force Regiment is located, within a 10-mile radius of the crash.
  - b. In the case of civil-manned Royal Air Force airfields and establishments, the nearest service-manned Royal Air Force unit is to provide the guard.
  - c. The Admiralty, provided that a Royal Marine Detachment is available at the Naval Station concerned, and the Eighth Air Force have agreed to act on behalf of the Royal Air Force where the airfields are within the 10-mile radius and are the nearest to the crash.
  - d. If there is no unit as defined above within a 10-mile radius of a crash, the responsibility for providing the guard will rest with the nearest army unit. Any army guard so provided will remain at the scene of the crash for a maximum of 96 hours.
3. a. The arrest of enemy airmen and their guarding until an escort arrives will be the responsibility of the service providing the guard for the aircraft.
- b. Any of the crew of crashed enemy aircraft remaining alive will be taken prisoner, guarded, and prevented from destroying the plane or any of its contents. Seriously wounded prisoners will be delivered to the nearest hospital. Prisoners will be prevented from destroying papers or personal effects and will not be permitted to communicate with each other. Prisoners will be surrendered to British civil police, or to specifically detailed military guards.
- c. American military personnel will not, during the time of their temporary guard duty, go within one hundred feet of the crashed aircraft, nor will they permit anyone else to do so, other than to assist the injured or to extinguish fire, except under the conditions described in Par 3 b, above, or unless terrain makes a closer guard necessary. Exception to the above will be made in the case of Royal Air Force interrogating or inspecting officers who, upon exhibiting a proper pass from the Air Ministry, will be permitted to secure any information desired.

(AG 452 M)

By command of Lieutenant General DEVERS:

I. H. EDWARDS,

Major General, GSC, Chief of Staff

OFFICIAL:

s/ RALPH PULSIFER,  
t/ RALPH PULSIFER,Colonel, AGD, Adjutant General.  
REPRODUCED HQ SOS 1 June 1943

DISTRIBUTION: "C" less Non-SOS

M. H. E.

UNCLASSIFIED

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

AG 380.01 (5-18-43)CB-S-M

May 29, 1943.

SUBJECT: Violations of Security.

TO : Commanding Generals,  
Army Ground Forces;  
Army Air Forces;  
Army Service Forces.  
Commander-in-Chief, Southwest Pacific Area.  
Commanding Generals,  
Theater of Operations;  
Defense Commands;  
Departments;  
Service Commands;  
Northwest Service Command,  
Base Commands;  
Ports of Embarkation;  
Military District of Washington.  
Commanding Officers,  
Base Commands;  
All Posts, Camps and Stations.

1. The following list of security violations which have actually occurred is published for the information and guidance of all concerned.

a. Dispatches sent which contained both the code name of an area and the geographical names of places located in the area.

b. Dispatches sent which contained the code word for a projected operation although the addressee had no knowledge of the word or its significance.

c. Important data bearing on projected operations sent from one Department to the other by enlisted messenger instead of by secret security channels.

d. Papers improperly classified. In some instances papers were over-classified which dealt with matters that should have been handled as routine business, thus inviting special attention where it should have been avoided. In others, papers were given lower classification than their contents warranted, thus widening the circle of information instead of restricting it to the few who needed to know.

e. Pencil memoranda made in conferences on classified subjects and carelessly thrown away outside the conference room.

f. Careless talk at social gatherings on projected operations and movements of forces.

g. Efforts of officers to convey to their families in private code classified information as to prospective movements and places in a target area.

h. Conjectures and surmises on probable prospective operations, expressed in casual conversation in the presence of civilians. Whether based on pure



May 29, 1943.

conjecture or based however unconsciously on classified information in the possession of the speaker, the danger inherent in such expressions is self-evident.

1. Classified official orders which have been issued to an officer repeated by him to friends and acquaintances.

1. Discussion with a news columnist by an officer concerning his assignment to a special operation and the prominent officers connected with the operations. Such discussion made the officers mentioned and the speaker himself liable to surveillance by enemy agents desirous of further information as to movements and dates of departure.

2. It is believed that the publication of the above list will have an effective influence toward the prevention of further offences of the same nature.

3. It is desired that the contents of this letter be brought to the attention of all agencies authorized to prepare or handle classified correspondence with a view that each agency concerned take appropriate action to prevent similar occurrences in the future.

By order of the Secretary of War:

/s/ J. A. Ulio,  
J. A. ULIO,  
Major General,  
The Adjutant General.

[REDACTED]  
[REDACTED]  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/fls

12 May 1943.

AG 291.2 HGC

SUBJECT: Paper on psychology of Handling Colored Troops.

UNCLASSIFIED

TO : Commanding General, SOS, ETOUSA.  
Commanding General, Eighth Air Force.  
Commanding General, V Corps.  
Commanding General, Iceland Base Command.  
Commanding Officer, European Wing Air Transport Command.

The Commanding General desired that the inclosed memorandum be given general and special staff distribution in your headquarters and that all officers assigned to duty with colored units of your command be required to read the inclosed memorandum and report to their battalion or corresponding commanders that they have done so.

By command of Lieutenant General DEVERS:

1 Incl: Cpy WD Memo, 8 Feb 1943.

/s/ Richard P. Fisk,  
/t/ RICHARD P. FISK,  
Lt. Colonel, ACD.,  
Assistant Adjutant General.

UNCLASSIFIED

[REDACTED]

[REDACTED]

WAR DEPARTMENT  
War Department General Staff  
Operations Division  
Washington

February 8, 1943.

MEMORANDUM FOR \_\_\_\_\_:

Subject: Leadership of Negro Troops.

The remarks quoted below were extracted from a personal letter to an officer in the War Department, from the Commanding Officer of a negro unit serving overseas, dated February 2, 1943. I believe they express eloquently a fresh viewpoint which has not been properly exploited to date, and which I believe should be diligently pursued. The blank piece of paper attached is for any comments you might like to make.

MARSHALL S. CARTER,  
Lt. Col., General Staff.,  
Rm 3B-879, Ext. 5388.

"You speak of the Negro problem. What an opening you give me. I could write a book not on the Negro problem but on the use of Negro troops. First, I am surprised that you, as so many others do, call it a problem. It should never be looked at that way. The colored represent about ten percent of our man power and they must be used--not as labor battalions and such but as combat troops. Now, of course, I have not had nor seen them in battle but I have had some experience with them and I am sincere in my belief that these troops will outdo the best if, and it is a logical if that few people realize if they are properly led. That is true of any class of troops but those of the colored race have certain characteristics so different from other races, especially the white, that makes it more especially true of them. They are without a doubt the most responsive of any people. They respond so readily to any type of leadership. The thing to do is to appeal to that responsiveness by those things that the man can understand. Pride of the individual, a deep religious consciousness, continual changing of interests, continual passing out of compliments and the good word, giving them "color" always showing an outward humanness. These are some of the many ways to reach the man and the biggest of these is pure unadulterated showmanship. You might think that such ways also apply to the white soldier and they do but not in the degree or sense that is needed with colored troops. Let me give you a few examples of what I mean, some of the things that I do that you never would have to do with white troops. Accept them as bragging because it is the spirit in which they are given. I have an outfit that I am intensely proud of and can be because I was sent here with the specific instruction to straighten it out and I am completely satisfied in my own mind (and the ranks here agree with me so much that it is embarrassing at times to receive all their compliments) that I have each and every man with me now. But for some examples".

UNCLASSIFIED

[REDACTED]

"Pride of the individual. This is by far the easiest opening that you have and I try not to miss a trick. I encourage Battery Commanders to buy good garrison caps all around. Also the good woven neckties. Names of drivers are painted on the windshields of all vehicles. Vehicles have a nice big "Safe Driver" when the man drives the truck six months without an accident (I am going to change the ante on that to make it harder to get). But the best way I have to appeal to their pride is with Service Ribbons. I got the jaundice ribbon throughout--had to order them in mail but we were the first to have them. They were awarded at battery ceremonies by myself. Then I got the first American Area ribbon (cost a case of Scotch but we had them and awarded them three weeks before anyone else did). Then I have given out the Good Conduct ribbons freely--if a man had just stayed out of the guard house for three years he got one. Had a big ceremony for that. The men eat up the wearing of ribbons--pride in the color and every chance I get I keep pounding at them "If you stick with me, you will wear a lot more". I am now trying to get the authorities here (foreign country not mentioned) to award their ribbon for six months service. Officers are required to wear ribbons to set the example. You ought to see a big buck with his ribbons. You can imagine what a big shot he is with the women--their weak point. I harp on that too. Encourage battery dances well run so now we are getting the very highest strata of the native population as our friends. Pride every human has that instinct and how I cultivate it."

"Color. I do not mean black or white but that intangible that Babe Ruth had and Lou Gehrig did not. I dress the band up with white spats. I finally found the man I wanted for a drum-major--big, tough, commanding, with the ability to almost prance. He is a colorful character. At ceremonies I hike the beat up to 133 instead of the usual 120 per minute. I carry the biggest cane. I encourage all grades, one, two, and three, to carry swagger sticks (bought from battery funds). All required to wear their garrison cap cocked clear to the right--well forward. The best example is my baseball team. I will not let them on the field unless they are completely uniformed as a baseball team. All other teams play in the usual conglomeration of soldier clothes. My team looks like a baseball outfit. It makes a fine impression on all and makes the individual soldier unconsciously proud of his team. It cost \$8.00 postage on each pair of shoes sent down but I am ready to pay. All of these things tend to make each man and the regiment colorful, bringing out the real leaders. In the same way I will do everything possible to bring out the colorful in each officer. After all, it is only a human trait that makes colorful characters leaders and looked up to. I have found that by applying showmanship tactics and less of the stern unyielding West Point discipline that you and I know, the very best turns up. It is a proven fact that good showmanship gets them with you. Then you can lead them any place."

"Compliments. My own actions and conduct are funny. I do things, that, when talked about, really sound silly--but they work. I feel that I have the softest job in the world--how a sense of humor helps! One of the things that I pay a great deal of attention to is to always find something good and always let the man know that I like it. I put great stress on this. I will stop my car any place to get out and compliment a man on his salute or on his dress.

**UNCLASSIFIED**

[REDACTED]

[REDACTED]

I find something good every place I go. It is so much easier to get things done by "Soldier, you have got one of the finest searchlight positions I have ever seen but if you would clean that mess hall up it would be perfect" rather than ("reprimanding him" - Ed) for having a dirty kitchen. This is only sound logic. I have as yet failed to [REDACTED] the human being who doesn't like to be complimented. With these men it works so easy. Another thing I always attempt to do is to know the name of the non-com where I am inspecting. Then when I return his salute and say good morning Walker or Jones, I have made him one of my men. From that time on he is with me, not neutral or against, but with me. It is "me and de Kunnel" or "de Junnel say to me". This is only a small point but is well worth cultivating."

"Guard house. Do not get the idea that all is love and kisses in a colored outfit. I have troubles and lots of them. There is never a dull moment. In such a group of men there are bound to be many morons, thugs, and irresponsible non-thinking individuals. I have my share. You will have your share in any outfit but the little things I handle so that men are kept out of the guard house when possible. Shortly after I came here, at a meeting of the senior non-coms, I told them that I would refuse to handle "disrespect to non-coms" court martial cases. These and similar cases they would have to handle out behind barracks by themselves. I backed them up of course. We had one of these of a broken jaw but as you readily know the man attacked the Sergeant and the Sergeant was only acting in self defense. I have kept pounding on the fact that the guard house is no substitute for leadership."

"Officers. Here is the crux of the whole discussion. You can put it down as factual that when you hear of trouble in a colored outfit it can be layed to the unit commander. This is something I know, not think, is true because I have seen it so often. For this reason the greatest possible care should be exercised in picking regimental commanders for such units. I cannot emphasize this strong enough. It is bragging again but as before I have an outfit I can brag about. As examples of the type needed, I would give (name deleted) a regiment right now. Also (Name deleted), (name deleted), (Name deleted), and probably (name deleted). The type must have a grand flair for the dramatic, must be a showman, must have a real sense of humor and must have, least of all, ability as an AA technician. Brains are the cheapest commodity, real leadership the most expensive and rarest. Because even good officers cannot make the grade with colored troops, I believe that each regimental commander should have some out available to him to get rid of those unfit for such duty without prejudice to the officer concerned. There are so many who are just incapable of handling such outfits. But enough of this. I could go on and on--you know how easy I can drool off at the mouth when I know a little of something."

"It is funny I have been thinking over what is in this letter and it applies, all of it, to white troops as well as colored. I guess it is merely the details that count. Nevertheless, I am sincere in my admiration for these troops and I say that with full knowledge, that if I get a chance to take them into battle my own life and all that I have to live for will depend on them. I am supremely confident of their ability. There is not one iota of doubt in my mind that you people in Washington are building a mountain out of a mole hill when you speak of "The Negro Problem in the Army". By God, these men are human and only waiting to be led. They are actually eager to do what is right. That sounds as though I am a negro-ophile where as I am not. I am only a realist wanting to see the army make full use of this vast reservoir of man power. It must be used."

[REDACTED]

[REDACTED]

The comments below are captions submitted by the author of the above letter to accompany photographs as indicated:

Photograph. A negro soldier, helmeted, alert, clear-eyed, with bayonet fixed

Caption. "An AMERICAN SOLDIER." Tough, well trained, knows his weapons and knows how to use them, his loyalty a heritage of generations. Morale? Brass hats worry over that, no bother to him. Problem? Absolutely none except leadership."

Photograph Turkey dinner being prepared by battery personnel wearing spotless uniforms in an immaculate kitchen.

Caption. "We do not have mess sergeants and cooks. We have caterers and chefs. They are tops. Morale? "brutum fulmen" (Latin for B. S.)."

Photograph. Fifteen negro soldiers, in line, firing Garand rifles from a hasty kneeling position at a towed sleeve. Many negro soldiers and white officers in background, all obviously engrossed in the action.

Caption. "These men are actually firing at a towed sleeve. Every officer and man in this outfit does this, including the Chaplain, and we get results. No wonder, when all men can run and take position in such a uniform manner as is shown here."

Photograph: A four gun AA battery (90mm), in line on the beach, in action. A perfect study of how a well trained, coordinated battery should fire.

Caption. "An incoming course. Do you see any confusion, any man out of position, any man not doing his job? These men make the perfect AA crew."

Photograph Closeup of an AA gun in full recoil, showing a calm and unperturbed crew performing its combat mission.

Caption. "Here the gun has been fired and is in full recoil. Do you see any man excited over the shock of discharge? Note the elevation setter. He has not moved or flinched one single bit. Note the gunner, and the sand flying off of the front spider. Show me any other crew who can stand and take the shock of firing in such an unconcerned manner. No excitement. No flinching--getting the job done. Do you wonder that I am proud of them? These are the finest drilled gun crews I have ever seen."

Photograph A negro baseball team, all in uniform, in action against a white team wearing nondescript clothing. In the background

**UNCLASSIFIED**

[REDACTED]



a group of white officers, seated, surrounded by their negro regiment.

**UNCLASSIFIED**

Captions:

"Note the difference--which LOOKS like a team? To date, we have lost NONE. One thing that few see in such a picture is that every man there is out of trouble and enjoying himself."

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HEADQUARTERS  
EUROPEAN THEATRE OF OPERATIONS  
UNITED STATES ARMY

**UNCLASSIFIED**

RPH/ebe

AG 313.6 MGB

29 April 1943

SUBJECT: Destruction of Classified Matter in Emergencies on Land, Sea,  
and in the Air.

TO : Commanding General, SOS, ETOUSA.  
Commanding General, V Corps.  
Commanding General, Eighth Air Force.  
Commanding Officer, European Wing, Air Transport Command.

War Department letter AG 386.1 (4-13-43) OB-S-B-M, dated 15 April 1943,  
subject as above, is published for your information and compliance.

"1. There exists a necessity for a definite procedure applicable to  
destruction of classified matter particularly in areas where there is a  
possibility that such material will be subjected to loss or capture by  
the enemy.

2. Effective immediately, it is desired that the attached procedure  
governing the destruction of classified matter in emergencies on land,  
sea, and in the air be placed in operation".

By command of Lieutenant General ANDREWS:

/s/ Richard P. Fisk  
/t/ RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Asst. Adjutant General.

1 Incl:

Incl: 1, Instr. re Destr. of  
Class. Matter in Emerg.  
on Land, Sea & in Air.

**UNCLASSIFIED**



DESTRUCTION OF CLASSIFIED MATTER

IN EMERGENCIES ON LAND, SEA, and IN THE AIR

Section I

General

1. Purpose.

It shall be the direct responsibility of any person charged with transmission or supervision of classified matter to take all steps necessary to keep such matter out of the hands of the enemy.

For the guidance of such persons, the procedures outlined herein prescribe general means of destruction applicable to the various classified documents and equipment subject to capture or abandonment.

2. Priority of Destruction.

a. Classified documents. -- Attention should be concentrated on secret or registered documents. In general, when destruction of such items is assured, remaining classified material will be destroyed in order of decreasing importance. Destruction of all copies of one document is more important than destruction of portions of several documents.

b. Materiel. -- (1) Restricted equipment will be destroyed beyond possibility of repair or reclamation of parts. (2) Secret and confidential equipment will be destroyed beyond recognition. Such destruction may be limited to those portions of a secret or confidential device which show secret principles or design. Other components will be destroyed to an extent that would prevent future use or reclamation.

c. In all cases, documents or devices not yet in force are considered of greatest importance.

d. The following are precedence of destruction:

1. Recognition key lists and memoranda

2. General purpose cryptographic systems:

- (a) Cipher machines and key lists
- (b) Strip alphabets and key lists
- (c) Joint reciphering and recoding tables

[REDACTED]

HQ SOS ETO USA

Adm. Cir. No. 21

11 May 1943

E-X-T-R-A-C-T

I-LETTERS OF CONDOLENCE: Paragraph 2 d, Section III, Administrative Circular No. 12, this headquarters, 26 Apr 1943, is amended to read as follows:

**UNCLASSIFIED**

"d. Security and censorship regulations will be strictly observed. Information as to grave location, disposal of remains and effects, etc., will not be included, and photographs of graves will not be inclosed."

By order of the Theater Commander:

WILLIAM G. WEAVER,  
Colonel, G.S.C.  
Chief of Staff,

OFFICIAL:

s/ C. R. LANDON  
C. R. LANDON,  
Colonel, A.G.D, Adjutant General.

REPRODUCED HQ SOS 13 December 1943

*ML*

L. J. S.

**UNCLASSIFIED**

[REDACTED]

- UNCLASSIFIED**
3. Secret communication files and operative orders
  4. Special purpose operational systems
    - (a) Signal ciphers
    - (b) Contact codes and ciphers
    - (c) Authenticator systems
  5. Call sign ciphers and key lists
  6. Other code and signal publications

e. Classified material of highest importance should be marked in a clearly distinctive manner, i.e., with red marking in an obvious place. This should be done locally in pursuance of the destruction plan; and will be in addition to the regular classifying stamp or marking.

3. Destruction scheme.

The commanding officer of each station, ship, or plane is responsible for issuing a practical emergency destruction scheme which should include allocation of responsibility to specific officers and other personnel.

a. Because of possibility of enemy action by day or night, such allocation of responsibility at stations should be by duty rather than by name. Alternates should be designated in every case.

b. Training periods should be designated for instruction of personnel in execution of destruction duties. The commanding officer may require reports stating such training procedure has been observed.

Authority for emergency destruction. Where time does not permit communication with the commanding officer, every individual concerned must act on his own initiative. The importance of beginning the destruction scheme sufficiently early cannot be over emphasized. Destruction of any item is of small importance compared with its possible capture.

Reports on Destruction. Accurate information concerning extent of emergency destruction is considered as second in importance only to the destruction of the material itself. Such reports shall be made to higher authority as soon as practicable.

4. General Policy. Destruction by fire is preferred to any other type. Tests indicate destruction of radio equipment by fire is more complete than destruction by explosives.

Section II

Destruction of Classified Materials at Land Installations

A. Post, Camp or Station

1. Responsibility. It shall be the responsibility of each cryptographic officer or security officer to put into force the destruction scheme issued by the Commanding Officer, and to train personnel in its execution.
2. Destruction Scheme. The commanding officer, in establishing the scheme in pursuance of Section I, Paragraph 3, will be guided by the following considerations:
  - a. Scheme must be practicable and simple. Avoid use of incendiators in open spaces where personnel might be exposed to enemy fire. For example, in extreme cases, it may be necessary, in order to avoid drawing enemy fire at night, to accomplish the most complete destruction possible by whatever means are at hand.
  - b. Secret and confidential documents should be sorted for easy access. A list should be kept of exact locations where such documents are held elsewhere on the station.
  - c. Duplicate keys and other means of access may under proper security arrangements be kept in selected positions. The security officer will prepare duplicate lists of locations of classified documents, persons responsible for various duties in the destruction scheme, and the recommended place and method of destruction. These duplicates are for use in absence of custodial personnel, and will be destroyed along with classified material.

3. Methods

a. Use of Kerosene, Gasoline or Sodium Nitrate

1. Materials.

Each destruction unit will consist of a five gallon can of kerosene or gasoline, two braziers, two small pieces of wire netting and two metal rods or pipes. A sufficient number of units should be supplied to accomplish destruction of all classified matter within a reasonable time. These units will be kept near the storage place of the classified materials.

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- UNCLASSIFIED**
- a. Kerosene should be used instead of gasoline insofar as possible. It burns paper more thoroughly and is less of a fire hazard. Containers filled with kerosene or gasoline should be kept away from inflammable material and not exposed to rifle fire.
  - b. Braziers can be made by piercing sides (not bottom) of metal drums or containers. A convenient size is about one and one-half feet in diameter and two feet in height.
  - c. Wire netting will be shaped for easy placing over brazier when papers are being burned. Any metal rod or pipe can be used which is suitable for stirring the fire and ashes.

## 2. Procedure.

- a. Tear covers off books. Tear or crumple contents, separating pages as much as possible. Soak papers with kerosene or gasoline from time to time as they are placed into brazier. Place wire netting over top to prevent paper blowing away during burning.
- b. Ignite. For safety, a lighted match may be tossed into the brazier from arm's length. Stir when nearly burned to insure that all papers are separated. Remember that papers pressed together are not burned even in a big fire.
- c. As an alternative method of burning, Sodium Nitrate ( $\text{NaNO}_3$ ) may be used if available. A supply of  $\text{NaNO}_3$  equal in weight to one-half that of the material to be destroyed should be kept available near the incinerator to be mixed with the material to be burned.

## b. Explosive and Manual Destruction

1. Materials: Axe, Sledge Hammer, Crow Bar, Thermite Bomb and other suitable explosives.
  2. General: Use ax, sledge hammer, wooden and metal devices, equipment, snaring and tearing off knobs,
- UNCLASSIFIED**

dials or wires, smashing panels and otherwise wrecking the material beyond possibility of repair. Place wrecked items in a pile and soak with kerosene or gasoline, then burn. If time permits, bury burnt remains of secret and confidential equipment in secluded spot or bed of stream.

3. Attention is invited to the fact that many types of devices such as CSP-889 (SIGABA) and M209 A (Hagelin) carry special destruction instructions.

**B. Field Conditions**

1. The requisite characteristics for a device for destroying classified matter in the field are: Light weight for easy transportation, speed in destruction under field emergency conditions; The British "Destroyable Correspondence Carrier" combines these features in a metal tube lined with combustible materials. It weighs 42 pounds and has a capacity of 16 pounds of classified matter. Ignited either electrically or mechanically, combustion is complete in four or five minutes, at which time a shotgun shell explodes and breaks up the ashes. An adaptation of this device would serve for use by field commanders.

Mechanical cipher devices should be smashed beyond recognition and, if CSP-889 (SIGABA) is present, completely destroyed by thermite bombs of the type now required for this purpose.

2. In circumstances where other means of destruction are not available, resort to the general instructions set forth herein, making use of gunfire, rocks, etc.

**C. Routine Instructions**

The volume of classified material which would require destruction in event of emergencies should be kept at the minimum. Thus it is important that all routine destruction be completed promptly, following existing instructions.

1. It shall be the duty of the security officer to check periodically on routine destruction of obsolete classified material, message files, and other correspondence. All personnel shall be cautioned against tendency of permitting papers to accumulate in files.

~~SECRET~~  
**UNCLASSIFIED**

Destruction of Classified Matter in Aircraft

1. Documents.     a. If plane is forced down at sea, all classified material will be sunk by most practical method. If weighted pouches are not provided, use musette bags or other containers. A weight usually can be found in the plane, and holes can be cut easily through the bag with a pocket knife. Whenever available, planes flying over water will be provided with cryptographic aids printed on destructible paper or on paper coated with a special gelatinous substance which dissolves in water taking the printing with it.  
  
      b. If plane is forced down in enemy or neutral territory all classified documents and cryptographic material will be destroyed by burning. The magnesium in Very pistol cartridges provides a good incendiary medium for burning documents on the ground.
2. IFF Equipment. For pilots of aircraft equipped with IFF installations; in case of forced landing in enemy or neutral territory, or abandoning ship in any circumstances where the enemy might gain access to the aircraft, the pilot will destroy the internal portion of the equipment by simultaneous depression of the two destructor switches.
3. Other special equipment. Attention is called to the fact that many types of aircraft will carry other special secret or confidential equipment, such as RADAR units, ASV, AI, and the like, requiring the greatest effort in accomplishing destruction under distress conditions for which there is as yet no specially designed means of destruction. Personnel will give priority, utilizing all means which ingenuity may suggest, for carrying out the destruction of such communications equipment and prevention of its falling into enemy hands.
4. General. If time permits, members of the crew will destroy other communication equipment beyond possibility of repair or reclamation of parts. Follow destruction scheme previously issued in accordance with paragraph 2 and 3 of Section I.

~~SECRET~~  
**UNCLASSIFIED**

Destruction of Classified Matter on Ship at Sea.

Mechanical cipher devices should be thrown overboard when in deep water. In shallow water, the wiring should be punched out, and

~~CONFIDENTIAL~~  
the wheels, wiring and machines smashes beyond repair or  
repair before being thrown overboard.

**UNCLASSIFIED**

All alphabet strips, key lists, and other printed cryptographic aids issued to ships assigned to hazardous duty should be printed on paper coated with a gelatinous substance which will take printing ink satisfactorily, but which will dissolve in water, taking the ink with it. Message blanks for ship's use should also be supplied using this special coating.

In circumstances where time does not permit burning in the usual manner, whether in deep or shallow water, all classified printed matter and dispatches should be thrown overboard in weighted bags with holes in them to insure sinking. Books should be opened up before insertion in the bags. However, until such time as all publications carried on board are printed on the specially prepared paper, arrangements should be made to burn those publications not so prepared, in case of emergency.

Implements necessary: sledge hammer, weighted bags with holes in them.

Inclosure 1 to ltr., 4/15/43,  
AG 386.1 (4-13-43)OB-S-B-M

**UNCLASSIFIED**



Adm. Cir. No. 14

HQ SOS ETO USA

28 April 1943

E-X-T-R-A-C-T

II--CLASSIFICATION OF WD TRAINING CIRCULAR: All copies of Training Circular No. 27, War Department, 3 Mar 1943, in this theater will be classified "Restricted" and will be so marked by the holders thereof.

By order of the Theater Commander:

OFFICIAL:

s/ C. R. LANDON

C. R. LANDON,

Colonel, A.G.D, Adjutant General.

REPRODUCED HQ SOS 10 December 1943



M. J. S.

**UNCLASSIFIED**  
Chief of Staff.

**UNCLASSIFIED**

26 Apr 1943

TRAINING MEMORANDUM

NO.....6

UNIT TRAINING PROGRAM

1. Rescission of Training Memoranda. Paragraph 3, Training Memorandum No. 1, this headquarters, 6 Jul 1942, as amended by Section II, Training Memorandum No. 6, this headquarters, 24 Aug 1942; and paragraph 1, Section I, Training Memorandum No. 4, this headquarters, 11 Mar 1943, are rescinded.
2. Training Programs. Unit training programs, following, in general, the 13 week form in Appendix III, FM 21-5, will be submitted, through channels, to the appropriate Base Section Commander for approval.
3. Defense Plans. The Base Section Commanders are responsible for the coordination of the Defense Plans of all SOS units within the territorial limits of their respective commands. Unit and station Defense Plans will be submitted, through channels, to the appropriate Base Section Commander for approval and coordination.
4. Training and Defense Directives. Copies of all directives, memoranda, orders, circulars and instructions pertaining to the training of SOS troops or the defense of SOS installations, published by the Chiefs of Services; the Base Section Commanders; the Commanding General, London Base Command; the Headquarters Commandant, SOS, ETO; or the Commandant, American School Center, will be furnished this headquarters.

By command of Major General LEE:

OFFICIAL:

*C. R. Landon*  
C. R. LANDON,  
Colonel, AGD, Adjutant General.

WILLIAM G. WEAVER,  
Colonel, GSC, Chief of Staff.

● DISTRIBUTION: "C"

E-X-T-R-A-C-T

III--LETTERS OF CONDOLENCE. 1. Letters of condolence, referred to in paragraph 56a, Section VIII; and paragraph 92, Section XIII, Technical Manual No. 16-205, 21 Apr 1941, may be written by chaplains only in special cases and only when directed by the chaplain's Commanding Officer.

2. In preparing each such letter, strict compliance will be had with the following:

a. In the case of letter reporting a battle casualty, particular care will be taken to see that the letter contains the same categorical description of the casualty's condition as does the official report. These categories are:

- (1) Killed in action
- (2) Seriously wounded in action
- (3) Slightly wounded in action
- (4) Missing in action
- (5) Capture by the enemy

This information will be obtained from the Personnel Officer of the casualty's unit.

b. The letter will clearly state the subject's full name and serial number.

c. Care will be taken in a case of sickness or injury not to magnify the subject's condition and not to indicate that there is not the possibility of return to duty.

d. Security and censorship regulations will be strictly observed. Information as to grave locations, disposal or remains and effects, etc., will not be included.

e. In order to insure that the letter does not precede the official War Department notification, it will be submitted to this headquarters, in triplicate, for review and dispatch. One of the two carbon copies will be marked "Casualty Branch, WD, AGO" and the other, "Casualty Branch, Hq, SOS". No letter of transmittal or indorsement is required in forwarding the letter to this headquarters.

f. Indication that the letter is written pursuant to the direction of the chaplain's Commanding Officer will be indorsed on the carbon copy marked "Casualty Branch, Hq. SOS".


By order of the Theater Commander:

WILLIAM G. WEAVER,  
Colonel, G.S.C.,  
Chief of Staff.

OFFICIAL:

S/ C. R. LONDON  
T/ C. R. LONDON,  
Colonel, A.G.D.,  
Adjutant General.

REPRODUCED HQ SOS, 13 DECEMBER 1943.

  
E. J. S.

Adm Cir No. 8

HQ SOS ETOUSA

19 April 1943

E-X-T-R-A-C-T

III--ACKNOWLEDGEMENTS OF RECEIPT. Except in special cases and as required by existing regulations and instructions concerning the handling of classified correspondence, the practice of requesting acknowledgement of receipt of certain forms such as enlistment and enrollment records, military fingerprint cards, service records, individual pay records, etc., will be of value.

By order of the Theater Command

WILLIAM G. WEAVER,  
Colonel, G.S.C.,  
Chief of Staff.

OFFICIAL:

s/ C. R. LONDON  
t/ C. R. LONDON,  
Colonel, A.G.D.,  
Adjutant General.

REPRODUCED HQ SOS, 9 DECEMBER 1943.

M. J.

UNCLASSIFIED

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 383.6 NGB

4 April 1943

SUBJECT: Paroles of Captured or Interned Military Personnel.

TO : Commanding General, SOS, ETOUSA.  
Commanding General, V Corps  
Commanding General, Eighth Air Force  
Commanding General, Iceland Base Command  
Commanding Officer, European Wing, ATC

Attention is invited to Section III, War Department Circular No. 400, dated 10 December 1942, which will be read and explained to all military personnel in the theater at the first formation after receipt of this letter.

By command of Lieutenant General ANDREWS:

/s/ Richard P. Fisk,  
RICHARD B. FISK,  
Lt. Colonel, AGD.,  
Assistant Adjutant General.

DISTRIBUTION: "B"

Cir # 25

1 April 1943

DISPOSITION OF CODE AND CIPHER TEXTS.

1. Code and cipher texts of all incoming and outgoing messages will be retained on file in the message center for a period of three (3) months from the date of reception or transmission, after which they will be destroyed by burning unless required for accounting purposes. The burning will be accomplished the first day of each month and will include the file for the fourth preceding month with the exception of such texts as may be further required for accounting purposes.

2. Thus, on 1 Apr 1943, the code and cipher texts for December, 1942, will be burned; on 1 May 1943, the code and cipher texts for January, 1943, will be burned. This action will be the responsibility of the Cryptographic Security Officer who upon receipt of these instructions will burn, except as provided above, all code and cipher texts on file dated prior to 1 Jan 1943, and thereafter will accomplish the monthly burning as prescribed above.

By command of Major General LEE:

OFFICIAL:

*C. R. Landon*  
C. R. LANDON,  
Colonel, A.G.D. *CL*  
Adjutant General.

WILLIAM G. WEAVER,  
Colonel, G.S.C.  
Chief of Staff.

DISTRIBUTION: "C"

## E-X-T-R-A-C-T

II--BEGGING ON STREETS IN LONDON. 1. It has come to the attention of this headquarters that a large number of beggars are haunting certain areas of London where numbers of American troops are located. In view of the fact that British welfare organizations provide for the care of the few unemployed, donations should not be made to those encountered.

2. Any difficulties encountered in refusing to give donations should be reported to the nearest policeman. (AG O 55 MPME)

UNCLASSIFIED

IX--MORALE AND CONDUCT. 1. Reference GO 37, Hq ETOUSA, 9 Sept 1942, this command is responsible for administering justice (in substitution for its administration by the courts of the United Kingdom) among those forces charged with conduct violation of local law. In keeping with this responsibility and that of proper discipline, attention is directed to the fact that under United Kingdom law it is unlawful for a person under 14 years of age to enter the bar of licensed premises when open for sale of liquors.

2. The sale, gift, or serving of intoxicating liquors to a person under 18 years of age for consumption in licensed premises, such as public houses, hotels, and restaurants, is prohibited. Such prohibition does not extend to furnishing beer, cider, porter, or perry to persons under 16 years of age for consumption with a meal in a part of the licensed premises set aside for the service of meals, provided such part of said premises is not a bar.

3. The provisions of this circular will be brought to the attention of all members of this command, for their guidance. (AG 250.1 MPMG)

By command of Lieutenant General ANDREWS:

C. H. BARTH,  
Colonel, GSC, Chief of Staff.

OFFICIAL:

s/ RALPH PULSIFER  
t/ RALPH PULSIFER,  
Colonel, A.G.D.,  
Adjutant General,

REPRODUCED HQ SOS, 10 DECEMBER 1943.

M. J. S.

UNCLASSIFIED

[REDACTED]

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

AG 312.11 (3-23-43)OB-S-B-M

March 27, 1943

SUBJECT: Correspondence with Prisoners of War

TO : The Commanding Generals,  
Army Ground Forces  
Army Air Forces  
Army Service Forces  
The Commander-in-Chief,  
Southwest Pacific Area  
The Commanding Generals,  
Defense Commands  
Departments  
Theaters of Operations  
Service Commands  
Base Commands  
The Commanding Officer,  
Base Commands

**UNCLASSIFIED**

1. All members of the military forces, regardless of rank, will exercise great care in writing to friends or relatives who are held as prisoners of war, to the end that no information of value is given to the enemy.

2. The provisions of Training Circular No. 15, dated February 16, 1943, will be strictly complied with. Particular reference is directed to paragraph 19 b, which reads as follows:

"b. The usual military return address will not be used on any communication intended for enemy or enemy occupied countries. Mail from military personnel to friends or relatives held as prisoners of war in enemy occupied countries must be sent through a friend or relative residing in the continental United States. The friend or relative may forward such mail, using a domestic civilian return address."

This provision applies to communications sent by military personnel located within as well as without the United States.

3. In addition to complying with the provisions of Training Circular No. 15, no mention will be made in the text of the communication identifying the sender or anyone else as being a member of the military service.

By order of the Secretary of War:

S/ J. A. ULIO  
Major General  
The Adjutant General

**UNCLASSIFIED**

COPIES FURNISHED TO

Combined Chiefs of Staff  
The Divisions of the War Department  
General Staff.



HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

BTS/fls

AG 383.6 MGB

7 March 1943

SUBJECT: U. S. Military Personnel Stranded, Detained or Interned  
by Neutral Power.

TO : Commanding General, SOS, ETOUSA.  
Commanding General, Eighth Air Force.  
Commanding General, V Corps (Reinf).  
Commanding General, Iceland Base Command.  
Commanding Officer, London Base Command.

1. The following paraphrase of a cable received from the War Department is quoted for your information:

"a. Military Attaches in neutral countries have been designated as Commanding Officers of all U.S. military personnel, who may be stranded, detained or interned by a neutral power.

"b. Military Attaches are thus enabled to issue any necessary orders and to take any necessary disciplinary action under Army Regulations 615-5 and the 104th Article of War, which may be deemed advisable, in view of international complications and local situations. They are also authorized to administer to the financial needs of this personnel.

"c. It is desired that personnel of your command be informed of these facts and instructed to contact the Military Attache as soon as possible after arrival in a neutral country, to sign no papers whatsoever, give no information without permission of the Military Attache."

2. The above cable is construed to mean that all personnel stranded, detained or interned in neutral countries will report as soon as possible to the Military Attache for instructions; that such personnel are to sign no papers other than the security certificate presented to them by the Military Attache. Personnel who are returning from Axis or occupied countries will not discuss their experiences with anyone, regardless of rank, except with an officer designated by the A.C. of S., G-2, ETOUSA. The officer designated by the A.C. of S., G-2, ETOUSA, will be provided with an identification card, stating that he is authorized to question such personnel.

3. Any military information which may have been secured by such personnel will be divulged only to the Military Attache to whom this personnel reports and to the interrogation officers designated in the preceding paragraph. It should be stressed that the Military Attache will be given information only of a military nature.

By command of Lieutenant General ANDREWS:

UNCLASSIFIED /s/ B. T. SCHANTZ,  
/t/ B. T. SCHANTZ,  
Lt. Col., A.G.D.,  
Assistant Adjutant General.

[REDACTED]  
HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 250.1(2 Mar 1943)CGA

2 March 1943  
**UNCLASSIFIED**

Subject: Conduct of Troops.

TO : Base Section Commanders, SOS, ETO.  
Headquarters Commandant, SOS, ETO.  
Commanding Officer, London Echelon, SOS, ETO.

1. Reference is made to the memorandum addressed by the Commanding General to the Base Section Commanders, the Headquarters Commandant and the Deputy Commander, London Echelon, under date of 22 Jan 1943, with reference to the accosting of British women by our troops. Attention is also directed to letter, this headquarters, 10 Jan 1943, file AG 220.711(10 Jan 1943)Misc, subject: "Pass System for Enlisted Personnel", a copy of which is inclosed.

2. The problem referred to in the memorandum of 22 Jan 1943 is one requiring the constant attention of the commanders of all echelons. It is believed that the remedy for the situation lies in the education of all ranks and in the adoption and active enforcement of appropriate restrictions and regulations.

3. The inclosed letter of 10 Jan 1943 outlines the pass system which is in effect in the vicinity of this headquarters and from which excellent results have already been obtained. It is appreciated that the installations and organizations of this command are operating under varying conditions and situations and that the problems of each must be dealt with in the light of the particular local conditions. However, it is felt, in general, that a curfew hour (2300 hours at this headquarters) would be extremely beneficial in practically any situation and that its effect in preventing bad feeling toward our troops cannot be over-emphasized.

4. Educationally, each and every officer in the command should, by word and conduct, continually, actively and spiritedly impress upon his subordinates, both officers and enlisted men, the important part which proper conduct on our part plays in Anglo-American relationships, pointing out to them that, conversely, improper conduct on our part, by creating bad feeling towards us in the British, plays directly into the hands of the Axis nations. This educational program, wherever possible, should be supplemented by intelligent and carefully prepared talks by officers from higher headquarters.

5. The Provost Marshal, this headquarters, is fully informed with respect to this problem and will co-operate in every way possible.

By command of Major General LEE:

1 Incl:

**UNCLASSIFIED**

*G. R. Landon*  
G. R. LANDON,  
Colonel, A.G.D. *LL*  
Adjutant General.

[REDACTED]

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 220.711 (10 Jan 1943) Misc

10 Jan 1943

Subject: Pass System for Enlisted Personnel.

To : Commanding Officer, Southern Base Section, SOS, APO 519.

1. This headquarters has this date instituted a pass system for the enlisted personnel of the Headquarters Command, this headquarters, and effective throughout the territorial jurisdiction of the Headquarters Commandant.

2. Its essential features include the following provisions:

a. All SOS personnel under the jurisdiction of the Headquarters Commandant will be provided with passes authorizing the holders thereof to be absent on pass from after supper to 2300 hours. These passes may be withdrawn at any time for the infraction of any existing regulations.

b. Enlisted personnel normally will be expected to eat their evening meal at their billet.

c. Special over-night passes which will permit the individual to remain in the area until supper time of the following day will be issued to enlisted personnel in the nature of a reward for exemplary conduct. It is desired that not more than 10% of the total enlisted personnel present for duty be authorized an over-night pass at one time.

d. Normal furloughs will be granted in accordance with existing ETO instructions.

3. Military police of the Headquarters Command have been instructed to scrutinize enlisted personnel found from time to time within the environs of their jurisdiction and to apprehend all personnel not in possession of an appropriate pass.

4. It is desired that you direct the commanding officers of all SOS units, organizations, and installations in the vicinity of this headquarters to adopt for all personnel desiring to visit the vicinity of this headquarters, a pass system not inconsistent with the system outlined in paragraph 2 above and advise them that no SOS personnel will be permitted in such area contrary to these instructions.

By command of Major General LEE:

*Larry J. O'Neil*  
LARRY J. O'NEIL,  
1st Lt., A.G.D.  
Assist., Adj. Gen.

c.c. Hq Comdt SOS

Incl. 1.

HQ SOS ETO USA

24 February 1943

SUBJECT: Disposition of Service Records.

TO: Commanding Officers, all general and station hospitals, SOS, ETOUSA.

1. Numerous service records and allied papers of enlisted men who have been evacuated from the North African Theater of Operations for hospitalization in the United Kingdom, are being received at this headquarters.
2. Due to the lack of information contained in these records, necessitated by security reasons, and due to the fact that patients upon their arrival in the United Kingdom, are forwarded to various hospitals according to the treatment required, the disposition of these records is rendered extremely difficult.
3. Accordingly, it is desired that an immediate report be made to this headquarters upon the hospitalization of any enlisted men who have been evacuated from the North African Theater of Operations, and are not accompanied by their service records.

By command of Brigadier General LITTLEJOHN:

DISTRIBUTION:  
As addressed  
AG-Enl Br.

*C.R. Landon*  
C.R. LONDON,  
Colonel, A.G.D.  
Adjutant General.

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

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AG 381 (17 Feb 1943) CGC

AGO 871  
17 Feb 1943

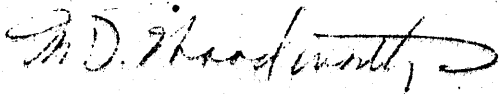
SUBJECT: Defense Plans (POL Facilities and Supplies).

TO : Commanding Officers, all organizations and installations, SOS, ETO.

1. Detailed provisions for taking the following action with respect to POL facilities and supplies will be included in all unit defense plans:

- a. Defense against fire, chemical, air and ground attack.
- b. Denial of use to the enemy (short of destruction or evacuation).  
(Action to be taken only on orders from higher headquarters.)
- c. Evacuation, including priorities and complete plans for labor, vehicles, co-ordination and control. (Action to be taken only on specific orders from this headquarters.)
- d. Destruction, including priorities and methods. (Action to be taken only on specific orders from this headquarters.)

By command of Brigadier General LITTLEJOHN:



M. D. WOODWORTH,  
Lieut. Colonel, AGD,  
Asst. Adjutant General.

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(Less Non-SOS)

UNCLASSIFIED

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

AG 400.112(2-15-43)OB-S-B-M

February 17, 1943

SUBJECT: Publicity on Classified Projects,  
Armament and Equipment.

TO: The Commanding Generals,  
Army Ground Forces  
Army Air Forces  
Services of Supply  
Defense Commands  
Theaters of Operations  
Departments  
Service Commands  
Base Commands  
Ports of Embarkation  
The Commander-in-Chief,  
Southwest Pacific Area  
The Commanding Officers,  
Base Commands  
Ports of Embarkation  
Posts, Camps and Stations  
The Chiefs of all Services,  
Services of supply

No publicity whatever, written, oral, or pictorial, shall be given to any military or naval project, items of armament or equipment, which are in the experimental or development stage.

By order of the Secretary of War:

s/ J. A. ULIO  
J. A. ULIO  
Major General  
The Adjutant General.

COPIES FURNISHED:

The Staff Divisions of  
Services of Supply  
Joint Security Control  
The Inspector General  
The Divisions of The War  
Department General Staff.

REPRODUCED HQ SOS 11 May 1943

  
M. H. E.

Classification of "Confidential" changed to "unclassified" by letter, TAG, AG 400.112 (4-14-43)OB-S-B-M, Subject: Change in Classification, dated 20 April 1943.

HEADQUARTERS  
EUROPEAN THEATRE OF OPERATIONS  
UNITED STATES ARMY

RPF/ fls

AG 311.5 MGB

15 February 1943

SUBJECT: British Security Reports.

TO : CG, SOS, ETOUSA,  
CG, Eighth Air Force,  
CG, V Corps (Reinf),  
CG, Iceland Base Command,  
CO, London Base Command.

1. Letter this headquarters, AG 311.5 MGB, dated 2 February 1943, subject, as above, is amended to add the following:

"13. The provisions of this letter shall not be construed as applying to British civilians employed by the British authorities on behalf of the American authorities under categories "A" and "B", subparagraphs a and b, respectively, paragraph 2, Section II, Circular 21, Hq ETOUSA, 31 July 1943. The necessary security checks on these individuals are obtained by the British."

By command of Lieutenant General ANDREWS:

/s/ Richard P. Fisk  
RICHARD P. FISK  
Major, AGD,  
Assistant Adjutant General.

UNCLASSIFIED

HQ SCS ETO USA

AG 210,61 (12 Feb 43) c

12 February 1943

SUBJECT: Intelligence Officers.

TO: Commanding Officers, all organizations and installations,  
SCS, ETO USA.

**UNCLASSIFIED**

1. The organization of the CS System within the SCS, ETO, has been greatly handicapped by the high percentage of turnover among unit intelligence officers. During the period 2 Oct 1942 to 26 Jan 1943, approximately 75% of unit intelligence officers have been replaced.

2. Substantial effort is required by the Assistant Chief of Staff, G-2 SCS, ETO, and Assistant Chiefs of Staff, G-2, Base Sections, to instruct unit intelligence officers in the intricate operation of the CS System. Whenever these officers are relieved of their assignment, considerable additional time is consumed in necessary instruction for their replacements, and the CS System suffers therefor.

3. Commanding Officers are directed to restrict to a minimum the turnover of unit intelligence officers.

By command of Major General [redacted]

**UNCLASSIFIED**

*C. R. Landon*  
C. R. LANDON,  
Colonel, A.G.D. [initials]  
Adjutant General.



[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/aps

AG 311.5 MGB

2 February 1943

Subject: British Security Reports.

UNCLASSIFIED

To : CG, SOS, ETOUSA; CG, Eighth Air Force; CG, V Corps (Reinf); CG, Iceland Base Command; CO, London Base Command.

1. Letter this headquarters dated 17 August 1942, subject as above, is rescinded.
2. The British Security Service has undertaken to render a security investigation on certain civilian applicants for employment with the American Forces in Great Britain (the investigation of such applicants in Northern Ireland is the responsibility of the commander of troops therein stationed, and in Iceland Base Command of the Commanding General thereof). This investigation is called "vetting" and ordinarily constitutes an examination of security records compiled over a course of many years.
3. Every applicant for appointment to any position in which the applicant will be engaged in secret or confidential work or will have access to secret or confidential information, documentary or otherwise, should be vetted through the British Security Service. In general, applicants can be placed in one of the two following categories:
  - a. Those normally to be submitted for vetting: Clerks, stenographers, telephone operators, grades of foreman and above, civilian security guards, drivers of staff cars.
  - b. Those not normally to be submitted for vetting: Laborers, skilled or unskilled, checkers, storemen, ordinary drivers, cleaners, messengers.
4. Exception to division into the above categories may be made depending upon the individual facts in each case. Duties of certain applicants in group a., above, may not involve access to secret information; in such cases no submission for vetting need be made. On the other hand, there may be certain applicants in group b., above, for whom a request for vetting should be submitted, e.g., messengers who carry secret documents. When requests for vetting of applicants normally in group b. are submitted, the special circumstances requiring such vetting will be stated in the request. In all cases the position to be occupied by the applicant will be stated on the vetting form.
5. As far as practicable, the investigation should be completed before the candidate is accepted. If this is not practicable, and circumstances are such that the security of the applicant is reasonably established, the applicant may be employed, but the application form should be clearly marked "Appointed". An investigation ordinarily takes about 15 days.
6. To secure the vetting of British civilians, all lower echelons of the Eighth Air Force and SOS, ETOUSA, will apply to their respective C.G.'s who are authorized to make direct call upon the British Security Service for security reports. Requests should be addressed to Lt. Col. H. H. Bacon, Box #500, G.P.O., Oxford. Not more than two of [REDACTED] commands should be authorized

~~TOP SECRET~~

to sign these requests. The names of the two officers from each of these headquarters have been submitted to the British Security Service. Any change in the designation of these officers should be reported in writing to Lt. Col. Bacon.

**UNCLASSIFIED**

7. All other headquarters will process requests for vetting through this headquarters. The vetting form will be prepared in triplicate, two copies being sent to the A. C. of S., G-2, Headquarters, ETOUSA, and one being retained for file. The headquarters of origin will be advised of the Security Service action.

8. Examination of the British Security Service will be made against existing records only, and a guarantee cannot be given of the suitability for employment. These records do not necessarily contain criminal record of the person in question. Security is the primary basis of these records.

9. In unusual circumstances where an applicant is to be employed upon unusually secret work, or where there are other cogent reasons, the Security Service will cause a special investigation to be conducted. Such requests in letter form should be addressed to Lt. Col. Bacon with an explanation of the reasons therefor.

10. When there is no security record against an individual, the formula used by the Security Service on the approved form will be "Nothing recorded against". In such cases it means only that the individual has not come to notice from the security point of view. In positive cases the form will be entered as "Advise against acceptance" and "Not to be placed in a departmental file". All reports from British Security Service should be filed in the Intelligence Section of your headquarters as a confidential document and not incorporated in the 201 or other personnel files.

11. The following instructions will be complied with:

a. Under no circumstances will the applicant be permitted to have knowledge of the fact that his name has been submitted to the British Security Service nor will the applicant be caused to fill in the form.

b. No person should be informed that he has been turned down by the British Security Service.

c. The contents of a report of investigation must not be disclosed to a candidate, to a person who sponsors him, or to any unauthorized person.

12. The British Security Service will be notified of the dismissal of civilian employees for breach of confidence or for any other security reasons.

By order of the Theater Commander:

/s/ Richard P. Fisk  
RICHARD P. FISK  
Major, AGD,  
Assistant Adjutant General

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~~TOP SECRET~~

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 004.5 (12 Dec 1942) CGB

APO 871  
26 Jan 1943.

Subject: Processing and Censorship of Amateur Film.

To : Commanding Officers, all organizations and installations, SOS, ETO.

1. Reference is made to letter, this headquarters, 12 Dec 1942, file AG 004.5 (12 Dec 1942) Misc; subject as above; to paragraph 12, Circular No 88, Headquarters, ETOUSA, 30 Dec 1942; and to paragraph 9, Circular No 89, Headquarters, ETOUSA, 30 Dec 1942.

2. Personnel taking photographs for private use will familiarize themselves with the provisions of paragraphs 1 and 2, Circular No 11, Headquarters, USAFBI, 3 Mar 1942, which authorizes the taking of photographs of subjects having no military significance and indicates, in general, the types of subjects which will not be photographed.

3. All undeveloped amateur film will be forwarded directly to the Theater Censor, Headquarters, ETOUSA, APO 887, for processing and censorship. The film will be classified as confidential and will be sent through the Army Post Office in double envelope. Each roll will be plainly marked with the name, ASN, unit and APO number of the person submitting it. Where it is desired that the Theater Censor forward the processed film directly, and not return it to the person submitting it, instructions will be added: "Forward to \_\_\_\_\_", printing the name and address. All film taken for official purposes will be marked "Official Film".

4. Film not passed by the Theater Censor will be held under two categories: film impounded temporarily, to be returned when the subject is no longer censorable, and film impounded for the duration, to be returned after the war.

5. One print will be made from each negative for censorship purposes, for which there will be no charge. When practical, censored film will bear the censor's stamp on the negative, so as to reproduce on each print. In other cases the censor's stamp will be placed on the back of the print, and the submission of the print to the unit censor will be authority for him to affix his unit censorship stamp to any additional prints which may be made by commercial facilities. There are no restrictions on the reproduction of film passed by the Theater Censor.

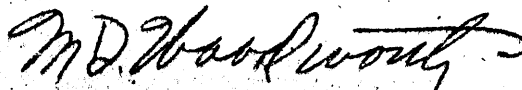
6. Individuals having exposed film in their possession may, if they so desire, retain it in their possession undeveloped. However, action will be taken by unit commanders to ensure that such film does, in fact, remain undeveloped and out of civilian hands.

7. Where individuals have developed film in their possession and wish to mail prints made prior to 12 Dec 1942, the unit censor will deal with them as heretofore, placing his stamp on the back of each approved print.

8. It is not possible to give a definite estimate as to the time required for the processing of films by the Theater Censor, but it is expected that personnel and equipment will be made available to deal with the work in the most expeditious manner possible.

9. In the case of Camera Clubs where the developing of film is an integral part of a training and educational program, consideration will be given to requests for exemption, on the condition that an officer be responsible for the forwarding of all film and prints to the Theater Censor for censorship. Such requests should describe the personnel of the club, its organization, meetings and sponsorship, and will be submitted, through channels, to this headquarters.

By command of Major General LEE:



M. D. WOODWORTH;  
Lieutenant Colonel, AGD,  
Assistant Adjutant General.

DISTRIBUTION "C"  
(less non-SCS)

E-X-T-R-A-C-T

I--ESCAPE OF PERSONNEL. 1. It is directed that all personnel who escape from enemy territory or enemy controlled territory, and return to the United Kingdom, place themselves immediately in the custody of the nearest British Security Officer or Movement Control Officer, and follow his instructions implicitly until such time as they are turned over to the control of HQ ETOUSA.

2. Personnel will not discuss with anyone but an officer designated by the Assistant Chief of Staff, G-2, ETOUSA, any of their experiences while returning to this country. (AG 383.6 MGB)

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IV--SECRET DOCUMENTS. 1. Sec V, Cir 67, Hq ETOUSA, 26 Oct 1942, is rescinded.

2. a. In this theater matters may be classified as "secret" only by authority of a general officer, the commanding officer of a depot, post, camp or station, and the Military Attache. (See Par. 8 e, AR 380-5.) Selected officers in each headquarters may be delegated this authority. All secret documents will show the authority for the classification and the date affixed. (See Par 17 c, AR 380-5.)

b. Secret documents may be reproduced in this theater only by authority of an officer authorized to make an original classification of "secret". (AG 311.5)

VII--BATTLE CASUALTY REPORTS. Par 10 f, Sec III, Cir 87, Hq ETOUSA, 28 Dec 1942, is amended to read as follows:

f. Classification of reports. All casualty reports will be classified as CONFIDENTIAL. (AG 704 M)

By order of the Theater Commander:

E. S. HUGHES,  
 Brigadier General, G.S.C.,  
 Deputy Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
 t/ T. J. DAVIS,  
 Brigadier General, AGD,  
 Adjutant General.

REPRODUCED HQ SOS, 10 DECEMBER 1943.

*[Handwritten Signature]*  
 M. J. S.

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Collection of victory tax ----- I  
 Personnel on detached service with British units ----- II  
 Marriage ----- III  
 Mailing Instructions ----- IV

I--COLLECTION OF VICTORY TAX. (Rescinded by ETO Cir. No. 29, 14 Jan 1943)

**UNCLASSIFIED**

II--PERSONNEL ON DETACHED SERVICE WITH BRITISH UNITS.

Personnel of this command attached to a unit of the British Army are directed upon the termination of such attachment to ascertain their freedom from financial obligations. In the event an exact account can not be rendered by the British unit at the time of departure, the personnel concerned will leave forwarding address and will make direct and immediate arrangements for liquidation of the account when presented.

2. The foregoing instructions will be brought to the attention of all U.S. Army personnel detailed for duty with any units of the British Army. (AG 158E)

III--MARRIAGE. So much of Par 2 and Par 5, Sec I, ETO Cir 66, 22 Oct 1942, as reads "Sec I, WD Cir. No. 179 (1942)" is amended to read "Sec II, WD Cir 305 (1942)." (AG 291.1)

IV--MAILING INSTRUCTIONS. The following instructions reference the dispatch of mail from and to the continental United States have been received from the War Department:

1. Effective 15 January 1943, parcels exceeding five (5) pounds in weight or fifteen (15) inches in length or thirty six (36) inches in length and girth combined will not be accepted at points in continental United States for dispatch to APO's outside continental United States addressed to individuals.
2. Parcels meeting restrictions referred to in Par 1 above will be accepted only when they contain articles sent at written request of addressee approved by battalion or similar unit commander. Company commanders are not authorized to approve requests. Requests for articles available to addressee by purchase or issue will not be approved.
3. Individual issues of newspapers or magazines will not be accepted except from publishers and for subscriptions now in effect or those requested in writing by addressee.
4. No third class circular matter will be dispatched.
5. V-mail will be transported by air, either microfilmed or in original form. No assurance can be given that air mail will be dispatched by air to areas overseas now having V-mail service.
6. Insured, COD, and registered mail will be discontinued except for registration of valuable papers.
7. These restrictions do not apply to mail from APO's to points in continental United States nor to official mailings and mailings to military agencies.

(AG 311.1 M)

E.S. HUGHES,

Brigadier General, GSC, Deputy Chief of Staff.  
DISTRIBUTION: "B"

OFFICIAL:

(S) T.J. DAVIS  
T.J. DAVIS,

DISTRIBUTION: "C" less

The Adjutant General, Washington, D.C.

Brigadier General, AGD, Adjutant General.

The CG, SOS, Washington, D.C.

REPRODUCTION NO 605 22 March 1943

CG, ETOUSA.

**UNCLASSIFIED**

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/ejd

AG 426 M

SUBJECT: Carrying of Towels.

12 January 1943

TO : CG, SOS, ETOUSA

Pursuant to recent orders issued by the Board of Trade to hotels, hostels, boarding houses, and similar establishments, all personnel proceeding on leave, pass or furlough are advised to take their own towels, unless it is certain they will be available at their destination.

By order of the Theater Commander:

/s/ Richard P. Fisk  
/t/ RICHARD P. FISK,  
Major, A.G.D.  
Assistant Adjutant General.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

UNCLASSIFIED  
9 January 1943

AG 370.03 MGC

SUBJECT: Operation Instructions for Defense of the U.K.

TO : All Concerned.

1. The following letter was published by British GHQ Home Forces to all Commands, and is quoted herewith for the guidance of all U.S. Forces stationed in the U.K.

"1. Church Bells will in future be used as a local alarm signal for raids or any other form of attack by enemy seaborne or airborne troops. The use of the siren for this purpose has been considered, but for technical reasons has been found impracticable.

2. In order that the ringing of Church Bells in one village shall not be taken up and repeated from village to village without reason, the following principles will be observed:-

(a) Church Bells will not be rung except on the orders of the senior Regular Army or Home Guard officer present in the town or village at the time who will only so order -

(i) If he has received reliable first hand information of the presence of enemy troops in the immediate neighbourhood,

or (ii) If he has been warned by superior military authority that enemy troops are approaching and that he should prepare for imminent attack.

(b) Where no commissioned officer is available, e.g. in the case of an outlying detachment, authority to give the order may be delegated to the senior N.C.O.

(c) Church Bells may also be rung in the orders of a Police Officer provided that he has received reliable first hand information of the presence of enemy troops in the immediate neighbourhood.

(d) In no circumstances will Church Bells be rung merely because those in an adjoining village are heard to ring.

3. Instructions have been issued to local Civil Defence authorities and to the Police that the presence of enemy troops should be reported by the quickest channel to the nearest Regular Army or Home Guard Commander. Similar instructions are being issued by the Admiralty and the Air Ministry.

4. Army Commanders will issue instructions to ensure that in the event of attack Military Commanders at each level warn the appropriate Naval, R.A.F., Police and Civil Defence authorities as well as the garrisons of any Vulnerable Points that may be directly threatened.

5. On the sound of church bells all Home Guard in the vicinity will report with their weapons to pre-arranged alarm posts and will be considered as mustered, if not already so. This will apply to List 2 as well as to List 1 Home Guard, but, in the case of men in key positions, alarm posts should be fixed in relation to their normal place of work in consultation

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[REDACTED]  
(Cont - Ltr, ETOUSA, 9 Jan 1943, Subj: [REDACTED] Instructions for Defense of the U.K.)

with the authorities concerned, so that vital services, such as railways, will not be prematurely affected. The mustering of the Home Guard in one locality in the event of imminent or actual attack on that locality, as envisaged above, should not be confused with the more deliberate procedure laid down in Home Guard Regulations, Para 8, for the general mustering of the Home Guard when invasion is anticipated.

6. Local Military Commanders will be reminded that it is their responsibility to ensure, so far as may be practicable and necessary, that Church Bells are in proper working order and that they can be rung at any time. Where Church Bells are not available the question of an alternative signal should be discussed with the Regional Commissioner concerned.

7. As the public already regard Church Bells as a warning of enemy attack it is not proposed to make any special announcement of their extended significance through the Press or the B.B.C., but an appropriate amendment will be made to the Control of Noise Order (1940).

8. At the present time different code words are used by each Command to give warning of raids. In order to avoid confusion with other services, it has been decided to introduce a common code word throughout Home Forces. This word will be BUGBEAR and will if possible be followed by the area or locality likely to be affected, e.g. BUGBEAR BRIGHTON.

9. G.H.Q. Standing Operation Instructions will be amended in due course.

2. Provisions and instructions contained in the above quoted letter will apply to all units of the ETOUSA stationed in the U.K. Special attention is invited to Paragraphs 1, 2, 4, 6, and 8 of the letter.

By order of the Theater Commander:

s/ Richard P. Fisk  
t/ RICHARD P, FISK,  
Major, AGD,  
Assistant Adjutant General.

DISTRIBUTION "C"

Less -- C-in-C, Allied Force  
CG, Iceland Base Command

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~~SECRET~~  
HEADQUARTERS  
SERVICES OF SUPPORT  
EUROPEAN THEATER OPERATIONS

**UNCLASSIFIED**

APO 871  
7 Jan 1943.

AG 311.2 (30 Dec 1942) Misc.

**Subject:** Direct Technical Teleprinter Communication.

**To :** Commanding Officers, All organizations and installations, SOS, ETO.

1. Direct US-operated teleprinter service is now available to the following installations:

Hq ETO	GENERAL DEPOT G-35
Hq SOS	GENERAL DEPOT G-40
Hq SOS (LONDON ECHELON)	GENERAL DEPOT G-45
Hq SOS (ALTERNATE - OAKLEY)	GENERAL DEPOTS G-50
Hq EASTERN BASE SECTION	QUARTERMASTER DEPOT Q-101
Hq SOUTHERN BASE SECTION	ORDNANCE DEPOT O-646
Hq WESTERN BASE SECTION	ORDNANCE DEPOT O-660
Hq CLYDE AREA PORTS	ORDNANCE DEPOT O-670
Hq MERSEY AREA PORTS	ORDNANCE DEPOT O-675
Hq BRISTOL CHANNEL PORTS	ORDNANCE DEPOT O-680
GENERAL DEPOT G-20	HQ V CORPS
GENERAL DEPOT G-25	

May be included in "book" (multiple address) messages. The Chief Signal Officer will issue detailed instructions as to the filing of such messages. For each addressee of a book message indication should be made as to whether the message is "For Action" or "For Information".

2. a. In order to facilitate communication on technical matters, direct teleprinter communication is authorized as follows:

- (1) Between all branches and organizations of the SOS, ETO, on technical matters or for the purpose of obtaining information.
- (2) Between Chiefs of Divisions and Services, this headquarters and corresponding British offices on matters pertaining to their particular activities.
- (3) Between Chiefs of Services and members of their services in organizations not in the SOS, ETO, on purely technical matters.

b. Such direct teleprinter communication is also authorized under the following instructions:

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- (1) Messages of this category originating at this headquarters may be delivered direct to the Signal Center, except that SECRET messages will be cleared through the Cable Section, AGO.
- (2) At this headquarters the standard outgoing message form will be used with the words "Via Teleprinter" typed at the top of the form and the sender's message number inserted in the "No." space.

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The original and one copy of the message will be submitted by the originating office to the Signal Center, which, when transmission has been completed, will return one copy of the transmitted message to the originator, marked with the Signal Center Message number.

(3) Messages will be addressed as usual with the addition of appropriate indication of the particular office or person addressed; for example: "For Smithers G-4".

(4) Messages will be signed with the name of the originator or of the Chief of the originating office; for example: "Hood signed Smithers, G-4".

(5) The originator of the message will be responsible for its proper classification, and for its delivery to the teleprinter station for transmittal.

(6) Between 0800 hours and 1630 hours each day, the Signal Service at this headquarters, and the GHQ Messenger Service at the other SOS installations, will deliver incoming messages direct to the Message Center of the addressed office. Messages received at teleprinter stations at other times will be held for delivery the following day, except that in the case of "Urgent" and "Priority" messages the addressee will be immediately notified by telephone of their receipt.

3. Nothing contained herein is intended in anyway to modify or alter the existing instructions as to COMAND cables and teleprinter messages.

By command of Major General LEE:

s/ C. R. LONDON,  
C. R. LONDON,  
Colonel, AGD,  
Adjutant General.

Distribution "G"

(less: TAG, Washington  
CG, SOS, Washington)

Reproduced HQ SOS 20 May 1943

*[Signature]*  
M. J. S.

**UNCLASSIFIED**

**UNCLASSIFIED**

[REDACTED]

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

APO 871  
5 Jan 1943

AG 080 (5 Jan 1943) Misc

Subject: American Red Cross Club at Manchester.

To : Commanding General, Eighth Air Force,  
Base Section Commanders, SOS, ETOUSA,  
Commanding Officer, London Base Command,  
Headquarters Commandant, SOS, ETOUSA.

**UNCLASSIFIED**

1. The American Red Cross has opened a service club for enlisted men at 36 St Anne Street, Manchester. This club has sleeping accommodations for one hundred twenty six (126) men per night.

2. Until 18 Jan 1943 beds will be furnished to any soldiers on over-night pass or furlough as long as there are empty beds available. Beginning 18 Jan 1943, beds will be reserved until 2200 hours nightly in accordance with the provisions of Paragraph 5 a (2), Section III, Circular No 69, Hq ETOUSA, 30 Oct 1942.

3. Allotment of beds in this club in compliance with Paragraph 5 a (1), Section III, Circular No 69, Hq ETOUSA, 30 Oct 1942, effective 18 Jan 1943, is made as follows:

Eastern Base Section	10
Southern Base Section	6
Western Base Section	95
Eighth Air Force	10
London Base Command	2
Headquarters Command, SOS	2

4. Allotments to Base Sections are for use by all troops in the areas of the Base Sections except troops of the Eighth Air Force, London Base Command, and Headquarters, SOS.

For the Commanding General:

*C. R. Landon*  
C. R. LANDON,  
Colonel, A.G.D., *MS*  
Adjutant General.

Distribution:

Each addressee - 20  
Sp Serv SOS ETO - 6  
AG Records - - 2

**UNCLASSIFIED**

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

AG 311.1 (12-27-42)OB-S-B-M

January 3, 1943

SUBJECT: Safeguarding Military Information

TO: The Commanders-in-Chief  
Southwest Pacific Area  
Allied Forces  
The Commanding Generals,  
Defense Commands  
Departments  
Base Commands  
The Commanding Officers,  
Base Commands

1. It has been brought to the attention of the War Department that Army Post Office numbers and Army Exchange numbers are frequently compromised by checks which are made out of the exchange by number and then cleared through local banks where they receive local cancellation.

2. Since the Army Post Office number and the Exchange number in any specific area correspond, it is desired that, hereafter, Exchanges accept checks made payable to the Exchange by local name only, as for example, "San Juan Exchange" or "Honolulu Exchange number 3". The checks clearing through local banks and local post offices will not reveal the location of the Army Post Office.

3. However, Exchanges will accept United States Postal Money orders only when addressed to them by number, as for example, "Exchange 861-1", on "Exchange 325-7". No reference to geographical location will be included on money orders payable to Exchanges outside the United States.

4. It is desired that in the few instances where the presence of troops in certain areas is regarded as classified information by the War Department only United States Postal Money Orders will be accepted by Exchanges in those areas, and troops and finance officers intended for those areas will be notified to provide themselves with sufficient cash to meet normal needs.

By order of the Secretary of War:

COPIES FURNISHED:

The Commanding Generals,  
Army Ground Forces  
Army Air Forces  
The Chiefs of Supply Services  
Services of Supply  
Army Exchange Service  
Army Postal Service  
The Divisions of the War Department  
General Staff.

/s/ J.A. ULIO  
J.A. ULIO  
Major General  
The Adjutant General.

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY.

AG O80 (19 Dec 1942) Misc.

APO 871,  
19 Dec 1942.

SUBJECT: American Red Cross Service Club at Stratford-on-Avon.

TO : Commanding General, 8th Air Force.  
All Base Section Commanders.  
Commanding Officer, London Base Command.  
Headquarters Commandant, HQ. SOS.

1. The American Red Cross will open a service club for enlisted men at the White Swan Hotel, Stratford-on-Avon, on Wednesday, 23 December, 1942. The Club will have initial sleeping accommodations for 50 men per night. This figure will be increased eventually to 150.

2. Until 4 January, 1943 beds will be furnished to any soldiers on overnight pass or furlough as long as there are empty beds available.

3. Beginning 4 January, 1943 beds will be reserved until 2200 hours nightly in accordance with the provisions of Paragraph 5a(2), Circular # 69, ETOUSA dated 30 October, 1942.

4. Allotment of beds in this club in compliance with Paragraph 5a, Circular # 69 is made as follows effective 4 January 1943.

Eastern Base Section	10 beds daily
Southern Base Section	10 " "
Western Base Section	10 " "
8th Air Force	10 " "
London Base Command	5 " "
Headquarters Command, SOS.	5 " "

5. Allotments to Base Sections are for all troops in the Base Section areas except 8th Air Force, London Base Command and Headquarters, SOS.

For the Commanding General.

*C. R. Landon*  
C. R. LANDON,  
Colonel, ACD, *all*  
Adjutant General.

Training Memo # 11

Hq ETOUSA  
E-X-T-R-A-O-T  
I---Challenging by Sentries

12 Dec 1942

1. Attention is invited to par. 27 j. FM 26-5, Interior Guard Duty. Instructions relating to the 11th General Order are not sufficiently clear as to the procedure to be taken in the event the person or persons challenged do not

2. The sentry will be instructed as follows: If the person challenged does not halt after the first warning "HALT!" "Who is there?", he will again be challenged by "HALT! or I fire!" If the person does not halt after this second warning, he will be challenged once again in the same manner. If no other means of stopping him are available, the sentry will fire upon any person failing to halt after the third challenge. The sentry must, however, challenge so vigorously that there can be no doubt that the person challenged has heard the challenge and has deliberately failed to obey it. (AG 353.5)


By order of the Theater Commander:

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS

ROBERT A. McCLURE  
Brigadier General, GSC, Acting Chief of Staff.

Colonel, AGD, Adjutant General  
REPRODUCED HQ SOS 11 December 1943

  
M. J. S.

  
UNCLASSIFIED

Circular No. 58

1 December 1942

EMERGENCY PROCUREMENT IN THE FIELD .....I  
 PREVENTION OF PILFERAGE.....II

I--Emergency Procurement in the Field. Circular No. 42, this headquarters, 1 Nov 1942, is amended so that the term "British Supply Officer", wherever it appears therein, shall read "British Supply or Ordnance Officer."

II--Prevention of Pilferage. 1. Although efforts have already been made to reduce losses of stores and equipment by pilferage and damage, the results have not been satisfactory and these losses continue on an alarmingly high level.

2. This problem has been carefully studied by a Board of Officers, and, based on the conclusions reached by the Board, it is directed that:

a. Where personnel is available, military guards will be stationed at each hatch of all vessels loading and discharging Army cargo, and in the quay sheds. Where military personnel is not available for this purpose, Port Commanders will secure civilian watchman through the medium of the Port Agents appointed to handle the vessel.

b. A legible, accurate and itemized tally will be made when the cargo is placed in the quay shed, or at the time of delivery to railway car, lorry or barge if discharge is effected directly from vessel to railway car, lorry or barge. This tally will be checked against vessel's manifest to determine overages, shortages and damages, all of which will be promptly reported to the Chief of Transportation, SOS, ETO.

c. If the cargo is first placed in the quay shed and subsequently delivered to railway car, lorry or barge, a second tally will be taken at time of delivery which will form the basis for the Wagon Waybill and for Army Forms G-996 and G-980. All differences which may be established between the tally taken upon outturn from vessel and the tally taken at time of delivery to railway car, lorry or barge, will be promptly reported to the Chief of Transportation and the Chiefs of Supply Services, SOS, ETO.

d. Cargo susceptible to weather damage or to pilferage will, whenever possible, be forwarded in closed railway cars, and Port Commanders will take the necessary action to discourage and prevent the use of open cars for this class of cargo.

e. A copy of the Wagon Waybill will be placed inside of closed cars or, if open cars are utilized, in an envelope attached to one of the packages on top, and near the center, of the load.

f. (1) Copy No. 4 of Consignment Notes (British Army Form G-980 (War) and G-996 (War)) which is posted by shippers to consignee will be indorsed in body of form (part 4), or, if necessary, on reverse side to indicate overage, shortage or damage to supplies noted on receipt.  
 (2) Consignment Notes will be returned promptly to shipper after receipt of supplies is acknowledged by signature in space provided and indorsement as to exceptions on delivery. Shippers will copy consignee's signature receipt and exceptions (if any) on to copy No. 5 which has been retained in file, copy No. 4 will then be forwarded to Officer-in-Charge (British) Railways Branch, Army Pay Office, Aldershot, and copy No. 5 to Chief of Transportation, SOS, ETO, APO 387, attention Fiscal Branch.

g. A Reccoorage and Salvage Section will be established at each port



and principal depot. It is imperative that this section be suitably enclosed or be in a separate room to which only authorized persons are admitted. All packages found to be damaged or pilfered at time of delivery will be promptly transferred to this section for necessary recuperage or salvage.

h. The practice of utilizing broken package lots to augment the ration will cease and broken packages will be recuperated or, if that is not possible the contents will be issued locally as a part of the ration issue.

3. a. When vehicles loaded with organizational equipment are shipped from U.K. ports unaccompanied by personnel, the responsibility for the guarding of equipment and vehicles after they reach port lies with the port Commander.

b. Organization commanders will designate personnel of their units as Military Police, who will accompany the vehicle convoy. Upon reaching port the senior officer or non commissioned officer will be instructed to report to the port Commander and will remain under his orders until vehicles are loaded, unless sooner relieved by the Port Commander.

g. When vehicles loaded with TBA equipment are stowed on LMS ships, a number of mechanics, usually not more than ten, accompany the ships. Unit commanders concerned will designate this personnel as Military Police to guard vehicles against theft, in addition to their other duties, for the duration of the voyage.

By command of Major General LEE:

WILLIAM G. WEAVER  
Colonel, Inf.,  
Acting Chief of Staff.

OFFICIAL:

*C. R. Landon*  
C. R. LANDON,  
Colonel, A.G.D., *C.E.S.*  
Acting Adjutant General.

DISTRIBUTION: C

24 Nov 1942

ADDRESS FOR OFFICIAL MAIL

Section II, Circular No. 52, this headquarters, is rescinded and the following substituted therefor:

**UNCLASSIFIED**

1. Except for correspondence pertaining solely to the technical operation of a service, all communications placed in the mail intended for this headquarters will be addressed to the Commanding General, SOS, APO 871. The excepted communications may be addressed to the chief of a particular service as heretofore.

2. Official communications pertaining to the business of this headquarters will not be addressed to an individual by name. Where it is desired to bring the communication to the attention of a particular officer this may be indicated as follows in the address "(attention: (rank name))"

3. In the exceptional case where official mail is addressed to an individual personally, it will bear the notation "Not Personal" on the outer wrapper in order that it may be opened and examined by an officer in the possible absence of the addressee.

By command of Major General LEE:

WILLIAM G. WEAVER,  
Colonel, Inf.,  
Acting Chief of Staff.

OFFICIAL:

*C. R. Landon*  
C. R. LANDON, *Jan*  
Colonel, A.G.D.  
Acting Adjutant General.

DISTRIBUTION "C"

**UNCLASSIFIED**

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

AG 333.6 (11-5-42)OP-S-B-M

November 7, 1942.

SUBJECT: Instructions Concerning Publicity in  
Connection with Escaped Prisoners of War.

TO: The Commanding Generals,  
Army Ground Forces;  
Army Air Forces;  
Services of Supply;  
All Defense Commands;  
All Theaters of Operations;  
All Base Commands;  
Director, Bureau of Public Relations.

**UNCLASSIFIED**

1. Personnel will not, unless authorized by the Assistant Chief of Staff, G-2, War Department General Staff, publish in any form whatever, or communicate, either directly or indirectly, to the press or radio any account of an escape from enemy or enemy-occupied territory or experience prior to repatriation. They will be held responsible for all statements contained in communications to friends which may subsequently be published in the press or otherwise.

2. Experience has shown that publicity of this character furnishes valuable information to the enemy and will jeopardize future escapes of American prisoners of war.

By order of the Secretary of War:

/s/ J. A. Uljo  
/t/ J. A. ULJO,  
Major General,  
The Adjutant General.

COPIES FURNISHED:

Assistant Chief of Staff, G-1, W.D.G.S.  
Assistant Chief of Staff, G-2, W.D.G.S.  
Assistant Chief of Staff, G-3, W.D.G.S.  
Assistant Chief of Staff, G-4, W.D.G.S.  
Assistant Chief of Staff, O.P.D., W.D.G.S.

REPRODUCED HQ SCS ETO 10 Dec 1942.

*A.E.S.*  
A.E.S.

DISTRIBUTION "C"

**UNCLASSIFIED**

HQ SOS ETOUSA

Cir. No. 43

2 November 1942

E-X-T-R-A-U-T

II--COMPILATION OF SECURITY INSTRUCTIONS: Paragraph 4, Section IV, and paragraph 2, Section IV, Circular No. 30, this headquarters, 9 Oct 1942, are rescinded and the following substituted therefor:

**UNCLASSIFIED**

"Section II \* \* \* \*

4. The AEP plan issued by and for Hq SOS provides:

"During an Air Raid Warning at Hq. SOS, the senior officer or enlisted man present in each wing, will be responsible that all classified documents are secured and locked in receptacles as required by paragraph 2, Section IV, below".

Section IV \* \* \* \*

2. Safeguarding within this Hq. and other SOS offices. Classified documents will be safeguarded with the greatest care. Secret papers will be locked in the most secure receptacle available, a combination safe if possible, in a room kept locked or adequately guarded. Confidential papers will be locked in a safe or filing case in a room kept locked or adequately guarded."

By Command of Major General LEE:

ROBERT M. LITTLEJOHN,  
Brigadier General,  
Acting Chief of Staff.

OFFICIAL:

s/ C. R. LANDON,  
t/ C. R. LANDON,  
Colonel, A.G.D.,  
Acting Adjutant General.

REPRODUCED HQ SOS, 9 DECEMBER 1943.



M. J. S.

**UNCLASSIFIED**

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 353-MGA

29 October 1942

SUBJECT: Letter of Transmittal.

TO : CG, SOS, ETOUSA.

1. Inclosed herewith is a copy of letter and inclosure, "Instructions to Military Personnel within the United Kingdom", sent to TAG that is self explanatory.

2. It is desired that these Instructions be reproduced by your headquarters and distributed to troops upon arrival in this theater until such time as information is received from the Adjutant General that these Instructions are being distributed to troops upon departure from the United States.

By command of Lieutenant General EISENHOWER:

/s/ Richard P. Fisk  
/t/ RICHARD P. FISK,  
Major, A.G.D.  
Assistant Adjutant General.

2 Incls.

- #1 - Ltr to TAG fr this Hq  
dtd 29 October 1942.
- #2 - Instructions to Military  
Personnel within United  
Kingdom.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 353-MCA

29 October 1942.

SUBJECT: Orientation Guide for Troops to United Kingdom.

TO : The Adjutant General, Washington, D.C.

1. Experience during the past six months indicates that troops arriving in this theater are unfamiliar with elementary regulations concerning security, censorship, mail and cable procedure, use of cameras, exchange of currency, rationing and a number of other miscellaneous items. Lack of information of these important matters has seriously increased the difficulty of rapidly assimilating new troops and has frequently embarrassed the individuals involved.

2. The attached instructions have been prepared and are being distributed together with a number of other directives as a temporary expedient. It is believed that better results would be obtained by distributing these on shipboard just after departure from the United States. This would allow adequate time to digest the contents and prepare the way for the reception of a second set of instructions which will be distributed upon debarkation.

3. It is requested that distribution of these instructions upon departure of troops be commenced as soon as practicable and that the Commanding General, Services of Supply, ETOUSA be advised as to start of such distribution in order to avoid duplication of issue in this theater.

For the Commanding General:

RICHARD P. FISK,  
Major, A. G. D.,  
Assistant Adjutant General.

1 Incl.  
Instructions for Military  
Personnel within United  
Kingdom.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

**FOREWORD:** You will soon arrive in a country which has been at war since September 1939. You will find conditions are - and must be - different than in America. It will be necessary to observe many new personal restrictions and limitations, and many precautions will become a normal part of your lives.

Great Britain consists of England, Scotland and Wales, while the United Kingdom consists of Great Britain and Northern Ireland.

Please observe closely and be guided by the following general information:

**I--SECURITY** - Do not discuss with strangers or in public, nor include in letters, matters of possible military information. Under no circumstances divulge information regarding number of personnel, type of transport, names of vessels, times of voyages, ports of embarkation and debarkation, or names or identity of military units involved in any convoy, type of convoy, or any other information that might be of value to the enemy.

**II--MILITARY COURTESY** - Military courtesy among all ranks must be observed at all times. When officers and men appear on the streets of any British city or town, it is essential that they present the smartest possible military appearance. Learn the insignia of the British Army and Navy officers as well as those of the other united Nations, and see that there is no failure to render proper courtesies as officers and men of the U. S. Army.

**III--CARRYING GAS MASK** - Unless directed otherwise by local orders, the gas mask need not be carried except in simulated or actual field conditions, or while on furlough.

**IV--WEARING OF INSIGNIA** - Shoulder patches and other unit insignia will not be worn until arrival at final destination, and then only when authorized by the Theater Commander. Other authorized insignia will be worn in the manner prescribed by army regulations.

**V--CENSORSHIP, RECEIPT, AND MAILING OF PERSONAL MAIL.** 1. All mail of enlisted men will be censored by company officers or other officers designated for that purpose. Mail written aboard ship will be collected prior to arrival at port of debarkation and disposed of as instructed by the boarding officer.

2. An officer will censor and seal his own mail. His signature (not printed or typed name), together with APO address on upper left hand corner of the envelope, is his certificate that he has complied with the censorship regulations. Officers' mail is however, subject to base censorship.

3. Letters in foreign languages will not be unit censored. The unit censor will indicate the language used and forward such letters to the Chief Field Censor, through regular Army postal channels.

4. Detailed instructions covering censorship will be issued upon arrival at permanent station.

5. All mail from U.S. Army personnel to destinations either in or outside the United Kingdom must be mailed in an Army Post Office. The APO address is the only address of the writer which will be shown on the communication or

V--CENSORSHIP, RECEIPT, AND MAILING OF PERSONAL MAIL. (Contd)

envelope. Names of places, private addresses, hotels, houses, clubs, etc., will not be used.

6. Mail from outside the United Kingdom for U.S. Army personnel must include in the address the rank, name, unit, APO No., "New York, N.Y." for example:

"Sgt. John Smith,  
Co. K 999th Infantry  
A.P.O. \_\_\_\_\_  
New York, N. Y."

"Capt. W. H. Jones,  
Hq., SOS,  
A.P.O. \_\_\_\_\_  
New York, N. Y."

Mail from U. S. Army personnel for points outside the United Kingdom will bear a return address showing only name, rank, organization, APO \_\_\_\_\_ New York, N. Y., as above.

7. Mail from within the United Kingdom for U.S. Army personnel must be addressed as follows:

"Pvt John Jones,  
Co A - 10th Engineers  
A.P.O. \_\_\_\_\_  
U. S. Army"

"Lieut. J. G. Doe,  
Hq., SOS,  
A.P.O. \_\_\_\_\_  
U. S. Army"

Mail from U. S. Army personnel for points within the United Kingdom will bear a return address showing only name, rank, organization, APO \_\_\_\_\_ U. S. Army as above.

8. Indication of the geographical location of units or individuals must not be shown on any communication.

9. Most of the Army Post Offices now established in the United Kingdom are prepared to furnish U. S. postal money orders at the same rate as charged in the United States.

VI--PERSONAL CABLES AND TELEGRAMS. 1. Personnel of the U. S. Army may send and receive personal cables and telegrams of their own composition. Cables and telegrams may be sent from any British Post Office or commercial telegraph office, but must contain no reference to location, or any other information of possible military interest. Cables announcing safe arrival may be held up by censors until security requirements are satisfied. The code word for the senders APO and the words "U. S. Army" must be included in the preamble. Messages will be marked "Sans Origin".

2. Cables known as Expeditionary Force Messages (EFM), consisting of numbered fixed text messages may be sent to the United States through British Post Offices. The cost of these messages is two shillings, sixpence (about fifty cents). Such messages will be unit censored in the same manner as personal letters and will be filed only by unit censors who will identify themselves at the most convenient British Post Office. The unit censor will receive the two shillings, sixpence from the senders and once each day deliver all the messages he has in hand to the Post Office. He will maintain a system



VI--PERSONAL CABLES AND TELEGRAMS. Cont.

of receipts so that the senders may have evidence of acceptance of the cable by the Post Office. The code word for the sender's APO must appear in the preamble.

3. These messages may also be sent from the United States to members of this command for 60 cents plus Federal tax.

4. In EFM to the United States the name of the addressee must contain only two words. Example:

"Mary Jones,  
1215 W. Smith St.,  
Chicago, Ill."

Likewise, the signature in such cables must contain only two words. Example:

"John Jones."

5. Your cable address in the United Kingdom will consist of grade (one word only), name (two words only) and Army Serial Number followed by two code words to designate Army Post Office Number. Examples:

"Pvt. John Jones, 1234567 AMENIAM PLATFORM"  
"Capt. Jee Brown 056789 AMEBOY CHARMING"

You will learn the code words describing your location when you arrive at your destination. No address other than the Code Cable Address of the sender will be included in any telegram.

VII--PHOTOGRAPHY.- No photographs of any secret or classified military information may be taken at any time. No photograph may be taken showing secret or specialized military equipment, form of military training, factory, dockyard, harbor, naval vessel, damage caused by air attack, or any other object which could possibly give aid or information to the enemy. More specific instructions regarding this important question will be issued by the unit commander in the near future.

VIII--EXCHANGE OF AMERICAN MONEY FOR BRITISH MONEY. 1. American money should be exchanged for British money by officers and enlisted men at the first opportunity after arrival in the United Kingdom. This exchange of money will be made at U.S. Army disbursing offices and at local British banking institutions. It is illegal for stores, tradesmen and other individuals to make this exchange. Local commanding Officers will provide such facilities for exchanging money shortly after arrival in the British Isles.

2. The majority of British banking institutions will cooperate in exchanging American money for British money when requested.

a. The following banks outside London are U. S. Depositories:

- (1) Barclay's Bank Ltd., - England and Wales
- (2) British Linen Bank - Scotland
- (3) Northern Bank of Ireland Ltd., - North Ireland

VIII--EXCHANGE OF AMERICAN MONEY FOR BRITISH MONEY. Cont.

b. The following American banks have branches in London:

- (1) Guaranty Trust Co. of New York
- (2) Chase National Bank
- (3) National City Bank

3. The official rate of exchange at this time is one pound sterling (£ 1) for four dollars, three and one-half cents (4.035) or four shillings eleven pence (4s11d) for one dollar (1). This official rate is used by U. S. Army disbursing officers, and by banks provided an officer representing the commanding officer makes the exchange. If individuals, as such, present American money to banks for exchange, it is stressed that the rate allowed will be less than the official rate.

IX--ILLEGAL IMPORT AND EXPORT OF CURRENCY. 1. No individual is permitted to import more than £10.0.0. (ten pounds) in British currency into the United Kingdom. Importation of more than £10.0.0. by any individual should be reported immediately thru military channels.

2. Present laws expressly forbid any individual to import or have transmitted to him by any means, British currency from abroad. If any member of these forces receives British currency from abroad by mail or other means, such fact should be promptly reported thru military channels.

3. There are strict laws governing the export of currency. No member of these forces may engage in financial transactions with residents of the United Kingdom which involves the transfer of funds, securities or holdings of any nature to persons or agencies outside the United Kingdom. Such a transaction would enable a resident of the United Kingdom to send money or valuables outside the country in violation of existing laws.

4. Money acquired as pay and expenses may be forwarded to the United States in accordance with the present laws. Procedure for such transfers has been established. Details regarding such transfers may be obtained from U. S. Army Finance Officers, Army Post Offices, and most of the larger banks and their branches.

X--TRAFFIC - All traffic in Great Britain keeps to the left of the road. In crossing streets, be careful to look to the right before stepping off the curb.

XI--AIR RAID PRECAUTIONS. 1. Familiarize yourself promptly with local A.R.P. rules and regulations.

2. Learn location of immediately available air raid shelters.

3. Blackout regulations must be observed strictly. The blackout times are usually published in local newspapers. Any attempt to disregard or evade the blackout regulations will lead to serious trouble with local A.R.P. and military authorities. Any such disregard or evasion is dangerous for yourself and the community where you are located.

XII--RATIONING. 1. Rationing of food is effective in the United Kingdom. Care must be taken not to divert food supplies from local civilians by improper or unnecessary purchases. For example, you should not purchase candy except thru Army Exchanges. Remember the British supply is primarily intended for children.

XII--RATIONING. Cont.

2. In small towns and villages, cigarettes, candy, chocolate, biscuits and other foodstuffs, even when unrationed, are delivered only in quantities sufficient to take care of the needs of the local population. For that reason the purchase of such commodities by members of the U. S. Forces while passing thru small towns and villages in convoy on march or maneuvers, is strictly prohibited.

3. Practically all military and civilian clothing, boots and shoes are rationed. Such articles can only be obtained from shops and stores with clothing coupons which are issued by the British Government and which can be procured in book form, if necessary, thru the local U. S. Army authorities. As enlisted men are issued necessary items of clothing, they are not expected to purchase these items, and the shoes and clothing coupons are issued only to officers.

XIII--ECONOMY.--It will be necessary to practice rigid economy with foodstuffs, oil, gasoline, autos, munitions, supplies, clothing, building supplies, and all raw materials and semi-finished materials. Everything of salvage value should be saved and as far as possible every material or article should be used as long as possible before its disposal or transfer to salvage.

END

REPRODUCED HQ SOS 3 NOVEMBER 1942

M.H.E. *MHE*

HQ SOS ETO USA

Cir No. 34

20 October 1942

CABLEGRAM IDENTIFICATION SYMBOLS

Paragraph 3 h (4) of Section V, Circular No. 30, this headquarters, 9 Oct 1942, insofar as it relates to the symbol assigned to the General Purchasing Agent, is amended to read: "SOSPA".

By command of Major General LEE:

OFFICIAL:

ROBERT M. LITTLEJOHN,  
Brigadier General,  
Acting Chief of Staff.

*C. R. Landon*  
C. R. LONDON, *sw*  
Colonel, A.G.D.  
Acting Adjutant General.

DISTRIBUTION "G"

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 220.711 (20 Sep 1942) Misc.

13 Oct 1942.

Subject: Furlough Transportation Arrangements.

To: Commanding Officers, all organizations and installations, ETO.

1. Letters, this headquarters, AG 220.711 (20 Sep 1942) Misc. subject: "Furlough Transportation Arrangements," dated 26 Sep and 28 Sep 1942, are rescinded and the following substituted therefor.

2. In accordance with instructions contained in paragraph 5 d, Section I, Circular No. 34, Hq, ETO, USA, 25 Aug 1942, arrangements for transportation of enlisted men on furlough will be made by unit commanders, or special service officers, direct with local Rail Transportation Officers. Information will be furnished the latter concerning the number of men going on furlough, their destination, and the dates of their leaving and return.

3. In order to maintain a smooth flow of traffic, furloughs involving rail transportation should be spread over available week days as indicated in paragraph 2, Section I, Circular 34, Hq, ETO, USA, 25 Aug 1942.

4. The cost of any transportation furnished under the above instructions must be borne by the individual concerned.

For the Commanding General:

S/ C. R. LONDON  
T/ C. R. LONDON,  
Colonel, A.G.D.,  
Acting Adjutant General.

DISTRIBUTION "C"

REPRODUCED HQ SOS 7 July 1943.

  
M. J. S.

Cir No. 30.

9 October 1942

COMPILATION OF SECURITY INSTRUCTIONS

UNCLASSIFIED

General	-----	
Responsibility for Security	-----	
Security of Information	-----	-III
Security of Documents	-----	-IV
Preparation of Official Publications	-----	-V
Classification of Documents	-----	-VI
Air Raid Protection	-----	-VII
Photographic Activities	-----	-VIII
Entrance to Buildings	-----	-IX
DELIVERY and Removal of Packages, etc.,	-----	-X
Security Training of Troops	-----	-XI
Safe Combinations	-----	-XII
Reports on Breaches of Security and Suspicious Activities	-----	-XIII

I--GENERAL: 1. It is the primary purpose of this manual: a. To codify all previous directives on the subject of Security which have been issued by SOS and which are generally applicable to all units of SOS wherever situated and, b. to codify particular directives applicable only to Hq SOS.

2. It is the secondary purpose of this compilation, in the interest of convenience and clarity, to include in appropriate places regulations issued by WD, HQ ETO and HQ USAFBI which are applicable to SOS. These regulations, issued by higher authority, are not modified or amended by this circular. It should be understood that this circular does not rescind any publication or regulation issued by WD, HQ ETO or HQ USAFBI.

3. The following publications of this headquarters are rescinded Headquarters Memorandums:  
 No. 5; No. 10; No. 11; Pars. 1 & 2, No. 16; Sec. V, No. 19; Sec. III No. 21; Secs. I and II, No. 28; Sec. VIII, No. 32; Sec. IV, No. 34; Par. 2, Sec II, No. 37; Sec V, No. 49; Sec IV, No. 52; Sec. III, No. 67; Sec II, No. 74; Sec. II, No. 76; Sec. V, No. 85.

4. The following publications, issued by higher authority, and pertinent hereto, are in full force and effect:

AR 300-5

ETO Circulars:

Sec. I, No. 8; No. 10; Sec. V, No. 13; Sec. II, No. 24; Sec. I, No. 28; Sec. I, No. 41; Sec. III, No. 43.

USAFBI Circulars:

Nos. 10, 11.

5. The provisions of this compilation apply equally to all persons subject to military law, to include all civilians accompanying or serving with this command in the field (Article of War No. 2). Unit commanders and Chiefs of Staff Sections and Services, this headquarters, will take necessary action to insure that all personnel are conversant with the provisions of this compilation and that both the letter and spirit of these instructions are observed. The lives of troops and the success of operations may be endangered by carelessness.

**UNCLASSIFIED**

6. The word "officer", when used in this Circular, shall be taken to include warrant officers, unless the term "commissioned officer" is used.

7. The provisions of this compilation will apply to all posts, camps, stations or installations under SOS jurisdiction, unless the context clearly indicates that, as to any part, they are inapplicable.

II--RESPONSIBILITY FOR INTERNAL SECURITY: 1. Commanding officers of all SOS Staff Sections and Services, installations, camps, posts or stations, and commanding officers of all SOS troops, are responsible for the security of such classified information, documents, and material as pertains to their command.

2. At Hq. SOS the AC of S, G-2 is responsible for supervision of the execution of all regulations pertaining to the security of classified documents and material and for such purpose he will designate a Security Officer.

3. At Hq. SOS, the officer of the day will, outside of regular office hours, and in addition to his other duties, function as an associate Security Officer. So much of his reports to the Adjutant General, as pertain to the security of information, documents and material, will be turned over to the AC of S, G-2.

4. The ARP plan issued by and for Hq SOS provides:

"During an Air Raid Warning at Hq. SOS, the senior officer or enlisted man present in each wing, will be responsible that all classified documents are secured and assigned to individuals for evacuation and that all personnel, including those carrying classified documents, walk quietly and in an orderly manner to the shelter designated in the Block ARP Plan".

5. Breach of security or compromise of classified information is a serious military offense and will be punished accordingly. See Sec XIII of this Circular relative to reports on breaches of security.

III--SECURITY OF INFORMATION. 1. Attention is directed to Section I, ETO Circular No. 10, 1942 on this subject. Portions of this Section are reproduced below:

"The important rule is never to discuss official military or naval matters in public. ---Be careful not to get in arguments in public places or with strangers on these subjects.-- No member of this command will disclose or discuss any official subject containing any information that might be useful to the enemy or that might affect the security of our good relations with the British or other Allies.---"

2. Strangers or acquaintances who show special interest in American military and political matters, or ask your opinion on these matters, must be viewed with suspicion and will be reported to your commanding officer.

3. Discussion of military matters affecting any phase of troop movements; location of troops or establishments of any nature; activities in which armed personnel are engaged; location or movement of supplies; movement of ships or convoys; or any other information having to do with the military service, in any public place such as conveyances, restaurants, hotels or streets, with anyone, is strictly prohibited. Matters of the nature described above will be discussed only when officially necessary and then only in

**UNCLASSIFIED**

locations of adequate security. Subjects of this type will not be discussed within the hearing of persons not entitled to the information (whether officers, enlisted men or civilians). This specifically prohibits conversations on subjects of this nature, in officers' messes, officers' billets or hostels and in automobiles driven by enlisted or civilian chauffeurs who are not confidential assistants to the passengers being transported.

UNCLASSIFIED

4. No matter of a secret or confidential nature will be discussed in plain terms over the telephone. The "scrambler" does not insure security. Each officer using a telephone will be responsible for preventing the conversation from revealing secret or confidential subject matter. Before using the telephone for a conversation relating to matters of this nature, each officer will consider carefully all references to be made thereto, with a view to keeping such references to a minimum and to assure that they will not identify or reveal any secret or confidential information if intercepted.

5. Care will be exercised in talking before open windows or where visitors may overhear. Some voices carry unusual distances.

6. See Sec IV ETO Circular No. 10, relative to information which may not be mentioned in personal letters.

IV. SECURITY OF DOCUMENTS: 1. a. Outside this Hq. Classified documents or correspondence will not be taken or sent outside the office of SOS organizations and installations except as necessary in the transaction of official business. Officers will not carry classified documents with them on inspection or other trips unless actually required. Classified documents will not be left in bags or brief cases in hotel rooms or billets.

b. Secret documents for transmittal outside this Hq. will, unless delivered by authorized officer courier, be prepared as follows: (Par. 18a (3) AR 380-5) they will be inclosed in an inner and an outer cover. Typewritten matter in the document will be protected by a cover sheet, or by folding, from direct contact with the inner cover. The inner cover will be a sealed envelope or wrapper addressed in the usual way, but plainly marked "Secret" so that the marking will be seen when the outer cover is removed and will contain a receipt form which will identify the addressor, the addressee and the document. The outer cover will be sealed and addressed in the usual manner with no notation to indicate its secret classification. The inner cover marked "Secret", will be opened only by the addressee or by an officer specifically designated by the Chief of the Staff Section or Service to which the addressee is assigned. Prior to opening, the seals and wrappers will be carefully examined for evidence of tampering; if such evidence is noted, immediate report will be made to the Adjutant General, who will direct an investigation without delay.

c. Confidential documents will be transmitted in the same manner as are secret documents, except that when sealed for transmittal, the inner cover will contain a receipt only when the sender desires it, and may be opened by any responsible person authorized by the Chief of Staff Section or Service concerned.

2. Safeguarding within this Hq. and other SOS offices. Classified documents will be safeguarded with the greatest care. Secret papers will be locked in the most secure receptacle available, a combination safe if possible, in a room kept locked when not in use. Confidential papers will be stored in a locked safe or locked in a filing case in a room kept locked when not in use.

UNCLASSIFIED



~~TOP SECRET~~  
**UNCLASSIFIED**

3. Transmission within this Hq and other offices. Between offices within this Hq and also between offices within this Hq, secret documents will be transmitted by officers, warrant officers or specially designated non-commissioned officers. (Documents of highly secret nature, troop movements, plans of operations etc., will be receipted for by officers.)

4. Secret and confidential documents no longer needed by staff divisions or services will be returned for file to the Adjutant General at the earliest practicable time.

5. Paragraph 20d, Sec II, AR 380-5 directs that "at every headquarters an inspection will be made each day immediately before the close of business to insure that all secret and confidential documents and cryptographic devices have been properly put away". Each division and service chief will ensure that this directive is complied with insofar as his office is concerned.

6. Paragraph 22a, Sec II, AR 380-5 directs that preliminary drafts, carbon sheets, notes, work sheets, etc., dealing with classified subjects be safeguarded in the same manner as any other classified material. All waste paper containing classified information will be burned in the presence of the responsible officer or one of his officer assistants.

a. At Headquarters SOS, incinerators located in the vicinity of each block (except Block E) are available for use by officers who have classified paper to be burned.

b. After having been burned, the residue will be stirred in order to break the ash into small pieces and thus make it impossible to read the material by chemical or ray treatment.

c. Attention is invited to Sec I, ETO Circular 28, 1942, Par 5 of which provides that "waste paper will be saved for re-processing, unless destruction is required for security reasons".

7. At Headquarters SOS, periodical and unannounced "spot checks" will be made after working hours by personnel of the Counter Intelligence Branch, G-2 Section, to determine whether or not classified military information (or information which is not classified but should be) is being properly safeguarded. These checks will be made in all offices of this headquarters, wherever located. Any classified documents found by the Security Officer concerned to be improperly safeguarded, will be taken up by him; a receipt will be left in the office concerned, identifying the document and giving information as to the method by which it may be obtained.

a. The security check will determine whether compliance is being given the provisions of this directive relative to security of information and documents. It will include an inspection of desk drawers, desk baskets and wastepaper baskets for documents, notes and carbon paper containing classified information.

b. Similar checks may be made during office hours and documents removed in the event rooms are found vacant or are not under the direct supervision of personnel authorized to act as custodians of the classified material concerned.

c. Personnel authorized to make the inspections will be in the possession of special passes issued by the Adjutant General.

8. Inner wrapper destroyed. In the event secret or confidential documents are received in such manner that the typewritten material may have been in contact with the inner wrapper, the inner wrapper will be destroyed by burning.

October 1942

DEFENSE AGAINST AIR ATTACK.

1. An apparent feeling of false security on the part of United States troops in the SOS has manifested itself in regard to defense measures against enemy air attack. This is particularly noticeable with regard to dispersal, concealment of materiel and administrative installations, and camouflage measures.

2. Relief from air raids during the past few months has largely been due to enemy commitments on other fronts, in addition to the effectiveness of the present air defense. The approach of more severe weather and longer nights inevitably means a resumption of air raids in this theater with United States forces and installations constituting objectives for enemy attack.

3. Prompt and aggressive measures will be instituted at once by each unit or installation commander to be certain that all necessary precautions are taken against hostile air attack. Some measures will include an efficient warning system, concealment, dispersion and camouflage of all dispositions, and the necessary offensive measures by fire when appropriate. Mere routine measures will not be adopted as an expedient against hostile air attack.

By command of Major General LEE:

OFFICIAL:

*C. R. Landon*  
C.R. LANDON, *scu*  
Colonel, A.G.D.,  
Acting Adjutant General.

CHARLES E. SALTZMAN,  
Colonel, G.S.C.,  
Acting Chief of Staff.

DISTRIBUTION: "C"

9. Re-use of envelopes. Notwithstanding existing directives that envelopes be re-used, new (unused) envelopes will be utilized for the inner cover of secret and confidential documents, in order that the addressee may be able to determine whether or not the wrapper has been subject to tampering.

PREPARATION OF OFFICIAL PUBLICATIONS: 1. General instructions of USAFBI Circular No. 10, 1942, which contains general instructions on the preparation of official publications, is quoted below:

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"1. From a security point of view, stations and unit designations of organizations of this command are classified as CONFIDENTIAL. As far as is consistent with the prompt despatch of official business, all concerned are enjoined to prevent this information being disclosed in documents bearing a lower classification. From an administrative point of view, it is impracticable to maintain this classification at all times but every effort will be made to safeguard the documents concerned.

"2. No documents will be published containing a fairly complete troop unit list with a classification lower than CONFIDENTIAL.

a. Documents giving the number and branch of more than three organizations, except companies of the same regiment, will be classified as CONFIDENTIAL. (An example is an order sending several men from different organizations to a school.)

b. A document giving the number and branch of three or less organizations may be classified as RESTRICTED.

"3. A document showing both the station and designation of any headquarters or organization will be classified as CONFIDENTIAL. This can be avoided by omitting either the location or the designation of the organization. (For example, an order for an individual to proceed to Glasgow and report to the Commanding General, XX Corps, should read "Proceed to Glasgow and carry out verbal orders, etc.,") Such an order can be classified as RESTRICTED.

"4. Care will be exercised that stations and designations are not inadvertently linked. (For example, a document should not be published with classification less than CONFIDENTIAL listing: "Captain John Jones, Headquarters, 99th Division, telephone GLASGOW 1237.")

"5. The distribution of documents indicating units or stations associated with our forces will be restricted to the minimum, irrespective of classification. This minimum refers to the number of individuals and offices to which distributed and the number of copies supplied to one individual or office.

"6. The addresses of envelopes and packages sent to offices or organizations should not include the location."

2. Preparation of Court Martial Proceedings: Detailed instructions in this matter are contained in Sec V, ETO Circular No. 13, 1942.

3. Preparation of Cablegrams: a. General instructions on this subject are contained in Sec IV, AR 380-5, but for convenience a part of par 36 is quoted:

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"Standardization of the content and form of such field orders and operation instructions is necessary, but when fixed expressions are repeated in a message the results are exceedingly dangerous to cryptographic security. Hence stereotyped phraseology and set form of expression, especially at the beginning or end of a message, will not be used. Examples of stereotyped beginning are as follows: "Reference your," "Reurad," "Reference my," etc. Necessary references will be placed in the body of the message."

b. ETO Circular 43, 1942, quotes the following letter from the Chief Signal Officer, dated 22 July 1942, for the information and guidance of all concerned:

"With the great volume of traffic being handled at present, it becomes increasingly important, in the drafting of messages, to avoid the use of stereotyped words or phrases.

"The continued use of stereotyped expressions to begin or end cryptographed messages is a definite hazard to cryptographic security. Though no word is inherently stereotyped, any word or phrase may become so, by repeated use in the same connection.

"This presents a situation which requires that utmost care be exercised by cryptographic personnel in cryptographic message. The need for continuous scrutiny by supervising officers is self-evident.

"Listed below are certain words which, through general use, have become stereotyped. The use of these expressions for beginnings or endings of messages is to be avoided. Personnel should bear in mind, however, that any list of this nature varies from day to day, and by no means are all stereotyped words and phrases included in this list."

a. Beginnings

ACKNOWLEDGE	FOLLOWING	RECOMMEND
ADVANCE	FOR	REFER
ADVISE	FROM	REFERENCE
ARRIVE	IN REPLY	REPORT
ATTENTION	OUR	REQUEST
CITE	PARAPHRASE	REURAD
CONFIRM	PLEASE	REURAD
DEPART	RECEIPT	YOURS
ENEMY	RECEIVED	
NUMBERS '1', '2', '3', ETC		
TITLES 'COMMANDING GENERAL' ETC.		

b. Endings.

ACKNOWLEDGE	REPLY
ADVISE	REFERENCE
CONFIRM	REQUESTED
END	TITLES
END OF MESSAGE	STOP
PERIOD	
NUMBERS '1', '2', ETC.	
SIGNED (INCLUDING NAME)	

g. Rating messages as to time of transmission. Compliance with the following provisions of AR 105-25 (paragraphs 11a and 11b) is required and is concerned:

"Urgent"- This classification is restricted to use only and is used only in combat or when combat, real or simulated, is imminent. Urgent messages are sent immediately upon receipt, or immediately after urgent messages previously received, have been transmitted. They are given right of way over all messages of lower classification. The "Urgent" classification has no counterpart in domestic commercial message classifications."

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"Priority" - This classification is used to designated messages which must be given precedence over all routine and deferred messages waiting to be sent or delivered. Its use should, however, be confined to extremely urgent matters requiring expeditious action."

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d. Preparation of Secret and Confidential cables. The office of origin will prepare the original and one carbon copy of the literal text. The original will be transmitted to the Cable Section, AGO, and the literal copy will be retained as a temporary check by the office of origin. Paraphrased copies for record purposes will be prepared in the Cable Section, AGO, and after dispatch of the original literal text, the Cable Section will return one paraphrased copy to the office of origin with dispatch number noted thereon, and the office of origin will immediately destroy the retained duplicate of the original plain text.

e. Restricted and unclassified messages. An original and four carbon copies will be prepared by the originating office. All copies will be delivered to the Cable Section, Adjutant General's Office (particular section of the AGO should be determined and included) for dispatch. After dispatch, one copy will be returned to the originating office with the dispatch number of the cable entered thereon.

f. Incoming messages. The "Action" copy will be transmitted by the Adjutant General to other interested staff officers.

g. A master file of cablegrams sent and received will be maintained by the Adjutant General.

h. Preparation of Cablegrams at Hq SOS.

- (1) Cablegrams will be prepared on forms supplied by the Adjutant General.
- (2) All messages will be typed entirely in upper case (Capital) letters and will be double spaced. Numerals appearing in the body of the message will be spelled out.
- (3) Near "Section" on the message form will appear the initials of the responsible officer in the section in which the message is prepared. The classification of the message and transmission priority will be determined in that section.
  - (a) The following officers only in this headquarters are authorized to classify a message as "Urgent"; Commanding General; Chief of Staff; Deputy Chief of Staff; Asst. Chief of Staff, G-2; Asst. Chief of Staff, G-3; Adjutant General, Staff Duty Officer.
  - (b) Chief of Section in addition to the officers listed above are authorized to classify a message "Priority" if such message relates to "extremely urgent matters requiring expeditious action."
- (4) Cablegrams will have included in the body thereof five-letter identifying symbols. Such symbols will include "SOS" designating the Service of Supply, followed by two letters to identify the office of origin. Symbols are assigned as follows:

SOSCS:	(Commanding General (Chief of Staff	SOSPD:	General Purchasing Agent
SOSCB:	Control Branch	SOSAG:	Adjutant General
SOSGA:	G-1	SOSFO:	Chief Finance Officer
SOSGB:	G-2	SOSIG:	Inspector General
SOSGC:	G-3	SOSIS:	Transportation Service
SOSGD:	G-4	SOSCW:	Chemical Warfare Service
		SOSCE:	Engineer Service

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SOSMG:	Medical Service	SOSAF:	Air Force Division
SOSOD:	Ordnance Service	SOSJA:	Judge Advocate
SOSQM:	Quartermaster Service	SOSPM:	Provost Marshall
SOSSC:	Signal Service	SOSSS:	Special Service
		SOSSI:	Special Troops

The foregoing symbols will be buried in the body of classified messages.

(5) Messages will be terminated by the name of the commander of the SOS.

4. Paraphrasing classified messages. In connection with the paraphrasing of classified messages, the following requirements of paragraph 38, AR 380-5 are repeated for ready reference:

a. To paraphrase a message is to rewrite it so that its meaning is the same but its phraseology is different.

b. In paraphrasing, it is not sufficient to paraphrase only the beginning or ending of the message; the entire message will be subjected to the process.

c. Paraphrasing consists in applying all the following processes to the message:

- (1) Changing the sequence of the paragraphs.
- (2) Changing the sequence of the sentences in each paragraph.
- (3) Shifting the positions of the subject, predicate, and modifiers in each sentence.
- (4) Changing from active to passive voice or vice versa.
- (5) Substituting synonyms or equivalent expressions.

d. When paraphrasing must be resorted to in connection with messages having identical or nearly identical plain text, effort will be made to change the lengths of the paraphrased version so that the cryptograms will not resemble each other even in that respect.

e. A paraphrase of a message will be accorded the same classification as the original message.

- (1) A paraphrase should not be a second code, but must be in such form and phraseology that it can be read and understood without difficulty. The purpose of the paraphrase is to provide a copy that can be worked without undue difficulty, at the same time preventing a successful comparison with the coded message.

VI--CLASSIFICATION OF DOCUMENTS: 1. Responsibility for classification. The originator of a message or document is responsible for the proper marking of such items as "Secret", "Confidential" or "restricted". Documents will be given the lowest classification consistent with the safety of the subject matter. Each Chief of Section at this headquarters will make every effort to reduce the number of secret and confidential documents emanating from his Section. This may often be done by avoiding reference to classified matter (troop locations, map coordinates, etc.) in general routing correspondence. The Adjutant General may lower or reclassify the classification of documents in justifiable cases.

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2. Classifications defined AR 380-5 provides that classifications will be assigned as indicated below:

SECRET - When disclosure of the information or features contained therein might endanger national security, cause serious injury to the interest or prestige of the nation or any governmental activity, or would be of great advantage to a foreign nation.

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CONFIDENTIAL - When disclosure of the information contained therein, although not endangering the national security, might be prejudicial to the interest or prestige of the United States, a governmental activity, or an individual, or be of advantage to a foreign nation.

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When the information contained therein is for official use only, or when its disclosure should be limited for reasons of administrative privacy or denied the general public.

3. Authentication of Secret Documents. When documents bear the "Secret" classification, it is required by AR 380-5 that the authority for the classification appear thereon as well as the date of the classification. This requirement is commonly met by placing the following data above and to the right of the date-line of the document:

[redacted]  
Auth: CG, SOS ETO (for example)  
Date: 22 Sept 1942  
Initials: \_\_\_\_\_

(Note: All copies must bear the above data; each copy must be initialed)

4. Comparison of U.S. and British classifications. The following are the United States and British security classifications which most nearly correspond:

<u>U.S.</u>	<u>BRITISH</u>
SECRET	MOST SECRET
CONFIDENTIAL	SECRET
RESTRICTED	CONFIDENTIAL
No counterpart	SECURITY
No counterpart	NOT TO BE PUBLISHED

(Note: The British classification "Security" covers data which may be classified by the U.S. designations "Secret", "Confidential" or "Restricted" and each document must be separately considered in that light. "Not to be published" usually corresponds to the U.S. designation "Restricted")

5. Marking of classified documents: a. Classified books or pamphlets, the pages of which are permanently and securely fastened together, will be plainly and conspicuously marked or stamped in red "Secret", "Confidential", or "Restricted" on the cover, title page, and first page.

b. Classified communications and other material not permanently and securely fastened together, except as indicated below, will be marked or stamped with the appropriate classification at the top and bottom of each page. The marking at the top will be so placed that it will not be hidden from view when the pages are clipped or stapled together.

c. Classified photographic negatives, drawings, or tracings will carry a legend of the proper classification in such position that it will be reproduced on all copies made therefrom. Photographs made from negatives not so inscribed will be marked at the top and on the back with the proper classification.

d. Classified information which appears on wall maps, or is otherwise exposed to view in a room, will be marked Secret, Confidential or Restricted, as the case may be, in letters at least one inch high; the marking may be

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~~SECRET~~

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sheet of paper, and otherwise securely fastened to the map, or object, in the prominent place.

e. Office routing slips will be stamped with the highest classification of any paper attached. All sheets of drafts, notes, stenographers notes, etc., will have the classification clearly stamped or printed thereon, preferably in red.

VII--AIR RAID PROTECTION: 1. General instructions relative to Air Raid Protection at this headquarters are contained in the Air Raid Protection Plan.

a. See paragraph 4 Sec IX of this Circular relative to security of classified material during alarms.

b. Air Raid Shelters will not be used for any other purpose than that for which they were constructed.

c. The following procedure to prevent light leaks during blackout hours will be observed:

(a) Carefully draw both curtains to the limit of the curtain rod, and secure lower corners with ties and hooks provided.

(b) Tuck curtain behind radiators and other obstacles

(c) Check to insure complete contact of curtain and wall, and complete lapping of curtains in center.

VIII--PHOTOGRAPHIC ACTIVITIES. 1. Regulations concerning photographic activities are covered in part by ETO Circular 48, 18 September 1942. Circular No. 9, Hq USAFBI 17 February 1942, is rescinded.

2. Army Pictorial Service. a. The Signal Corps is charged with the duty of obtaining still and motion pictures, except aerial photographs, of military activities for training, identification, publicity, and historical record. This service is performed by official photographers, still and motion picture, of the Army Pictorial Service, Signal Corps. (See Chapter 6, FM 11-5).

b. Facilities will be furnished on request for war correspondent photographers as provided in Circular No. 16, this headquarters, 20 July 1942, "Public Relations Policies and Procedures". It is desired that full use be made of official Signal Corps photographers. Requests for Signal Corps photo service other than that provided subordinate commands will be made to the Chief Signal Officer, Hq SOS.

c. It is expected that all major subordinate commands will eventually be provided with photographic personnel. In the meanwhile, available personnel will be used wherever possible to visit those commands having none, for the purpose of making permanent photographic record of their activities. When a unit commander has reason to believe that an expected event will provide good photographic material for training, publicity, or historical record, he will direct his Public Relations Officer to employ the photographic personnel available in his unit to cover the event. If no such personnel is available in his unit, he will notify the Army Corps Public Relations Officer, or this headquarters, of this fact. The decision as to whether or not it is possible to photograph the projected event will be made at the headquarters notified.

d. When Signal Corps motion picture cameraman cover a story, they will operate in collaboration with newsreel cameramen, if present, to photograph scenes to augment coverage by the latter. Thus the coverage will be complete, with a variety of picture angles. This will make a complete and well rounded picture story. Usually coverage by more than one cameraman results in a better product.

e. Only still picture negatives of a specific local nature should be processed by units having developing and printing equipment. Such negatives



(Cir No.30 HQ SDS 9 Oct 1942 Cont.)

and four prints of each will be transmitted to this headquarters as soon as practicable for censorship. Accurate captions will be inserted in accordance with the instructions contained in paragraph 37, FM 11-5. Until censorship is completed, all negatives, and any prints made therefrom, will be classified as RESTRICTED, CONFIDENTIAL or SECRET, according to the subject involved. All other negatives, both still and motion, will be forwarded undeveloped for processing and censorship to the Army Pictorial Service, this headquarters, by the most expeditious means available. This applies especially to pictures for press distribution.

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f. Normally, negatives and prints of still photographs will be distributed by the Signal Officer, Hq ETO, as follows after censorship:

- (1) The negative and three prints, separately, to the Chief Signal Officer Washington, D.C., through G-2 War Department.
- (2) One or more prints, as desired, to the headquarters of the unit to which the photograph pertains.
- (3) A duplicate negative and such prints as may be necessary will be retained in the files of the Army Pictorial Service, this headquarters.

g. Motion picture negatives and prints will be distributed as follows:

- (1) The original negative of all motion pictures to the Chief Signal Officer, Washington, D.C. through G-2, War Department.
- (2) One duplicating positive will be made and retained by the Army Pictorial Service, this headquarters.
- (3) When advisable, one or more 16mm prints will be made for instruction purposes.

3. Other Photographic Agencies except those of the Air Force: a. Any other official U.S. Army photographic agencies, except those of the Air Force, will follow the procedure indicated above, using Signal Corps processing facilities insofar as is practicable.

b. Commercial photographers, properly accredited or permitted to make photographs, will be responsible for the development, printing and security of all photographs taken by them. Four prints of all still photographs and one black and white positive of all motion pictures will be delivered to the U.S. Army Censor without cost to the U.S. Government. None will be released for other purposes without authority of this headquarters. When directed by this headquarters to do so, negatives and all prints therefrom will be turned over to this headquarters. This action will be directed only when security considerations demand it.

4. Security. The action of photographing military activities is in itself no violation of security so long as the release of the material for public consumption is controlled. All photographs taken in this theater are subject to censorship by press censors under the control of this headquarters. Consequently, the material released publicly is completely protected. It is expected that the majority of photographs taken under this directive will not be released for publication, but rather that they will be used for training and historical record.

5. When practicable, all secret negatives and prints must be kept in a fireproof, 3-combination safe.

6. All films should be safeguarded from fire hazards and placed in fireproof safes if available.

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7. Regulations relative to photography by private individuals are contained in USAFBI Circular No. 11, 1942.

IX--ENTRANCE TO BUILDINGS 1. Pass required. All persons entering or leaving buildings occupied by the army or navy, where army or navy guards are maintained for security, will habitually show their passes. (ETO Circular No. 8, 1942)

2. Special pass. A Special pass will be provided by the AG of a port, camp or station for officers and civilian personnel regularly assigned to that port, camp or station. At Headquarters SOS regularly assigned enlisted personnel will be issued special passes by the Commanding Officer, Special Troops.

3. Return of pass. It is the responsibility of the head of each Staff Section and the Chiefs of the Supply and Administrative Services, to secure the return of building passes of all civilian employees who are dismissed, resign, or for any other reason are no longer employed by this headquarters. Passes recalled under such conditions will be returned to the Adjutant General's office for cancellation.

4. Persons without pass. All persons, other than members of U.S. Army, bearing AGO identification cards, who seek admission to any buildings or grounds under the control of SOS, U.S. Army, will be requested to give the name of the person with whom they have, or desire, an appointment. The guard will then ascertain if the desired person is in his office and will cause the visitor to be conducted thereto. He will give the visitor a numbered card which will be taken up at time of departure from the headquarters.

5. All persons entering or leaving a building at Headquarters SOS will do so by the entrance provided and will display passes to the guard on duty at the door. Guards have been directed to require all personnel to show passes, and carefully to check them. Opening other doors from the inside and leaving or entering by other than the single entrance provided defeats the purpose of posting guards. The only exception to this order will be made to enable fatigue details to use side entrances where concrete drives are available for placing property in the various blocks. (See Sec X)

X--DELIVERY AND REMOVAL OF PACKAGES, ETC. When bulky items are to be delivered to various blocks at Headquarters SOS, side entrances may be used for the purpose. Side entrances will not be opened, however, until the permission of the building entrance guard has been obtained and a messenger dispatched by him to stand by until delivery is completed.

XI--SECURITY TRAINING OF TROOPS: In general, security training of troops under SOS jurisdiction is covered by SOS Training Memorandums. Sec III, ETO Circular No. 24, 1942, reports on a rumor current in August concerning alleged knowledge of location of Allied headquarters and states:

"It appears certain that the circulation of such rumors was started by enemy agents in order to cause our troops to relax security precautions and talk freely as to locations of our headquarters and units. Unit commanders will explain these facts to their units and emphasize the importance of never disclosing military information in conversation in public."

XII--SAFE COMBINATIONS: 1. Responsible commanders will insure that a copy of each safe combination in use at a headquarters is on file in a central location, to insure that safes may be entered when necessary even though the nominal

(Cir 30, HQ SOS 9 October 1942 Cont)

custodian is absent.

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2. At headquarters SOS, custodians of all safes will list the combinations of such safes; place the combinations in sealed, opaque envelopes classified as "secret"; and will deliver one such envelope to the Adjutant General for safe-keeping and emergency use, and one to the AC of S, G-2 for similar purpose. Where more than one safe is in use in a particular section, or office, each safe will be suitably numbered, for identification purposes.

a. In addition to the "secret" classification, each envelope will bear notation on the face as follows:

- (1) Name, rank and arm or service of safe's custodian.
- (2) Office in which safe is located (including room and block number).
- (3) Numerical designation of safe (if more than one safe in office).
- (4) Date combination was placed in envelope.

b. When subsequent changes in safe combinations are made, new envelopes will be prepared and delivered as indicated above and the old combinations taken up by the custodians of the safes.

c. There will be pasted on the inside of each safe a list indicating the names, residence addresses and residence telephone numbers of all persons who possess the combination to the particular safe.

XIII--REPORTS ON BREACHES OF SECURITY AND SUSPICIOUS ACTIVITIES: Reports of suspicious activities or breaches of security will ordinarily be made to the G-2 of the SOS unit to which it pertains, but if the information or breach pertains to more than one unit or installation, or if the unit or installation is unknown, report may be made directly to AC of S, G-2, SOS. If urgency warrants informal report may be made direct to AC of S, G-2 SOS. The identity of the person or office making a report is kept in the confidential files of G-2.

By command of Major General LEE:

CHARLES E. SALTZMAN,  
Colonel, G.S.C.  
Acting Chief of Staff.

OFFICIAL:

s/ C. R. LANDON  
C. R. LANDON,

Colonel, A.G.D., Acting Adjutant General.

DISTRIBUTION C.

REPRODUCED HQ SOS 4 January 1944

*MJS*  
M. J. S.  
*Nov*

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HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 311.7 (3 Oct 1942) Misc.

6 Oct 1942.

Subject: Faulty Unit Censorship.

To : Commanding Officers, all organizations and installations, SOS.

1. The examination of outgoing mail of military personnel in this theater reveals repeated violations of the provisions of FM 30-25 and Circular No. 10, Hq, ETO, USA, 7 Jul 1942. The following are some of the more common of these violations:


- a. Use, in the letterhead and return address, of such initials as ETO, ETOUSA, USANIP, etc.
  - b. Use of hotel stationery bearing the hotel name and address or other indications of its location, thus divulging by inference the location of the APO.
  - c. Use by censoring officer of his initials rather than his signature.
  - d. Signature of censoring officer in pencil rather than ink.
  - e. Use of unauthorized rubber stamp bearing the word "Censored".
2. It is desired that appropriate corrective action be taken.

By command of Major General LEE:

s/ C. R. LANDON  
C. R. LANDON,  
Colonel, A. G. D.,  
Acting Adjutant General.

DISTRIBUTION "C"

REPRODUCED HQ SOS 30 November 1943

  
M. J. S.

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 430.2 (2 Oct 1942) Misc.

6 Oct 1942

Subject: Scarcity of Food.

To : Commanding Officers all Organizations and Installations,  
SOS, MFO.

It is desired that the following be read to all military personnel at the first formation after receipt of this letter and a copy kept posted on each organization bulletin board:

Britain is a small country, less than one-thirtieth of the size of the United States. England and Wales together are about equal in area to the state of Illinois but contain within that area more than five times its population. Britain is essentially an industrial country and in peace-time finds it impracticable to grow sufficient food for her people. Instead she buys food from abroad in exchange for the manufactures which she sells in foreign markets.

In normal times two meals out of every three eaten on the British dinner table came from overseas. This food was drawn from all parts of the globe - wheat from Canada, Australia and the Argentine, meat from South America, Australia and New Zealand, fruit from the United States, Canada, South Africa, the Mediterranean and Australia. Britain was in fact the biggest market in the world for food exporters.

All this depended upon efficient shipping system. Some ten or fifteen ships of various kinds and sizes, all laden with food, entered British ports daily. There were fast refrigerated ships for carrying meat or fruit, large grain ships specially equipped for handling this cargo, as well as the ordinary tramps with their assorted cargoes. Ships arrived punctually. Merchants could predict when their supplies would arrive as accurately as if they were arranging rail delivery from the next junction.

In war time there is an immediate demand for ships to carry troops, munitions and all the complicated equipment necessary for modern warfare. The number of ships available to carry food is less. Those ships that are available have to travel in convoy by devious routes to avoid U-boats and bombers. Moreover, the occupation by Germany of European countries, particularly Holland and Denmark, meant the loss to Britain of her nearest and main sources of supply of bacon, eggs, butter and cheese. Britain was therefore faced with the need to increase home production of food

and bring in the essential supplies from abroad with minimum demand on tonnage.

British farmers have responded well. The acreage under crops has increased by 50 per cent in three years. Farmers are not only producing more food for men to eat but also fodder for their animals which was previously imported from abroad. Roughly, two meals out of three are now raised on the home farms.

The remaining one third of the necessary food supply still has to be imported, and to lessen the demand on shipping it is planned scientifically. This means that foods are imported not just because people would like to buy them in the shops but because they are necessary to provide a diet which will keep the population fighting fit. Wherever possible concentrated foods are substituted for more bulky foods of the same type. Meat for instance instead of travelling in complete frozen carcasses is first 'boned' in the producing country and then packed in the closest possible manner; the dried egg powder which the U.S. Government is sending to Britain in place of shell eggs occupies only one fifth of the original space; separated milk powder similarly takes up less room than canned milk and later it may be possible to ship meat in dehydrated form with a saving of space of 70 per cent. Fruit imports have been cut out altogether apart from a few oranges for children.

But with all this increased production and careful planning the supplies of meat, sugar, butter and other staple foods are well below normal. Rationing had to be introduced early in 1940 to make certain that the reduced supplies were shared out fairly. Today one week's rations for an adult consist of:-

1/2d. worth of meat (about 1 lb)  
4 ozs. bacon or ham.  
8 ozs. cheese.  
8 ozs. sugar.  
2 ozs. butter.  
4 ozs. margarine  
2 ozs. cooking fats.  
2 ozs. tea.  
4 ozs. jam.

A very limited quantity of "points rationed" foods, e.g., 1 lb of dried beans and 3 ozs. of canned ham; or 4 ozs. of dates and a packet of breakfast cereals.

These rations, with as much bread, potatoes and vegetables as the housewife likes to buy, have to provide 21 meals. It means plain feeding and careful planning and does not leave much margin for occasional hospitality. In fact, nowadays, the really welcome visitor is one who regards his week-end as a "Dutch treat" and brings his rations with him.

Meals (an in cafes, restaurants, ~~cafes~~ and pubs are all "off the ration". This at first looks like the solution of the housewife's rationing problem, but those who have to take some of their meals away from home soon find that there are drawbacks. To begin with the amount of meat and other rationed foods allowed to the restaurant are very limited. They are based on the number of meals that the proprietor serves and with meat, for example, he gets one penny worth; that is just about an ounce not counting the bone, for each dinner, lunch or supper. This means that on average most restaurant dishes consist largely of vegetables with a slight flavouring of meat. The half pound of steak is only a mockery. But there are also other difficulties in restaurants. Most of them have lost some of their staff to the Armed Forces or one of the Women's Services. There are fewer cooks and fewer waiters. You must serve yourself or wait your turn patiently. Even so, in London at any rate, most cafes and restaurants are overcrowded at meal times and you may have to stand in a queue to get a seat.

Minor luxuries are also difficult to find or non-existent. Fruit, as mentioned above, is limited to the small homegrown supplies. Chocolate and other candies are rationed at the rate of 3 ozs. per person per week. Fancy cakes are not what they were, since the bakers supplies of sugar and fats have ~~been~~ cut drastically. Ice-cream is no longer made as it is wasteful in labour and transport. Wines are naturally in short supply since imports are practically nil. The manufacture of whiskey and other spirits has been reduced although limited amounts are still available. Beer is weaker than before the war and supplies have a habit of giving out every now and again in some localities.

You will therefore find that you will not be able to get many of the foods you like and are used to. The British have already experienced this for some time and have accepted it without much grumbling as one of their contributions to the war effort. They know that the food supplies are being shared out fairly and wisely, with special provision for the health of their children. We, too, must accept the same situation in the same spirit, recognising that it is all part of our job of winning the war.

By command of Major General LEE:

s/ FRED A. MEYER  
FRED A. MEYER,  
Colonel, A.G.D.,  
Assistant Adjutant General.

DISTRIBUTION: "C"

REPRODUCED HQ SQS 18 August 1943.

  
M. J. S.

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATRE OF OPERATIONS  
UNITED STATES ARMY  
**UNCLASSIFIED**

**UNCLASSIFIED**  
Attn: CG SOS ETOUSA  
Date: 29 Sep 1942

AG 220,482

29 September 1942

Subject: Replacements and Enlisted Men on Furlough.

To: Commanding Officer, each Base Section, Port, Depot  
and General Hospital, SOS, ETOUSA.

1. Enlisted men who have served in units in England, Scotland, or Wales, except replacements newly arrived from the United States, will not be sent to Northern Ireland. This prohibition includes personnel assigned to units in Northern Ireland, who have been on detached service, in hospitals, or in confinement in England, Scotland, or Wales.

2. Until further notice, enlisted men will not be granted furloughs to visit Northern Ireland.

By command of Major General LEE:

*C. R. Landon*  
C. R. LANDON,  
Colonel, A. G. D.,  
Acting Adjutant General.

**UNCLASSIFIED**

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[REDACTED]

ified as

Auth. HQ SOS ETO USA

Date. 18-9-42.

HQ SOS ETO USA

18 September 1942

Cir. No. 24

OFFICIAL VISITS TO PROJECTS BEING CONSTRUCTED  
BY THE MINISTRY OF WORKS AND PLANNING

1. Arrangements have been made with the Director of Works, Ministry of Works and Planning, for U.S. officers to visit officially construction projects that are being executed by this agency.

2. Officers visiting such projects will contact the Clerk of Works of the Ministry of Works and Planning, on the site, and will identify themselves by means of their Officers' Identification Card, W.D. A.G.O. Form No. 65-1.

3. This personal contact will enable accurate information to be obtained and will ensure that reports are framed on a knowledge of the local situation. Requests for information concerning progress, criticisms, complaints, or suggestions as to the designs or material used or the method of carrying out the work will be transmitted to the U.S. Area Engineer Officer of the Engineer District in which the project is located. If there is no Area Engineer assigned to the project, the comments will be forwarded to the District Engineer. The Area or District Engineer will take up the matter with the appropriate British Works Service official designated by the War Office to effect liaison with the Ministry of Works and Planning. In no case will a U.S. officer transmit orders or attempt to make changes in the work by direct transactions with the M.O.W.P. representative.

4. Information regarding the location of the District or Area Engineer officers may be obtained by calling the Office of the Engineer at the Base Section in which the project is located or the Office of the Chief Engineer, Headquarters SOS. Telephone numbers to be used are:

- Eastern Base Section - Watford 6646
- Western Base Section - Chester 3655
- Southern Base Section - Salisbury 2241
- North Ireland Base Section - Belfast 27745-6 Extn. 15
- Engineer Section, HQ SOS - Thackeray 8186

5. Visits of inspection to M.O.W.P. projects will be restricted to those necessary.

By command of Major General LEE:

CHARLES E. SALTZMAN,  
Colonel, G.S.C.  
Acting Chief of Staff.

OFFICIAL:

*C.R. Landon*  
C.R. LANDON,  
Colonel, A.G.D.,  
Acting Adjutant General.

UNCLASSIFIED

DISTRIBUTION: "C"

[REDACTED]

[REDACTED] D  
HQ ETOUSA

Cir. No. 41

7 September 1942

E-X-T-R-A-C-T

VI--PARTICIPATION IN RADIO, STAGE, OR MOTION PICTURE PERFORMANCE. 1. No officer or enlisted man of this command will participate in any radio, stage, or motion picture performance originating in the United Kingdom unless the arrangements therefor have been made by the Public Relations Officer of this headquarters, or of one of the principal subordinate commands thereof. All broadcast scripts and motion picture films must be passed by the United States Army Censors.

2. No officer or enlisted man participating in such an activity will receive payment therefor. Such performances are considered to be incidental to the military service in this theater and in line of duty. By direct agreement between this headquarters and the British and United States broadcasting companies operating in the United Kingdom, any fees due, based upon standard rates will be paid by the broadcasting company in question directly to the American Red Cross. Similarly any fee paid for stage or motion picture appearances will be paid directly to the American Red Cross. (AG 353.8)

By command of Lieutenant General EISENHOWER:

J. E. DALLQUIST,  
Brigadier General, General Staff Corps,  
Acting Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
t/ T. J. DAVIS,  
Colonel, A.G.D.,  
Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

UNCLASSIFIED

*HJS*

M. J. S.

[REDACTED]

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

AG 311.5 (9-1-42)MS-B-M

September 5, 1942.

SUBJECT: Cryptographic Security and Safe-  
guarding Military Information.

**UNCLASSIFIED**

TO: The Commanding Generals,  
Army Ground Forces;  
Army Air Forces;  
Services of Supply;  
All Armies;  
All Air Forces;  
All Corps;  
All Service Commands;  
The Chiefs of All Services.

1. a. Analysis of radio and telegraph communications has revealed in startling fashion the immediate necessity for thorough understanding, on the part of all personnel, of what constitutes important information, and the exercising of the utmost diligence in safeguarding this information.

b. All personnel, who prepare or are responsible for the preparation or classification of messages; will immediately acquaint themselves with the provisions of AR 380-5, dated June 18, 1941, and particularly of paragraphs 8 and 9 of Section 1 for instructions as to classification. Paragraph 8-b of AR 380-5 contains examples of items classified as SECRET and paragraph 9-b contains examples of items classified as CONFIDENTIAL. These lists are by no means to be considered as all inclusive, and it shall be the duty of all persons concerned, where any doubt exists, to assign a sufficient classification. Brevity in text and economy in transmission are provided by cryptographing messages classified RESTRICTED, but from a military standpoint, the RESTRICTED classification is considered to provide little security.

c. With reference to paragraph 9-b (7) of AR 380-5, all orders, reports, or instructions pertaining to units or individuals who are in or enroute to staging areas or to overseas stations or on special assignments in the United States, or questions concerning them, and all references to shipments of materiel which might disclose type, quantity, or eventual overseas destination, shall be classified as CONFIDENTIAL, or SECRET, whichever may be appropriate. Exception is made with respect to messages bearing on the apprehension, surrender, or disposition of stragglers and deserters in the United States provided no indication is shown in the address, body, or signature of the message which might reveal the individual's organization and its location if tactically disposed; these messages will not be classified when so prepared. Exception is also made in the cases of messages which relate to materiel shipments the destination of which is marked in the clear; which messages will not be classified when transmitted by means other

**UNCLASSIFIED**

than radio. With reference to paragraph 9-b (9), it will be noted that strength reports, designations of units, movements of troops, numbers of troops, dates or movement numbers when used together with the names of individuals or places constitute important information, and should be appropriately classified.

2. It is foreseen that these instructions will result in a considerable increase in the cryptographic work of the Army. In this connection, it is directed that particular attention be given to the means of transmission of each communication and that ordinary, air, and registered mail services be used whenever possible. Routine reports upon which immediate action is not necessary or communications which will not require attention until the following day, should be sent by mail when their transmission by such means will not materially delay delivery. This is particularly applicable to communications within the United States.

3. a. In order to clarify the position that each type of communication service holds in the Army Communication System, the following rules are set forth as a guide for the personnel concerned,

b. The following services are unclassified whether within or outside the continental limits of the United States:

- (1) Radio
- (2) Telephone
- (3) Telegraph and Cable (when operated by other than military personnel)

c. The following services are classified as RESTRICTED within the continental limits of the United States and outside the continental limits of the United States where the services are under the control or supervision of American Military personnel, and wire facilities are employed exclusively. If messages are classified as RESTRICTED, they may be transmitted in the clear by one of the means listed below:

- (1) Teletypewriter Exchange Service
- (2) Private teletypewriter service (including both Government and privately owned facilities)
- (3) Facsimile service (excluding telephone conversations in relation to facsimile transmissions)
- (4) Telegraph and Cable Services (when traffic functions at both ends are handled by military personnel exclusively)
- (5) Telephone (when equipped with a scrambling device classified by the Chief Signal Officer as RESTRICTED)

SECRET and CONFIDENTIAL messages may be transmitted in the clear through these means provided appropriately classified scrambling devices, the design and the completion of the installation of which have been approved by the Chief Signal Officer, are installed on all facilities used in transmitting these SECRET and CONFIDENTIAL messages.

d. Messages classified as SECRET and CONFIDENTIAL, whatever their destination, may be transmitted by the following services provided they are cryptographed in the appropriate manner:

- (1) Teletypewriter Exchange Service
- (2) Private Teletypewriter
- (3) Telegraph and Cables
- (4) Radio
- (5) Facsimile Service

UNCLASSIFIED

e. Private teletypewriter service, teletypewriter exchange service, telegraph service, and the various cable services have a definite privacy feature that is not obtainable by radio propagation. Messages that are transmitted by electrical communication service will bear a normal telegraphic heading and signature as prescribed in paragraph 12, AR 105-25. Except for the address and signature, all cryptographic messages transmitted via these services will follow the authorized message form and will, therefore, carry no reference in clear as to the cryptographic system or classification of the message.

4. a. The cryptographic systems in use by War Department today are the result of many years of experience and careful study, and are considered to be cryptographically secure. Their security cannot be maintained, however, if continued violations of cryptographic principles are permitted in the writing of classified messages. These individuals who draft messages will give particular attention to paragraph 36 of AR 380-5.

b. The reply to a classified message will not be classified lower than the message to which the reply is made, but it may be higher if the subject matter in the reply warrants such an increase in classification.

c. Messages will be as concise as possible consistent with clarity. Commonly used conjunctions, prepositions, and articles such as "and", "for", "but", "in", "on", etc., will be eliminated whenever possible without confusing the meaning to be conveyed by the message.

d. Stereotyped phraseology will be avoided at all times. It must be kept in mind that any standardized phraseology tends to become stereotyped and the habitual use of any particular words as beginnings and endings must be avoided. The following is a list of words and phrases which, through use, have become stereotyped, and must not be used at the beginning or ending of classified messages:

ACKNOWLEDGE  
ADVANCE  
ADVISE  
ARRIVE  
ATTENTION  
CITE  
CONFIRM  
DEPART  
EMERGENCY  
END  
END OF MESSAGE

PURSUANT TO  
IN COMPLIANCE WITH  
QUOTE  
TITLES "COMMANDING  
GENERAL," ETC.  
PLEASE  
RECEIPT  
RECEIVED  
RECOMMEND  
REFER  
REFERENCE

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~~UNCLASSIFIED~~

PERIOD	REPORT
FOLLOWING	REQUEST
FOR	RERAD
FROM	REURAD
IN REPLY	YOURS
OUR	REQUESTED
PARAPHRASE	SIGNED (INCLUDING NAME)
NUMBERS "1", "2", ETC	STOP
THIS MESSAGE	UNQUOTE

e. In the use of punctuation, do not habitually abbreviate. On the other hand, do not habitually spell it out. When abbreviated, "period" will be written PD, "comma" CMA. The use of the word "stop" to mean period is not encouraged because of the possibilities of confusion in the message arising from its use. In general, the use of punctuation will be kept to a minimum. Punctuation is the most stereotyped part of any language.

f. Abbreviations used will adhere to AR 850-150, dated February 1, 1933, with Change No. 2, dated March 21, 1939, and War Department Circular # 59, dated March 2, 1942. Abbreviations such as T/O will be written T slant O. AR 380-5 will be written as AR three eight zero dash five. Spelling out letter sounds in the writing of abbreviations will not ordinarily be done; Example: Y will be written as Y, not as WYE. When necessary to clarify certain abbreviations, use the official phonetic word list, paragraph 181, FM 24-5.

g. Numbers will be written as cardinal numbers; Example: 1270 will be written as one two seven zero; July 17 will be written as July one seven.

h. Direct quotations from classified messages will not be included in subsequent classified messages. Direct quotations from press releases, or other unclassified documents will not be included in classified messages. Before including information from unclassified sources in a classified message, or before disseminating information included in classified messages, the information will be paraphrased. All paraphrases will be made in accordance with the provisions of paragraph 38, AR 380-5.

i. Literal and paraphrased versions of classified messages will be safeguarded with the same degree of security as the cryptographed versions.

5. It is desired that the commanding generals of service commands notify the commanding officers of all posts, camps, and stations, including installations under the jurisdiction of the Commanding General, Army Ground Forces, Army Air Forces, and the Chiefs of Administrative and Supply Services, Services of Supply, located within the territorial limits of their respective service commands of the above.

By order of the Secretary of War:

/s/ J. A. ULIO  
/t/ J. A. ULIO,  
Major General  
The Adjutant General

COPIES FURNISHED:

The Under Secretary of War;  
Secretary, General Staff;  
Chief Statistics Branch,  
War Department General Staff;  
The Divisions of the War Department  
General Staff.

~~CONFIDENTIAL~~  
HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

~~CONFIDENTIAL~~

AG 291.2-B

5 September, 1942.

Major General John C. H. Lee,  
Headquarters, S.O.S.,  
A.P.O. 887.

Dear General Lee;

1. Enclosed are the following:

a. A copy of instructions which the Home Office is issuing to all Chief Constables and the acknowledgement made by this headquarters. (Encl. 1.)

b. A copy of the War Department directive on treatment of Negroes dated 14 February, 1942. (Encl. 2.)

2. With reference to Enclosure 1, attention is again invited to the letter from this headquarters 16 July, subject "Policy on Negroes" (AG-Misc. 291.2-A), a copy of which is attached as Encl. 3. The presence of Negro troops in this theater creates a problem in inter-racial relationships much different from that existing in the United States. There is practically no colored population in the British Isles. Undoubtedly a considerable association of colored troops with British white population, both men and women, will take place on a basis mutually acceptable to the individuals concerned. Any attempt to curtail such association by official orders or restrictions is unjustified and must not be attempted. Furthermore, it must be realized by all ranks that it is absolutely essential that American officers and soldiers carefully avoid making any public or private statements of a derogatory nature concerning racial groups in the United States Army. The spreading of derogatory statements concerning the character of any group of United States troops, either white or colored, must be considered as conduct prejudicial to good order and military discipline and offenders must be promptly punished. In the interest of military efficiency, if for no other reason, isolated incidents of friction must be eliminated.

3. The War Department directive referred to above is being re-published and issued to all elements in this theater. In at least one instance, discipline and morale have already suffered in this theater as a result of disregard of the provisions of paragraph 3, AR 600-10, quoted therein.

~~CONFIDENTIAL~~



~~CONFIDENTIAL~~

4. There must be continuing attention on the part of all concerned to this problem if we are to avoid distressing situations. I am taking this means of bringing the matter again to your attention because I feel it must not be handled in a routine or perfunctory manner. It is my desire that this be brought to the attention of every officer in this theater. To that end, I suggest that you personally talk this over with your next senior commanders and instruct them to follow up the subject through command channels.

Yours sincerely,

(Signed) Dwight D. Eisenhower,  
DWIGHT D. EISENHOWER,  
Lieutenant General, U. S. Army,  
Commanding.

3 Encls:

- 1 - Cpy of Instructions for Home Officers; and acknowledgement.
- 2 - Cpy of WD directive dated 14 Feb 1942.
- 3 - Cpy Ltr AG-Misc. 291.2-A, 16 July, 1942.

Hqtrs SOS ETO  
11 Sep, 1942.

To General Littlejohn, Deputy SOS Commander.

1. For full compliance, to be certain that every officer in our SOS organization has this letter and its inclosures read to and discussed with him, by his immediate superior.

2. Similarly each white soldier must be appropriately instructed and warned that General Eisenhower means exactly what he says in par. 2 underlined above.

(Signed) John C. H. Lee,  
Major General, U.S.A.,  
Commanding.

AG 291.2

~~CONFIDENTIAL~~

UNCLASSIFIED

[REDACTED]

AMERICAN COLOURED TROOPS

[REDACTED] UN [REDACTED]

Sir,

1. I am directed by the Secretary of State to say that, as you are no doubt aware, the American troops who are now coming to this country in increasing numbers include a certain proportion of coloured troops.

2. From reports which the Secretary of State has received from various parts of the country it appears that there is ground for thinking that difficulties may be caused by the presence among the civil population of coloured troops, and by their association both with other troops and with British women.

3. It is not the policy of His Majesty's Government that any discrimination as regards the treatment of coloured troops should be made by the British authorities. The Secretary of State therefore would be glad if you would be good enough to take steps to ensure that the police do not make any approach to the proprietors of public houses, restaurants, cinemas or other place of entertainment with a view to discriminating against coloured troops.

4. If the American Service authorities decide to put certain places out of bounds for their coloured troops, such prohibition can be effected only by means of an Order issued by the appropriate American Army and Naval authorities. The police should not make themselves in any way responsible for the enforcement of such orders.

I am,

Sir,

Your obedient Servant,

Circular Letter British Home Office to all Chief Constables. Sept 42.

Encl. 1.

[REDACTED]

[REDACTED]

[REDACTED]

3 September, 1942.

Mr. F. A. Newsom,  
Home Office,  
Whitehall, S.W.1.

Dear Mr. Newsom,

[REDACTED]

Receipt of your letter of 31 August to General Eisenhower inclosing the copy of a circular letter which the Home Office proposes to issue to chief constables concerning the non-discriminatory attitude to be adopted toward United States soldiers is acknowledged.

The Commanding General is in complete accord with the instructions the Home Office proposes to issue. This policy of non-discrimination is exactly the policy which has always been followed by the United States Army. Subordinate United States Army commanders in the European Theater of Operations are being informed of the proposed action of the Home Office.

With reference to the question of placing certain places out of bounds, we do not make any restrictions of that kind on the basis of color. The policy followed by United States Army authorities is that places put out of bounds for United States soldiers are out of bounds to all United States Army personnel.

Sincerely yours,

JOHN E. DAHLQUIST,  
Brigadier General, General Staff Corps,  
Acting Chief of Staff.

[REDACTED]

[REDACTED]

THE ADJUTANT GENERAL'S OFFICE

**UNCLASSIFIED**

IN REPLY  
REFER TO

AG 322,97 (2-11-42)MSC-C-M

AE/fjc - 1705

February 14, 1942.

SUBJECT: Treatment of Negro Soldiers.

TO : The Commanding General,  
Field Forces.

1. Organization commanders of Negro troops have found that emphasis on the substance of the following provisions of paragraph 3, Army Regulations 600-10, is especially helpful in sustaining and improving morale.

"Superiors are forbidden to injure those under their authority by tyrannical or capricious conduct or by abusive language. While maintaining discipline and the thorough and prompt performance of military duty, all officers, in dealing with enlisted men, will bear in mind the absolute necessity of so treating them as to preserve their self-respect. A grave duty rests on all officers and particularly upon organization commanders in this respect."

2. In this connection the use of any epithet deemed insulting to a racial group should be carefully avoided. Similarly, commanders should avoid all practices tending to give the colored soldier cause to feel that the Army makes any differentiation between him and any other soldier.

3. As the Army expands and new and relatively inexperienced officers assume and share functions of command, it will be increasingly important that all officers have a full realization of the significance of such factors as are discussed herein for the maintenance of discipline and high morale.

4. It is desired that you communicate the foregoing to the Commanding Generals of the Eastern Theater of Operations, Western Defense Command and Caribbean Defense Command; and the commanders of all bases under your control.

By order of the Secretary of War:

/s/ R. G. Hersey  
Adjutant General.

Encl. 2.

**UNCLASSIFIED**

AM-Misc.  
291.2-A

16 July, 1942.

SUBJECT: Policy on Negroes.

TO : CG, USANIF.

UNCLASSIFIED

1. The presence of Negro troops in this Theater will present a variety of problems that can only be solved by constant and close supervision of Commanding Officers. It is the desire of this Headquarters that discrimination against the Negro troops be sedulously avoided. So far as London and other cities and leave areas where both Negro and White soldiers will come on pass and furlough, it would be a practical impossibility to arrange for segregation so far as welfare and recreation facilities are concerned. The Red Cross has been notified that Negro soldiers will be accorded the same leave and furlough privileges as other soldiers and consequently they can expect them to come into their clubs. The Red Cross has been informed that wherever it is not possible to provide separate accommodations, the Negro soldiers will be given accommodations in the clubs on the same basis as white soldiers.

2. A more difficult problem will exist in the vicinity of camps where both White and Negro soldiers are stationed, particularly with reference to dances and other social activities. This Headquarters will not attempt to issue any detailed instructions. Local Commanding Officers will be expected to use their own best judgement in avoiding discrimination due to race, but at the same time, minimizing causes of friction between White and Coloured troops. Rotation of pass privileges and similar methods suggest themselves for use; always with the guiding principle that any restriction imposed by commanding officers applies with equal force to both races.

By command of Lieutenant General EISENHOWER:

FRED. A. MEYER,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

Encl. 3.

UNCLASSIFIED

~~TOP SECRET~~  
HQ SOS ETOUSA

Cir. No. 18

28 Aug 1942

E-X-T-R-A-C-T

II--OVERSEAS RADIO AND CABLE MESSAGES (E.F.M.) - Reference is made to paragraph 19, Section III, Circular #10, Headquarters, ETOUSA 7 July 1942 and paragraph I, Section II, Circular #1, this headquarters, 17 July, 1942. The following additional code and cable addresses, and routing words for newly established Army Post Offices, now operating in this theater, are published for the information and guidance of all concerned.

<u>APO Number:</u>	<u>APO Cable Address</u>	<u>Routing</u>
510	AMICEL	
511	AMICFA	"
512	AMICKO	"
513	AMICOR	"
514	AMIDAT	"
515	AMIDPO	"
516	AMIFAN	"
517	AMIGHO	"
518	AMIGUV	"
519	AMIHOP	"
644	AMIHOG	"

**UNCLASSIFIED**

By command of Major General LEE:

CHARLES E. SALTZMAN,  
Colonel, G.S.C.,  
Acting Chief of Staff.

OFFICIAL:

s/ C. R. LONDON  
t/ C. R. LONDON,  
Colonel, A.G.D.,  
Acting Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

M. J. S.

~~TOP SECRET~~  
**UNCLASSIFIED**

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

28 August 1942

MEMORANDUM: Security Instructions

**UNCLASSIFIED**

TO: All military personnel arriving by air in the United Kingdom.

1. United States Army personnel arriving by air in the United Kingdom will realize that they are now within the theater of operations. It is vital that they exercise every precaution to safeguard the military information with which they are particularly possessed. Circular 10, this headquarters, 7 July 1942, subject: "Security Instructions," contains detailed instructions for the security of information and documents and for proper posting and censorship of personal mail. Immediately upon arrival all personnel (to include ferry pilots) will acquaint themselves with the provisions of this circular, which is posted on all bulletin boards, including one at this station. Carry out carefully the instructions contained therein.

2. Among other things, it is absolutely forbidden to disclose, either in conversation or in personal mail, any information of your journey by air. This includes routes taken, dates of departure and arrival, location and condition of aerodromes, particulars of aircraft and personnel, armament and equipment, movements of supplies, surface craft sighted, actions with the enemy or results thereof, casualties and losses or security measures in connection with transport of supplies or personnel. In short, do NOT discuss or write anything about your trip by air or the fact that you came that way.

3. Guard your conversation carefully and constantly, particularly with casual acquaintances and strangers. The best policy is to refrain from talking about military subjects. Remember that a person in uniform may not always be what he, or she, appears to be.

4. Safe arrival cables will not be sent until after reporting at your station, or at Headquarters, ETOUSA, whichever is earlier.

5. Instructions for a censorship and posting of personal mail are contained in Circular 10, and these will be strictly followed. This circular will be read and fully explained within 48 hours after arrival to all troops arriving by aircraft. The following are some of the most important instructions contained in Circular 10.

a. Personal mail will be transmitted only through the Army Postal Service. Ordinary letters and postal cards require no postage but will have the word "FREE" written in the upper right hand corner of the envelope. Air mail letters require a six cent stamp for  $\frac{1}{2}$  ounce.

**UNCLASSIFIED**

[REDACTED]

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(Memo: See [redacted] instructions, 28-8-42 Cont.)

The correct address is your rank, name, organization, APO number, and New York City. For example:

Lt. John Doe,	Pvt. Frank Smith,
1st Pursuit Squadron,	2nd Bombardment Squadron,
APO No. _____, New York City.	APO No. _____, New York City.

This address will be written in the upper left hand corner of the envelope. No other return address, such as an air station, town, or city, etc., will be used.

c. All mail must be censored. An officer will censor his own mail and certify to this fact by signing his name as part of the address on the upper left hand corner of the envelope. Mail of troops will be censored by squadron or detachment officers. All mail is subject to further base censorship.

d. The cable address of a member of this command will consist of his grade (one word only need be used), name, and Army Serial Number, followed by two code words to designate the Army Post Office number. The first word is the code cable address consisting of a six letter code word, the first two letters of which are always "AM---". The second code word is the routing word of eight letters. Examples of correct addresses are:

PVT JOHN JONES 123456 AMABCD ATCHDCG  
 CAPT JOE BROWN 056789 AMEFGH GROWLING

e. The code words for Army Post Offices then organized were published in Circular No. 178, War Department, 8 June 1942. They will also be filed in each telegraph, cable, and radio office in the United States authorized to receive these messages and can there be obtained by senders. Regimental and other commanders will publish correct cable code words to their commands. Only code cable addresses will be used.

6. Immediately upon arrival each person will deliver all personal mail in his possession, whether written by himself or others, to the station commander, as personnel will not act as messengers to deliver letters to third parties. The station commander will post such mail in the Army Post Office after necessary examination.

7. Military personnel arriving by air from outside the United Kingdom will stand the prescribed examination to check compliance with customs and censorship regulations. A reasonable amount of cigarettes and similar articles for personal use will be admitted. Circular 17, USAFBI, limits the amount of British currency that can be brought into the United Kingdom to ten British Pounds. Any amount of British currency in excess of ten pounds so brought in will be promptly reported to this headquarters through military channels.

8. Memorandum USAFBI, dated 2 June 1942, this subject is rescinded.

By command of Lieutenant General EISENHOWER:

S/ T. J. DAVIS  
 T. J. DAVIS,  
 Colonel, A.G.D.,  
 Adjutant General.

REPRODUCED HQ SOS 7 July 1943

M. J. S.

**UNCLASSIFIED**



26 Aug 1942

INFORMATION FOR INCOMING PERSONNEL

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FOREWORD: You will arrive in a country which has been at war since September 1939. You will find conditions are - and must be - different than in America. It will be necessary to observe many new personal restrictions and limitations, and many precautions will become a normal part of your lives.

Great Britain consists of England, Scotland and Wales, while the United Kingdom consists of Great Britain, and Northern Ireland.

Please observe closely and be guided by the following general information:

I--SECURITY. Do not discuss any questions of possible military interest with strangers or in public. Under no circumstances divulge information regarding number of personnel, type of transport, names of vessels; times of voyage, ports of embarkation, debarkation or names or identity of military units involved in any convoy, type of convoy, or any other similar information.

II--MILITARY COURTESY. Military courtesy among all ranks must be observed at all times. When officers and men appear on streets of any British city or town it is essential that they present the smartest possible military appearance. Learn insignia of British Army and Navy officers as well as those of the other United Nations, and see that there is no failure to render proper courtesies to such officers. They are entitled to the same military courtesies as are officers of the U.S. Army.

III--CARRYING GAS MASK. Unless directed otherwise by local orders, gas mask need not be worn.

IV--WEARING OF INSIGNIA. 1. Shoulder patches and other unit insignia will not be worn unless specifically authorized by the Commanding General, ETO.

2. Other authorized insignia will be worn in the manner prescribed by army regulations.

V--CENSORSHIP, RECEIPT, AND MAILING OF PERSONAL MAIL. 1. All mail of enlisted men for forwarding to countries outside the United Kingdom will be censored by company officers or other officers designated for that purpose.

2. Letters from troops in Great Britain to points in Great Britain will not be censored.

3. Letters from troops in Northern Ireland to points in Northern Ireland will not be censored.

4. Letters in foreign languages will not be unit censored. The Unit censor will indicate the language used and forward such letters to the Chief Field Censor through regular postal channels.

5. An officer will censor and seal his own mail. His signature (not printed or typed name), together with A.P.O. address on upper left-hand corner of the envelope is his certificate that he has complied with censorship regulations.

6. Detailed instructions regarding censorship will be issued as soon as permanent station is reached.

7. All mail from U.S. Army personnel to addresses within or outside the United Kingdom must be mailed in an Army Post Office. Private addresses such as street addresses, hotels, houses, clubs, etc., will not be used.

8. Mail from outside of the United Kingdom for U.S. Army personnel must include in the address the rank, name, unit., A.P.O. No., "New York, N.Y." - for example:

"Sgt John Smith  
Co K 999th Infantry,  
A.P.O. \_\_\_\_\_  
New York, N.Y."

"Capt. W.H. Jones,  
Hq., SOS,  
A.P.O. \_\_\_\_\_  
New York, N.Y."

Mail from U.S. Army personnel for points outside the United Kingdom will bear a return address showing only name, rank, organization, A.P.O. \_\_\_\_\_ New York, N.Y., as above.

9. Mail or telegrams from within the United Kingdom for U.S. Army personnel must be addressed as follows:

"Pvt John Jones,  
Co A - 10th Engineers,  
A.P.O. \_\_\_\_\_  
U.S. Army."

"Lieut. J.G. Doe,  
Hq., SOS,  
A.P.O. \_\_\_\_\_  
U.S. Army."

Mail from U.S. Army personnel for points within the United Kingdom will bear a return address showing only name, rank, organization, A.P.O. \_\_\_\_\_ U.S. Army as above.

10. Indication of the geographical location of units or individuals must not be shown on any communications.

11. Most of the Army Post Offices now established have necessary supplies and are prepared to furnish U.S. postal money orders at the same rates as charged in the United States.

VI--PERSONAL CABLES AND TELEGRAMS. 1. Personnel of the U.S. Army may send and receive personal cables and telegrams. Cables and telegrams must not contain any reference to location, means of travel or any other information of possible military interest. Cablegrams announcing safe arrival may be held up by telegraph censors until security requirements are satisfied.

2. In addition to standard full rate and night letter cables, Expeditionary Force messages (EFM) may be obtained at, and sent thru British Post Offices to the United States only. Such messages consist of up to three numbered fixed text messages and the charge for each message is 2/6d (two shillings and sixpence) EFM must not contain fixed texts 125-130 incl and 142 and 143.

3. EFM may be sent from the United States to members of this command for 60¢ plus federal tax. Cable messages of all kinds to the United States may be filed in any British Post Office in the United Kingdom.

4. In EFM to the United States the name of the addressee must contain only two words. Example:

"Mary Jones,  
1215 W. Smith St,  
Chicago, Ill."

Likewise, the signature in such cables must contain only two words.

Example:

"John Jones."

5. Your cable address in the United Kingdom will consist of grade (one word only need be used), name (two words only) and Army Serial Number followed by two code words to designate Army Post Office Number.

Example:

"Pvt John Jones 1234567 ABEYAN PLATFORM"  
"Capt Joe Brown 056789 ALBOY CHARMING"

You will learn the code words describing your location when you arrive at your destination.

VII--PHOTOGRAPHY. No photograph of any secret or classified military information may be taken at any time. No photograph may be taken showing secret or specialized military equipment, form of military training, factory, dock-yard, harbor, naval vessel, damage caused by air attack or any other object which regarding this important question will be issued by the unit commander in the near future.

VIII--CURRENCY EXCHANGE. The British pound (£) is equivalent to approximately \$4.00. The Bank of England has authorized the sale of pounds thru banks in the United Kingdom at a rate of \$4.03½ per pound when the bank purchases checks or money orders. If you buy pounds with American dollars (currency or silver) thru banks in the United Kingdom the rate is higher due to higher insurance rate against possible loss of the American currency which must be shipped by the British bank to the U.S. At present this rate is about \$4.10 - i.e., for cash (U.S. currency or silver) \$4.10 must be paid to obtain one pound. For \$1.00 you will receive approximately 4/10 (four shillings and tenpence) if you purchase thru a bank. However, at present, finance officers of the U.S. Army

are authorized to sell you pounds for U.S. currency or silver at the official rate for checks. Currency can only be exchanged thru a bank or a finance office of the U.S. Army. Traveler's or banker's checks may be exchanged at hotels and other institutions, but usually at a rate much higher than charged at banks.

IX--ILLEGAL EXPORT AND IMPORT OF CURRENCY. 1. Not more than £10-0-0 (Ten pounds) in British currency may be brought into the United Kingdom with any individual. Any importation of more than £10-0-0 by any individual should be reported immediately thru military channels.

2. Present laws expressly forbid any individual to import, or have transmitted to him by any means, British currency from abroad. If any member of these forces receives British currency from abroad by mail or other means, such fact should be promptly reported thru military channels.

3. There are strict laws governing the export of currency. No member of these forces may engage in financial transactions with residents of the United Kingdom which involve the transfer of funds, securities or holdings of any nature to persons or agencies in any place outside the United Kingdom. Such a transaction would enable a resident of the United Kingdom to send money or valuables outside this country in violation of existing laws.

4. Money acquired as pay and expenses may be forwarded to the U.S.A. in accordance with the present laws. Procedure for such transfers has been established. Details regarding such transfers may be obtained from U.S. Army Finance Officers, Army Post Offices, and most of the larger banks and their branches.

X--TRAFFIC. All traffic in Great Britain keeps to the left of the road. In crossing streets, be careful to look to the right before stepping off the curb.

XI--AIR RAID PRECAUTIONS (A.R.P) 1. Familiarize yourself promptly with local A.R.P. rules and regulations.

2. Learn location of immediately available air raid shelters.

3. Blackout regulations must be observed strictly. The blackout times are usually published in local newspapers. Any attempt to disregard or evade the blackout regulations will lead to serious trouble with the local A.R.P. and military authorities. Any such disregard or evasion is dangerous for yourself and the community where you are located.

XII--RATIONING. 1. Rationing of food is effective in the United Kingdom. Care must be taken not to divert food supplies from local civilians by improper or unnecessary purchases. You should not purchase candy except thru Army Exchanges. Remember the British supply is primarily intended for children.

2. In small towns and villages, cigarettes, candy, chocolate, biscuits and other foodstuffs, even when unrationed, are delivered only in quantities sufficient to take care of the needs of the local population. For that reason the purchase of such commodities by members of the U.S. Forces while passing thru small towns and villages in convoy, on march or maneuvers, is strictly prohibited.

3. Practically all clothing, boots and shoes are rationed. Such articles can only be obtained from shops and stores with clothing coupons which are issued by the British Government and which can be procured in book form if necessary, thru the local U.S. Army authorities.

XIII--ECONOMY. It will be necessary to practice rigid economy with foodstuffs; oil, gasoline, autos, trucks, munitions, supplies, clothing, building supplies, and all raw and semi-finished materials. Everything of salvage value should be saved and as far as possible every material or article should be used as long as possible before its disposal or transfer to salvage.

XIV --SAFE ARRIVAL. Safe arrival reports will be made by proper authority without action on the part of individuals or organizations.

By command of Major General LEE:

s/ C. R. LANDON  
C. R. LANDON,  
Colonel, A.G.D.,  
Acting Adjutant General.

DISTRIBUTION "C"

REPRODUCED HQ SOS 2 December 1943.



H. J. S.

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

25 August, 1942.

Dear General Lee:

**UNCLASSIFIED**

Enclosed is an example of the type of propaganda the Axis is putting out in England in an effort to destroy the growth of a partnership feeling between the British and American forces. It purports to be an actual British broadcast, and is obviously intended to come to the ears of people with very little opportunity for learning the true facts. Of course, this particular example is so exaggerated in tone that no thoughtful person will give it any credence, but this fact does not conceal the risk to which we and the British are constantly exposed. We must take effective steps to see that this and other types of propaganda will not injure the Allied war effort.

It is my conception that negative measures are of little value. Our task is to assure such a thorough understanding by American soldiers of current problems and conditions that, on our side at least, the enemy will not be able to discover minor incidents on which to develop his propaganda. In this particular broadcast at least two instances are cited which had a slight basis in fact.

I desire that all commanders immediately initiate, as part of their training programs, thorough and interesting instruction along appropriate lines. The endurance that the British nation has shown through three years of war should be stressed; the strictness of food rationing, including the rationing of British soldiers, should be brought out, and the great services that are being performed by the British Army, Navy and Air Force in assisting us to establish ourselves in these Islands should be particularly dwelt upon. In addition, and most important, we must constantly drive home, in such a way that it reaches the last man in the ranks, the fact that in allowing any type of individual or collective friction to develop between ourselves and our Allies, we are playing completely into the hands of our enemies. Success in this field demands leadership, from the highest commander extending successively downward through each echelon of command, until the whole army is keenly aware of the basic facts and implications involved. Accomplishment will not be difficult provided officers are, in every case, properly instructed and directed by their next senior commanders.

It is always necessary to remember that the British soldiers and the British public, on their side, have many logical reasons for feeling that the American soldier is receiving favored treatment. Our scale of pay is much higher; our ration is more elaborate; the amount devoted by the Red Cross and the Government for recreation and amusement is far greater than is the case in the British Army; and our

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country and our homes have suffered few of the privations that are common here. We have duty of preventing trouble because of these things. To this end, we should constantly stress courtesy - and this applies with particular force to the drivers of American vehicles - military smartness, including an invariable habit of saluting officers of the Allied armies, whenever they are encountered. Above all, we must avoid giving offense through lavish display or use of money or of types of food ordinarily unobtainable in England, even for the sick and the very young.

All officers should be cautioned against the introduction, into the required instructional system, of any false sentimentality or mawkish claptrap. The American soldier can be trusted to act with consideration and courtesy if he has an understanding of the facts in the case and of the implications of mistakes. Our primary purpose is not to create friendships but to win a war; and it must always be emphasized that the winning of the war depends markedly upon the growth between ourselves and our Allies of mutual feelings of respect and confidence.

I have previously stressed the necessity for carrying on intensive types of field and physical training, which has as one of its objects the physical hardening and toughening of our men. There must be no relaxation in this regard. Moreover, no matter how strenuous the physical side of our training program may be, ample opportunity must be afforded to the lower commanders for platoon, company and battalion exercises with his entire unit. While a good officer can always find time for instructing his men in the type of thing I have outlined in this letter, it seems to me that these periods of individual training and minor exercises are the most opportune times for continuing and emphasizing the importance of this subject.

I should like for you to bring to my attention, at any time, with a view to his promotion, the name of any officer that you find to be particularly skillful in this field. I am convinced that any officer who can produce a notable success in matters requiring constructive effort, particularly when they lie outside the realm of the written regulation, is possessed of the qualities of the real leader.

Very sincerely,

s/ DWIGHT D. EISENHOWER.

Major General John C. H. Lee,  
Headquarters, S.G.S.,  
ETOUSA.

1 encl. - Example of  
Nazi Propaganda.

**UNCLASSIFIED**

GROUP 2 - EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

[REDACTED]

DATE 08-14-2001 BY SP-6 BTJ/STW

[REDACTED]

EXAMPLE OF AXIS PROPAGANDA

NBS (AXIS ORIGIN) IN ENGLISH FOR UNITED KINGDOM.

17:30 20.30 21.30 16 .8.42.

HOW U S TROOPS IN BRITAIN BEHAVE.

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UNCLASSIFIED

TALK: COMPLAINTS ON THE CONDUCT OF AMERICAN TROOPS IN BRITAIN - EXTRACTS).

THE BEHAVIOUR OF THE AMERICAN SOLDIERS IN THIS COUNTRY HAS BEEN INTOLERABLE, AND THOUSANDS OF PEOPLE FEEL THAT, IF WE HAVE TO HAVE AN ARMY OF OCCUPATION HERE, THEY WOULD PREFER THE NAZIS WHO DON'T PRETEND TO BE OUR FRIENDS AND WHO COULD SCARCELY BE MORE INSULTING. A GROUP OF WORKMEN WERE DISCUSSING THE SITUATION IN A PUBLIC HOUSE. ONE ASKED WHETHER WE SHOULD EVER GET RID OF THESE AMERICAN BLIGHTERS. ANOTHER ANSWERED "YES, WITH THE HELP OF THE NAZIS." INSTEAD OF BEING RECEIVED WITH INDIGNATION, THIS REMARK WAS ACTUALLY APPLAUDED.

THE SITUATION HAS, OF COURSE, BEEN MADE WORSE BY THE RECENT CASE OF INDECENT ASSAULT BY AN AMERICAN SOLDIER ON ONE OF OUR GIRLS. WE UNDERSTAND THAT THERE WAS A CLEAR CASE FOR A CONVICTION, BUT THE MAN WAS ACQUITTED BY THE AMERICAN COURT. HE HAS NOW BEEN GIVEN SPECIAL PROTECTION. THIS IS ONLY ONE OF MANY INSTANCES. THERE HAVE BEEN MANY VIOLENT CLASHES BETWEEN BRITISH AND AMERICAN TROOPS, AND IN ONE CASE A BRITISH OFFICER WAS COMPELLED, IN SELF DEFENSE TO USE HIS REVOLVER. ONE MAN WAS KILLED AND SEVERAL WOUNDED.

AS ONE OF OUR HIGH RANKING OFFICERS PUT IT, THE AMERICANS ARE UNDISCIPLINED AS SOLDIERS, BEHAVING TOWARDS CIVILIANS LIKE GANGSTERS. THEY WALK INTO PUBLIC HOUSES, FOR INSTANCE AND ASKING FOR BEER, SAY THEY WANT IT "AS QUICKLY AS YOU BRITISH GOT OUT OF TOBRUK." THEY HAVE NOTORIOUSLY ABUSED THE HOSPITALITY OFFERED THEM IN ENGLAND AND IN MANY CASES THE OFFERS HAVE BEEN WITHDRAWN.

IN MANY CASES, THEY HAVE REFUSED TO PAY BILLS, SAYING THAT THEY WOULD SETTLE UP AFTER THE WAR, "WHEN YOU PAY YOUR DEBTS TO US." THE WHOLE TENOR OF THEIR CONVERSATION IS TO THE EFFECT THAT OUR TROOPS HAVE SHOWN THEMSELVES TO BE COWARDLY AND INCOMPETENT; THAT ENGLAND AS A NATION IS PLAYED OUT, AND THAT SHE HAS CALLED UPON UNCLE SAM TO SAVE HER. \*\*\*\*\*0040\*\*\*17.8.42\*\*\*\*\*

UNCLASSIFIED

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[REDACTED]

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 291,2

7 Aug 1942

Subject: Policy on Negroes.

To: Base Section Commanders and all Commanding Officers.

**UNCLASSIFIED**

1. There is transmitted for your information and guidance the attached letter from the Commanding General, ETO, File No. AG-Misc. 291.2-A, dated 16 July 1942, Subject, "Policy on Negroes." This letter sets forth clearly and unmistakably the basic principles which must guide every commanding officer in the exercise of his responsibilities of command. These fundamental principles, enunciated by the Theater Commanders, are founded on fairness, justice, and common sense. They permit of no deviation of compromise.

2. The resourceful commander can utilize various methods in minimizing friction between white and colored troops. As suggested in the attached letter, the rotation of pass privileges is one method. Attendance at dances or other social functions may be equitably regulated on an organizational basis, e.g. a dance can be given for the \_\_\_th Engr. Regt. (Gen. Serv.) exclusively. These and other carefully considered measures, designed to foster organizational pride, coupled with a sound educational and recreational program, will prove effective. Material assistance in the control and administration of units can be obtained by organization commanders through proper delegation of authority and the placing of responsibility on noncommissioned officers.

3. Base Section Commanders and other Commanding Officers will take appropriate measures to assure that these communications are brought to the personal attention of every officer of their commands.

By command of Major General LEE:

S/ C. R. LONDON  
C. R. LONDON,  
Colonel, A.G.D.,  
Acting Adjutant General.

Incl: Copy of Ltr.,  
"Policy on Negroes".

REPRODUCED HQ SOS, 7 July 1943

**UNCLASSIFIED**

*MJS*  
M. J. S.

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AC-Misc.  
291.2-A

16 July 1942

UNCLASSIFIED

SUBJECT: Policy on Negroes.

TO: CG, SOS, EMOUSA.

1. The presence of Negro troops in this Theater will present a variety of problems that can only be solved by constant and close supervision of Commanding Officers. It is the desire of this Headquarters that discrimination against the Negro troops be sedulously avoided. So far as London and other cities and leave areas where both Negro and White soldiers will come on pass and furlough, it would be a practical impossibility to arrange for segregation so far as welfare and recreation facilities are concerned. The Red Cross has been notified that Negro soldiers will be accorded the same leave and furlough privileges as other soldiers and consequently they can expect them to come into their clubs. The Red Cross has been informed that wherever it is not possible to provide separate accommodations, the Negro soldiers will be given accommodations in the clubs on the same basis as White soldiers.

2. A more difficult problem will exist in the vicinity of camps where both White and Negro soldiers are stationed, particularly with reference to dances and other social activities. This Headquarters will not attempt to issue any detailed instructions. Local Commanding Officers will be expected to use their own best judgement in avoiding discrimination due to race, but at the same time, minimizing causes of friction between White and Colored Troops. Rotation of pass privileges and similar methods suggest themselves for use; always with the guiding principle that any restriction imposed by Commanding Officers applies with equal force to both races.

By command of Lieutenant General EISENHOWER:

FRED A. MEYER,  
Lt. Colonel, A.C.D.,  
Assistant Adjutant General.

REPRODUCED HQ SOS 7 July 1943.

*MJ*  
M. J. S.

UNCLASSIFIED

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[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

**UNCLASSIFIED**

July 20, 1942.

Dear General LEE,

In discussions between us we have already spoken of the subjects I want to discuss in this letter. Because of their special importance to us all, I am writing this as sort of record of those conversations. Among the matters that are causing me constant concern are the great difference between the pay scale of our men and of the British; considerations involving the quality and quantity of rations; methods for promoting proper relationships between our men and the British Army and the British public; standards of discipline, including military courtesy, and training programs.

There is no need to recite again the risks we run, collectively and individually of creating ill-feeling through, what the British will consider, lavish expenditure of money. Sustained and virorous campaigns to induce our officers and men to allot or deposit large portions of their pay or to buy bonds and war savings stamps should be instituted promptly in every unit. I am convinced, from our experience of the World War, that if these things are properly explained to our personnel, the response will be highly gratifying. I should like a description of any methods found particularly effective, as well as copies of your plans and programs that might have some application to the whole theater. This matter is not only a serious one for us but has caused the British officials a great deal of concern. Consequently, I should like to be able to lay before them at the earliest possible date not only a plan of action but a report of concrete results.

In the matter of food, it appears from reports already made to me that very little trouble should occur due to differences in the British and American rations. However, I want to point out again that avoidance of waste must be made a command responsibility. Inspection of kitchens and mess halls before and after every meal would seem to be the only sure way of making certain that this policy is rigidly enforced.

The problem of developing and maintaining satisfactory relationships with the crowded population of Great Britain includes, of course, the two subjects discussed in previous paragraphs; however, it is much broader than this. Constant educational programs, designed to make careful explanation to our people of British conditions, customs and more especially the trials and tribulations through which Great Britain has passed for the last couple of years, will do much to prevent friction and trouble. British officials are eager to co-operate with us in developing a ground work of mutual admiration and esteem among the soldiers of the two armies. In such an atmosphere, real friendship and effective co-operation can develop.

My own belief is that educational programs should start as an incident of training in the United States, and I intend to make suitable recommendation to the War Department. But regardless of the results achieved in the United States, our program should be so designed that it begins working from the moment the soldier gets off the boat and continues to operate thereafter. This is especially important as our first increments arrive in Great Britain,

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...ecule and they have established a standard of conduct, habit and attitude, these will be largely copied and adopted by units arriving later.

I have had some discussions with the Red Cross and with British officials regarding a program for inviting our enlisted men and officers as occasional visitors into the average English home. The Red Cross has promised to instruct their field directors, each of whom will be a quasi-staff officer to the appropriate station commander, to assist us in selecting the men each day for such visits and to act as the contact with appropriate British organizations. The latter will undertake to secure and itemize the invitations received. Needless to say, each man before going on such a visit should be carefully inspected as to appearance and cleanliness, and should be carefully instructed that he is going into a home to enjoy the hospitality of a British family during the period of his pass- which I assume would ordinarily be for 24 hours. Because of the strictness of food rationing in the United Kingdom, I believe that each man going on such a pass should carry with him a day's ration in kind, which ration should be as large as possible in components difficult to obtain here. An excess in meat, fats and sweets would seem to be indicated. Company commanders and mess sergeants could so arrange that the man going on pass got somewhat more than his proportion of these items, and the whole matter would present little difficulty if handled skilfully. This is important. It would go far in promoting friendly relations and understanding between the men in our forces and British civilians in their homes. There should not be any compulsion about such visits, but I am convinced that in the outlying regions, where normal recreational facilities are few, greater good can be accomplished through intelligent application of this general idea than in any other way. As the days become shorter and weather less favourable, I think this will be even more true.

There are many other ways in which commanders can take positive action toward achieving the general purpose in view. Respect for British law, restraint in the use of motor vehicles, respect for customs and ways of life that may appear strange to our men, and other efforts along these general lines will be successful, provided unit commanders exert real leadership.

Tied in with this general subject is that of discipline. The tactical problems lying ahead of this army may call at any moment for troops of the highest order of discipline and training. We cannot afford any slackness or carelessness in this regard. By arrangements with the British authorities, offences committed by our men are to be turned over to the American Army for punishment, and where such instances occur, punishment should be adequate and swift, and the British authorities should be notified of the sentence imposed. This appeals to me, however, as a negative method only. We should strive to develop the type of discipline that minimizes the commission of serious offences demanding trial. It is trite, indeed, to say that this is a matter of leadership but evidence of failures along this line are so common in military experience as to warrant the continuous and earnest attention even of very senior officers. I believe that one of the first ambitions of corps, division and similar commanders in this theater should be to produce here an army that will be a model in this respect.

The normal indices of satisfactory discipline should be carefully watched; such as standards of military courtesy, bearing and carriage of soldiers, and neatness in clothing and appearance. On my recent visit to Ireland I was more than pleased with the standards attained there in this general respect. In London I have been disappointed. Moreover, the vilest slackness I have noted in this regard applies to officers of the grade of Major and below.

████████████████████

We must insist that every officer, regardless of rank, sets a constant example to enlisted men. If he fails to do so and does not immediately show improvement upon correction, more drastic action is indicated. Soldierly conduct on the part of all will do as much as any other one thing not only to improve our own chances in any tactical operation we may be called upon to perform, but in convincing the British that we are here not as muddling amateurs, but as earnest, competent soldiers who know what we are about.

Training in all its phases must be intensive. This is true, first, because time is short; second, because the problems we have demand the ultimate in trained personnel; and, third, because our men must be toughened and hardened physically to stand the most rigorous operations. Vigorous training will eliminate the cause of much avoidable difficulty, which usually comes about merely because of idleness. It must be intelligently directed so that every individual, including the last private in the ranks, can understand the reasons for the exertions he is called upon to make. Constant explanations during field exercises to insure this understanding are always in order, and any commander should be summarily relieved who neglects this important phase of training intelligent, patriotic Americans. Morale, of course, is the most highly important of any military attribute, but we must produce the type of morale that results from self-respect, thorough discipline, intensive training and adequate leadership - we should not make the mistake of believing that morale can be produced by pampering and by the lowering of standards to permit greater ease of living. I do not mean to decry the effect of proper recreational facilities, reasonable pass privileges and so on. These are important and must be developed and used accordingly, but they themselves are not the answer to the problem.

I am quite well aware that you are as fully acquainted with these matters as I am. My only thought is to assure that your own understanding of these things will not blind you to the fact that many of our officers and men have had little opportunity to learn and practice them. Consequently, I felt that through the writing of this letter I might possibly bring to your attention things that you would then wish to emphasize within your own command.

Please do not hesitate to communicate to me at any time any thoughts you may have along these or related lines. I should like to act as a clearing house to pass along to all senior commanders any suggestions as to effective methods, particularly where these are peculiar to our present conditions, and to pass on warnings as to dangers and pitfalls that have come to your attention in attempting to attain the results we are seeking. I cannot over-emphasize the concern I feel about all these things - not that I fear we will not give a good account of ourselves - but because of my deep conviction that we must form, here, the best army that the United States has ever put into the field if we are to perform our future tasks successfully.

With cordial personal regards,  
(signed) DWIGHT D. EISENHOWER.

Major-General John C.H. Lee,  
Headquarters, S.O.S.,  
ETOUSA

**UNCLASSIFIED**

**[REDACTED]**

Copy for

20 Jul. 42.

This inspiring directive gives us a challenging mission: to lead our S.O.S. officers and men to the highest standard of performance, of conduct and of morale. We shall fairly be rated by the results of our leadership.

General Eisenhower's policies herein so convincingly stated must be transmitted through the chain of command, in the most appropriate manner to all of our men. From the men and from all NCOs and officers are desired suggestions, or, better still, successfully proven methods of achieving the objectives given us by our Commander-in-Chief.

JOHN C.H. LEE,  
Major-General, U S. Army,  
Commanding.

**UNCLASSIFIED**

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 HEADQUARTERS  
 SERVICES OF SUPPLY  
 EUROPEAN THEATER OF OPERATIONS

Cir. No.

17 July 1942

E-X-T-R-A-C-T

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II--OVERSEAS RADIO AND CABLE MESSAGES (E.F.M.)

1. Reference is made to Section II Paragraph 19, Circular No. 10, Headquarters European Theater of Operations, dated 7 Jul 1942. For the information and guidance of all concerned there is being listed below, Code and Cable Addresses and Routing Words for all Army Post Offices now operating in this Theater:

<u>A.P.O. Number</u>	<u>RESTRICTED A.P.O. CABLE ADDRESS</u>	<u>ROUTING WORD</u>
1	AMGEPI	PLATFORM
34	AMABIN	CHARMING
251	AMABNE	CHARMING
302	AMGEYA	PLATFORM
305	AMBVCK	CHARMING
505	AMFUCO	PLATFORM
506	AMFUMU	PLATFORM
507	AMFUMI	PLATFORM
508	AMFUMY	PLATFORM
633	AMFUVA	PLATFORM
634	AMFYAS	PLATFORM
635	AMFYAL	PLATFORM
636	AMFYSO	CHARMING
637	AMGLHO	PLATFORM
638	AMGLSU	PLATFORM
639	AMGLUJ	PLATFORM
640	AMGIDO	PLATFORM
641	AMGINI	CHARMING
642	AMGOBY	CHARMING
813	AMACUR	CHARMING
871	AMPELM	PLATFORM
872	AMFAKI	PLATFORM
873	AMFAPY	PLATFORM
874	AMFISA	PLATFORM
875	AMFYYO	PLATFORM
887	AMBIHO	PLATFORM

By command of Major General LEE:

OFFICIAL:

s/ C. R. LONDON  
 t/ C. R. LONDON,

Lt. Col., A.G.D., Acting Adj. Gen.

REPRODUCED HQ SOS, 18 DECEMBER 1943.

M. J. S.

T. B. LARKIN,  
 Brigadier General, General Staff Corps,  
 Chief of Staff.

UNCLASSIFIED

[REDACTED]

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

Misc/FWB/ m

OSO ARC (9Jul 1942)

13 Jul 1942

SUBJECT: American Red Cross Services Clubs in Scotland

TO: See distribution below:

1. a. The American Red Cross has established Services Clubs for enlisted men in the following cities of Scotland. Accommodation includes facilities for recreation, canteen, sleeping quarters, baths, and meals together with periodic arrangements for dancing.

- (1) EDINBURGH The Royal Hotel, 53, Princes Street  
at present - 150 beds  
15 Jul - 300 beds  
1 Aug - 450 beds
- (2) GLASGOW Grand Hotel, Sauchiehall Street  
15 Jul - 150 beds  
1 Aug - 300 beds  
15 Aug - 400 beds

b. Meals at both establishments are one shilling each.

c. Bed and bath, including breakfast, two shillings and sixpence.

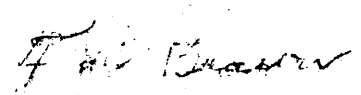
2. It is desired that the foregoing be brought to the attention of all enlisted men in your command with a view to their taking advantage of these facilities when on furlough or pass in Scotland. If large parties of enlisted men take advantage of these facilities, arrangements should be made prior to departure to ensure availability of accommodation.

By command of Major General LEE:

Distribution "C" plus:-

Copies to

CG 8th AF  
CG USANIF & V Army Corps  
CG II Army Corps

  
F.W. BROWN  
Major, A.G.D., *AGC*  
Asst. Adjutant General.



8 July 1942

1. SAFEGUARDING INFORMATION.

UNCLASSIFIED

1. Discussion of military matters affecting any phase of troop movements; location of troops or establishments of any nature; activities in which armed personnel are engaged; location and movement of supplies; or any other information having to do with military matters between persons in the military service in any public place such as conveyances, restaurants, hotels, streets, or with civilians or with anyone else is strictly prohibited.

2. No matter of a secret or confidential nature will be discussed in open terms over the telephone. The "scrambler" does not insure security.

3. Strangers or acquaintances who show special interest in American military and political matters, or ask your opinion on these matters must be viewed with suspicion and will be reported to your commanding officer.


By command of Major General LEE:

T. B. LARKIN,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ VICTOR V. TAYLOR  
t/ VICTOR V. TAYLOR,  
Colonel, A.G.D.,  
Adjutant General.

REPRODUCED HQ SOS, 21 DECEMBER 1943

  
M. J. S.

UNCLASSIFIED

[REDACTED]  
HQ SOS ETOUSA

Eng. Memo. No. 1

6 July 1942

E-X-T-R-A-C-T

**UNCLASSIFIED**

I--SECURITY MEASURES. a. All personnel of Services of Supply Organizations will be armed and trained in the use of the weapons prescribed by Tables of Basic Allowances, and such other weapons as are authorized by these headquarters. Units not having the full complement of rifles, sub-machine guns, or machine guns authorized by Tables of Basic Allowances, or to provide reasonable security, will submit their requirements to this headquarters.

b. Each installation and organization commander is responsible for air and ground defense.

c. A detailed defense plan with specific assignments of units or individuals to locations and tasks, will be prepared by each installation or organization commander to include protection against fires as well as defense of the area against ground and air attack. Plans will be rehearsed to insure that every man is thoroughly cognizant of the duties he is to perform in any emergency.

d. Inspection Officers will call upon local commanders to demonstrate their defense plans.

By command of Major General LEE:

T. B. LARKIN,  
Brig. General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ VICTOR V. TAYLOR  
t/ VICTOR V. TAYLOR,  
Colonel, A.G.D.,  
Adjutant General.

REPRODUCED HQ SOS, 20 DECEMBER 1943.

*MJS*

M. J. S.

**UNCLASSIFIED**

[REDACTED]

[REDACTED]

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

S-1758-B

AG 704 x 319.1 (18 Jan 1944)MP

AGO 887

UNCLASSIFIED

SUBJECT: Report of Investigation (WD, AGO Form 51)

TO : Commanders, All Units and Installations, European Theater of Operations.

1. Letter, this headquarters 25 Nov 1943, file AG 704 x 319.1 (25 Nov 1943)MP subject: "Non-Battle Casualty Reports (Report of Investigating Officer, WD, AGO Form No 51)", is rescinded.

2. Information from the War Department indicates that misunderstanding exists with regard to paragraph 8g(1), Circular 195, WD, 1943, relative to line of duty, misconduct and duty status.

3. In all death cases requiring investigation to determine line of duty, misconduct and duty status, it is essential that information as to the following be included in the report of the investigating officer:

a. Line of duty:

- (1) In line of duty.
- (2) Not in line of duty.

b. Misconduct:

- (1) Not result of own misconduct.
- (2) Result of own misconduct.

c. Duty status:

- (1) In duty status (including absence from organization on duty).
- (2) Not in duty status (absent without leave).
- (3) In authorized absence status (leave, pass, furlough, VOOO, etc).

4. An individual absent from his organization on duty is still in a duty status and is not in authorized absence status. Individuals absent on leave, pass or furlough are in authorized absence status.

5. Reports of investigation (WD, AGO, Form 51) when accomplished in cases of death will be submitted to this headquarters, addressed as follows:

Commanding General, SCS, ETCUSA,  
APO 871, US Army,  
(Attention: Casualty Branch, AGO)

[REDACTED]

UNCLASSIFIED

**UNCLASSIFIED**

AG 704 x 319.1 (18 Jan 1944)HP 18 Jan 1944 cont'd

6. Reports of investigation when accomplished in cases of injury not resulting in death will be submitted by the appointing authority direct to The Adjutant General, Washington, DC, in accordance with the provisions of par 1c (4) (e)1(b), AR 345-415, as amended by Changes No 2, dated 18 Feb 1943.

7. In this connection attention is invited to the fact that under the provisions of paragraph 8g(1), Circular 195, WD, 1943, reports of investigation in cases of death are subject to final determination of line of duty and misconduct by this headquarters (For the Theater Commander), whereas under the provisions of AR 345-415, Changes No 2, 18 Feb 1943 in cases of injury not resulting in death, the reports are subject to final action by The Adjutant General

For the Commanding General:

*R. B. Lovett*  
R. B. LOVETT, ~~Brigadier~~  
Brigadier General, USA,  
Adjutant General.

DISTRIBUTION: G, plus:

AG Casualty Branch, APO 871  
AG Officers Branch, APO 887  
AG Enlisted Branch, APO 871  
AG Military Personnel Div, APO 887

**UNCLASSIFIED**

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/bl

AG 322 MGC

4 January 1944

SUBJECT: Letter of Instruction.

TO : Commanding General, SOS, ETOUSA.

Letter, this headquarters, dated 21 March 1943, file AG 371 MX, subject as above, is amended to add Paragraph 3b (4) as follows:

"Issue instructions or orders to effect movements out of the theater incident to the evacuation of sick and wounded, to include patients and medical attendants, without reference to this headquarters."

By command of Lieutenant General DEVERS:

s/ RICHARD P. FISK;  
t/ RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

DISTRIBUTION:

NATOUSA	(1)
USAAF, UK	(30)
FUSA	(30)
SOS, ETOUSA	(15)
Island Base Command	(15)
Each Staff Section, Hq ETOUSA	(1)
Each AG Div	(1)

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AGO 871  
4 Jan 1944.

AG 320.22(17 Dec 43)MAG

SUBJECT: Change in Tables of Organizations and Equipment.

TO : Commanding Officers All Organizations and Installations,  
ETCUSA.

Letter, this headquarters, file and subject as above, dated 17 Dec 1943,  
is amended to add the following to par 1. (1):

"g. Platoon Guide (651) increased from Sergeant to  
Staff Sergeant."

For the Commanding General:



JEFFERSON E. KIDD,  
Colonel, AGD,  
Assistant Adjutant General.

DISTRIBUTION: "G"

HEADQUARTERS, SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS BRANCH  
UNITED STATES ARMED FORCES INSTITUTE  
SPECIAL SERVICE DIVISION  
APO 871, U.S. ARMY

2 January 1944.

POLICY AND INFORMATION  
LETTER NO. 2

1. Officers in the ETO may now enroll in the United States Armed Forces Institute for both Institute and University Extension Courses.
2. The following procedure for officers' fees is effective from this date:
  - a. USAFI Correspondence Courses processed in this theater (the 64 offerings now available and any others that are to be added in the future), including all lesson service and the issuance of a Proficiency Certificate - Two dollars for each course.
  - b. USAFI Self-Teaching Courses including end-of-course test - Two dollars for each course.
  - c. University Extension Correspondence Courses processed by colleges and universities in the States - full cost for each course as determined by fees set by the colleges and universities determined through the registration procedure outlined in the catalog.
3. Officers who desire accreditation service, that is, the submission of their records by the Institute to some secondary school, college, university, or employer at some future time, will pay an additional fee of two dollars at the time of their request for such services.
4. The fees indicated in paragraph 2 a b and c must be submitted with the registration form and will be paid at the time of enrollment for each course that may be taken.

For the Commandant:

S/ GEORGE N. CONKLIN  
T/ GEORGE N. CONKLIN,  
Ensign, U. S. N. R.,  
Assistant Commandant,  
ETO Branch USAFI

DISTRIBUTION "C"

REPRODUCED HQ SOS 4 January 1944

  
H. J. S.

APO 871

17 December 1943

AG 320.22

SUBJECT: Change in Tables of Organization and Equipment.

TO : Commanding Officers all Organizations and Installations ETOUSA

The following extract of cable from the War Department dated 11 December 1943, is quoted for your information, guidance and compliance.

1. Section 8, Circular 523 WD 13 December 43 published this date authorizes effective 13 December 43 following changes in Non-Commissioned Officers and Privates First Class for individual in Tables of Organization and Equipment as listed below. Desired all concerned under your jurisdiction be so informed.

(1). Individuals:

- a. Platoon Sergeant (651) increased from Staff Sergeant to Technical Sergeant
- b. Section Leader (652) Increased from Sergeant to Staff Sergeant
- c. Squad Leader (653) increased from Corporal or Sergeant to Sergeant or Staff Sergeant respectively
- d. Battalion Sergeant Major increased from Staff Sergeant to Technical Sergeant
- e. Squad Leader Assistant (653) increased from Corporal to Sergeant
- f. One-half of Privates increased to Privates First Class

2. Tables of Organization and Equipment

- a. Infantry Cannon Company, T/O & E 7-14
- b. (1). Headquarters and Headquarters Company  
Infantry Battalion T/O & E 7-16
- (2). Headquarters and Headquarters and Service  
Company Infantry Battalion Separate,  
T/O & E 7-26
- c. Infantry Rifle Company, T/O & E 7-17
- d. Infantry Heavy Weapons Company, T/O & E 7-18
- e. Infantry Anti-tank Company 57-1 gun T/O & E 7-19



- f. Headquarters and Headquarters Company  
Armored Infantry Battalion T/O and E 7-26
- g. Rifle Company Armored Infantry Battalion  
T/O and E 7-27
- h. Headquarters and Headquarters Company  
Light Infantry Battalion T/O and E 7-76
- i. Light Infantry Rifle Company T/O and E 7-77
- j. Headquarters and Headquarters Company  
Glider Infantry Battalion T/O 7-56
- k. Glider Infantry Company T/O 7-57
- l. Headquarters and Headquarters Detachment  
Mountain Infantry Battalion T/O 7-136
- m. Mountain Infantry Rifle Company T/O 7-137
- n. Mountain Infantry Heavy Weapons Company  
T/O 7-138
- o. Headquarters and Headquarters Company  
Ranger Battalion T/D 7-1036
- p. Ranger Company T/D 7-1037 "

For the Commanding General:

Distribution G

*Jefferson E. Kidd*  
JEFFERSON E. KIDD,  
Colonel, A.G.D.,  
Asst Adj General

**UNCLASSIFIED**

[REDACTED]  
HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 300.3 (11 Dec 43)P

16 Dec 1943

SUBJECT: Change No 21, AR 345-125, dated 1 February 1932.

TO: Commanding Officers all organizations and installations,  
European Theater of Operations.

Letter, this headquarters, AG 300.3 (11 Dec 43)P, 14 Dec 1943, Subject:  
Change No 21, AR 345-125, dated 1 February 1932, distributed to all organi-  
zations in the European Theater of Operations, is reclassified.

For the Commanding General:

*Jefferson E. Kidd*  
JEFFERSON E. KIDD,  
Colonel, AGS  
[Signature]

DISTRIBUTION: - G

**UNCLASSIFIED**

[REDACTED]

HEADQUARTERS, SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS BRANCH  
UNITED STATES ARMED FORCES INSTITUTE  
SPECIAL SERVICE DIVISION  
APO 871, U.S. ARMY

15 December 1943.

POLICY AND INFORMATION  
LETTER NO. 1

1. POLICY AND INFORMATION LETTERS--This is the first of a series of Policy and Information Letters designed to inform Special Service and Education Officers about the USAFI. Each item of information and each letter will be numbered for easy reference. It is suggested that copies of this series be filed for future use.

2. ENROLLMENT FEES FOR ENLISTED PERSONNEL--Under present regulations the fee for USAFI courses, listed on pages 9 and 10 of the ETO Edition of the Catalog, is \$2.00. According to Army Regulation 315-3100, 30 July 1943, "Enlisted personnel will pay a uniform registration fee of \$2.00 for the first enrollment in the United States Armed Forces Institute correspondence and self-teaching courses as evidence of serious intent. No additional fee will be required for courses in addition to the first while satisfactory progress is maintained." No part of the \$2.00 registration fee will be refunded in the event of disenrollment.

3. ENROLLMENT FEES FOR OFFICER PERSONNEL--According to AR 350-3100, 30 July 1943, "Officer personnel will pay fees covering the costs of the different types of courses and services." As soon as definite information is received, specific details about officers' fees and enrollment procedure will be announced. Until that time applications from officers cannot be accepted.

4. PAYMENT OF FEES--It is suggested that each registrant submit his own fee for the exact amount of \$2.00. Fees must accompany applications, and must be paid by United States Postal Money Order on the Postmaster, New York, N.Y., payable to the Treasurer of the United States. Money Orders not in the exact amount, personal checks, and United States or English currency cannot be accepted.

a. A Money Order covering several applications may be submitted, but until the Institute's stock of materials is complete, such a procedure may result in the return of all applications because of the inability of the Branch to fill one of the requests. A complete stock of materials, expected on or about 1 January 1944, should eliminate this situation.

5. PREPARATION OF APPLICATIONS--Application forms should be filled in carefully on both sides. The registrant should be sure to fill in his name and address legibly and should obtain the approval of his Commanding Officer in the space provided in the lower right-hand corner of the back of the form. Applications not bearing the approval of an Organization Commander cannot be accepted, and will be returned.

6. TRANSFER OF REGISTRATION--Registrants who enrolled for courses with the USAFI at Madison, Wisconsin, may transfer their registrations to the ETO Branch, and have their lessons corrected in this Theater. Requests for such transfers should be made in writing to the Commandant, USAFI, Madison (3), Wisconsin. Until approval is received from the Institute at Madison, lesson materials cannot be furnished to registrants originally enrolled there.

7. SELF-TEACHING MATERIALS--Self-teaching texts will be distributed by the ETO Branch USAFI in accordance with the following policy:

a. Distribution for individual study.

(1) Self-teaching texts, which are not to be confused with correspondence courses, may be obtained by an individual enlisted man or woman who fills in the regular application and pays the usual fee. These materials are designed for personnel who may be located in isolated places from which it is difficult to submit lessons for correction under the correspondence course plan. No lesson service is provided for self-teaching texts, but individual enrollees may have a record made of their achievement in a course by applying for and taking under the direction of an officer an "End-of-Course Examination." Subsequent applications for self-teaching materials after the initial enrollment will not be favorably considered unless the applicant has shown evidence of satisfactory progress by taking an "End-of-Course Examination."

b. Distribution for off-duty group classes.

(1) Self-teaching texts for off-duty group classes will be furnished by the Branch upon receipt of a requisition (GIC Form No.400), properly signed by the appropriate officer of the using unit and accompanied by the following statement: "These textbooks are to be used for off-duty group instruction of enlisted personnel." The requisition should preferably be accompanied also by a list bearing the name, serial number, rank, and organization of the individuals who will be in the class.

(2) Members of group classes are not required to enroll with the Institute. If, however, individual members desire to have a record made of their accomplishment they will have to enroll, apply for the End-of-Course Examination, and pay the required registration fee of \$2.00.

c. Distribution to Special Service and Education Officers.

(1) A sample set of self-teaching texts will be distributed to Special Service and Education Officers for display purposes upon receipt of a requisition (GIC Form No. 400), together with the following statement: "These texts are to be used for display and publicity purposes."

8. SELF-TEACHING TITLES NOW AVAILABLE--- The following USAFI self-teaching titles are now available in limited quantities from this Branch:

<u>TITLE</u>	<u>TEXTBOOK NO.</u>	<u>WORKBOOK NO.</u>
a. Military Correspondence	355.1	---
b. Review Arithmetic, Book 1	510.1	510.3
c. Review Arithmetic, Book 2	510.2	510.4
d. A First Course in Algebra, Part I	512.1	---
e. A First Course in Algebra, Part II	512.2	---
f. Fundamentals of Typewriting	652.1	---
g. Shorthand (Gregg)	653.1	653.2
h. Bookkeeping and Accounting, Fundamental Principles	657.1	657.2

a. In ordering self-teaching materials, it is desired that the foregoing titles and numbers be specified on requisitions. Where workbooks are indicated, the same quantity of that item should be ordered as of the textbooks.

9. DRAWING INSTRUMENTS--Drawing instruments are specifically required for Institute Courses Nos. 7x1, 7x2, 7x3, and 7x4. Instruments are not supplied by the Institute. Unless a registrant has access to drawing instruments or can purchase them, he should be advised against enrolling for drawing courses. The following minimum instruments are required: drawing board, compass, dividers, T-square, triangles, ruling pen protractor, French curve, pencils.

/OVER

10. LESSON SERVICE -- Lessons for Institute courses, i.e. courses listed on pages 9 and 10 of the Branch Catalog, are corrected by cooperating civilian agencies in this Theater. As a result, enrollees get more effective service than heretofore when lessons had to be sent to the States. The enrollee submits his assignments to the ETO Branch; these are recorded and sent on by courier to the cooperating civilian institution for correction, after which they come back to the Branch. The Branch records the grades and sends the corrected lessons back to the student, together with a new lesson.

a. Lessons for University Extension Courses are not scored in this Theater. They are submitted by the student directly to the colleges or universities in the States.

11. CATALOGS, APPLICATIONS, AND POSTERS-- The current supply of these materials is nearly exhausted. Reprintings of all items have been ordered, and are expected within the next several weeks. Application blanks can still be furnished in limited quantities, but catalog and poster requests cannot be filled immediately.

s/  
t/ THEODORE A. SIEDLE  
THEODORE A. SIEDLE,  
Major, Air Corps,  
Command t,  
ETO Branch USAFI.

DISTRIBUTION "C"

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATRE OF OPERATIONS  
UNITED STATES ARMY

RPF/CDD/b1

AG 244 MGA

6 December 1943

SUBJECT: Soldier's Deposits, Purchase of War Bonds, Personal  
Transmission of Funds.

**UNCLASSIFIED**

TO: See distribution.

1. With a view to affording enlisted personnel added opportunities for saving, to further reduce the amount of cash funds available for expenditure in the United Kingdom, and to assist in the British Government coinage conservation program, the following procedure will be instituted to encourage personnel to effect savings from their pay by making a Soldiers Deposit, by purchasing a War Bond for cash and/or making a personal transmission of funds to the United States.

a. A company, unit or detachment sign-up list will be made available to enlisted personnel at all times for indication of individual desire to make a Soldiers Deposit, to purchase a War Bond for cash, or to make a personal transmission of funds to anyone in the United States.

b. Such sign-up list will be used by personnel officers as the basis for effecting the individuals desire by pay-roll deduction, with remarks thereon as follows:

- (1) "Due US - Soldiers Deposit \$10.00"; or
- (2) "Due US - Purchase one \$25.00 War Bond - \$18.75 - mail to Mrs John Doe, 510 Fifth Ave., New York City. (Indicate co-owner or beneficiary)"; or
- (3) "Due US - PTA - \$25.00 for Mrs John Doe, 510 Fifth Ave., New York City".

2. All company, unit, or detachment personnel officers will coordinate with their local finance officer, who will assist them in putting this system into effect.

3. Supplies of sign-up sheets may be secured from any finance disbursing officer.

By command of Lieutenant General DEVERS:

/s/t/ RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

Distribution: [REDACTED]

**UNCLASSIFIED**

HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

ATO 871  
4 Dec 1943

AG 350 (15 Nov 1943)MAG

SUBJECT: ETO Branch of the United States Armed Forces Institute (USAFI)

TO : See "Distribution".

Paragraph 1, Letter, AG 350 (15 Nov 1943)MAG, this headquarters, subject: "ETO Branch of the United States Armed Forces Institute (USAFI)", dated 15 Nov 1943, is amended to read as follows:

"Pursuant to Letter, AG 352 (3 Nov 1943), War Department, The Adjutant General's Office, subject: 'Authorization for Establishment of the European Branch, United States Armed Forces Institute', dated 15 Nov 1943, the ETO Branch of the USAFI is established in this theater effective 15 Nov 1943."

For the Commanding General:

*Fred A. Meyer*  
FRED A. MEYER, <sup>DB</sup>  
Colonel, AGD,  
Acting Adjutant General.

DISTRIBUTION: "G"



HEADQUARTERS  
SERVICES OF SUPPLY  
EUROPEAN THEATER OF OPERATIONS

AG 350. ( 15 Nov 1943)MAG

APO 871  
15 Nov 1943.

SUBJECT: ETO Branch of the United States Armed Forces Institute (USAFI).

TO: See Distribution.

1. REFERENCE par. 1, AR 350-3100, 30 Jul 1943, a Branch of the United States Armed Forces Institute (USAFI) is established in this Theater, effective 10 Nov 1943. It is to be known as the ETO Branch USAFI. Headquarters are at APO 871; telephone, Thackeray 8285.

2. PURPOSE: It is the purpose of the ETO Branch USAFI to facilitate individual correspondence study and group instruction and to provide self-teaching materials for military personnel in subjects of value to the Armed Forces.

a. A total of sixty-four (64) courses are now offered by the ETO Branch USAFI. These will be completely processed in this Theater, eliminating the transmission of lesson papers and materials to and from the United States. Additional courses will be available in a few months, at which time appropriate announcement will be made.

b. A total of six-hundred (600) courses are offered by colleges and universities of the United States through the ETO Branch USAFI, but require correspondence with and transmission of lesson papers to the respective institutions.

3. ELIGIBILITY: Officer and Enlisted personnel, both men and women, of the Army, Navy, and Marines are eligible for correspondence courses and self-teaching materials through the ETO Branch USAFI.

4. APPLICATIONS: Procedures in making application for correspondence courses and self-teaching materials are as follows:

a. Applications from Enlisted personnel must bear the approval of unit commanders in the space provided on the back of application forms.

b. Applications from Officers must bear the approval of the immediate superior commanding officer in the space provided on the back of the forms.

c. To facilitate processing of applications, the forms must be filled out completely on both sides.

d. On approval of unit commanders (for EM), as indicated in par. 4 a, above, and immediate superior commanding officers (for OFF), as indicated in par. 4 b above, applications will be mailed directly to the Commandant, ETO Branch USAFI, Hq SOS, APO 871.

e. Direct communication between Officers or Enlisted Men and the Commandant of the ETO Branch USAFI is authorized for questions pertaining to the educational services of the Branch, for the processing of lesson papers and the handling of instructional materials, and for information about courses and other activities of the Institute. The Commandant should be addressed as indicated in par. 4 d above.

5. FEES: United States money orders, made payable to the Treasurer of the United States, must accompany applications for correspondence courses and self-teaching materials as follows:

a. Enlisted personnel are entitled to the educational services of the ETO Branch USAFI upon the payment of a registration fee of two dollars (\$2.00). After the payment of the initial registration fee of two dollars (\$2.00), no additional fees will be required for subsequent correspondence courses or self-teaching materials so long as satisfactory progress is maintained or serious intent is evidenced.

b. Authorization of fees for Officers has not yet been announced by the War Department. Information may be obtained by written or telephoned communication with the Commandant, ETO Branch USAFI, as soon as available.

6. APPLICATION FORMS, CATALOGS, AND POSTERS: Application forms, catalogs, and posters will be obtained by Special Service and Education Officers on direct request to the Commandant, ETO Branch USAFI, APO 871.

7. PUBLICITY: Commanding Officers are directed to publicize the establishment of the ETO Branch of the USAFI by distribution of this letter, application blanks, catalogs, and posters to each unit in their commands.

For the Commanding General:

*Fred A. Myer*  
FRED A. MYER,  
COL. AGD,  
Actg. Adj. Gen.

DISTRIBUTION "G"

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 352 Per-CA

11 Nov 1943

SUBJECT: Officer Candidates.

TO: Commanding General, SOS, ETOUSA, APO 387.

1. Letter this headquarters, file: AG 352 E-GA, subject: Officer Candidates, dated 25 Sept 1943, is rescinded.

2. A Theater Officer Candidate Selection Board has been established at the American School Center, ETOUSA, to interview and examine all Officer Candidate School Applicants who have been recommended by Field Officer Candidate Selection Boards.

3. A monthly quota will be allotted to your command by this headquarters, giving the number of applications, which have been approved by a Field Officer Candidate Selection Board, that you are authorized to forward to the Theater Officer Candidate Selection Board for further consideration. Applications submitted to the Theater Board under this quota will not be broken down into Arm and Service, but will represent the most outstanding applicants available within your command which have been approved by a Field Board. Those applications selected will be forwarded direct to the President, Officer Candidate Selection Board, American School Center, APO 645. Report of physical examination, proceedings of a Field Officer Candidate Selection Board, and the Unit Intelligence Officer's clearance, will accompany the applications. The board has been authorized to contact organizations of candidates direct to arrange for an examination and interview.

/over

4. Upon final action by the Theater Officer Candidate Selection Board, all approved applications will be forwarded to this headquarters by the Theater Board where they will be held pending a quota from the War Department. Those applications not approved will be returned by the board direct to your headquarters.

5. Applications of personnel under the commands of American School Center and Special Troops, ETOUSA will be forwarded to your headquarters for processing before a Field Board. If approved by a Field Board under your command, they will be considered for forwarding to the Theater Board under the quota allotted to you.

6. Effective in December, the monthly report to this headquarters of the number of approved Officer Candidate's applications in your command, will be discontinued.

By command of Lieutenant General DEVERS:

s/ A.W. PALIN, Jr.  
A.W. PALIN, Jr.  
Major, AGD,  
Asst Adj General.

AG 352(11 Nov 43)Enl. 1st Ind.  
Hq SOS, ETOUSA, APO 871, 20 Dec 1943.

To: ~~Commanding Officers, All Organizations and Installations, SOS, ETOUSA~~

For your information and guidance.

By command of Major General LEE:

*Ottis L. Ligon*  
OTTIS L. LIGON,  
1st Lt, AGD,  
s't Adj Gen.

DISTRIBUTION: C less  
Non-SOS

HEADQUARTERS ARMY SERVICE FORCES  
Washington 25, D. C.

SPX 471 (5 Nov 43)  
OE-P-SPTRC-MB-A

9 November 1943.

SUBJECT: Changes to AR 775-10.

TO : Commanding generals, all service commands and Military District of Washington.  
Chiefs of technical services.  
Provost Marshal General.

Pending publication of revision of AR 775-10, 30 July 1943, paragraphs 61, 63, 92, and 108 are amended as follows:

61. Grenades.

\*\*\*\*\*

d. Rifle, AT, M9/1  
Per company, battery or troop armed with a launcher - - - 4

63. Chemical warfare ammunition. \* \* \*

\*\*\*\*\*

1/2.	Grenade, colored smoke, M18	<u>Rounds</u>
(1)	<u>Per 100 authorized strength of all tactical units - - - - -</u>	<u>4</u>
(2)	<u>Commanding General, Army Air Forces - - - -</u>	<u>25,000</u>
(3)	<u>Commanding General, Army Ground Forces - - -</u>	<u>25,000</u>

\*\*\*\*\*

92. Chemical warfare ammunition. \* \* \*

\*\*\*\*\*

a.	<del>(4)</del> Grenade, colored smoke, M18	- - - - - 1
b.	<del>(2)</del> Grenade, colored smoke, M18	- - - - - 1

\*\*\*\*\*

108. Chemical warfare ammunition. \* \* \*

\*\*\*\*\*

(b) Grenade, colored smoke, M18 - - - - - 1

By command of Lieutenant General SOMERVELL:

s/ ROBERT H. DUNLOP,  
t/ ROBERT H. DUNLOP,  
Brigadier General,  
Adjutant General.

SPX 471 (5 Nov 43)OB-P-SPTRC-MB-A  
9 November 1943

Copies furnished:

Assistant Chief of Staff, G-3.

Commanding Generals:

Army Ground Forces.

Army Air Forces.

Defense Commands.

Oversea Bases.

Theaters of Operations.

Deputy Chief of Staff for Service Commands.

Fiscal Director.

Director of Supply.

Director of Materiel.

Director of Administration.

HEADQUARTERS ARMY SERVICE FORCES  
Washington 25, D. C.

SPX 471 (30 Oct 43)  
OE-F-SPTRO-MB-A

6 November 1943.

SUBJECT: Changes to AR 775-10.

TO: Commanding generals, all service commands and Military  
District of Washington.  
Quartermaster General.

Pending revision of AR 775-10, 30 July 1943, the War Department has authorized the following changes therein:

46.	<u>Cartridge, blank, caliber .30.</u>	
a.	Per active weapon in tactical unit:	<u>Rounds</u>
	(1) Rifle, caliber .30 -----	75
	(2) Machine gun, light, caliber .30 -----	300
	(3) Machine gun, caliber .30, other than light, antiaircraft, or aircraft mounted -----	500
b.	Per war dog:	
	(1) Tactical dogs in training at reception and train- ing centers -----	100
	(2) Pack and sledge dogs in training at reception and training centers -----	25
	(3) Per dog attached to tactical unit (annual allowance) -----	25
49.	<u>Cartridge, blank, pistol or revolver.</u>	
a.	For each cavalry troop, horse, for use in training horses -----	500
b.	For each dog in training at dog reception and training centers -----	100
c.	For each dog attached to a unit or installation for duty (annual allowance) -----	100

By command of Lieutenant General SOMMERVELL:  
Copies furnished:  
Assistant Chief of Staff, G-3, WDGS.  
Commanding Generals:  
Army Ground Forces.  
Army Air Forces.  
Defense Commands.  
Oversea Bases.  
Theaters of Operations.  
Director of Military Training.  
Provost Marshal **General**.  
Chief of Ordnance

s/ J. A. ULIO  
J. A. ULIO,  
Major General,  
Adjutant General.

36-00207

WAR DEPARTMENT  
Washington 25, D. C.

AG 019.11 (4 Nov 43)  
OB-L-SPICY-MB-A

4 November 1943.

SUBJECT: Evidence of good health in connection with applications for National Service Life Insurance in oversea stations.

TO : Commander-in-Chief, Southwest Pacific Area.  
Commanding Generals:  
Theaters of Operations.  
Caribbean Defense Command.  
Alaskan Department.  
Commanding Officers, Base Commands.

1. The Administrator of Veterans' Affairs has authorized the acceptance of modified evidence required to show insurability in connection with applications for National Service Life Insurance submitted by military personnel who have been on active duty more than 120 days and who are serving outside of the United States proper and where it is neither practicable nor feasible to have an examination conducted by a medical officer.

2. Military personnel included within the category described by paragraph 1 may secure National Life Insurance by --

- a. Completing page one of Veterans' Administration Insurance Form 350a (pink application).
- b. Completing the reverse side of the application form referred to in 2 a above.
- c. Securely attaching in lieu of a detailed medical examination a certificate of his commanding officer as indicated below:

Name, rank, or grade of applicant \_\_\_\_\_ ASN \_\_\_\_\_

I certify that this applicant for insurance is a member of my command and on duty outside of the United States proper; that it is neither practicable nor feasible for a medical officer to examine him; that he is now performing full and unrestricted duty, and that I have this day personally inspected said applicant and believe him to be free from disease, defect or infirmity, except as noted below:

Signed at APO No \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 194

\_\_\_\_\_  
Signature, rank, and serial number of commanding officer

3. The modification of the evidentiary requirements as to good health herein authorized is of such vital nature as to make it mandatory that all officers executing the above set forth certificate exercise the utmost care personally in assuring themselves that the prescribed conditions are specifically met.



AG 019.11 (4 Nov 43)OB-L-SPICY-MB-A  
9 November 1943

4. The commanders concerned will acquaint all eligible personnel who do not already have \$10,000 National Service Life Insurance and/or United States Government Life Insurance with the privilege granted by this communication. This applies only to National Service Life Insurance.

By order of the Secretary of War:

s/ ROBERT H. DUNLOP,  
t/ ROBERT H. DUNLOP,  
Brigadier General,  
Acting The Adjutant General.

36-00225

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/cgp

AG 400.34  
x 370.5 M

3 Sep 1943

SUBJECT: Rescission of Instructions for Overseas Movement.

TO : Commanding Generals,  
SOS, ETOUSA  
Eighth Air Force  
V Corps

1. The following letters, this headquarters, are rescinded:

- a. File AG 400.34 MGD, dated 7 December 1942, subject: "T/EA Supplies for troops departing from the United Kingdom".
- b. File AG 370.5 MGD, dated 5 January 1943, subject: "Administrative Instructions for Units Alerted for Overseas Movement".
- c. File AG 370.5/3 MGD, dated 16 January 1943, subject: "Administrative Instructions for Units Alerted for Overseas Movement".

2. Current instructions on this subject are contained in POM-ETO, Hq, SOS, ETOUSA, file AG 370.5(21 Jul 43)PGD, dated 21 July 1943.

By command of Lieutenant General BEYERS:

s/ RICHARD P. FISK,  
RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

AG 400.34 x 370.5/3 Sep 1943

AG 400.34 x 370.5/3 Sep 1943

AG 400.34 x 370.5/3 Sep 1943

AG 400.34 x 370.5/3 Sep 1943

AG 400.34 x 370.5/3 Sep 1943

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AG 400.34 x 370.5/3 Sep 1943

AG 400.34 x 370.5/3 Sep 1943

AG 400.34 x 370.5/3 Sep 1943

AG 400.34 x 370.5/3 Sep 1943

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/ebe

AG 370.5/3 MGA

3 July 1943

SUBJECT: Movement of Individuals or Units into (or out of) ETOUSA.

TO : Commanding General, SOS, ETOUSA.  
Commanding General, V Corps.  
Commanding General, Eighth Air Force.

Particular attention is invited to Par 5d, Sec III, GO 16, Hq ETOUSA, 21 Mar 1943, which reads as follows:

"All requests for the movement of individuals or units into (or out of) ETOUSA will be submitted to this headquarters".

By command of Lieutenant General DEVERS:

/s/t/ RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/cgp

AG 335.12 MGA

27 June 1943

SUBJECT: Rendering of Salutes

TO : CG, SOS, ETOUSA  
CG, V CORPS  
CG, Eighth Air Force  
CG, Iceland Base Command  
CO, European Wing, Air Transport Command  
CO, 24th Airways Communication Squadron.

1. It has been brought to the attention of this headquarters that divergent opinions exist in this theater as to whether or not salutes should be rendered by junior officers when overtaking and passing senior officers and by enlisted men overtaking officers.

2. Although no apparent War Department publication specifically states that salutes must be rendered in such instances, customs of the service make it appropriate that the general practice of saluting at all times upon recognition of persons entitled to the salute be followed in this theater.

3. In this connection the provisions of Training Memo #9, Hq ETOUSA, 1 December 1942, subject: Military Discipline, FM 21-50, subject: Military Courtesy and Discipline and AR 600-25, dated 1 January 1943, should be brought to the attention of all personnel in your command.

By command of Lieutenant General DEVERS:

/s/ Richard P. Fisk;  
RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

COPY TO:  
Commandant, American School Center,  
CO, Assault Training Center.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/ebe

AG 311.5 M

13 May 1943

**UNCLASSIFIED**

Subject: Identification Photographs and Policy with Respect to Qualification of Personnel Authorized to Perform Duties in Connection with Secret and Confidential Cryptographic Systems of the Army.

To : Commanding General, SOS, EFOUSA.  
Commanding General, V Corps.  
Commanding General, Eighth Air Force.  
Commanding Officer, European Wing, Air Transport Command.  
Commanding Officer, 24th Airways Communications Squadron.

1. Reference is made to letter this headquarters, AG 311.5 HGB, 28 February 1943, subject as above.

2. War Department letter AG 311.5 (5-5-43) OE-S-B-I, 8 May 1943, same subject, is published for your information and compliance.

"1. Letter this office, AG 311.5 (2-12-43)OE-S-B-I, February 15, 1943, subject as above, is amended as follows:

a. Paragraph 4 is amended by adding the following: "Active reserve status of Reserve Officers, and Commissioned or Enlisted status in a National Guard unit are not to be construed as constituting continuous service in the United States Army".

b. Paragraph 5 which reads: "A statement to the effect that \*\*\*\*, will be signed\*\*\*\*, is changed to read: "A statement to the effect that all personnel having access to Secret and Confidential cryptographic material have been investigated and found to meet fully the requirements of this letter, will be signed\* \* \* \*".

c. Paragraph 5 is further amended by adding the following: "An exception to the provisions of this paragraph and to paragraph 4, above, is made for personnel, in this headquarters below Division or Wing, now engaged in cryptographic duties that involve their having access only to Air-Ground Liaison Code, Division Field Code, Combat Code, I-94 cipher device, and/or the M209 Converter.

2. It is desired that all concerned within your command be informed of the above.

By command of Lieutenant General DEVENS:

DISTRIBUTION:  
G-2, Signal,  
AG Records.

**UNCLASSIFIED**

/s/ Richard P. Fisk,  
RICHARD P. FISK,  
Lt. Colonel, A.G.D.  
Assistant Adjutant General.

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

COMMANDING GENERAL  
U.S. ARMY FORCES IN  
THE EUROPEAN THEATER  
OF OPERATIONS

AG 461 (5-4-43)OB-S-B-M

KLS/sr-2B-939 Pentagon

May 7, 1943

SUBJECT: Pamphlet Entitled "What Every Soldier,  
Sailor and Civilian Should Know"

TO : Commander-in-Chief, Southwest Pacific Area.  
The Commanding Generals,  
Hawaiian Department,  
Theaters of Operations;  
Base Commands.

1. Inclosed is a summary of information concerning a campaign in progress to persuade American soldiers to use unorthodox medical methods, particularly in treatment of wounds.

2. It is directed that:

a. In all areas under military control, distribution of the pamphlet mentioned in the attached summary of information be forbidden.

b. All possible steps be taken to counteract propaganda of the group distributing this pamphlet.

c. Report be made to the Assistant Chief of Staff, G-2, War Department General Staff, Washington, D.C., of activities of literature of this group in your command.

By order of the Secretary of War:

/s/ J. A. Ulio,  
/t/ J. A. ULIO,  
Major General,  
The Adjutant General.

1 Incl:  
Cy of Summary of Information.

DISTRIBUTION I.

UNCLASSIFIED

[REDACTED]

(Ltr, WD, AGO, Washington, AG 461 (5-4-43) CB-S-B-M, dated 7 May 1943, subject: "Pamphlet Entitled "What Every Soldier, Sailor and Civilian should Know".")

AG 461 MGB

1st Ind.

RPF/cgp

Hq ETOUSA - 18 May 1943

TO: CG, SOS, ETOUSA;  
CG, V Corps;  
CG, Eighth Air Force;  
CO, European Wing, Air Transport Command.

1. For your information and necessary action.
2. Report required by paragraph 2 c will be submitted to this headquarters.

By command of Lieutenant General LEEVES:

s/ RICHARD P. FISK,  
RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

1 Incl: n/c

UNCLASSIFIED

[REDACTED]

Subject: Pamphlet entitled "What Every Soldier, Sailor and  
Civilian Should Know"  
Dr. Charles Henry Duncan  
Dr. Carl S. Frischhorn.

**UNCLASSIFIED**

Summary of Information:

Information has been received to the effect that a pamphlet entitled "What Every Soldier, Sailor, and Civilian Should Know", by Dr. Charles Henry Duncan, which urges unorthodox medical treatment for members of the armed forces, has recently been sent in Red Cross bundles from Wake County, North Carolina, to Algeria, Africa, for distribution to troops. Under date of November 16, 1942, it was reported that the pamphlet was apparently enjoying a large distribution in the vicinity of Norfolk, Virginia.

The pamphlet was published in September 1942 by Lettong Gooch, Norfolk, Virginia, and is "dedicated to the Men and Women serving the USA." Mr. Gooch has advised that he printed 2000 copies of the pamphlet in September 1942, and subsequently printed an additional 1500, of which 500 remain undistributed.

In the pamphlet, Dr. Duncan, Practitioner and Lecturer, 10 East 77th St., New York City, describes the healing and curing of infected wounds by an unorthodox method not expounded or approved by medical doctors. He especially recommends his method of treatment for members of the armed forces who suffer wounds in action. Dr. Duncan is listed in the American Medical Directory for 1942, but he is not a member of any medical associations of national repute.

The pamphlet includes a picture of Dr. Carl S. Frishkorn, who, in the foreword of the pamphlet, laudably praises the pamphlet and its author, Dr. Duncan. The picture shows him in a U. S. Coast Guard uniform, although Frischkorn has had no official connection whatsoever with the U. S. Coast Guard. He is reported to be an associate member only of Flotilla No. 10, U.S. Coast

[REDACTED]



~~CONFIDENTIAL~~

Guard Auxiliary, a volunteer civilian organization. Frischkorn is reportedly a Naturopathic physician, and is said to be not in good standing with members of the medical profession because of his unethical medical practices. He is not listed in the 1942 American Medical Directory. Frischkorn has been reported as having pro-Nazi sympathies and being active in German activities. He is a former member of the German American Club and reputedly still associates with other former members.

In November 1942, the Postal Officials of Norfolk, Virginia, filed a complaint alleging violation of postal laws by Frischkorn, charging him with fraudulent use of the mails. Frischkorn allegedly used the mails in an attempt to obtain remittances of money from various persons by claiming that he is able to diagnose accurately the disease and condition of health of those persons who file with him a specimen of blood. It is reported that his case is scheduled to be presented to the Grand Jury in May 1943.

UNCLASSIFIED

~~CONFIDENTIAL~~

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/cgp

AG 312.4 MSIG

6 May 1943.

SUBJECT: Signature on Messages

TO : CG, SOS ETOUSA  
CG, V Corps  
CG, Eighth Air Force  
CG, Iceland Base Command  
CO, European Wing, Air Transport Command.

Letter this headquarters, AG 311.5 M, dated 29 November 1942, subject as above, is rescinded and the following substituted therefor:

"All signatures will be buried in the coded text of cryptographed messages. Care will be taken that signatures do not appear at the beginning or ending of messages. The word, NOSIG, will be sent in the clear at the end of the cryptographed text."

By command of Major General KEY:

/s/ Richard P. Fisk

/t/ RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

DISTRIBUTION:

"C"

Reproduced Hq SOS, ETOUSA, 8 May 1943. CBK O.L.L.

DISTRIBUTION:

"C" Less non-SOS units.

[REDACTED]  
WAR DEPARTMENT  
The Adjutant Generals' Office  
Washington

AG 311.5 (4-27-43)OB-S-SPSIS-M

April 28, 1943

SUBJECT: Fighter Director Vocabulary.

To : The Commanding Generals,  
Army Ground Forces,  
Army Air Forces,  
Army Service Forces,  
Defense Commands,  
Departments,  
Theaters of Operations,  
Service Commands,  
The Commanding Officers,  
Base Commands.

**UNCLASSIFIED**

1. The Combined Communications Board has approved the attached Fighter Director Vocabulary for use in Combined Operations.
2. The effective date for use in Combined Operations will be supplied later.
3. It is desired that the necessary steps be taken to disseminate this information in your command.

By order of the Secretary of War:

1 Inclosure  
Incl. #1-Fighter Director  
Vocabulary.

s/ H. B. LEWIS,  
Brigadier General,  
Acting The Adjutant General.

COPIES FURNISHED:

The Combined Chiefs of Staff,  
The Chief Signal Officer,  
The Divisions of the War Department General Staff.

**UNCLASSIFIED**

CG, V Corps.  
CG, EW, AFG.

## FIGHTER DIRECTOR VOCABULARY

## PART I

UNCLASSIFIED

R/T CODE AND VOCABULARY USED FOR THE DAY CONTROL OF  
FIGHTER AIRCRAFT EITHER UNDER SHORE OR SHIP CONTROL

<u>W/T</u>	<u>R/T</u>	<u>MEANING</u>
AB	Above	Air craft above you.
AM-MN	Ammo Minus	Have less than half ammunition left.
AM-PS	Ammo Plus	Have more than half ammunition left.
AM-O	Ammo Zero	Have no ammunition left.
AK	Anchored	Am orbiting a visible orbit point.
AG	Angels	Height in thousands of feet.
AW	Away	Aircraft is flying away from directing ship.
BT	Bandit	Identified Enemy aircraft (Number may be indicated).
AS	Base	Home airfield ( <u>Note</u> : with ship based aircraft this means "Carrier").
BE	Below	Aircraft below you.
BG	Bogey	Unidentified aircraft ( <u>Note</u> : implies "investigate with caution - may be friendly")
BS	Bombers	High level bombers.
UR	Burst	Am about to fire H.A. Shells to burst at estimated height of and in direction of enemy.
BU	Buster	Fly at normal full speed ( <u>Note</u> : Indicated Air Speeds will normally be used by shore Controllers).
CT	Centre	Centre of Unit or indicated part of Unit (see CLOCK CODE).
CN	Chickens	Own fighters.

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<u>W/T</u>	<u>R/T</u>	<u>MEANING</u>
CA	Clara	R.D.F. screen is clear
CL	Close	Keep near directing ship.
FS	Fishes	Torpedo aircraft.
FD	Freddie	Fighter Directing Ship
FD FD FD	Freddie Indicating	Am identifying myself as Fighter Directing Ship by making puffs of smoke and/or some other prearranged signal.
FY	Friendly	Aircraft is/are friendly.
FL	Fuel	Quantity of fuel remaining (Number of gallons e.g. "Fuel forty-two")
GA	Gate	Fly at maximum possible speed ( <u>Note</u> : not to be maintained for more than five minutes).
GR	Grand Slam	Enemy aircraft shot down.
HS	Hawks	Dive bombers
HU	Heads Up	Enemy got through (part or all)
RC	Hey Rube	Rendezvous over directing ship. Report when on station.
LF	Left (PORT)	Alter course to left (aircraft normally alters course 30°).
LT	Lights	Identify yourself now.
LI	Liner	Fly at economical cruising speed. ( <u>Note</u> : Indicated Air speeds will normally be used by shore controllers).
MT	Mattress	Below cloud.
Q	...o'clock	Aircraft in clock code sector indicated. (See CLOCK CODE).
OR	Orbit	Circle and search.
OP	Orbit Left (Port)	Circle and search to left (Port).
OS	Orbit Right (Starboard)	Circle and search to right (Starboard)
PK	Pancake	Land, refuel and re-arm.
PK-AM	Pancake ammo	Returning short of ammunition. Wish to land.

PART I. (Cont'd)

<u>W/T</u>	<u>R/T</u>	<u>MEANING</u>
PK-FL	Pancake Fuel	Returning short of fuel. Wish to land.
PK-HU	Pancake Hurt	Returning wounded or damaged. Wish to land.
	Pip-Squeak	Contacto <del>r</del> .
PY	Popeye	In cloud.
QL	Quilt	Above cloud.
RS	Rats	Identified enemy fighters.
RE	Rear	Rear of Unit or indicated part of Unit (see CLOCK CODE).
RM	Resume	Resume patrol.
RH	Request homing	Request course to steer for 'home'.
R/T	Right (Starboard)	Alter course to right (aircraft normally alters course 30°).
SV	Salvos	Am about to open fire (magnetic bearing may be indicated). Keep clear.
SA	Saunter	Fly at lowest speed possible without losing height.
SC	Scramble	Take off, set course and climb. (e.g. "Scramble zero four zero, angels ten).
CU	See you	Fleet in Sight.
SD	Shad	Shadower.
SP	Snooper	Low Shadower (below <del>2000</del> feet).
SR	Steer	Set course...(magnetic courses indicated) for 'home'.
TL	Tallyho	Enemy aircraft sighted (NOTE: Number, type and height of enemy aircraft sighted should be reported).
TH	Touch	In touch on homing beacon.
TO	Towards	Aircraft is flying towards directing ship.
TR	Tramlines	Beam Approach.
VN	Van	Front of Unit or indicated part of Unit (see CLOCK CODE).

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W/T

R/T

MEANING

VC

Vector

Alter course to...magnetic course indicated. (Note: Like SCRAMBLE must be used with three figure group e.g. "Vector zero six zero" NOT "Vector six zero" nor "Vector Sixty". For homing courses "STEER" is used (q.v.).

VC-PO

Vector left  
(Port)

Alter course to...magnetic course indicated, turning to LEFT (PORT).

VC-ST

Vector right  
(Starboard)

Alter course to...magnetic course indicated, turning to RIGHT (STARBOARD).

WT

What state

Report fuel and ammunition remaining.

**UNCLASSIFIED**



APPENDIX TO PART I. - INFORMATIVE R/T CODE AND VOCABULARY USED  
BY SHIPS WITH SHORE BASED FIGHTERS UNDER SHORE CONTROL

<u>W/T</u>	<u>R/T</u>	
AB	Above	Aircraft is above you.
AW	Away	Aircraft is flying away from directing ship.
BE	Below	Aircraft is below you.
EG	Bogey	Unidentified aircraft (Note: implies "investigate with caution - maybe friendly").
BS	Bombers	High level Bombers.
UR	Burst	Am about to fire H.A. Shells to burst at estimated height of and in direction of enemy.
CT	Center	Center of Unit or indicated part of Unit (see CLOCK CODE).
GL	Close	Keep near directing ship.
FS	Fishes	Torpedo aircraft.
FD	Freddie	Fighter Directing Ship.
FD FD FD	Freddie indicating	Am identifying myself as Fighter Directing Ship by making puffs of smoke or some other pre-arranged signal.
FY	Friendly	Aircraft is/are friendly.
HS	Hawks	Dive Bombers.
LF	Left (Port)	Alter course to left (Port) (aircraft normally alters course 30°).
LT	Lights	Identify yourself now.
MT	Mattress	Below cloud.
Q	...o'clock	Aircraft in clock code sector.

UNCLASSIFIED

UNCLASSIFIED



APPENDIX TO PART I. (CONTD)

**UNCLASSIFIED**

<u>W/T</u>	<u>R/T</u>	<u>MEANING</u>
PY	Popeye	In cloud.
QL	Quilt	Above cloud.
RE	Rear	Rear of Unit, or indicated part of Unit (see CLOCK CODE).
RM	Resume	Resume patrol.
RT	Right (starboard)	Alter course to right (Starboard) (Aircraft normally alters course 30°)
SV	Salvos	An about to open fire (magnetic bearing may be indicated). Keep clear.
SD	Shad	Shadower.
SP	Snooper	Low Shadower (below 2000 feet).
TO	Toward	Aircraft is flying towards directing ship.
VN	Van	Front of Unit or indicated part of Unit (see CLOCK CODE).

PART II.

R/T I.F.F. CODE

(a) I.F.F.

COCKEREL  
MAKE YOUR COCKEREL  
CROW

STRANGLE YOUR COCKEREL  
COCKEREL IS STRANGLED

CHECK YOUR COCKEREL

I.F.F.  
Switch on your I.F.F.  
Switch off your I.F.F.  
I.F.F. is switched off.

Adjust your I.F.F.  
(i.e. Cockerel  
(up one )  
down two)=

Turn I.F.F. (up  
(one  
(notch  
(down  
(two  
(notches

PART III.

R/T CODE AND VOCABULARY USED WITH NIGHT FIGHTERS  
UNDER SHORE OR SHIP CONTROL.

UNCLASSIFIED

The following code words and phrases are used in addition to those in Part I:-

(a) G.C.I. CONTROL.

- WEAPON = A. I.  
"Flash your WEAPON" = "Switch on your A. I."  
"My WEAPON is flashing" = "My A. I. is switched on."  
"My WEAPON is bent" = "My A. I. is unserviceable."
- CONTACT = "I have an indication on my A.I."  
CONTACT = "The indication on my A.I. has faded".  
LOST
- PUNCH = You should very soon be obtaining a "CONTACT" on the aircraft that is being intercepted.
- JUDY = Take over (or "am taking over") the interception.
- MOTHER )  
GRANNIE ) = Homing Beacons
- COUSIN MAUD )  
COUSIN JIM ) = Patrol Beacons.
- FATHER )  
UNCLE ) = Beam Approach Beacons (old)
- BABY = Beam Approach Beacon System (new)

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(b)

SEARCHLIGHT AIDED SECTOR CONTROL.

CANDLES	=	"Searchlight beams".
DOUSE	=	"Extinguish searchlights".
TRADE	=	"Enemy raiders are in the offing. (This is a warning message and is followed by the general direction of the approach of the raiders, e.g. "Trade South".)
SMACK	=	"Cease orbiting (if "Trade" has not been given) and proceed in direction indicated."
CRACKERS	=	"Attack any enemy aircraft within your 'Box' ".
FREELANCE	=	"Attack any enemy aircraft anywhere without restriction".
RE-ORBIT	=	"Abandon chase and return to orbit beacon".
GAUNTLET	=	"Am leaving orbit to attempt an interception".
NORMAL	=	"Do not adopt gauntlet procedure".
NO JOY	=	"Cannot find the raid allotted to me".

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Approved and published by authority of the Combined Communications Board.

G. B. MYERS, COMDR. U.S. NAVY

JAMES DRYLAND, LT. COL.,  
BRITISH ARMY

COMBINED SECRETARIAT.

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/fls

AG 400,74 MGD

24 April 1943

SUBJECT: Conservation of Rubber.

TO : Commanding General, SOS, ETOUSA.  
Commanding General, V Corps.  
Commanding General, Eighth Air Force.  
Commanding General, Iceland Base Command.  
Commanding Officer, European Wing, ATC.

1. Immediate steps will be taken to bring to the attention of all military personnel engaged in the operation and maintenance of motorized equipment, the provisions of WD Cir 384, 27 Nov 1942, which contains all instructions on the conservation of rubber tires and tubes.

2. Commanding officers will be instructed to take immediate and positive measures to conserve rubber in every way possible and to subject to disciplinary action personnel involved in any wastage of rubber on Army equipment through failure to observe proper maintenance.

3. In accordance with the provisions of WD Cir 384, correct air pressure will be stenciled in the cabs on the instrument panels of all vehicles and on the shields or carriages of artillery pieces, lettering to be not less than one (1) inch in height. Tire pressure will be checked daily.

By command of Lieutenant General ANDREWS:

/s/ Richard P. Fisk,  
/t/ RICHARD P. FISK,  
Lt. Colonel, AGD,  
Assistant Adjutant General.

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/fls

AG 381 M

23 April 1943

SUBJECT: Rules of Land Warfare.

TO : Commanding General, SOS, ETOUSA.  
Commanding General, Eighth Air Force.  
Commanding General, V Corps.  
Commanding General, Iceland Base Commands,  
Commanding Officer, European Wing, ATC.

1. Instructions have been received from the War Department inviting attention to paragraphs 180, 182, 195, 199, 200, 347, and 357, FM 27-10, "Rules of Land Warfare", and to the fact that immunity from attack or capture is forfeited by chaplains and medical and sanitary personnel if they engage in combat or commit acts injurious to the enemy. Further, that if they do so while wearing the Red Cross Brassard, it is a serious misuse of the Red Cross emblem and they expose themselves to punishment by the enemy if captured.

2. Your headquarters will immediately instruct all chaplains and medical and sanitary personnel in your command to refrain from engaging in combat or the commission of any act injurious to the enemy. Troop officers will be instructed not to order or permit chaplains and medical and sanitary personnel to engage in such actions.

3. No citations of such personnel will be published except for service in the line of their noncombatant professional duties.

By command of Lieutenant General ANDREWS:

/s/ Richard P. Fisk,  
/t/ RICHARD P. FISK,  
Lt. Colonel, AGD,  
Assistant Adjutant General.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 353.02 MSGS

16 April 1943

SUBJECT: Visits of Observation to Units in the United Kingdom.

TO : Commanding General, SOS, ETOUSA.

1. It is contemplated having officers on duty in the Office of the Inspector General, ETOUSA, make "visits of observation" to units in the field throughout the United Kingdom.

2. These visits will have, as their primary purpose, the obtaining for the Theater Commander of a cross-section of conditions actually existing in the field; and in addition, to manifest interest in such units, and attempt to be helpful.

3. Although from time to time action will be taken as the result of these "visits of observation", they are not to be considered inspections, and it will usually be impracticable to give advance notice to your headquarters or subordinate units of such visits.

By command of Lieutenant General ANDREWS:

/s/ Richard P. Fisk,  
/t/ RICHARD P. FISK,  
Lt. Colonel, A.G.D.,  
Assistant Adjutant General.

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/fls

AG 720.3 MGA

7 April 1943

SUBJECT: Immunization of Personnel.

TO : Commanding General, SOS, ETOUSA  
Commanding General, Iceland Base Command  
Commanding General, V Corps  
Commanding General, Eighth Air Force  
Commanding Officer, European Wing, Air Transport Command.

The maintenance of immunization of army personnel is as essential as the initial immunization. It is desired that a periodic check be made by all elements in this theater to insure compliance with Circular 46, Hq ETOUSA, 14 September 1942, as amended by Circular 15, Hq ETOUSA, 16 February 1943. The immunization of all personnel, including stimulating doses, in this theater will be kept up to date.

By command of Lieutenant General ANDREWS:

S/ RICHARD P. FISK;  
T/ RICHARD P. FISK,  
Lt. Colonel, AGD,  
Assistant Adjutant General.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/rls

AG 311.1 MGB

3 April 1943

**UNCLASSIFIED**

SUBJECT: Mail of Interned Personnel.

TO: Commanding General, V Corps  
Commanding General, SOS, ETOUSA  
Commanding General, Iceland Base Command  
Commanding General, Eighth Air Force.

By Authority of  
C.G., E.T.O.U.S.A.,  
Initials R.P.F.  
Date 3/4/43

1. Pursuant to instructions contained in CONFIDENTIAL War Department (MILID) cable dated 28 March 1943, and SECRET MILID cable dated 30 March 1943, the following is quoted for your information, necessary action and distribution as indicated below:

"Censorship has been directed to delete location, reference to location or facts indicating present location in the letters of all interned personnel. All internees will be directed to use only attache pouch for their mail and to refrain from mentioning any of the above that the censor will delete.

" Only relatives of the interned personnel will be notified by The Adjutant General, U.S. Army, that those personnel are interned in a neutral country. All mail to internees will be addressed through the Military Intelligence Service room and transmitted to the correct destination by pouch in accordance with the following:

The letter will be placed in two envelopes. The inner envelope should have on it the name, rank and serial number of the internee and also the statement "Interned in Neutral Countries"; the outer envelope should be addressed to:

MIS MAIL ROOM I C 774,  
PENTAGON BUILDING,  
WAR DEPARTMENT,  
WASHINGTON, D.C."

2. This information should be given to all personnel who may be flying or travelling through or over neutral countries where danger of internment may be predetermined, provided that attention is called to its security classification.

By command of Lieutenant General ANDREWS:

s/ RICHARD P. FISK,  
t/ RICHARD P. FISK,  
Lt. Colonel, AGD,  
Assistant Adjutant General.

DISTRIBUTION:

Hq SOS, ETO (2)  
Hq V Corps (1)  
29th Inf Div (1)  
Hq Eighth Air Force (1)  
(To include Wings)  
Hq Iceland Base Command (2)

**UNCLASSIFIED**



IMMEDIATE ACTION

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 220.8 E

31 Mar 1943

SUBJECT: Discharge of EM 33 years of age or over.

TO : CG, SCS, ETOUSA.

1. A cable from the War Department states that Section II, WD Cir #39, Feb 4, 1943 is being amended and that no new applications for discharge under this authority will be acted upon after midnight Mar 31-Apr 1, 1943.

2. All applications now on hand will be held pending statement of policy from this headquarters. No new applications will be entertained.

By command of Lieutenant General ANDREWS:

/s/ S. H. GAMBLE  
/t/ S. H. GAMBLE,  
Major, A.G.D.,  
Ass't. Adj. Gen.

**UNCLASSIFIED**

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RP/fls

AG 371 MX

21 March 1943

SUBJECT: Letter of Instructions.

TO: Commanding General, SCS, ETOUSA.

1. Pursuant to instructions contained in War Department cable R5585 dated 3 February 1943, War Department letter, Office of the Chief of Staff, dated 14 May 1942, subject: "Organization, Services of Supply", is rescinded. The following specific instructions are issued for your guidance under the general mission furnished your headquarters in Par 7a, General Orders No 16, Hq ETOUSA, dated 21 March 1943.

2. The Services of Supply is the Commanding General's agency for the administrative service and supply of the theater. The Commanding General, SCS, ETOUSA, is charged with the following responsibilities:

- a. Receipt and delivery to depots of all supplies from the zone of the interior or from local or foreign sources.
- b. Procurement, storage, maintenance, salvage and basic issue of all equipment and supplies, except Air Corps technical supplies.
- c. Preparation of purchasing and contractual policies and procedure for the approval of the Theater Commander, and action thereunder, when approved.
- d. Control of all transportation pertaining to the theater except that specifically assigned to the control of other commands.
- e. Construction.
- f. Quartersing, to include acquiring, by such means as may be necessary, accommodations and facilities for all forces and activities.
- g. Technical supervision of all elements of the Army Postal Service and operation of those elements not assigned to other forces.
- h. Establishment and maintenance of a Central Records Office for all army elements of the theater, except operation of the Prisoner of War Information Bureau.
- i. Acquisition, production and distribution of publications, training films, film strips and blank forms.
- j. Operation of the Graves Registration Service.
- k. Requisitioning, quartersing, training and distribution, under directives and policies prescribed by the Theater Commander, of all replacements for units assigned to the SOS, and the quartersing and distribution of replacements for all units in the United Kingdom (except the Air Force replacements including arms and services therewith).
- l. Establishment and control of all disciplinary barracks, and military police control of troops under his command.
- m. Establishment and operation of such training centers and officer candidate schools as may be directed by the Theater Commander.

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n. Establishment and operation of centers for reclassification of officers to include administration of reclassification boards appointed by the Theater Commander.

o. Evacuation from other commands of prisoners of war, and administration and control of all prisoner of war establishments, except those pertaining to other ETO commands.

p. Evacuation and hospitalization of sick and wounded from other commands.

q. Preparation of estimates of funds (except Air Force) required for operation of the theater.

r. Organization and operation of recreational activities.

s. Organization and operation of the Army Exchange Service.

t. Promotion and sale of war bonds and stamps.

u. Operation of all supply and administrative services which serve the theater as a whole and which are not a part of other subordinate forces of the theater.

3. Authority. a. The Commanding General, SOS, ETOUSA, is charged with the functions, responsibilities, and authority of command authorized by law, Army Regulations, and custom for the commander of a service command, over all individuals, units and installations assigned to the SOS, ETOUSA.

b. The CG, SOS, ETOUSA, is vested by the Theater Commander with all authority necessary to accomplish his mission, including authority to:

- (1) Approve plans and contracts of all kinds required to carry out his duties and responsibilities.
- (2) Employ, fix the compensation of, and discharge civilian personnel without regard to Civil Service rules.
- (3) Acquire any supplies, equipment, or property including rights in real estate practicable of acquirement, required to carry out his duties and responsibilities.

c. The Commanding General, SOS, ETOUSA, is authorized to communicate directly with the War Department, or British agencies, or appropriate commanders on technical or routine administrative matters arising directly from his duties and responsibilities prescribed in paragraph 2 above. Such communications will have as their purpose the facilitating of administrative service and supply procedure, but they will not infringe upon the inherent command responsibilities of other commanders.

d. Within the authority delegated to the CG, SOS, ETOUSA, orders may be issued "By order of the Theater Commander".

By command of Lieutenant General ANDREWS:

s/ RALPH PULSIFER  
RALPH PULSIFER  
Colonel, AGD,  
Adjutant General.

DISTRIBUTION:

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REPRODUCED HQ SOS 22 March 1943

MHE  
M.H.E.

AG 336.2 GA

HQ ETOUSA

16 Mar 1943

MEMORANDUM: Surveys of soldier opinion.

TO : All organizations.

UNCLASSIFIED

1. The Commanding General has directed that continuing surveys of soldier opinion be made in order to secure information for the development of policies which will insure adjustment of American troops to service in ETO. Particular attention will be paid to these factors which will insure continuance of cordial relations between American soldiers and British civilians and soldiers.

2. 2nd Lieutenant Robert B. Wallace, 0455909, Ord Dept, has been assigned to conduct these surveys.

3. It is desired that such assistance and facilities as may be requested by this officer from time to time be extended him in order that he may secure information by means of personal interviews and questionnaires obtained from a representative cross-section of your command.

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(less Non SOS Units)

/s/ Ralph Pulsifer,  
/t/ Ralph Pulsifer,  
Colonel, AGD,  
Adjutant General.

REPRODUCED HQ SOS, 29 OCTOBER 1943.

*MJ.S.*  
M. J. S.

*J.W.*

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WAR DEPARTMENT  
The Adjutant General's Office  
Washington

**UNCLASSIFIED**

AG 311.5 (2-12-43)OB-S-B-M

February 15, 1943

**SUBJECT:** Identification Photographs and Policy with Respect to Qualification of Personnel Authorized to Perform Duties in Connection with Secret and Confidential Cryptographic Systems of the Army.

**TO:** The Commanding Generals:  
Army Ground Forces;  
Army Air Forces;  
Services of Supply; Departments;  
Theaters of Operations;  
Base Commands;  
Service Commands;  
Ports of Embarkation;  
The Commander in Chief:  
Southwest Pacific Area;  
The Chief of the Armored Forces;  
The Commanding Officer:  
All Posts, Camps, and Stations;  
Ports of Embarkation;  
Base Commands.

1. Secret letter this office June 5, 1940, AG 004.5 (6-1-40)M-B-M, subject: Identification photographs of personnel authorized to perform duties in connection with the Secret cryptographic systems of the Army, and letter, November 24, 1942, AG 004.5 (11-20-42)OB-S-B-M, same subject, are hereby revoked.

2. Letter this office, November 29, 1942, AG 311.5 (11-26-42)OB-S-B-M, subject: Policy with respect to qualification of personnel engaged in duties connected with the prescribed cryptographic systems, is hereby revoked.

3. In order that the prescribed Secret and Confidential cryptographic systems of the Army may be adequately safeguarded, the following policy governing the selection of commissioned, enlisted, and civilian personnel for duties in connection therewith is published. Such personnel must be individuals:

a. Of excellent character who are citizens, preferably native born of the United States.

b. Who have no intimate connection with foreigners in the United States or in foreign countries.

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c. Whose loyalty, integrity, discretion, and trustworthiness are unquestioned.

d. Whose financial status and/or habits are such as to render unlikely their succumbing to any temptations arising from these sources.

4. All commissioned, enlisted, and civilian personnel now employed in duties connected with the prescribed Secret and Confidential cryptographic systems, and who are to be assigned thereto, who have not yet been investigated, will be investigated with the view to determining their qualifications with respect to the items cited in paragraph 3 above, except that no investigation need be conducted of any officer or enlisted man having ten or more years continuous service in the United States Army, unless there is adequate reason to doubt his loyalty.

5. A statement to the effect that full compliance with the provisions of this letter has been made with respect to all personnel having access to Secret and Confidential cryptographic material, will be signed by an officer and forwarded to this office for file. Accompanying this signed statement will be the following identification photographs (2"x2 1/4" in size):

a. One front view; to include face and bust.


b. One profile view, to include face and shoulder.

One copy of the above signed statement and one copy each of identification photographs will also be filed in the appropriate records of the headquarters to which the personnel are assigned for duty.

6. If, after investigation, any individuals now employed in cryptographic duties are found not to meet the above qualifications they will be relieved therefrom immediately and assigned to less responsible duties. A report of such action will be made to this office.

7. Under exceptional combat conditions, if personnel who have been investigated in accordance with paragraph 4 above are not available, it is permissible for commanders of task forces, overseas bases, service commands, armies, theaters and/or higher headquarters to appoint personnel to substitute for those investigated personnel are available. However such substitute personnel should be carefully selected for known qualities with respect to the items cited in paragraph 3 above.

8. So far as practicable, photographs will be made through the use of such official photographic facilities as are available. To cover the expense of cases in which official photographic facilities and/or funds are not available, request will be submitted for the amount necessary to meet requirements.

  
AG 311.5 (2-12-43) OB-S-B-M (Con't)

9. It is desired that all concerned within your command be informed of the above.

By order of the Secretary of War:

/s/ J. A. ULIO

J. A. ULIO  
Major General  
The Adjutant General

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Divisions of the AGO  
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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/rls

AG 311.5

6 February 1943

SUBJECT: Combined Phonetic Alphabet.

TO: Commanding General, SOS, ETOUSA  
Commanding General, V Corps (Reinf)  
Commanding General, Eighth Air Force  
Commanding General, Iceland Base Command  
Commanding Officer, London Base Command.

1. The instructions contained in letter, this headquarters, AG 311.5 MSIG, dated 27 October 1942, subject as above, are rescinded.

2. In this connection attention of all concerned is invited to Signal Operations Instructions 8 - 2, Hq. ETOUSA, dated 1 December 1942, which contains the Phonetic Alphabet now authorized for use in this theater.

By command of Lieutenant General ANDREWS:

/s/ Richard P. Fisk  
/t/ RICHARD P. FISK,  
Major, A.G.D.,  
Assistant Adjutant General.

DISTRIBUTION

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Each Command as above (1)

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/fic

AG 210.5 M

30 Jan 1943

SUBJECT: Awards and Decorations

TO All concerned.

1. The attention of all concerned is invited to the provisions of paragraph 2.g (1) WD Circular No. 391 dated 3 December 1942.

2. In forwarding recommendations for the award of decorations for individual acts of heroism for gallantry, recommending officers will insure that they are accompanied by affidavits of eye witnesses, whose testimony should describe, in their own words, details of the act performed.

By order of the Theater Commander:

/s/ RICHARD P. FISK,  
/t/ RICHARD P. FISK,  
Major, A.G.D.,  
Assistant Adjutant General.

Distribution "C"

REPRODUCED Hq, SOS 1 Feb 1943

  
L. J. O'N.

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CG, SOS, Washington, D.C.  
CG, ETOUSA.  
Non-S.O.S. units.

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

(W40-2-43)

MEMORANDUM )  
No. W40-2-43)

January 19, 1943.

TREATMENT OF INDIVIDUALS WITH UNCOMPLICATED GONORRHEA  
ON DUTY STATUS

1. For a number of months the treatment of individuals with uncomplicated gonorrhoea on a duty status has been practiced on a trial basis at several large Army posts in both tactical and other units. A board of officers appointed by the Secretary of War recently reviewed the results of these trials and made the following recommendations:

(1) It is recommended that the policy of treating uncomplicated gonorrhoea on a duty status be approved and that the adoption of such a policy wherever feasible be encouraged.

(2) Because this method may not be equally practicable under all conditions, it is recommended that the adoption not be made mandatory.

2. The recommendations of the reviewing board have been approved. The early adoption of duty status treatment of uncomplicated gonorrhoea wherever feasible is urged in order to reduce loss of training time and effect a saving of hospital beds.

3. Duty status treatment of gonorrhoea should be initiated by the surgeon with the approval of the commanding officer of the organization concerned.

4. The Surgeon General will issue instructions defining the professional standards to be observed in the treatment of individuals with gonorrhoea on a duty status.

(AG 726.1 (1-12-43)SPGAM-MF-R)

By order of the Secretary of War:

s/ J. A. ULIO  
J. A. ULIO  
Major General  
The Adjutant General

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M. H. E.

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CG SOS, Washington, D.C.

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

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AG 095 Publishers' Fact Service  
(1-9-43)OB-S-B-M

January 12, 1943

SUBJECT: Publishers' Fact Service

TO: The Commanding Generals,  
Army Ground Forces  
Army Air Forces  
Services of Supply  
Defense Commands  
Theaters of Operations  
Departments  
Base Commands  
Service Commands  
The Commanding Officers,  
Base Commands  
Posts, Camps and Stations, including  
All Exempted Stations

1. Paragraph 3, of letter, AG 095 Publishers' Fact Service (12-10-42) OB-S-B-M, December 12, 1942, subject: Publishers' Fact Service, is amended to read as follows:

"3. All such questionnaires emanating from the Publishers' Fact Service, or other similar companies will be ignored and all questionnaires which may seem suspicious will be transmitted to the Military Intelligence Division, War Department, through normal intelligence channels for investigation."

By order of the Secretary of War:

(s) J. A. ULIO,  
(t) J. A. ULIO,  
Major General  
The Adjutant General

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Services of Supply  
The Divisions of the War Department  
General Staff

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REPRODUCED HQ SDS 16 Feb 1943

M.H.E. *MHE*

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[REDACTED]

WAR DEPARTMENT  
The Adjutant General's Office  
Washington

AG 095 Publishers' Fact Service  
(12-10-42)OB-S-B7M

December 12, 1942

SUBJECT: Publishers' Fact Service.

TO: The Commanding Generals,  
Army Ground Forces;  
Army Air Forces;  
Services of Supply;  
Defense Commands;  
Theater of Operations;  
Departments;  
Base Commands;  
Service Commands;  
The Commanding Officers,  
Base Commands;  
Posts, Camps and Stations, including  
All Exempted Stations.

1. It has been brought to the attention of the War Department that the Publishers' Fact Service, 38 West 48th Street, New York, New York, is Distributing a questionnaire throughout the Army requesting specific information concerning production of tanks.

2. It has been determined that the Publishers' Fact Service is a letterhead used by Time and Life Magazines to make surveys on various specific questions.

3. All such questionnaires emanating from the Publishers' Fact Service or other similar companies will be ignored and all questionnaires which may seem suspicious will be transmitted to the Military Intelligence Division, W.D., for investigation.

By order of the Secretary of War:

/s/ J. A. ULIO

/t/ J. A. ULIO

Major General

The Adjutant General

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Services of Supply;  
The Divisions of the War Department General Staff.

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[REDACTED]  
Ltr WD AGO 095, (12-10-42)OB-S-B-M, Subj: Publishers Fact Services

**UNCLASSIFIED**

AG 461 MGB

Hq ETOUSA, 31 December 1942.

1st Ind.

- TO: Commander-in-Chief, Allied Force
- CG, SOS, ETOUSA
- CG, V Corps (Reinf)
- CG, Eighth Air Force
- CG, Iceland Base Command
- Commander, Maritime Command
- CO, London Base Command

For necessary action and compliance with paragraph 3, basic letter, through this headquarters. All subordinate units will be informed.

By order of the Theater Commander:

/s/ Ralph Pulsifer

/t/ RALPH PULSIFER,  
Colonel, A.G.D.

Assistant Adjutant General.

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**UNCLASSIFIED**

[REDACTED]



WAR DEPARTMENT  
The Adjutant General's Office  
Washington

UNCLASSIFIED

AG 004.61 (12-5-42)OB-S-M

December 8, 1942

SUBJECT: National Service Life Insurance.

TO: The Commander-in-Chief, Southwest Pacific Area;  
The Commanding Generals,  
Theaters of Operations;  
Departments;  
Alaska and Caribbean Defense Commands;  
All Service Commands;  
All Base Commands;  
The Commanding Officers  
All Base Commands.

1. A check by the Veterans' Administration of the amount of insurance held by casualties in our overseas stations shows that 25% of the enlisted men have no National Service Life Insurance whatsoever. The other 75% have an average of less than one-half of the amount available. This of course means that the enlisted men now carry only about 35% of the National Service Life Insurance for which they are eligible. These statistics are not for publication.

2. Claims are being received from dependents only to have them told that their son or husband had no insurance or very little insurance.

3. This condition presents an alarming situation. In some cases one dependent will receive considerable income because of the loss of a son or husband and another dependent will receive nothing. It will be difficult to explain to the people how such a thing could occur and serious repercussions will come about.

4. Paragraph VI, War Department Circular No. 368 dated November 9, 1942 decentralized control and supervision of National Service Life Insurance and definitely placed the responsibility on Commanding Generals of Service Commands for all Posts, Stations, and Tactical Units, including exempted Stations, within their territory.

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5. Under date of November 27, 1942 the Secretary of War caused a letter to be published to all officers and men of the Army on the importance of National Service Life Insurance. A copy of the Secretary of War's letter is attached.

By order of the Secretary of War:

/s/ ROBERT H. DUNLOP  
ROBERT H. DUNLOP  
Brigadier General  
Acting The Adjutant General

1 Inclosure:

Cy ltr fr. Sec of War,  
11-27-42

COPIES FURNISHED:

The Commanding Generals,  
Eastern Defense Command;  
Western Defense Command;  
The Divisions of the War Department  
General Staff,

AG 004.6 M

1st Ind.

RFF/erw

HQ. ETOUSA, 29 December 1942. To All Concerned.

The contents of this letter and inclosure will be brought to the attention of all personnel who do not carry the maximum amount of National Service Life Insurance.

By order of the Theater Commander:

/s/ Richard P. Fisk,  
/t/ RICHARD P. FISK,  
Major, A. G. D.,  
Assistant Adjutant General.

1-Incl. n/c

DISTRIBUTION: "C"

UNCLASSIFIED



WAR DEPARTMENT

Washington

November 27, 1942

TO THE OFFICERS AND MEN OF THE ARMY

In order to furnish maximum protection for members of the Army and their dependents, the Congress provided National Service Life Insurance. It is to the personal advantage of every officer and man to have this protection. The cost is small, and with present pay rates every soldier should be able to carry the maximum amount authorized.

Men are not taking maximum advantage of the benefits Congress has provided, largely because they are not properly informed as to its value, and are not sufficiently impressed with the need.

It is my desire that Commanding Officers of all grades stress the value of National Service Life Insurance to the individual soldier through educational methods and by personal interview.

/s/ Henry L. Stimson  
Secretary of War.

[REDACTED]

SIGNAL OPERATION INSTRUCTIONS  
PHONETIC ALPHABET  
AND  
NUMERAL PRONUNCIATION  
No. 8-2

**UNCLASSIFIED**

This document supersedes des SIGNAL OPERATION INSTRUCTIONS, PHONETIC ALPHABET AND NUMERAL PRONUNCIATION No. 8-1 dated 1 November 1942.

HEADQUARTERS  
ETOUSA  
1 December 1942

EFFECTIVE DECEMBER 010001Z 1942.

1. PRONUNCIATION OF LETTERS. a. Effective December 010001Z 1942, the following Phonetic Alphabet will be used by all U.S. Army Ground Forces and Air Forces in the European Theater of Operations for the purpose of identifying any letter of the alphabet.

b. This alphabet will become effective in joint U.S. Army-Navy communications on January 010001Z 1943.

<u>Letter</u>	<u>Spoken as</u>	<u>Letter</u>	<u>Spoken as</u>
A	ABLE (AFIL)+	N	NAN (NECAT)+
B	BAKER	O	OBCE (OPTION)+
C	CHARLIE	P	PETER (PREP)+
D	DOG	Q	QUEEN
E	EASY	R	ROGER
F	FOX	S	SUGAR
G	GRONCH	T	TARE
H	HOW	U	UNCLE
I	ITEM (INTERROGATORY)+	V	VICTOR
J	JIG	W	WILLIAM
K	KING	X	XRAY
L	LOVE	Y	YOKE
M	MINE	Z	ZEBRA

+Names in parentheses will be used when the U.S. Navy General Signal Book is used.

- Example: (1) Enciphered Groups -- a, b, c, d, and e, will be spoken "Able, Baker, Charlie, Dog, Easy."
- (2) Difficult Words -- CATENARY will be spoken "Catenary -- I spell Charlie, Able, Tare, Easy, Nan, Able, Roger, Yoke -- Catenary."

2. PRONUNCIATION OF NUMERALS: When figures are transmitted by radio-telephone, the following rules for their pronunciation will be observed:

- 0 will be pronounced Zero
- 1 " " " " " Wan
- 2 " " " " " Too
- 3 " " " " " Thuh-ree
- 4 " " " " " Fow-er
- 5 " " " " " Fi-yiv

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[REDACTED]

SIGNAL OPERATION INSTRUCTIONS  
PHONETIC ALPHABET  
AND  
NUMERAL PRONUNCIATION (CONT'D)  
No. 8-2

6	will be pronounced	Six,
7	" " "	Seven,
8	" " "	Ate,
9	" " "	niner.

When communication is difficult or interference is being experienced a check of the figures may be adopted as follows:

The figure will be spoken as above, speaking a sequence of 3 digits ending with the figure required:

Example: Fo-wer ..... Too, Thuh-ree, Fo-wer.  
Ate ..... Six, Seven, Ate.

By order of the Theater Commander:

ROBERT A. McCLURE,  
Brigadier General, GSC, Acting Chief of Staff.

OFFICIAL:

(s) R. W. BARKER,  
(t) R. W. BARKER,  
Brigadier General, GSC,  
Asst. Chief of Staff, G-3.

DISTRIBUTION "S"

REPRODUCED HQ SCS 29 June 1943

*4/1/43*  
M. J. S.  
*SMW*

HEADQUARTERS  
EUROPEAN THEATERS OF OPERATIONS  
UNITED STATES ARMY

AG 421 GIE

21 November 1942

SUBJECT: Return of uniforms to Canadian Army

TO: Commanding General, SOS, ETOUSA.

Commanding Officers of units to which enlisted men, formerly members of the Canadian Army, have been assigned, will, with the least practicable delay, collect the following items of Canadian Army clothing and equipment from these men and forward it to the Commanding Officer, Returned Stores Sub-Depot No. 1, Canadian Base Ordnance Depot, Crookham, Hants:-

Battledress, suits	1
Cap, field, service	1
Anklelets, web, prs	1
Boots, ankle, prs	1
Greatacoats, drab	1
Shirts	1
Bags, kit	1
Helmet, steel	1
Respirator, A/G, complete	1

By order of the Theater Commander:

s/ S. H. GABLE  
t/ S. H. GABLE,  
Captain, A.G.D.,  
Ass't Adjutant General.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 313.6 EGA

6 November 1942

SUBJECT: Disposition of reports and records in case of desertion.

TO: Commanding General, SOS, ETOUSA.

The following policy with regard to the disposition of service records and allied papers in the case of deserters is adopted for this Theater:

1. As required by par 10a, AR 615-300, July 20, 1942, as amended by Changes No. 3, October 14, 1942, the organization commander will forward to The Adjutant General, Washington, D. C., within two days after a man is dropped as a deserter, both carbon copies of WD AGO Form No 44 (Report of Desertion). He will securely fasten the original copy of the report of desertion to the service record and will complete all other records of the deserter. These records will include the enlisted man's service record, extract of morning report showing the entries "duty to AWOL" and "AWOL to desertion", individual clothing record, list of clothing left by deserter, qualification card, and evidence gathered at time of desertion. The organization commander will hold such records for one year and then forward them to The Adjutant General, except that when (before the expiration of one year) the organization is ordered overseas from the United Kingdom, or is transferred to another command, such records will be transferred to the custody of the following:

a. Other than Air Force personnel - Replacement Depot, SOS, ETOUSA;

b. Air Force Personnel - 12th Replacement Control Depot;

each, in turn, will retain custody of the records for the remainder of the year.

2. As prescribed in par 12, AR 615-300, July 20, 1942, when an enlisted man is absent without leave from his company or detachment at time of sailing of transport from the United Kingdom, either at embarkation or enroute, his name will be canceled from the passenger list with appropriate remarks relative to the date and place of absence, and he will be transferred to the appropriate depot specified in par 1a or b above. Transfer of records will be completed before sailing. The commander of the depot to which the absentee is transferred will drop the absentee as a deserter and take the action indicated in pars 9 and 10, AR 615-300, July 20, 1942.

By command of Lieutenant General EISENHOWER:

(S) S. H. GAMBLE,  
(T) S. H. GAMBLE,  
Captain, A.G.D.,  
Ass't Adjutant General.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RP/ejd

AG 421 MGA

4 November 1942.

SUBJECT: Wearing of Unauthorized Ribbons.

TO : Commanding General, SO3, ETOUSA.

1. It has come to the attention of this headquarters that some repatriated soldiers from the British and Canadian Forces are wearing the ribbon of the British War Medal 1914-18, which is described as follows:

1 $\frac{1}{4}$  inches long,  $\frac{3}{8}$  inch wide with  $\frac{1}{4}$  inch blue stripe,  $\frac{1}{16}$  inch black stripe,  $\frac{1}{4}$  inch white stripe and an orange center.

Unless this medal has been officially authorized for the individual concerned by the British or Canadian Government, the wearing of it is without authority.

2. It is desired that all concerned be advised of this and the necessary steps be taken to correct the situation.

By command of Lieutenant General HISSINGHOWER:

/s/ RICHARD P. FISK,  
/t/ RICHARD P. FISK,  
Major, A.G.D.,  
Assistant Adjutant General.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 211 0

24 October 1942.

SUBJECT: Appointment of Warrant Officers.

TO: Commanding General, SOS, ETOUSA.

1. Reference is made to letter this headquarters AG-211.A, dated 23 July, 1942, Subject: Appointment of Warrant Officers, in which you were authorized to appoint within authorized allotments, without examination, Warrant Officers, junior grade, and to promote qualified Warrant Officers, junior grade, to the grade of Chief Warrant Officer.

2. Authority delegated in the above letter does not include the appointment of Warrant Officer, band leader, and Warrant Officer, Army Mine Planter Service.

3. Recommendations for appointment of band leaders, and Army Mine Planter Service should be processed in accordance with the provisions of Par. 11 and 12, AR 610-15, August 12, 1942.

By command of Lieutenant General EISENHOWER:

T. J. DAVIS,  
Colonel, A.G.D.  
Adjutant General.

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 620 MGA

22 October 1942

Subject: Accommodations and Heating Fuel.

To : CG, SOS, ETOUSA  
CG, V Corps (Reinf).  
CG, II Corps.  
CG, Eighth Air Force, ETOUSA.  
CG, Twelfth Air Force.  
CG, Antiaircraft Command, ETOUSA  
Commander, Maritime Command.  
CO, London Base Command.  
CG, 29th Division.

1. With the approach of the cold weather the British War Office has addressed a letter to the various British commands at home; reading substantially:

".....it is considered desirable to disseminate information to the forces regarding the necessity for reducing the amenities (comforts) enjoyed in barracks, hutted camps and requisitioned buildings during the coming winter.

"The possible opening of a second front at some future date is a matter of common knowledge, as is the arrival of allied reinforcements in this country.

"The arrival of United States forces has not only increased the acute accommodation situation previously existing, but has involved the move of a large number of British units from camps where they have been comfortably settled to alternative locations which are not in every respect suitable for the type of unit for which they are now utilized.

"In addition, owing to the shortage of labour and materials, and the shortage of time available in which to prepare this accommodation, it has been found necessary to increase considerably the density in barracks.

"It is hoped that with the completion of the present building programme, it may be found possible to restore a certain measure of the old scales. A step in this direction has already been taken by re-introducing the provisions of showers universally in all camps.

"For the time being, however, a certain measure of overcrowding, with a consequent loss in amenities, will be unavoidable. It is

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felt that, if the reasons for this austerity are explained, it will assist all ranks in bearing cheerfully the consequential discomfort.

"Apart from overcrowding, the shortage of fuel, and the necessity for making use of fuel of poor quality, will also contribute to harder conditions of living. It may be necessary to reduce the scales of issue to a level which will limit the provisions of hot water, and will further restrict the hours during which the heating of living accommodation may be permitted. Troops will realize, of course, that this additional discomfort is being borne likewise by the whole of the civil population, and that it is unavoidable with the present gap between national production and consumption. The efficient use of the available fuel is, therefore, a direct contribution by them to the war effort.

"You are asked to take such steps as you may consider desirable, through unit commanders, to explain the situation to the troops serving under your Command."

2. While many of the American units in Great Britain will be enjoying "amenities" more comfortable than the British during the coming winter, the above letter should be explained to your troops, illustrating the hardships which the British are willingly undergoing.

By command of Lieutenant General EISENHOWER:

/s/ Ralph Pulsifer,  
/t/ RALPH PULSIFER,  
Colonel, A.G.D.,  
Assistant Adjutant General.

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[REDACTED]

[REDACTED]

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

RPF/ejd.

AG 451 MGD

22 October 1942.

SUBJECT: Automotive Disability Reports.

TO: CG, SOS, ETOUSA.

1. The provisions of Section VI, Circular 35, Hq ETOUSA, 27 August 1942, relative to the submission of Automotive Disability Reports, are not being complied with.

2. It is directed that instructions contained in the above circular be brought to the attention of the commanding officer of each post, camp, or station, with particular emphasis on the following:

- a. Reports to be classified as "Secret".
- b. Reports will be submitted as of noon of the 16th of each month by the 1st of the following month.
- c. The prescribed form as set forth in Appendices Nos. 1 and 2 will be complied with.
- d. List of organizations included will be shown under Section h of the report form.
- e. Reports of detached units will be submitted in accordance with the provisions of Section VI, Par 1 a (2).

3. Indicate on report under Section c, which T/BA is being used as a basis for reporting shortages.

By command of Lieutenant General EISENHOWER:

/s/ Richard P. Fisk,  
/t/ RICHARD P. FISK,  
Major, A.G.D.,  
Assistant Adjutant General.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG-ENL  
421

7 August 1942

SUBJECT: Clothing in Possession of Enlisted Men Transferring to Allied Forces.

TO : Commanding General, SOS, ETOUSA.

Reference is made to letter this Headquarters, dated 5 May 1942, file AG-Misc. 421, Subject: "Clothing in Possession of Enlisted Men Transferring to the Allied Forces". It is directed that when Enlisted Men transferring from the Canadian Forces to the American Army and have the Canadian uniform in their possession, they will be properly clothed in the United States uniform at the earliest date and the Canadian Force's clothing will be collected and turned over to the Quartermaster Corps for shipment to:

Ordnance Officer,  
Returned Stores Sub-Depot,  
No. 1 Cdn. Base Ordnance Depot,  
Crookham, Hants.

By command of Lieutenant General EISENHOWER:

/S/ JAMES F. BARBER, JR.,  
JAMES F. BARBER, JR.,  
Major A.G.D.

Assistant Adjutant General.

~~SECRET~~  
HEADQUARTERS  
UNITED STATES ARMY FORCES  
IN  
THE BRITISH ISLES

5 May 1942.

AG-Misc.  
421.

SUBJECT: Clothing in Possession of Enlisted Men Transferring to Allied Forces.

TO : Commanding General, United States Army Northern Ireland Forces,  
Commanding General, United States Army Air Forces Observers Groups,  
Commanding Officers, Separate Units.

1. Through the courtesy of the Canadian Military Authorities, arrangements have been made to the effect that enlisted men transferred from the Canadian Army to the Army of the United States will retain their uniforms until such time as they can be issued United States uniforms.

2. All officers receiving these men will insure that all identification marks and other insignia are removed from the uniform and replaced by U.S. insignia, chevrons, buttons, and other markings so far as available.

3. Each man will be provided with AGO Form 65-4, War Department Identification Card. Statement will be attached thereto to the effect that the bearer is an enlisted man in the Army of the United States and with the concurrence of the Canadian Military Authorities is authorized to wear the Canadian uniform less identification marks until such time as he may be properly equipped.

4. Enlisted men will be clothed properly at the earliest practicable date, and the Canadian clothing collected and turned over to the Quartermaster Corps for transmittal in periodic shipments to the Canadian Military Headquarters, London, England. The following items will be returned:

1 Suit of battledress	1 Pair of boots, ankle
1 Cap, field service	1 Great Coat
1 Anklets	1 Respirator, complete
1 Steel helmet	1 Shirt
1 Kit bag	

5. It is expected that similar arrangements will be made with other Allied Forces.

By command of Major General CHANEY:

/S/ I. B. SUMMERS  
I. B. SUMMERS,  
Colonel, A.G.D.  
Adjutant General.

Incl #1

RESTRICTED

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG-Misc.  
250.1-A

6 August 1942

SUBJECT: Use of Profane Language.

TO : CG, SOS, ETOUSA  
CG, 8th AF  
CG, V Army Corps (Reinf)  
CG, II Army Corps  
CG, North Ireland Base Command  
CG, Iceland Base Command  
CG, Antiaircraft Command, ETOUSA  
CO, Hq Command, ETOUSA

1. The use of profane language by officers and non-commissioned officers in the exercise of their authority is not necessary and is highly reprehensible. Profanity directed at any subordinate can properly be regarded as a senior commander's justification for relief of the offender from command. Indiscriminate and constant use of profanity is an indication of weakness, and demonstrates inability to control one's self as well as others. Reports reaching this headquarters indicate that in some units officers and non-commissioned officers are seriously offending in this respect. In the presence of civilians and personnel of the British forces this practice will create an unfortunate impression that will be reflected in unfavorable military results.

2. It is directed that all commanding officers give attention to the correction of this failure in leadership.

By command of Lieutenant General EISENHOWER:

/s/ FRED A. MEYER,  
Lt. Col., A.G.D.,  
Assistant Adjutant General.

AG 250.1 (6 Aug 1942) Misc.

1st Ind

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG-Enl.

24 Jul 1942.

SUBJECT: Transmittal of Guide for the Maintenance of Service Records.

TO: Commanding General, S.O.S., ETOUSA.

1. Enclosed Guide for the Maintenance of Service Records for your information and guidance.

By command of Lieutenant General EISENHOWER:

/s/ JAMES F. BARBER, JR.,  
Major, A.G.D.,  
Asst. Adj. General.

## GUIDE FOR THE MAINTENANCE OF SERVICE RECORDS

### GENERAL

1. Familiarity of all custodians with AR 345-125 (incl. changes) and with the Service Record Form No. 24 (edition of November 1, 1940) is essential. (Par. 1c).
2. A Service Record coming into the custody of any officer will be carefully scrutinized, and if any entry on the form appears incomplete steps will be taken at once to secure the necessary data and complete the entry. (Par. 4).
3. All entries will be made with black ink (Par. 1g), except in cases where pencil notations are authorized pending the final decision as to the result of a trial (Par. 19g (3)); and except the entry made in red ink in cases where a soldier does not desire National Service Life Insurance (Par. 6, Sec. II, Cir. 125, W.D., 1940).
4. All entries requiring initials will be initialed in ink at the time the entry is made. (Par. 1g).
5. Whenever an officer authenticates an entry by his initials for the first time, he will record his initials and his full name, grade and organization on page 24. (Par. 1g).
6. Erroneous entries will not be erased. A thin line will be drawn through the erroneous entry, and immediately above it will be written the correct entry with date, and initialed by the officer making it. (Par. 1h).
7. When there are no data relating to a printed heading, the space under that heading will be left blank. Negative entries such as "none" and "nothing", will not be made in any part of the form, except as required for street and house number and entries shown in indorsements as "Due United States". (Par. 1i).
8. In case the space under any heading proves insufficient, additional space may be made by securely attaching another similar page (printed as W.D., A.G.O. Forms 24-1 to 24-7 (Insert to Service Record), and indicating the facts that an addition has been made to the Service Record by making a notation on the margin of the original page. (Par. 1j).
9. The Morning Report determining the number of soldiers assigned to the organization. An equal number of Service Records must be on hand. If a soldier is on detached service, absent in confinement, absent sick, etc., an Extract from the Service Record should be on file in lieu of the Service Record.

### FRONT OUTSIDE COVER

10. All Service Records of men enlisted in the Army or inducted into active military service after September 15, 1940, will bear at the top of the front outside cover the name of the component in which they are enlisted. (Sect. II, Cir. 114, W.D., 1940). New Service Records, edition of November 1, 1940, have these data printed on the cover.

PAGE 1.

11. Induction Records. -- Check to determine if a new "Page 1" is pasted in the older edition of Service Records of selective service men. (Sect. III, Cir. 114, W.D., 1940) New Service Records, editions of November 1, 1940, and March 1, 1941 are printed with the corrected page 1.

12. Records of Immunization. -- a. Are these entries complete as to date and result of smallpox vaccination and to the completion of typhoid vaccination? Smallpox vaccinations are required every three (3) years; two (2) series of typhoid vaccinations within three (3) years are required, after which a soldier is exempt from further typhoid vaccination, except that soldiers over 45 years of age need not take further typhoid vaccinations. (Par. 5, and also pars. 1b and 6b (1) (c), AR 40-215).

Vaccinations against Yellow Fever and Typhus are also required in the ETOUSA. Inoculations against Pneumonia are optional but are recommended. Tetanus immunizations require a "booster" shot at the end of six months.

b. Has the result of tetanus immunization and blood grouping been printed under "Other Vaccinations"? (Sect. II, Cir. 132, W.D., 1941 and par. 35b, AR 600-40, as amended by Cir. 142, W.D., 1941.)

PAGE 2.

13. Enlistment Record. -- Are all entries complete, i.e., place of birth, weight, size of shoe, married or single, etc.? When a man has married after enlistment, a notation should be made under "Remarks - Administrative" stating such data, as date, place of marriage, whether with or without permission, and authority for the marriage, if granted (see Par. 14c (2), AR 600-750, and Cir. 65, W.D. 1939). The entry after "Married or Single" on page 2, should be changed (Par. 4), and a note placed on the margin "See Remarks".

14. Educational Qualifications. -- Are all entries complete? Has the reference to foreign languages been complied with?

15. Occupational Qualifications. -- Have those entries been completed to show main occupation, next best occupation, and degree of proficiency in each case?

16. Home Address and Nearest Relative. -- Are all entries complete? If, as frequently occurs, beneficiaries are changed, the entries under this heading and under the next heading, "Designation of Beneficiary", should be reconciled.

17. Designation of Beneficiary. -- Are entries complete? When eligibility of beneficiaries are changed for any cause, the name, address and degree of relationship of the new beneficiary, together with the date entry is made, will be entered under "Remarks -- Administrative". (Par. 6b).

If no beneficiary has been designated, have the provisions of Par. 6c been complied with? After compliance, if the soldier has no beneficiary, the officer will note on the margin near the space for "Designation of Beneficiary" the word "verified", followed by his signature and date. The initials of the officer are not sufficient. (Par. 6c).



18. Current Enlistment. — a. Are all entries complete? In case of Selective Service men, only those entries which are applicable will be made. In case of the Regular Army Reservists the date of enlistment in the Regular Army Reserves will be entered, and the date the soldier reported for active duty will be entered under "Remarks — Administrative" (Letter W.D., A.G.O., March 28, 1941, Subj: "Service Records for Regular Army Reserves, "File AG 326.1 (3-28-41) E.)

b. The data regarding longevity pay will be initialed by the officer initiating the Service Record. (Par. 7, as changed by Change No. 3).

PAGE 3.

19. Prior Service. — All prior service of the soldier should be entered as required, and should, exclusive of time lost under AW 107, agree with the number of years credited for longevity pay on Page 2. (See Par. 18b, on preceding page). (Par. 8).

PAGE 4.

20. Military Qualifications. — a. Is the highest grade held during the World War shown? Check "Prior Service" on Page 3, for possible World War service.

b. If the soldier is a member of the Officers' Reserve Corps, is the grade held in the O.R.C. indicated?

c. Has graduation from a non-commissioned officers' or special service school been entered? Does entry indicate the school, dates and course taken?

21. Army Specialty. — Have qualifications as cooks, clerks, mess sergeants, motor mechanics, wagoner, horseshoer, etc., been recorded? Have these specialties been rated as required? (Par. 9b), as changed).

22. Special Duty. — From the current Duty Roster and Morning Report make a list of men designated as special duty (SD). Check the Service Record of each of these men to see that class, place, date and authority are entered. (Par. 10).

23. Articles of War. — Have the Articles of War been read and explained within six (6) days after enlistment and every six (6) months thereafter (AW 110),— Recorded and initialed? (Par. 16).

24. Sex Morality. — Has the soldier been instructed in sex morality at least twice each calendar year at intervals of approximately six (6) months? (Par. 1c, AR 40-235). All records of course subsequent to the first course may be entered under "Remarks - Administrative." (Par. 17).

25. Qualification in Arms.— Are entries complete under this heading for qualification attained for which extra compensation is granted? All other special qualifications attained for which no extra compensation is granted will be shown under - "Remarks - Administrative". (Par. 11).

PAGE 5.

26. Military Record. -- All changes of grade and ratings during the current enlistment that effect pay will be entered. Check to see if Technicians' Grades are entered and complete.

27. Organizations to which Attached. -- Entries under this heading will be filled in when the soldier is attached to an organization while awaiting assignment or while en route to the organization to which he has been or is to be assigned. (Par. 13.)

28. Original and Subsequent Assignments. -- Is assignment to present organization shown with station and date soldier joined? (Par. 13). Check the date with the entry at the bottom of each appropriate indorsement for reconciliation with travel time, delays, furloughs, or unauthorized absences.

PAGE 6.

29. Furloughs. -- Have inclusive dates and authority been entered? Has the date rejoined been entered? (Note: This date is frequently omitted). Check the date of return in the morning report with that shown on Service Record. (Par 14). For cases of AWOL after furlough, desertion, or death while on furlough see Par. 14.

30. Foreign Services. -- Have appropriate entries been made when enlisted man has gone to or returned from foreign service on a duty status or on furlough? (Par. 15).

31. -- Medals, Decorations, and Citations. -- Under this heading will be shown awards of the Medal of Honor, Soldiers Medal, other medals, citations, and foreign decorations. (Par. 18).

PAGE 7.

32. Time Lost Prior to the Normal Date of Expiration of Term of Enlistment. -- All dates under this heading are inclusive dates. Check the number of days shown to see that the total number of days is correct. The day of departure is the day of absences and the day of return is the date of duty. Ask the First Sergeant for a list of men who have gone AWOL, have been in confinement, or sick not in line of duty (venercals) during their current enlistments. Check entries on this page with Morning Report, Sick Report, Pay Rolls, Court Martial Orders, and "Remarks - Financial" for proper entries and deductions.

Under (a), "Absence without proper authority or in desertion", show all such absences.

Under (b), "Time actually in confinement", etc., show the date the soldier is confined in pencil and while awaiting trial. If the trial results in conviction change the pencil entry to ink. If soldier is acquitted, erase the pencil entry. The entry under "To" should be the day prior to the day of release from confinement as shown on page 8, of Service Record. (See Par 34, below). Entries of absences of soldiers confined by civil authorities and convicted will be entered under this heading followed by a notation, "See Remarks", and an entry made under "Remarks - Administrative" showing the date of arrest by the civil authorities, the nature and the date of commission of the offense for which arrested, whether held for trial, tried, and convicted, and, if convicted, the sentence adjudged, if not convicted, the statement of the case will be entered

under "Remarks - Administrative" only. If released by the civil authorities because of reparations made, an entry will be made of such absence as in the case of conviction.

Under (c), "Unable to perform duty" etc., show all absences as a result of the soldier's own misconduct. Check the Sick report for such entries. (Par.19).

33. Absences Subsequent to the Normal Date of Expiration of Term of Enlistment. -- All entries under this heading are similar to those described in Par. 32, above, except that such data occurring subsequent to normal date of expiration of term of enlistment is entered. (Par. 20).

34. Records of Trials by Court Martial. -- All records of trials by courts-martial, except trials which have resulted in acquittal or disapproval of conviction, will be shown. Is the entry complete and is it certified by the signature, rank, and organization of an officer?

If the unexecuted portion of the confinement and forfeiture has been remitted, is the authority shown?

Is the date of release from confinement entered? Check with Page 7, to ascertain if the data under "To" is the day previous to the date shown here. The day of release from confinement is a day of duty. (Par. 21).

Check with entries at bottom of Page 11, of Service Record to see that proper entries have been made of pay detained by courts-martial and check also with "Remarks - Financial" on Page 19, to see that proper entry of deduction has been made of pay detained and of court-martial forfeitures. Check also with the pay rolls, for the months indicated in the Service Record, to see that such deductions have actually been made on the pay rolls.

PAGE 9.

35. Class E Allotments. -- Check pay rolls to see that all Class E Allotments are recorded in the Service Record, and conversely, check to see that all allotments entered in Service Record have been deducted on the pay roll. (Par. 22).

PAGE 10.

36. Government Insurances. Check similarly to that indicated in Par. 35, above. (Par. 23).

National Service Life Insurance. -- This subject must be thoroughly explained to all soldiers and its advantages made available to them. For the changes required under this heading when a soldier takes out this insurance, see Cir. 125, W.D. 1940. For those cases where a soldier does not desire to take out this form of insurance, the statement "No Insurance desired" will be written or stamped in red ink diagonally across the first vacant space under the heading "Government Insurances". However, in the event the soldier does not desire to take out this form of insurance, or is undecided, attention is invited to Par. 2, letter W.D. A.G.O., dated August 12, 1941, Subject: "National Service Life Insurance", file: AG 004.61, National Service Life Insurance (8-6-41) NB-M, (Note: This is the only case where an entry in red is permitted on the Service Record.) The holder should enter his signature on the last line of this space

and the signature will be initialed by an officer. The date the statement was signed will be placed in the space provided. (Par. 6, Sec II, Cir. 125, W.D. 1940).

PAGE 11.

37. Deposits. -- Check the entries on the Service Record with the entries noted in the Deposit Book and see that they agree. (Par. 24).

38. Pay Detained by Courts-Martial Entered on Pay Roll. -- Check entries under this heading with entries under "Record of Trials by Courts-Martial" Page 8, Service Record", with "Remarks - Financial", and with the pay rolls cited. (Par. 25).

PAGE 12.

39. Clothing Account. -- Has clothing account been balanced and closed out?

40. Gratuitous Issue of Clothing. -- Same remark as in Par. 39, above.

41. Clothing Settlements. -- Have clothing settlements been entered and initialed on June 30 and on December 31, of each year since date of enlistment, and on September 15, 1940, pursuant to Par. 6a, Cir. 97, W.D. 1940? (Par. 26, and also Par. 9b AR 615-40. The clothing money allowance was suspended on September 15, 1940 by Cir. 97, W.D. 1940).

PAGES 13 AND 14.

42. Remarks - Financial. -- Are re-enlistment allowances, date, grade, etc. shown for all men who re-enlisted since July 1, 1939? (Par. 1, AR 35-2420).

If the soldier was discharged to re-enlist, the place of acceptance for previous enlistment should be entered as the place to which he is entitled to travel pay. (Par. 2h and 3g, AR 35-2560).

An enlisted man who is transferred upon his own application to a point more than 500 miles from the place of acceptance for enlistment, or to foreign service (Par. 8, AR 615-210), must execute and sign the waiver required by Par. 5b, AR 615-200. This waiver will be inclosed in the Service Record, and entry will be made under "Remarks - Financial" to the effect that waiver of travel pay was executed. (Par. 5c, AR 615-200).

Check pay roll of previous month to see that all stoppages, forfeitures, partial payments, deductions, etc., agree with entries on this page and vice versa. (Par. 27b and also Par. 3d, AR 35-1440).

Check pay roll to determine that men with less than one years service on current enlistment have not been charged with clothing over-drawn on September 15, 1940 clothing settlement. (Par. 6a, Cir. 97, W.D., 1940).

PAGE 15.

43. Remarks - Administrative. -- All administrative matters not shown elsewhere in the Service Record will be entered on this page. (Par. 27a).

Has the entry "FM 21-100 issued" been made to indicate issue of "Soldiers Handbook". (Sect. 1, Cir. 3, W.D., 1941).

Other extensions of remarks required on this page have been mentioned in previous paragraphs above.

PAGES 16 TO 25.

44. Indorsements. -- Are all entries complete as required? (Par. 29). Is the date the soldier reported entered? Reconcile with entries on Page 5, as indicated in par. 28, above.

PAGE 24.

45. The initials, full name, grade and organization of every officer who has entered his initials anywhere in the Service Record will be shown on this page. (Par. 1g).

/s/ JOHN E DOYLE  
Lieutenant Colonel, I.G.D.  
Assistant Inspector General.

REPRODUCED HQ SOS, 27 November, 1943.



H. J. S.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG-Off  
211-A

23 July 1942

SUBJECT: Appointment of Warrant Officers.

TO : Commanding General, SOS, ETOUSA.

1. Within authorized allotments, you are authorized to appoint, without examination, warrant officers, junior grade, from qualified enlisted personnel within your command. You are also authorized, within current allotments, to promote qualified warrant officers, junior grade, to the grade of Chief Warrant Officer.

2. You may delegate this authority to general officers within their respective commands, subject to the foregoing restrictions.

3. In making temporary appointments under the above authority, the provisions of AR 610-10 and AR 610-15 should be referred to as a guide to insure general conformity with War Department policy and regulations, as to qualifications and classifications of warrant officers.

4. Attention is directed to the War Department policy that warrant officers are assigned to relieve commissioned officers of administrative and technical duties of a routine nature, and not to perform duties normally performed by enlisted men.

5. The reports required by Par. 8a, 12b, and 13d, AR 610-15, will be made. In addition to the above reports it is desired that the name, date of discharge, date of appointment, date of acceptance, serial number, and classification as a warrant officer, of all personnel appointed under this authority, be reported to this headquarters by radio.

6. The following block of serial numbers is allotted for assignment to personnel appointed warrant officer, junior grade: W-2111186 to 2111192 inclusive. Additional serial numbers will be furnished on request.

7. A form for recommending non-commissioned officers for promotion to warrant officer is attached.

By command of Lieutenant General EISENHOWER:

s/ T. J. Davis,  
t/ T. J. DAVIS,  
Colonel, A.G.D.  
Adjutant General.

1 Incl.

Ltr. of remd Apmt of W.O.

REPRODUCED HQ SOS 7 NOVEMBER 1942

*M.H.E.*  
M.H.E.

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
U.S. ARMY

AG-Misc.  
211.

1942

LETTER OF RECOMMENDATION  
APPOINTMENT OF WARRANT OFFICER

SUBJECT: Appointment of Warrant Officers.

TO : C. G.

1. It is recommended that \_\_\_\_\_ be appointed a temporary \*Chief or Junior grade, Warrant Officer, with classification as:  
\*\*

2. Basis for recommendation:

(a) Date of appointment present grade: \_\_\_\_\_

(b) Statement of service \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(c) Present duties and manner of performance of same:  
\_\_\_\_\_  
\_\_\_\_\_

(d) Age: \_\_\_\_\_

(e) He has never been sentenced to confinement in a penitentiary, or convicted in any civil or military court for an offence denounced as a felony.

(f) His character is: \_\_\_\_\_

(g) He is a citizen of the United States (or of the Phillipine Islands).

(h) His mental score on classification test as shown on Form 20 is:  
\_\_\_\_\_  
\_\_\_\_\_

(i) Statement of education and experience other than military:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(j) Any other pertinent information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Strike out one.

\*\*See Par. 4, AR 610-10

NOTE: Submit single copy only.

\_\_\_\_\_  
\*Commanding Officer or  
Chief of Section.

~~TOP SECRET~~

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

AG 336.2- Misc.

22 July 1942

SUBJECT: Anti-British expressions by officers.

TO: CG, SOS, ETOUSA; CG, V Army Corps (Rein<sup>d</sup>); CG, II Army Corps;  
CG, 8th Air Force; CG, AA Command; CG, Iceland Base Command; CO  
Hq. Command, ETOUSA; CO, 503rd Parachute Bn; Chiefs of all Staff  
Sections, this Hq.

1. It has come to the attention of this headquarters that certain officers have made critical comments relative to Great Britain, and the British, and that similar comments have been made in correspondence. Certain of these comments and criticisms have been made in the presence of British military personnel and civilians. Such conduct on the part of officers of the United States Army is a reflection on the discipline of the Army. It is, furthermore, a contribution to the propaganda campaign of the enemy. It is the duty of all officers to foster and preserve the good feeling between ourselves and our Allies, essential to victory.

2. Officers are enjoined to exercise discretion in their comments; such action is especially necessary for newly joined officers who are not familiar with British customs nor with the restrictions which the war has imposed on customary services and facilities.

3. This matter will be brought to the attention of all officers of this command and communicated by respective commanders to all newly arrived officers.

By command of Lieutenant General EISENHOWER:

T. J. DAVIS,  
Colonel, A. G. D.,  
Adjutant General.



HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

UNCLASSIFIED

AG-451.2

19 July, 1942

SUBJECT: Assignment of Motor Vehicles.

SECRET

Auth: CG, SOS-ETO-USA  
Initials:             
Date: 16 Jul 1942.

- TO: Commanding General, S.O.S.,
- Commanding General, II Army Corps,
- Commanding General, 8th Air Force,
- Commanding General, USANIF,
- Commanding General, A. A. Command,
- Commanding General, Headquarters Command.

1. The War Department contemplates the shipment to this theater of approximately 160,000 knocked-down motor vehicles during the next few months. Upon assembly these vehicles will be issued to organizations sent without transportation to the theater.

2. Information has been received that organizational allowances of motor transportation have been reduced by 25 percent from the allowances indicated in Tables of Basic Allowances. It is directed that issue of motor transportation to units arriving in the United Kingdom without their vehicles will be made on a basis of three quarters of the quantities authorized by current Tables of Basic Allowances.

By command of Lieutenant General EISENHOWER:

F. B. Davis,  
Colonel, A.G.D.,  
Adjutant General.

UNCLASSIFIED

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

4 July 1942

AG 210.2-A

SUBJECT: Promotion of Officers

TO : Commanding General, SOS.

1. Promotion of officers up to grade of Colonel inclusive, to fill authorized vacancies in all elements in this Theater of Operations, will be accomplished by this headquarters.

2. Officers relieved from combat units because of over-age or physical condition, or because of reclassification, will, in many cases, be assigned to the SOS, ETOUSA. Although no specific percentage of vacancies is prescribed to be reserved, it is desired that the necessity for placing officers of all ranks in the SOS ETOUSA be considered when recommendations for promotion are submitted.

3. Promotions will usually be made once a month. Recommendations for promotions will be submitted so as to reach this headquarters by the 15th of each month. It is desired that recommendations be submitted on a form similar to the one attached.

4. Attention is invited to the following provisions of War Department Circular #161 which will normally be observed. Recommendations for exceptions thereto will be made the subject of special communications.

a. Par. 6 b. "No officer will be promoted more than one grade at a time".

b. Par. 6 a. "All officers except 2nd Lieutenants will have served at least six months in the grade to which last promoted".

c. Par. 7. "Vacancies existing in divisions, regiments, or separate units will be filled by unit promotions only to the extent which will promote the interest of the service and the efficiency of the Army.

5. Unit promotion is preferable for the maintenance of Esprit de Corps. However, the purpose of temporary promotions is to enhance the efficiency of the Army by promotions of the best fitted to fill existing vacancies. To obtain that objective, the Commanding General, SOS ETOUSA will analyse carefully all recommendations submitted and particularly those for promotion to the grade of Colonel and Lieutenant Colonel to insure that unit promotion is not defeating the objective desired.

(Promotion of Officers-Cont'd)

6. Officers will not be recommended for promotion unless they have actually filled the position for which they are to be promoted for a minimum of one month. Transfers should be made when indicated to permit officers who are to be recommended for promotion to obtain the necessary service in the higher position.

7. Every officer recommending a subordinate officer for promotion will certify that the officer so recommended has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended.

By command of Major General EISENHOWER:

s/ I. B. SUMMERS,  
Colonel, A. G. D.,  
Adjutant General.

1 Incl.

SUBJECT: Promotion of Officer.

THROUGH: C.G., SOS ETO USA.

TO : C.G., ETO USA.

1. It is recommended that \_\_\_\_\_  
be promoted to the rank of \_\_\_\_\_.

2. Basis for promotion:

a The officer's component is: \_\_\_\_\_.

(1) If Regular Army:  
Date of present rank: \_\_\_\_\_.  
Date of acceptance: \_\_\_\_\_.

(2) If other component: \_\_\_\_\_.  
Date of entrance into active duty: \_\_\_\_\_.  
Date of present rank: \_\_\_\_\_.  
Date of promotion to present grade: \_\_\_\_\_.

(3) Total length of Military Service: \_\_\_\_\_.

b Position vacancy occupied by officer recommended: \_\_\_\_\_.

c Length of time officer has occupied position  
vacancy: \_\_\_\_\_.  
Manner of performance of these duties: \_\_\_\_\_.

d \_\_\_\_\_ is the best qualified  
officer of his grade and branch within his regiment (Separate Battalion)  
(separate company) (Etc.) who is at present eligible for promotion and  
available for assignment to this position vacancy.

e I certify that the officer has clearly demonstrated  
his fitness for the responsibilities and duties of the position and grade  
for which recommended.

Commanding Officer  
or  
Chief of Section

17 December 1942

CITATION OF AIRPLANE CREW

A citation is awarded to the crew of B-17 airplane #12448, consisting of the following officers and enlisted men of the Army Air Forces, United States Army, for gallantry in action against an armed enemy while on a combat mission over enemy occupied continental Europe, in November 1942:

1st Lt William J. Casey, 0410335, Pilot, Box 2, Redbank, New Jersey  
 2d Lt Oliver E. Tilli, 0661597, Co-pilot, Route 2, Ravenna, Michigan  
 2d Lt Walter C. Leeker, 0726000, Navigator, 4680 S. Grand Blvd, St. Louis, Mo.  
 2d Lt Albert G. Smith, 0726082, Bombardier, Arizona Apts., Phoenix, Arizona  
 S/Sgt Joe Bowles, 33091168, Gun-ball turret, 802 Tenth St. Ext., Roanoke, Va.  
 S/Sgt Wilson C. Elliott, 16039362, Eng-gun top tur, Route 12, Knoxville, Tenn.  
 S/Sgt Reginald G. Harris, 18061867, Gunner waist, 529 Comile St, Houston, Texas  
 S/Sgt Allan F. Meaux, 16046364, Gunner-waist, 2214 Laheland Ave, Madison, Wis.  
 Sgt Harold F. Lightbown, 31033176, Radio opr-gun, 529 Pleasant St, Winthrop, Mass  
 Sgt Parley D. Small, 37190921, Gunner-tail, Packwood, Iowa

Shortly after completion of its bombing run the airplane was attacked by seven enemy aircraft, attacking singly and from various angles. Every man of the crew, working in perfect coordination with all others, manned his station in the airplane so courageously and successfully that the entire attacking group of seven enemy airplanes were destroyed with gunfire in twelve minutes of combat. Four crew members were wounded and the airplane was severely damaged but returned safely to its base.

Displaying the courage, indomitable strength, and spirit inherent in a well trained combat team, this crew achieved a most notable victory in the face of great odds. The courage, skill and teamwork displayed by this airplane crew is of the highest order and worthy of emulation. (AG 210.5 and AG 220.5)

By order of the Theater Commander:

E. S. HUGHES,  
 Brigadier General, GSC, Acting Chief of Staff.

OFFICIAL:

(S) T. J. DAVIS

T. J. DAVIS,  
 Brigadier General, USA, Adjutant General.

REPRODUCED HQ SOS, 19 December 1942.

*M. H. E.*  
 M. H. E.

DISTRIBUTION: "C" less

The Adjutant General, Washington, D.C.  
 The CG SOS, Washington, D.C.  
 CG ETOUSA.

**N-1768-C**

UNCLASSIFIED

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(Equals British CONFIDENTIAL)

HEADQUARTERS  
EUROPEAN THEATER OF OPERATION  
UNITED STATES ARMY

GENERAL ORDERS )  
:  
NUMBER 67 )

12 December 1942

Constitution of United States Fifth Army - - - - - Section -I  
Assignment of Commander United States Fifth Army - - - - - II

1. CONSTITUTION OF FIFTH ARMY:

With War Department authority, the United States Fifth Army is hereby constituted and allocated to the command of the Commander-in-Chief, Allied Force, North Africa, and will be activated at the proper time by the Commanding General, Fifth Army.

II. ASSIGNMENT OF COMMANDER, UNITED STATES FIFTH ARMY:

Lieutenant General Mark W. Clark, AUS, is designated Commander, United States Fifth Army. Upon activation of the Fifth Army he will, with the concurrence of the Allied Commander-in-Chief, North Africa, be relieved as Deputy Commander-in-Chief, Allied Force.

By command of Lieutenant General EISENHOWER:

W. B. SMITH,  
Major General, G.S.C.  
Chief of Staff.

OFFICIAL:

S/ T. J. DAVIS,  
T/ T. J. DAVIS,  
Brigadier General, A.G.D.,  
Adjutant General.

REPRODUCED HQ SOS 31st Dec 1942

M.H.E. *[Signature]*  
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CG ETO USA.

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GO 62

[REDACTED]

25 Nov 1942

AWARD, POSTHUMOUS, OF DISTINGUISHED-SERVICE CROSS

Under the provisions of Army Regulations 600-45, as amended, a Distinguished-Service Cross is posthumously awarded to the following officer:

George F. Marshall, Lieutenant colonel, Infantry, United States Army, for extraordinary heroism during an attack on a port in Africa in November 1942. Lieutenant Colonel Marshall, in command of a United States Army landing force, devoted himself, while on board the craft taking him ashore, to maintaining the courage and morale of his command as the craft passed through withering fire from shore defenses and harbor craft. In spite of this fire, Lieutenant Colonel Marshall, with utter disregard for his own personal safety, conducted himself so as to inspire the confidence of his command and cause them to press on to their mission. During this engagement Lieutenant Colonel Marshall was killed. His heroic action materially aided in the accomplishment of a mission of great military importance, and the great courage displayed reflects the highest credit on the military forces of the United States. Address: Care of The Adjutant General, Washington, D.C. (AG 210.5)

By order of the Theater Commander:

W. B. SMITH,

Brigadier General, GSC, Chief of Staff.

OFFICIAL:

/S/ T. J. DAVIS.

/T/ T. J. DAVIS,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS, 27 November 1942.

*A. E. S.*  
A. E. S.

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The CG, SOS, Washington, D.C.

The CG, ETO USA.

[REDACTED]

UNCLASSIFIED

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Hq ETOUSA

20 November 1942

Section

Discontinuance of Antiaircraft Artillery Command	-----	I
Announcement of Assignment	-----	II
Duties of Antiaircraft Artillery Officer, ETOUSA	-----	III

I--DISCONTINUANCE OF ANTTIAIRCRAFT ARTILLERY COMMAND. The Antiaircraft Artillery Command, ETOUSA, established by Section-I, General Orders No. 12, Headquarters European Theater of Operations, 8 July 1942, is discontinued effective this date. (AG 322.011)

II--ANNOUNCEMENT OF ASSIGNMENT: (Rescinded by GO ETO #93, 7 Dec 1943).

III--DUTIES OF ANTTIAIRCRAFT ARTILLERY OFFICER, ETOUSA. (Rescinded by GO #55 August 22, 1943).

By order of the Theater Commander:

W. B. SMITH,  
Brigadier General, GSC, Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS,  
Colonel, AGD, Adjutant General.

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CG SOS Washington D.C.  
CG ETO USA.

REPRODUCED HQ SOS 14 December 1943

*[Handwritten Signature]*  
H. J. S.

UNCLASSIFIED



UNCLASSIFIED  
GO 58

[REDACTED]  
Hq ETOUSA

14 Nov 1942

Section

Announcement of assignment -----I  
Twelfth Air Force-----II  
Courts-martial jurisdiction, Commanding General, Services of Supply-----III

I--ANNOUNCEMENT OF ASSIGNMENT. The assignment of Major the Duke of Marlborough to Headquarters European Theater of Operations is announced. He is assigned to duty in the office of the Provost Marshal General. (AG 210.31)

II--TWELFTH AIR FORCE. All personnel and separate units of the Twelfth Air Force departing from the United Kingdom are relieved from attachment to the Eighth Air Force, as announced in General Orders No. 47, Hq ETOUSA, 3 October 1942, effective as of date of departure. All uncompleted cases of trial by courts-martial of members of the Twelfth Air Force will remain under jurisdiction of the Commanding General, Eighth Air Force, for the purpose of taking necessary action to final completion of such cases and publication of courts-martial orders with respect to the findings and sentences therein. (AG 210.31)

III--COURTS-MARTIAL JURISDICTION, COMMANDING GENERAL, SERVICES OF SUPPLY. Section I, General Orders No. 10, Hq ETOUSA, 30 June 1942, is amended by inserting after the word "Army" and before the word "are" in line five, the words:

"and not assigned to a unit of the Allied Force." (AG 250.4)  
By order of the Theater Commander:  
W. B. SMITH,  
Brigadier General, GSC, Chief of Staff.

OFFICIAL:

S/ T. J. DAVIS,  
t/ T. J. DAVIS,

Colonel, AGD, Adjutant General.

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REPRODUCED HQ SOS 16 Nov. 1942.  
A.E.S.

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D.C. CG SOS, Washington, D.C.  
CG ETO USA.

UNCLASSIFIED

AWARDS OF PURPLE HEART

**UNCLASSIFIED**

Under the provisions of Army Regulations 600-45, as amended, a Purple Heart is awarded to the following officer and enlisted men:

William A. Bellwood (Army serial number 6584242), staff sergeant, 561st Air Warning Battalion, for wounds received during an enemy air attack on his station in England on 3 September 1942. Two enemy aircraft made a low level attack on the site where Staff Sergeant Bellwood is stationed with bombs and cannon fire, demolishing the quarters and certain equipment. Address: c/o The Adjutant General, Washington, D.C.

Harry D. Donahy (Army serial number 7030611), technical sergeant, 561st Air Warning Battalion, for wounds received during an enemy air attack on his station in England on 3 September 1942. Two enemy aircraft made a low level attack on the site where Technical Sergeant Donahy is stationed with bombs and cannon fire, demolishing the quarters and certain equipment. Address: c/o The Adjutant General, Washington, D.C.

Walter B. Morrison (Army serial number 20729479), corporal, 561st Air Warning Battalion, for wounds received during an enemy air attack on his station in England on 3 September 1942. Two enemy aircraft made a low level attack on the site where Corporal Morrison is stationed with bombs and cannon fire, demolishing the quarters and certain equipment. Address: c/o The Adjutant General, Washington, D.C.

Romulus A. Picciotti, first lieutenant, Signal Corps, 561st Air Warning Battalion, for wounds received during an enemy air attack on his station in England on 3 September 1942. Two enemy aircraft made a low level attack on the site where Lieutenant Picciotti is stationed with bombs and cannon fire, demolishing the quarters and certain equipment. Address: c/o The Adjutant General, Washington, D.C. (AG 210.5 x 220.5)

By command of Lieutenant General EISENHOWER:

W. B. SMITH,

Brigadier General, GSC, Chief of Staff

OFFICIAL:

s/ T. J. Davis,  
t/ T. J. DAVIS,

Colonel, AGD, Adjutant General.

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REPRODUCED HQ SOS 7 November 1942

M.H.E. *JMK*

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Washington, D.C. CG SOS, Washington D.C.  
CG ETO USA.

**UNCLASSIFIED**

2 Nov. 1942

**UNCLASSIFIED**AWARDS OF SOLDIER'S MEDAL

Under the provisions of Army Regulations 600-45, as amended, a Soldier's Medal is awarded to the following officer and enlisted man:

Vernon G. Adams, second lieutenant, Corps of Engineers, 98th Engineer Regiment (GS), for heroism displayed on 8 September 1942, in rescuing a British soldier from suffocation by explosive fumes after three land mines had exploded in a small brick building near his station in England. Three British soldiers were working inside a small brick building in which land mines were stored, when several of the mines exploded, injuring all three of the soldiers, two of whom ran from the building. Lieutenant Adams, accompanied by an enlisted man, entered the building which was filled with explosive fumes and unexploded mines, without regard for personal safety, succeeded in removing the injured soldier from the building, thereby saving his life. The heroism displayed by Lieutenant Adams on this occasion reflects great credit on himself and the military service. Address: c/o The Adjutant General, Washington, D.C.,

Ernest Johnson (Army serial number 34103641), sergeant, Co "E", 98th Engineer Regiment (GS), for heroism displayed on 8 September 1942, in rescuing a British soldier from suffocation by explosive fumes after three land mines had exploded in a small brick building near his station in England. Three British soldiers were working inside a small brick building in which land mines were stored, when several of the mines exploded, injuring all three of the soldiers, two of whom ran from the building. Sergeant Johnson, accompanied by an officer, entered the building, which was filled with explosive fumes and unexploded mines, without regard for personal safety, succeeded in removing the injured soldier from the building, thereby saving his life. The heroism displayed by Sergeant Johnson on this occasion reflects great credit on himself and the military service. Address: c/o The Adjutant General, Washington, D.C. (AG 210.5 x 220.5)

By command of Lieutenant General EISENHOWER:

W.B. SMITH,

Brigadier General, GSC, Chief of Staff.

OFFICIAL:

S/ T.J. DAVIS

T.J. DAVIS,

Colonel, AGD, Adjutant General

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Adjutant General, Washington, D.C.

CG SOS Washington, D.C.

CG ETO USA.

**UNCLASSIFIED**

**UNCLASSIFIED**

**[REDACTED]**

HQ ETOUSA

23 October 1942

AWARD OF SOLDIER'S MEDAL

Under the provisions of Army Regulations 600-45, as amended, a Soldier's Medal is awarded to the following named enlisted man:

Earl Thalwitzer (Army serial number 12014094), corporal, 33rd Fighter Squadron, United States Army, for heroism in attempting to save a drowning child in the Serpentine, Hyde Park, London, England, on 10 September 1942. At about 1400 hours while he was walking along the bank of the Serpentine (a small lake) in Hyde Park, he heard a splash in the water about twenty yards from the bank. A hasty investigation revealed that a small child had fallen into the water from the back of a boat. The soldier, fully clothed, without regard to his personal safety, plunged into the water and swam to the point where the child had disappeared under the water. The soldier dived to the bottom in about nine feet of water, making about twenty-five attempts, and was only stopped by exhaustion. While Corporal Thalwitzer was unsuccessful in his efforts to save the life of the child, the heroism he displayed on this occasion reflects the greatest credit on himself and the military service. Address: Care Of The Adjutant General, Washington, D.C. (AG 220.5)

By command of Lieutenant General EISENHOWER:

W. B. SMITH,

Brigadier General, GSC, Chief of Staff.

OFFICIAL:

T. J. DAVIS (sgd)

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS 24 September

*M. J. S.*  
M. J. S.

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ton, D.C. CG SOS,  
Washington, D.C. CG ETO USA.

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GO 48

Hq ETOUSA

10 October 1942

Section

Discontinuance of Plans Section -----I  
 Announcement of assignment-----II  
 Organization of Headquarters ETOUSA and SOS, ETOUSA: Amendment to  
 General Order No. 19-----III

I--DISCONTINUANCE OF PLANS SECTION--Effective 7 October 1942, the Plans Section, this headquarters, is discontinued as a separate section of the General Staff. The functions of the Plans Section are transferred to the office of the Assistant Chief of Staff, G-3, European Theater of Operations.

II--ANNOUNCEMENT OF A SIGNMENT--Brigadier General Ray W. Barker, GSC, is assigned to duty as Assistant Chief of Staff, G-3, European Theater of Operations, vice Brigadier General Howard A. Craig, GSC, transferred.

III--ORGANIZATION OF HEADQUARTERS ETOUSA AND SOS, ETOUSA: AMENDMENT TO GENERAL ORDERS NO. 19--Paragraph 2, Section I, General Orders No. 19 this headquarters, 20 July 1942, is amended by adding the following: "Chief Liaison Officer, Colonel Claude E. Stadtman, Infantry", and paragraph 3a (1), Section I, General Orders No. 19, this headquarters, 20 July 1942, is amended by adding the following: "Chief Liaison Officer". (AG 210.31)

By command of Lieutenant General EISENHOWER:

W.B. SMITH,  
 Brigadier General, GSC, Chief of Staff.

OFFICIAL:

S/ T.J. DAVIS  
 T.J. DAVIS,

Colonel, AGD, Adjutant General.  
 REPRODUCED HQ SOS 13 Oct, 1942

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 M. H. E.

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GO 47

Hq ETOUSA

3 tober 1942

TWELFTH AIR FORCE

**UNCLASSIFIED**  
The Twelfth Air Force having been activated by War Department orders dated 20 August 1942, the oral orders implementing said War Department orders issued by the Commanding General, ETOUSA, to the Commanding General, Eighth Air Force, 8 September 1942, relative to the transfer of units and personnel between the Eighth Air Force and the Twelfth Air Force, and the attachment of the Twelfth Air Force to the Eighth Air Force for the purpose of discipline and courts-martial, are hereby confirmed. (AG 210.31)

By command of Lieutenant General EISENHOWER:  
W.B. SMITH,

OFFICIAL: Brigadier General, GSC, Chief of Staff.

S/ T.J. DAVIS

T.J. DAVIS,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS 14 Oct. 1942

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CG SOS, Washington D.C.  
CG ETO USA.

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AWARD OF DISTINGUISHED-FLYING CROSS: AMENDMENT TO GO 43

So much of General Order 43, this headquarters, 25 September 1942, as reads:  
"Clarence M. Lipsky, second lieutenant, Air Corps," is amended to read:  
"Clarence W. Lipsky, second lieutenant, Air Corps." (AG 210.5)

By command of Lieutenant General EISENHOWER:

W. B. SMITH

Brigadier General, GSC, Chief of Staff.

OFFICIAL:

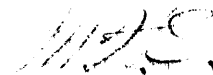
s/ T.J. DAVIS,

T.J. DAVIS,

Colonel, AGD, Adjutant General.

REPRODUCED HQ SOS 9 Nov. 1942

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M. H. E.

DISTRIBUTION: C less

Adjutant General Washington, D.C.

CG SOS Washington, D.C.

CG ETO USA

~~SECRET~~

**UNCLASSIFIED**

GO 45

Hq ETOUSA

29 September 1942

**UNCLASSIFIED** AWARD OF DECORATION: REVOCATION OF GO 40

Award of Silver Star to Second Lieutenants Elza E. Shahan and Joseph D. Shaffer having been made by local military authorities, General Orders No. 40, this headquarters, 17 September 1942, is revoked. (AG 210.5)

By command of Lieutenant General EISENHOWER:

W.B. SMITH,

OFFICIAL:

Brigadier General, GSC, Chief of Staff.

S/ T.J. DAVIS

T.J. DAVIS,

Colonel, AGD, Adjutant General.

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REPRODUCED HQ SOS 1 Oct. 1942

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AWARD OF DISTINGUISHED-FLYING CROSS

**UNCLASSIFIED**

Under the provisions of Army Regulations 600-45, as amended, a Distinguished-Flying Cross is awarded to the following officer:

Clarence H. Lipsky, second Lieutenant, Air Corps, Army of the United States, for outstanding achievement while participating in an aerial flight over France on 24 August 1942. He was commander and first pilot of an airplane assigned to a daylight bombardment mission. Having accomplished his mission, he was flying in formation on the return journey when he was attacked by two enemy fighter planes. Three members of the crew were severely wounded, and the plane was badly damaged. Later another attack by three hostile aircraft was met without further damage to the airplane. Lieutenant Lipsky maintained his position in formation, despite the damage to his craft and the wounds sustained by his crew, and made a successful landing at an unfamiliar airfield. The courage and skill displayed by Lieutenant Lipsky reflect the highest credit on the military forces of the United States. Residence at appointment: Great Neck, New York. Address: Care of The Adjutant General, Washington, D.C. (AG 210.5)

By command of Lieutenant General EISENHOWER:

W. B. SMITH,  
Brigadier General, GSC, Chief of Staff.

OFFICIAL:

T. J. DAVIS (sgd)  
Colonel, AGD, Adjutant General.  
REPRODUCED HQ SOS 28 Sept 1942  
L.J.B. *L. J. B.* *M.H.*

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GO 39

Hq ETOUSA

14 September 1942

AWARD OF SOLDIER'S MEDAL

Under the provisions of Army Regulations 600-45, as amended, a Soldier's medal is awarded to:

Frank E Funk (Army serial number 6864588), sergeant, for heroism displayed at the scene of a tank accident in Northern Ireland on 6 July 1942. Sergeant Funk, despite great danger to himself, remained in the tank to cut the master switch and attempted to remove ammunition and equipment after the other members of the tank crew had reached safety. As a result of his actions in attempting to save government property while endangering his own life Sergeant Funk received burns on the face and a severe injury to his hand in the fire and explosion of ammunition which followed the accident. The heroism displayed by Sergeant Funk on this occasion reflects great credit upon himself and the military service. Address: Care of The Adjutant General, Washington, D.C. (AG 220,5)

By command of Lieutenant General EISENHOWER:

OFFICIAL:

s/ T. J. DAVIS

W. B. SMITH  
Brigadier General, GSC, Chief of Staff.

T. J. DAVIS,

Colonel, AGD, Adjutant General.

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REPRODUCED HQ SOS 7 December 1943

*[Handwritten signature]*

M. J. S.

COPYED

Hq MFOUSA

12 September 1942

GO 38

UNCLASSIFIED

AWARD OF PURPLE HEART

Under the provisions of Army Regulations 600-45, as amended, a Purple Heart is awarded to the following named officer:

Loren E. Hillsinger, lieutenant colonel, Air Corps, Headquarters European Theater of Operations, United States Army; for wounds received in action against an armed enemy, during the raid on Dieppe, on 19 August 1942. (AG 210.5)

By command of Lieutenant General EISENHOWER:

W. B. SMITH,

OFFICIAL:

Brigadier General, GSC, Chief of Staff.

S/ T. J. DAVIS

T. J. DAVIS,

Colonel, AGD, Adjutant General.

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REPRODUCED HQ SOS 5 July 1943.

M. J. S.

UNCLASSIFIED

5 September 1942

Section

Award of Distinguished Service Cross ----- I  
 Awards of Soldier's Medal ----- II  
 Organization of Hq ETOUSA and SOS, ETOUSA: Amendment to GO 19 ----- III

I--AWARD OF DISTINGUISHED SERVICE CROSS -- Under the provisions of Army Regulations 600-45, as amended, a Distinguished Service Cross is awarded to the following named officer:

Loron B. Hillsinger, lieutenant colonel, Air Corps, Headquarters, European Theater of Operations, United States Army; for extraordinary heroism in action during the raid on Dieppe on 19 August 1942, when a combined force of Allied military, naval, and air units made a reconnaissance in force upon the German occupied section of the French Coast. Although seriously wounded when air bomb struck LMS "Berkeley" on which he was then stationed, he made his way to Steam Gun Boat # 8, where he continued to act as an aircraft lookout, while lying on the deck in utter disregard of his own personal safety and his own physical injuries. Lieutenant Colonel Hillsinger by his display of courage in the face of great danger upheld the highest traditions of the military forces of the United States and contributed materially to the success of a mission of vital importance. Home address: San Antonio, Texas. (AG 210.5)

II--AWARDS OF SOLDIER'S MEDAL-- Under the provisions of Army Regulations 600-45, as amended, a Soldier's Medal is awarded to the following named officer and enlisted man:

Earl L. Carron, first lieutenant, Company A, 1st Ranger Battalion; for heroism displayed in rescuing an enlisted man from drowning in a stream near Achnacarry House, Inverness Shire, Scotland, on 6 July 1942. While members of Company A, 1st Ranger Battalion, were on training maneuvers, a rope bridge used for crossing a deep, treacherous, and swiftly flowing stream broke and plunged several enlisted men into the stream. One of the enlisted men, unable to swim, was carried swiftly downstream. Lieutenant Carron ran to a point along the bank ahead of the enlisted man, without regard for his own personal safety, plunged into the stream completely clothed, and with great difficulty succeeded with the help of an enlisted man in bringing the drowning man to shore, thereby saving his life. The heroism displayed by Lieutenant Carron on this occasion reflects great credit upon himself and the military service. Address: Care of The Adjutant General, Washington, D.C. (AG 210.5)

Robert W. Skarie (Army serial number 20719473), corporal, Company A, 1st Ranger Battalion; for heroism displayed in rescuing an enlisted man from drowning in a stream near Achnacarry House, Inverness Shire, Scotland, on 6 July 1942. While members of Company A, 1st Ranger Battalion were on training maneuvers, a rope bridge used for crossing a deep, treacherous, and swiftly flowing stream broke and plunged several enlisted men into the stream. One of the enlisted men was not able to swim and was carried swiftly downstream. Corporal Skarie ran to a point along the bank ahead of the enlisted man, without regard for his own personal safety, plunged into the stream complete clothed, and with great difficulty succeeded with the help of an officer in bringing the drowning man to shore, thereby saving his life. The heroism displayed by Corporal Skarie on this occasion reflects great credit upon himself and the military service. Address: Care of the Adjutant General, Washington, D.C. (AG 220.5)

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(GO # 35 Hq ETOUSA 5 Sept 1942 (41))

~~UNCLASSIFIED~~

III--ORGANIZATION OF HQ ETOUSA AND SOS, ETOUSA: AMENDMENT TO GO 19

Reference paragraph 2, Section I, GO 19, cs, Hq ETOUSA, Colonel Nicholas H. Cobb, Finance Department, is announced as Chief Finance Officer, vice Colonel Leonard L. Sims, Finance Department, relieved. (AG 214031)

By command of Lieutenant General EISENHOWER:

J. E. DAHLQUIST,

Brigadier General, GSC, Acting Chief of Staff.

OFFICIAL:

T. J. DAVIS (sgd)

T. J. DAVIS, BTS

Colonel, AGD, Adjutant General.

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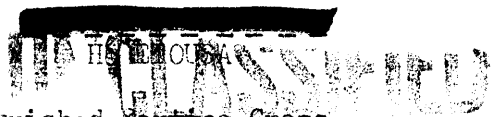
REPRODUCED HQ SOS 8 November 1943

*7/1/43*  
H.J.S.

*JHVA*

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23 August 1942



Award, Posthumous, of Distinguished Service Cross ----- -I  
Awards of Distinguished Service Cross ----- -II

I--AWARD, POSTHUMOUS, OF DISTINGUISHED SERVICE CROSS. -- Under the provisions of Army Regulations 600-45, as amended, a Distinguished Service Cross is posthumously awarded to the following named officer:

Donald A. Walter, Second Lieutenant, 414th Bombardment Squadron, 97th Bombardment Group, Air Corps, United States Army; for extraordinary heroism in action over occupied territory in Continental Europe, 21 August 1942. He was co-pilot of a B-17E bomber flying as part of a formation on a bombardment mission when his airplane was attacked by twenty to thirty enemy fighters at an altitude of approximately 21,000 feet. Despite the overwhelming odds, he displayed great courage and skill under fire and utter disregard to personal danger. He was mortally wounded and died before his aircraft could be landed at a friendly airdrome. By his courage and coolness under fire, Lieutenant Walter contributed greatly to the successful completion of the mission on which he was engaged. Next of kin: Mr. Kress A. Walter, 99 Richmond St., Painesville, Ohio.

II--AWARDS OF DISTINGUISHED SERVICE CROSS. -- Under the provisions of Army Regulations 600-45, as amended, a Distinguished Service Cross is awarded to the following named officers.

Edward T. Sconiers, second lieutenant, 414th Bombardment Squadron, 97th Bombardment Group, Air Corps, United States Army; for extraordinary heroism in action over occupied territory in Continental Europe, 21 August 1942. He was a member of the combat crew as bombardier of a B-17E bomber flying as part of a formation on a bombardment mission when the aircraft was attacked by twenty to thirty enemy fighters at an altitude of approximately 21,000 feet. The co-pilot having been fatally wounded and the pilot's oxygen mask having been dislodged, Lieutenant Sconiers crawled into the co-pilot's cockpit without his oxygen mask, removed the body of the co-pilot, replaced the oxygen mask of the pilot, and assumed the duties of co-pilot. Acting under the direction of the pilot, he materially assisted in landing the aircraft safely at a friendly airdrome. Lieutenant Sconiers, by his display of courage and by his skill in the face of great danger and overwhelming odds, upheld the highest traditions of the military forces of the United States, and contributed materially to the success of a mission of vital importance. Home Address: De Funiak Springs, Florida.

Richard F. Starks, second lieutenant, 414th Bombardment Squadron, 97th, Bombardment Group, Air Corps, United States Army; for extraordinary heroism in action over occupied territory in Continental Europe, 21 August 1942. He was pilot of a B-17E bomber of a bombardment mission when his aircraft was attacked by twenty to thirty enemy fighters at an altitude of approximately 21,000 feet. Heavy enemy fire fatally wounded the co-pilot, seriously wounded Lieutenant Starks in the arm, neck, and face, and dislodged his oxygen mask. Despite these handicaps, and overwhelming odds in the number of enemy fighter aircraft, Lieutenant Starks directed the operation of his aircraft and, when physically able to do so, gave material assistance to its operation, to the end that he safely landed his craft at a friendly airdrome.



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(GO 30, ETOUSA, 23-8-42 Cont.)

Lieutenant Starks' cool courage and heroic action upheld the highest tradition of the military forces of the United States and contributed materially to the success of a mission of vital importance. Home Address: Midway, Kentucky. (AG 210.5)

By command of Lieutenant General EISENHOWER:

J. E. DAHLQUIST,  
Brigadier General, GSC, Acting Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS,  
Colonel, A.G.D.,  
Adjutant General.

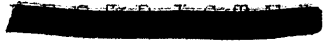
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M. J. S.

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

GENERAL ORDERS )  
:  
NUMBER 27 )

11 August 1942

SECTION

Establishment of Maritime Command - - - - - I  
Announcement of Rear Admiral Andrew C. Bennett as the Commander  
of the Maritime Command - - - - - II

I--ESTABLISHMENT OF MARITIME COMMAND.

1. Effective this date, a command designated as the Maritime Command, to consist of such United States Navy and United States Army elements as may be assigned to it by competent orders, is established in the European Theater of Operations.

2. Commanding officers of all United States Army troops assigned to the Maritime Command, European Theater of Operations, will take prompt and appropriate action with respect to administration and discipline of their troops in accordance with the expressed desires of the Commander of the Maritime Command.

II--ANNOUNCEMENT OF REAR ADMIRAL ANDREW C. BENNETT AS THE COMMANDER OF THE MARITIME COMMAND.

Rear Admiral Andrew C. Bennett, United States Navy, having reported to this headquarters pursuant to letter from the Chief of Naval Personnel, dated 16 July 1942 (Pers-313-VEP), and fifth indorsement thereon from the Commander, United States Naval Forces in Europe, dated 6 August 1942, is assigned to duty as the Commander of the Maritime Command, European Theater of Operations, under the provisions of paragraph 10, Chapter 2, "Joint Action of the Army and Navy."

By command of Lieutenant General EISENHOWER:

CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS,  
Colonel, A.G.D.,  
Adjutant General.

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*[Signature]*  
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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

GENERAL ORDERS )  
:  
NUMBER 25 )

8 August 1942

So much of paragraph 3a, General Orders No. 17, this Headquarters, as, as pertains to 1st Lt. L. GRAY BECK, 0308732, SC, is revoked.

By command of Lieutenant General EISENHOWER:

CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS,  
Colonel, A.G.D.,  
Adjutant General.

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REPRODUCED HQ SOCS ETC, 25 August 1943.

  
M. J. S.

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

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(GENERAL ORDERS)

1 August 1942

NUMBER 22)

Section

Transfer of Office of Military Attache-----I  
Announcement of Assignment-----II

I--TRANSFER OF OFFICE OF MILITARY ATTACHE.

1. Pursuant to the authority contained in cablegram No. 1957, War Department, 8 July 1942; the Office of the Military Attache, London, effective this date, passes to the command of this headquarters and is assigned to the Intelligence Section.

2. The integrity of the War Department system of collecting military information in the United Kingdom will be so maintained that at any time the Office of the Military Attache, London, can be removed from the command of this headquarters in a short time and can resume independent operation without material personnel or administrative changes.

3. The Office of the Military Attache will continue its present organization and activities.

II--ANNOUNCEMENT OF ASSIGNMENT.

Brigadier General Robert A. McClure, General Staff Corps, is assigned to duty as Assistant Chief of Staff, G-2, European Theater of Operations, United States Army, vice Colonel Homer Case, General Staff Corps, relieved.

By command of Lieutenant General EISENHOWER:

CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS,  
Colonel, A.G.D.,  
Adjutant General.

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*M. J. S.*  
M. J. S.

*MW*

[REDACTED]



SECRET.

HQ. A.F.O.U.S.A.  
By authority of  
Initials  
Date

HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

GENERAL ORDERS)

17 July 1942.

NUMBER . . . 17)

**UNCLASSIFIED**

ESTABLISHMENT OF NORTHERN IRELAND BASE SECTION, SOS, ETOUSA

1. General Order No. 3, Headquarters United States Army Forces on the British Isles, dated 14 January 1942, is hereby rescinded. United States Army units, individuals, and installations in Northern Ireland not assigned to the V Army Corps (Reinf) are exempt from command of the Commanding General, V Army Corps except that he will be responsible, while his Corps is in Northern Ireland, for the general security and discipline of all U.S. Army Forces in Northern Ireland when outside of their stations.

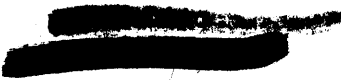
2. The following personnel and units are transferred to Northern Ireland Base Section, Services of Supply, European Theater of Operations, United States Army:

a. Facilities: All general and special depots in Northern Ireland, established by Signal Corps, Ordnance Department, Quartermaster Corps, Medical Department, Corps of Engineers, and Chemical Warfare Service.

b. Units:

- 20th MI Regt. Ftr. (GLD), less 1 Bn.
- 2d Postal Regulating Station
- 397th Engineer Co. (Depot)
- 467th " Co. (Shop)
- Det. 8th Medical Supply (Depot)
- 5th General Hospital
- 10th Station Hospital
- 14th Ordnance Co. (GL)
- 53rd " Co. (Arm)
- 79th " Co. (Depot)
- Detachment Fort Headquarters
- Co A, 63d MI Bn. (Ldry)
- Co. D, 94th MI Bn. (Blary)
- 246th MI Co. (Depot Supply)
- Co. A, 391st MI Bn. (S & B)
- Co. A, 396th MI Bn. (Port)
- 205d Signal Depot Co.
- 027th " Service Co.
- 234th H.P. Co. (Z of I)
- Replacement Depot No. Stars and Stripes
- Co. E, 550 MI Regt. (H)

**UNCLASSIFIED**



c. Officers:

<u>NAME</u>	<u>ASN</u>	<u>ARM OR SERVICE</u>	<u>GRADE</u>	<u>PRESENT ASSIGNMENT</u>
Collins, Leroy P.	02403	USA	Brig. Gen.	34th Division
Stanford, Albert C.	05273	PA	Colonel	34th "
Kincubel, John H.	05117	(Inf) GSC	"	Hq V Army Co
Keatley, Edwin E.	07019	Inf	"	" " " "
Dierking, Irvin S.	03350	CAC	Lt. Col.	" " " "
Adams, Donald B.	016795	CE	Colonel	" " " "
Rouse, Howard J.	0235030	Inf	"	" " " "
Wedlner, Edwin D.	0264289	Inf	Lt. Col.	" " " "
Atkinson, Polk J.	010259	PA	" "	" " " "
Bordaleau, Francis W.	0239040	CAC	" "	" " " "
Burke, Sterling C.	0206532	Inf	" "	" " " "
Caldwell, Will H.	0216731	Inf	" "	" " " "
Green, Mack H.	016599	IC	" "	" " " "
Greenfield, Leonard R.	0235677	Inf	" "	" " " "
Hardwick, Ernest V.	0262522	Inf	" "	" " " "
Holden, Harold E.	0195049	Inf	" "	" " " "
Johnson, John H.	0420233	(CAC) CE	" "	" " " "
Moses, Williams G.	0107078	SC	" "	" " " "
Petraborg, Jamold A.	0102227	Inf	" "	" " " "
Povin, Maurice E.	0206240	PD	" "	" " " "
Schwarze, Harry H.	010351	(PA) GSC	" "	" " " "
Stedman, Harry E.	0170516	Inf	" "	" " " "
Svoboda, Albert A.	0103869	Inf	" "	" " " "
Thomas, Benjamin A.	010119	CAC	" "	" " " "
Thompson, Richard F.	05440	DC	" "	" " " "
Harris, Orville W.	0190326	Inf	" "	" " " "
Brown, Rowland S.	0144034	IC	Major	" " " "
Brundick, William T.	0240040	Ch	"	" " " "
Colglazier, Jr. Robert W.	0225635	CE	"	" " " "
Daily, Wilson S.	0334104	Inf	"	" " " "
Johnson, William E.	025543	PA	"	" " " "
Kriechbaum, Joseph R.	020557	CAC	"	" " " "
LeVan, William I.	0220246	CE	"	" " " "
Marston, Anson D.	0234760	(RM) GSC	"	" " " "
Perrey, Joseph I.	0240311	PA	"	" " " "
Rudolph, Elmo B.	0274899	PA	"	" " " "
Shriver, Boyd L.	0136523	AGD	"	" " " "
Williams, William H.	0335927	Inf	"	" " " "
Young, Alphe B.	0131100	Inf	"	" " " "
Cook, Raymond O.	0296899	CAC	Capt.	" " " "
Cornelius, George E.	0324310	Inf	"	" " " "
Frye, Joseph W.	0289264	CE	"	" " " "
Grace, William R.	0269827	Inf	"	" " " "

c. Officers (Continued)

<u>NAME</u>	<u>ASN</u>	<u>ARM OR SERVICE</u>	<u>GRADE</u>	<u>PRESENT ASSIGNMENT</u>
Griffith, Lewie A.	0213898	Cav	Capt	Hq V Army Co
Hansen, Arthur C.	0266530	FA	"	"
Johnston, Ambrose F.	0335687	FA	"	"
Kaberle, Otto H.	0174712	Inf	"	"
Lindquist, Garfield L.	0367764	QMC	"	"
Lynch, Gordon B.	0353429	JAGD	"	"
Malkin, Samuel H.	0323322	MC	"	"
Pedneau, Thomas A.	0258747	CAC	"	"
Race, Charles H.	0367142	CWS	"	"
Simonson, Joe A.	0245595	QMC	"	"
Svenson, Carl W.	0327344	FA	"	"
Thornton, Joseph A.	0320170	SC	"	"
Drake, Leo G.	0277413	Inf	"	"
Martin, Charles J.	02629800	Inf	1st Lt.	"
Wasserman, Nathan	0344700	CE	"	"
Dooley, Joseph A.	0335342	QMC	"	Hq. USAMIDC
Musegades, Walter F.	0277166	Inf	2nd Lt.	Hq V Army Co
Jensen, James W.	0405031	SC	"	"
Launer, Philip	0452673	Inf	"	"
Wilkinson, John C.	0372909	Inf	"	"

3. The following personnel and units are attached temporarily to Northern Ireland Base Section.

a. Officers:

<u>NAME</u>	<u>ASN</u>	<u>ARM OR SERVICE</u>	<u>GRADE</u>	<u>PRESENT ASSIGNMENT</u>
Hausauer, Jarl F.	0142022	CA	Lt. Col.	Hq V Army Co
Webster, Leonard E.	0256186	Inf	"	"
Griggith, William E.	0207262	CA	Major	"
Badcock, Victor G.	0256735	FA	"	"
Arundel, Hugh F.J.	0257900	VC	"	"
Burk, Gordon F.	0295240	CA	Capt.	"
Chowins, Harry G.	0273045	CE	"	"
Clark, Aruel R.	0410123	MD	"	"
Cook, Carlton J.	0317452	Ord	"	"
Mdres, Fred C.	0330571	MD	"	"
Williams, Macon G.	0295622	CE	"	"
Beck, L. Gray	0308732	SC	1st Lt.	"
Chandler, Wilmer E.	0370503	SC	"	"
Eicher, Roger H.	0335524	Cav	"	"
Prebil, Fred C.	0376533	QMC	"	"
Moore, Victor H.	0330140	QMC	"	"

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b. Enlisted Men - The enlisted personnel of Headquarters Detachment and Headquarters Company, Special Troops, V Army Corps now on duty with the North Ireland Base Command.

c. Units - Divisional and Corps Troops now serving base installations and depots.

By command of Lieutenant General EISENHOWER:

CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS,  
Colonel, A.G.D.,  
Adjutant General.

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M. J. S.

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

HQ. E.T.O.U.S.A.  
By authority of  
Initials B.T.D.  
Date 15/7/42

GENERAL ORDERS)  
:  
NUMBER 16)

**UNCLASSIFIED** 15 11 942

EXTRACT

\*  
III--ACTIVATION OF DISPENSARIES. \*

In accordance with the provisions of paragraph 3a (2) (b), AR 40-55C, the Commanding General, 8th Air Force, using personnel under his command, will activate the following numbered dispensaries at the places indicated:

- 301 - Widening, Kingston
- 302 - Wine Tree
- 303 - Molesworth
- 304 - Polebrook
- 305 - Goxhill
- 306 - Atcham
- 307 - Bovington
- 308 - Kettering
- 309 - Lichfield
- 310 - Burtonwood
- 311 - Barnham

\* \* \*  
By command of Lieutenant General EISENHOWER:


CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS,  
Adjutant General

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

HQ. E.T.O.U.S.A.  
By authority of  
Initials B.T.D.  
Date 15/7/42

GENERAL ORDERS)  
NUMBER 16)

**UNCLASSIFIED** 942

EXTRACT

\*  
III--ACTIVATION OF DISPENSARIES.

In accordance with the provisions of paragraph 3a (2) (b), AR 40-550, the Commanding General, 8th Air Force, using personnel under his command, will activate the following numbered dispensaries at the places indicated:

- 301 - Widening, Kingston
- 302 - Wine Tree
- 303 - Molesworth
- 304 - Polebrook
- 305 - Coxhill
- 306 - Atcham
- 307 - Dovington
- 308 - Kettering
- 309 - Lichfield
- 310 - Burtonwood
- 311 - Barnham

By command of Lieutenant General EISENHOWER:

CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ T. J. DAVIS  
T. J. DAVIS,  
Adjutant General

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

GENERAL ORDERS)

NUMBER 16 )

15 July 1942

	Section
Announcement of Assignment - - - - -	I
Issue of Rations in Kind - - - - -	II
Secret - - - - -	III

I--ANNOUNCEMENT OF ASSIGNMENT.

Colonel HOWARD A. CRAIG, General Staff Corps, is assigned to duty as Assistant Chief of Staff, G-3, European Theater of Operations, vice Brigadier General MARCEL E. MCCLELLAND, General Staff Corps, relieved.

II--ISSUE OF RATIONS IN KIND.

In order to divert from the civilian population the smallest possible supply of food stuffs, it is directed that all units and/or individual enlisted men be issued rations in kind hereafter when traveling, and that money allowances in lieu of rations be authorized only when exceptional circumstances dictate.

III--SECRET

By command of Lieutenant General EISENHOWER:

CHARLES L. BOLTE  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

S/ T.J. DAVIS.  
T.J. DAVIS,  
Colonel, A.G.D.,  
Adjutant General.



REPRODUCED HQ SOS ETC, 24 Aug. 1943.

M. J. S.

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HEADQUARTERS  
IN THE ARMY OF OPERATIONS  
OF THE UNITED STATES

GENERAL ORDERS)

NUMBER 15)

13 July 1942

Announcement of assignment	Section I
Organizational change of station	Section II

I--ANNOUNCEMENT OF ASSIGNMENT.

Colonel BEN H. SAWBRIDGE, General Staff Corps, is assigned to duty as Assistant Chief of Staff, G-1, European Theater of Operations.

II--ORGANIZATIONAL CHANGE OF STATION.

1. Effective 1 August 1942, the 3d Platoon, 56th Quartermaster Company (Sales Commissary) consisting of one (1) officer and fifty-eight (58) enlisted men, is transferred from KEMTERING to LONDON, ENGLAND, and assigned to Headquarters Command, European Theater of Operations.

2. Government motor transportation will be utilized to accomplish change of station.

By command of Lieutenant General EISENHOWER:

OFFICIAL:

CHARLES L. BOMIE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

S/ T. J. DAVIS  
T. J. DAVIS,  
Colonel, A. G. D.,  
Adjutant General.

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*H. J. S.*  
H. J. S.

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

4 July 1942

GENERAL ORDERS )

NUMBER 11 )

AWARD OF DISTINGUISHED SERVICE CROSS.

Under the provisions of Army Regulations 600-45, a Distinguished Service Cross is awarded to the following named officer:

Charles C. Kegelman, captain, 15th Bombardment Squadron, Air Corps, United States Army, for extraordinary heroism in action over occupied territory in Continental Europe, 4 July 1942. As pilot of a bombardment aircraft operating in conjunction with the Royal Air Force, he attacked the enemy airdrome of DeKooy at approximately 0800 hours. He missed the primary target by reason of heavy enemy antiaircraft fire. The right wing of his airplane was hit and damaged, the right propeller shot off, the right engine set on fire, and the tail of the aircraft hit many times. The aircraft struck the ground, but by great skill Captain Kegelman succeeded in righting it and started to return to his base on a single engine. Encountering additional antiaircraft fire from a tower near Julianderp, he pressed home an attack on the tower, flying directly at it and opening fire at close range and silenced the fire from the tower. With one engine disabled he flew his aircraft to his home base. Captain Kegelman, by his heroism, his flying skill, his intimate knowledge of his equipment, and his great coolness and judgment in action, saved his aircraft and his crew.

By command of Major General EISENHOWER:

CHARLES L. BOETE,  
Brigadier General, General Staff Corps,  
Chief of Staff

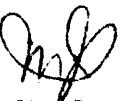
OFFICIAL:

s/ I. B. SUMERS  
I. B. SUMERS,  
Colonel, A.G.D.,  
Adjutant General.

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

GENERAL ORDERS )  
NUMBER 4 )

19 June 1942

I--SPECIAL OBSERVER SECTION.

1. Aviation Section. The Aviation Section of this headquarters is inactivated.

2. Special Observer Section. Effective this date a special staff section designated as the Special Observer Section is established and will consist of a Chief of Section and such other officers, enlisted men, and civilian employees as may be assigned to it from time to time.

3. Functions and Responsibilities. The Chief of the Special Observer Section will handle all matters heretofore the responsibility of the Commanding General in his position as Special Army Observer. In general, this will include all matters which do not pertain directly to operations of United States forces in the European Theater of Operations. It will include the following:

a. Liaison with the Harriman Mission, Munitions Assignment Board, Air Assignment Committee, Ministry of Production, Ministry of Supply, and Ministry of Aircraft Production, on all military matters concerned with Lend-Lease.

b. Liaison with the Services of Supply of this Theater, 8th Air Service Command, United States Naval Forces in Europe, and British agencies on questions (not involving command and operation of the European theater forces) concerning the maintenance and supply of military equipment of United States origin in common use by United States and British forces.

c. Liaison with the Services of Supply, the 8th Air Force, other subordinate commands of the ETOUSA, the United States Naval Forces in Europe, and corresponding British Agencies on the determination of operational requirements (military characteristics) of military equipment in common use by both United States and British Forces.

d. Procurement and maintenance of statistics on the status of equipment in common use by both United States and British Forces, and such other statistical information as may from time to time be required by the Theater Commander.

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(GO #4, ETOUSA, 19/6/42, Cont.)

4. a. Technical Committee. The Technical Committee established by General Orders No. 2, Office of the Special Army Observer, 7th April 1942 is abolished. The records, functions and responsibilities of that committee are transferred to the Special Observer Section.

b. To provide for coordination where more than one arm of service is interested in a project, committees consisting of representatives from the interested services or commands will be established from time to time under the chairmanship of the Chief of the Special Observer Section. Representatives of the interested Service will be named by the Chief of Service or interested commanders on request from the Chief of Special Observer Section.

c. Representatives of the Office of Military Attache and non-military agencies will be invited to participate in the proceedings of such committees as are appointed.

II--ASSIGNMENT OF FERRY COMMAND TO 8TH AIR FORCE:

1. Effective 1 July 1942, the Detachment Air Force Ferry Command is assigned to the 8th Air Force. The Commanding General, 8th Air Force will be responsible for operations, supply, and administration.

2. Control of priorities of shipments of personnel and freight will be exercised by this headquarters through the Chief, Special Observer Section.

By command of Major General CHANEY:

CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ I. B. SUMERS  
I. B. SUMERS,  
Colonel, A.G.D.,  
Adjutant General.

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M. J. S.

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

GENERAL ORDERS )  
: )  
NUMBER 3 )

8 June 1942

I--REDESIGNATION OF HEADQUARTERS.

1. Effective this date, Headquarters, United States Army Forces in the British Isles, is redesignated Headquarters, European Theater of Operations, United States Army.

2. Effective this date, the following organizations of the United States Army Forces in the British Isles are redesignated as organizations of the European Theater of Operations:

Headquarters Command	Headquarters Detachment
Headquarters Special Troops	Headquarters Company

II--ASSIGNMENT OF UNITS TO SERVICES OF SUPPLY.

1. Effective this date, the following units are assigned to the Services of Supply:

- a. The 91st Machine Records Unit.
- b. The Electronics Training Group.
- c. The 1st Base Post Office, effective upon arrival in the British Isles.

III--STAFF OF HEADQUARTERS EUROPEAN THEATER OF OPERATIONS,  
UNITED STATES ARMY.

Effective this date, the following assignment to the staff of this headquarters is announced:

GENERAL STAFF

Secretary of the General Staff--  
Lieutenant Colonel Leslie S. Morill, GSC

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(GO #3, ETOUSA, 8/6/42, Cont.)

By command of Major General CHANEY:

UNCLASSIFIED

CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ I. B. SUMMERS  
I. B. SUMMERS,  
Colonel, A.G.D.,  
Adjutant General.

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*M.J.S.*  
M. J. S.  
*[Signature]*

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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY

GENERAL ORDERS )  
NUMBER 2 )

8 June 1942

I. STAFF OF HEADQUARTERS EUROPEAN THEATER OF OPERATIONS, UNITED STATES ARMY.

(Rescinded by GO ETO #93, 7 Dec 1943).

II. ORDERS AND INSTRUCTIONS HEADQUARTERS UNITED STATES ARMY FORCES IN THE  
BRITISH ISLES.

All orders and instructions heretofore issued by the Headquarters United States Army Forces in the British Isles remain in effect and are applicable to the European Theater of Operations, United States Army.

By command of Major General CHANEY:

CHARLES L. BOLTE,  
Brigadier General, General Staff Corps,  
Chief of Staff.

OFFICIAL:

s/ I. B. SUMMERS  
I. B. SUMMERS,  
Colonel, A.G.D.  
Adjutant General.

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UNITED STATES ARMY  
HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS

8 June 1942

GENERAL ORDERS )  
NUMBER 1 )

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EUROPEAN THEATER OF OPERATIONS

1. By direction of the President, transmitted in cabled instructions from the Chief of Staff, United States Army, the European Theater of Operations for the United States Army is established, effective this date. The territorial limits of the theater will be announced later.

2. All United States Army Forces, excepting representatives on the London Munitions Assignment Board, Military Attaches, and any personnel attached to Embassies, and including such part of the United States Marine Corps as may be detached for service with the Army, will be under the command of the Commanding General, European Theater.

3. By agreement between the War and Navy Departments, the Commanding General, European Theater, will exercise unity of command over all United States Navy forces assigned for operations to this theater.

4. The undersigned assumes command of the European Theater of Operations.

S/ J. E. CHANEY  
J. E. CHANEY,  
Major General, U.S. Army.

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(General Orders #20 is the last in the series of General Orders, Hq. USAFBI, publication of which is temporarily suspended.)

REPRODUCED HQ SOS 14 August 1943.

*MJS*  
M. J. S.  
*JWS*

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